

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 675
AGENDA
APRIL 26, 2023
5:15 P.M.

ROUTINE BUSINESS

Approval of minutes of meeting No. 674 held on March 26, 2023.

OLD BUSINESS

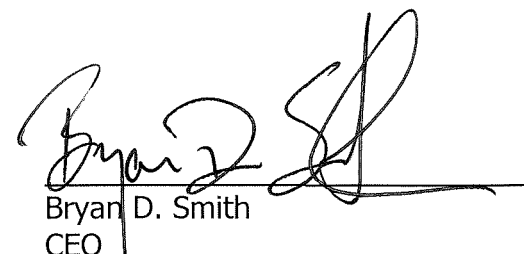
1. NEORide Resolution

NEW BUSINESS

1. Authority to purchase paratransit vehicles
2. Approve TIP
3. Approve draft agreement for submittal to Attorney General for NEORide Resolution
4. Consideration of claims list numbering 38299 through 38411, in the amount of \$ 919,981.04.
5. Consideration of payroll for March 01 through March 31, 2023, in the amount of \$898,960.57.

CEO'S REPORT


Julie Ginn
Chair


Bryan D. Smith
CEO

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
MINUTES OF BOARD MEETING NO. 674
HELD MARCH 22, 2023

Present: Julie Ginn, Chair
Mike Gibson, Secretary
James Blanco
Ben Murray
Tino Atisso
Joel Wright
Angel Valentin *Arrived at 5:17 pm*

Bryan D. Smith, Chief Executive Officer
Joanne Zhang, Chief Financial Officer
George Turner, Manager of Maintenance
Dusty Sturgeon, Human Resources Coordinator
Randy Anderson, IT Administrator
Nicholle Vaughn, Administrative Assistant
Brian Karle, Attorney

Julie Ginn called the Board Meeting No. 674 to order at 5:16 pm in the CityBus conference room, 1250 Canal Road, Lafayette, Indiana 47904.

In the past two weeks several CityBus employees have lost loved ones, due to various causes, a moment of silence was observed for these lost family members.

ROUTINE BUSINESS

1. Approval of Minutes of Meeting No. 673 held February 22, 2023. A motion was made by Joel Wright and seconded by Ben Murray. Motion carried by a vote of 6 ayes and 0 nays.

OLD BUSINESS

1. Brian Karle provided an update on NeoRide . NeoRide had offered to prepare the agreement needed for the attorney general's office. Late last week a draft resolution was received but is not the document needed to go forward with the attorney general. Brian Karle has agreed to prepare and send in the document.

NEW BUSINESS

1. Ben Murray made the motion to approve the 2022 Budget Line-Item Adjustment -Resolution 23-04, Tino Atisso seconded the motion. The motion carried by 7 ayes to 0 nays.
2. Bryan D. Smith has continued discussions with Greater Lafayette Commerce concerning the vanpooling program. The next step will be to ask the City of Lafayette permission to expand our operating area

3. Bryan D. Smith provided an update on Section 5339-Low/No Grant Application. Informing the board of application due date of April 13 for a \$16 million grant being able to provide 3-4 buses and building a fueling station.
4. The Board considered approval of claims 38207 through 38298 for a total of \$ 410,533.79. Mike Gibson made the motion to approve claims. Ben Murray seconded the motion. The motion then carried by a vote of 7 ayes to 0 nays.
5. Consideration of payroll for February 1, 2023, through February 28, 2023, in the amount of \$869,992.05. Mike Gibson made a motion to approve. Ben Murray seconded the motion. Motion carried by a vote of 7 ayes and 0 nays.

Chief Executive Officer's Report:

Bryan D. Smith provided an overview of the legislative conference that took place in Washington DC. Julie Ginn and Mike Gibson also attended. Had discussions about budgeting for public transit, growth of CityBus and literature provided from APTA.

Possible travel to Flint and Shreveport transit to view their operations.

Bryan D. Smith discussed talking with James Turnwald from Michiana Area Council of Governments (MACOG). There is an interest from James to do a Federal Capital funding swap. Half a million dollars for a million dollars in federal funding.

Mr. Smith discussed a meeting with Julie from Greyhound about a possible partnership.

Bryan D. Smith informed the board about upcoming travel to the mobility conference in April taking place in Minneapolis and to Houston to the CEO's conference where Bryan will be a panelist and planning to take 2 staff members.

Julie Ginn opened the floor to discussion.

Angel Valentin is pleased we are looking into hydrogen opportunities.

Joel Wright appreciated the news segment with the Arts Federation bus unveiling.

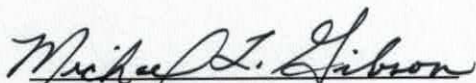
Tino Atisso thanks Bryan Smith for bringing in federal funds and thanks him for all that he does.

James Blanco agree we are taking big steps forward and would be interested in the legislative conference next year.

Bryan Smith announces 12 trainees will be training for their CDL's next week and will be having a new training class in April.

With no other business to be conducted, Julie Ginn made the motion to adjourn. Mike Gibson seconded the motion. The motion carried by a vote of 7 ayes to 0 nays. The meeting adjourned at 5:56 pm.

Respectfully Submitted,


Mike Gibson, Secretary
CityBus Board of Directors

4-19-2023
Date

NEORIDE MEMBERSHIP AGREEMENT

This Membership Agreement (“Agreement”) is made _____, 2023 by and between NEORide Council of Governments (“NEORide”) and Greater Lafayette Public Transportation Corporation (“GLPTC”).

WHEREAS, NEORide is a regional council of governments and is considered a political subdivision under the laws of the State of Ohio;

WHEREAS, GLPTC is local transit agency and a municipal corporation under the laws of the State of Indiana;

WHEREAS, NEORide is a membership organization comprised of transit agencies throughout the United States, and NEORide that seeks to provide access to transit resources for its members; and

WHEREAS, GLPTC desires to become a member of NEORide;

WHEREAS, Indiana Code chapter 36-1-7 requires that political subdivisions seek approval from the Indiana Attorney General for certain agreements involving Indiana political subdivisions and political subdivisions from other states.

In consideration of the terms and conditions provided herein, the parties agree as follows:

1. Attorney General Approval. To the extent that approval of this Agreement is required by Indiana Code section 36-1-7-4, a condition precedent to the effectiveness and enforceability of this Agreement shall be the occurrence of either (a) approval of the attorney general or (b) failure of the attorney general to disapprove the Agreement within sixty (60) days after it is submitted to the attorney general.
2. Duration / Term and Notice of Termination. The term of this Agreement shall begin on the date first written above and shall be for a term of one (1) year. This Agreement shall automatically renew for successive one (1) year terms thereafter until such time that the Agreement is terminated.
3. Termination. Either party may terminate this Agreement without cause by giving thirty (30) days written notice to the other party. In the event that this law is determined to be contrary to any applicable state or federal law, the parties will review the Agreement in good faith to determine if a reasonable modification of the Agreement may bring the Agreement into compliance, and if such modification is not possible or acceptable to the parties, then the Agreement may be terminated immediately upon written notice.
4. Purpose. The purpose of this Agreement is to facilitate GLPTC’s involvement and participation as a member of NEORide, allowing GLPTC the opportunity to access additional resources to improve transit services provided by GLPTC.

5. Manner of Financing and Administration. NEORide represents that it is funded through member dues that are approved yearly by the full governing board of NEORide (the “Board”). The Board is comprised of each member of NEORide, with each member having an equal vote. The Board sets the NEORide budget annually. In addition, transit members may opt to participate in set projects that each come with their own project budget and dues. NEORide contracts with the Ohio Transit Risk Pool to provide financial and project management. NEORide has no direct staff.
6. NEORide Services. NEORide shall perform services and make available all resources ordinarily provided to members of NEORide, including but not limited to transit-related resources, seeking procurements for the benefit it its members, and application for grants for the benefit of its members.
7. Payment of Dues. GLPTC shall pay to NEORide an annual membership fee of \$4,000.00. In addition to the membership fee, GLPTC will pay such other fees associated with receiving particular services and resources offered by NEORide which GLPTC may opt to obtain in its discretion. Annual membership fees, fees associated with particular services, and special assessments to members may be set or modified from time to time as voted upon by a majority of the NEORide members.
8. GLPTC Limited Liability. GLPTC shall not be liable to NEORide for any special damages, indirect or incidental damages, punitive damages, consequential damages—including loss of use or lost profits—arising out of or related to any breach of this Agreement or related to the services performed by GLPTC hereunder.
9. Insurance. Each party shall be responsible for procuring and maintaining its own insurance in an amount sufficient to protect itself and its property from any actions, claims, liabilities, losses, damages, or expenses.
10. Compliance with Law. The parties will comply with all applicable federal, state, and local laws and regulations.
11. Notices. All notices required under this Agreement shall be in writing and deemed received if personally delivered or if sent by certified or registered mail, return receipt requested, with a copy via email, at the following addresses:

GLPTC:	Bryan Smith GLPTC P.O. Box 588 Lafayette, IN 47902 bsmith@citybus.com	765-423-2666
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NEORide:	Katherine Conrad Director, NEORide 1 Park Centre Dr. #300 Wadsworth, Ohio 44281	330-334-6877
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12. Miscellaneous.

- a. This Agreement may not be assigned to any other person or entity without the prior written consent of the other party.
- b. All claims, counterclaims, disputes and other matters arising out of or correlating to this Agreement, or its breach will be decided in a court of competent jurisdiction within the County of Medina, State of Ohio or for federal matters, within the United States District Court for the Northern District of Ohio.
- c. Where possible, each provision of this Agreement should be interpreted in such a manner as to be effective and valid. In particular, all provisions shall be interpreted to be compliant with Indiana Code chapter 36-1-7, to the extent that such statutes are applicable to the parties' Agreement. If any provision of this Agreement is held to be invalid, such provision will be ineffective only to the extent of such invalidity, without invalidating the remainder of such provision or any other provisions of this Agreement, unless such a construction would be unreasonable.
- d. The parties acknowledge that this Agreement is the product of negotiation and, in the event of any litigation, the Agreement and any ambiguities herein should not be construed against the drafter on the basis that one party drafted this Agreement.
- e. A waiver on one occasion shall not be deemed to be a waiver of the same or any other matter on a future occasion.

NEORide
NEORide Council of Governments

By: _____

Its: _____
(title)

GLPTC
Greater Lafayette Public Transportation Corporation,
a municipal corporation

By: _____

Its: _____
(title)

Purchase of three Paratransit Vans from Creative Bus Sales

Base Model	Base Model		Additions
Lone Star Promaster 3500 3.6L V6 9,350 GVWR	\$ 159,400.00	+	\$15,600 (Wrap, Radio Equipment)
Total			<hr/> \$175,000 x 3 = \$525,000

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

RESOLUTION NO. 23-05

RESOLUTION TO ESTABLISH THE PROGRAM OF PROJECTS FOR
THE FY2023-2028 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, a Transportation Improvement Program is a Federal requirement which is needed prior to receiving Federal Funds.

WHEREAS, the Annual Element of the Transportation Improvement Program lists only those projects for which approval for Federal Funds will be granted.

WHEREAS, the Greater Lafayette Public Transportation Corporation has Section 5307 Operating, Planning, and Capital Assistance Projects and intends to program projects in the Annual Element of the Transportation Improvement Program.

WHEREAS, the Greater Lafayette Public Transportation Corporation staff requests that the following federal fund allocation be included in the FY2023-2028 Transportation Improvement Program:

		FEDERAL SHARE	LOCAL SHARE	TOTAL COST
CAPITAL ASSISTANCE (Sec. 5307)				
Individual Projects in TIP Attached	CY 2023	6,000,000	1,500,000	7,500,000
	CY 2024	6,120,000	1,530,000	7,650,000
	CY 2025	6,242,400	1,560,600	7,803,000
	CY 2026	6,367,248	1,591,812	7,959,060
	CY 2027	6,494,594	1,623,648	8,118,242
	CY 2028	6,624,485	1,656,121	8,280,606

		FEDERAL SHARE	LOCAL SHARE	TOTAL COST
CAPITAL ASSISTANCE (Sec. 5310)				
Paratransit Vehicles	CY 2023	250,000	62,500	312,500
N 9th/Wabash Ave	CY 2023	50,000	12,500	62,500
Travel Training	CY 2024	53,000	13,250	66,250
N 9th/Wabash Ave	CY 2024	247,000	61,750	308,750
Travel Training	CY 2025	53,000	13,250	66,250
N 9th/Wabash Ave	CY 2025	247,000	61,750	308,750
Travel Training	CY 2026	53,000	13,250	66,250
N 9th/Wabash Ave	CY 2026	247,000	61,750	308,750
Travel Training	CY 2027	53,000	13,250	66,250
N 9th/Wabash Ave	CY 2027	247,000	61,750	308,750
Travel Training	CY 2028	53,000	13,250	66,250
N 9th/Wabash Ave	CY 2028	247,000	61,750	308,750

		FEDERAL SHARE	LOCAL SHARE	TOTAL COST
CAPITAL ASSISTANCE (Sec. 5339)				
Bus Replacement	CY 2024	1,300,000	325,000	1,625,000
Bus Replacement	CY 2026	1,400,000	350,000	1,750,000
Bus Replacement	CY 2028	1,500,000	375,000	1,875,000

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Greater Lafayette Public Transportation Corporation does hereby concur with and endorse the

establishment of the program of projects in the Transportation Improvement Program for FY2023-2028, as well as the allocation of federal funds.

Adopted by the Board of Directors of Greater Lafayette Public Transportation Corporation this 26th of April, 2023.

Ms. Julie Ginn
Chairman of the Board of Directors
Greater Lafayette Public Transportation Corporation

ATTEST:

Mr. Michael Gibson
Secretary of the Board of Directors
Greater Lafayette Public Transportation Corporation

Record of Votes: Ayes: _____ Nays: _____

April 26, 2023

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Funds received through fares, bus passes, tokens, and advertising (listed under operating revenues in **Table 44**) fluctuated over the past five year and have remained consistently over three million even with a decrease in ridership due to the COVID-19 pandemic.

Revenues generated from local taxes (listed under local revenue) have fluctuated too. These funds come from three different sources: property tax, county option income tax, and excise tax. Of the three, the excise tax has been the most reliable source and steadily increased. Property tax revenue fluctuates every year.

Financial Capability Review

CityBus anticipates it will receive enough funding to continue operating the system through the next five years (**Table 45**). However, additional revenue will be needed in the later years to maintain current service and continue a robust bus replacement schedule. Operating costs are anticipated to increase every year. Projected revenues are anticipated to increase and should be more than sufficient to meet projected expenses. Comparing projected operating and capital costs to total projected revenue, **Table 45** clearly shows there will be adequate funds available. These projections include all local, state PMTF, and federal assistance funds. The table also shows that beginning in 2026 there will be a need for additional revenue.

With the passage of an extension to the IIJA, CityBus foresees that federal Section 5307 funds will remain constant with a slight increase. It is also anticipated that Section 5310 and 5339 funds will be requested.

State PMTF funds are anticipated to slightly increase annually. The funding formula rewards transit systems that operate efficiently. Past annual reports clearly show that CityBus leads the state in system performance. If CityBus continues to operate as efficiently as it has, it is estimated that these state funds will remain available.

Local funding sources are also anticipated to increase annually. At this time, funds generated from fares, bus passes, advertising and tokens are expected to steadily increase (2.0% annually). Likewise, funds generated from taxes are expected to increase (2.0% annually).

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Table 45: CityBus Financial Capability
(Information is shown by Calendar Year)

	2023	2024	2025	2026	2027	2028
Projected Revenues						
Operating ¹	3,456,688	3,525,822	3,596,338	3,668,265	3,741,630	3,816,463
% Change		2.0%	2.0%	2.0%	2.0%	2.0%
Local ²	4,000,000	4,080,000	4,161,600	4,244,832	4,329,729	4,416,323
% Change		2.0%	2.0%	2.0%	2.0%	2.0%
State (PMTF)	4,353,657	4,397,194	4,441,166	4,485,577	4,530,433	4,575,737
% Change		1.0%	1.0%	1.0%	1.0%	1.0%
Federal	6,000,000	6,120,000	6,242,400	6,367,248	6,494,593	6,624,485
Section 5307		2.0%	2.0%	2.0%	2.0%	2.0%
%Change						
Section 5310	300,000	300,000	300,000	300,000	300,000	300,000
Section 5339	0	1,300,000	0	1,400,000	0	1,500,000
Cares Act	3,662,658	0	0	0	0	0
Carry Over	8,679,117	10,006,016	6,824,111	2,188,805	-1,207,423	-4,672,371
Total	30,446,104	29,729,032	24,379,822	20,465,922	19,396,385	21,233,008
Projected Operating Costs						
	16,446,104	18,090,714	18,633,436	17,632,395	17,000,000	17,000,000
Projected Capital Costs						
	6,500,000	5,650,000	3,596,386	2,761,812	2,396,385	4,233,008
Projected Operating and Capital Costs ³						
Total	22,946,104	23,740,714	22,229,822	20,394,207	19,396,385	21,233,008

Source: Greater Lafayette Public Transportation Corporation

Note ¹: Funding sources derived from Fares, Passes, Advertising and Tokens

Note ²: Funding sources derived from Property Tax, County Option Tax, and Excise Tax

Note ³: At the funding level identified, CityBus needs to reduce services and equipment replacement starting in 2025. Additional funding needed to support consistent service.

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Section 5307 Capital Expenditure, Justification & Summary for CY 2023, Des #1900475

- 1. Replacement Tires, \$150,000** *LAF-23-002*
 With nearly 1.7 million miles of fixed route revenue service operated annually, this request constitutes replacement of tires on approximately 50% of the full-size coaches. Six tires are required for each bus. The expected life of the tires is over one (1) year considering the average mileage run on each tire.
- 2. Rebuild up to Five (5) Bus Engines, \$150,000** *LAF-23-003*
 Due to age, CityBus anticipates the need to rebuild up to five (5) engines in 2023.
- 3. Rebuild up to Four (4) Bus Transmissions, \$150,000** *LAF-23-004*
 CityBus anticipates the need to rebuild up to five (5) transmission rebuilds. CityBus also plans for the replacement of the battery and drive for hybrid buses.
- 4. Capital/Preventable Maintenance, \$1,750,000** *LAF-23-005*
 Replacement components: turbo charge units, charge air coolers, alternators, ECM's, outboard planetary differentials, fuel pumps, and brake units. Based on previous years' experience, up to two (2) units of each item may be needed. Preventable maintenance costs include oil, parts and labor costs.
- 5. Computer Hardware and Software, \$100,000** *LAF-23-006*
 A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.
- 6. Support Vehicle, \$100,000** *LAF-23-007*
 Replace the 2015 Dodge Caravans, vehicles #140 and #141. The support vehicles to be replaced were purchased in 2015. This vehicle will meet the requirements of FTA Circular 9030.1E in terms of age for replacement.
- 7. Bus Replacement, \$4,000,000** *LAF-23-008*
 Due to the age and condition of several buses in the fleet, CityBus plans to purchase new replacement full-sized buses. CityBus will replace the vehicles per FTA guidelines outlined in FTA Circular 9030.1D. The buses being replaced will be over 14 years in age and are becoming increasingly too expensive to maintain. CityBus will replace 2009 buses #1701, 1702, 1707, and 1708. CityBus will also replace 2010 buses #1803 and #1804.
- 8. Security Cameras for Vehicles, \$100,000** *LAF-23-009*
 FTA requires 1% of Section 5307 funds to be used for security-related transit enhancements. CityBus will acquire a security cameras system for new revenue vehicles and maintain current security cameras.

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Table 46: CY 2023 Section 5307 Capital Grant Summary

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	120,000	30,000	150,000
Engine Rebuilds	120,000	30,000	150,000
Transmission Rebuilds	120,000	30,000	150,000
Capital/Preventable Maintenance	1,400,000	350,000	1,750,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	80,000	20,000	100,000
Bus Replacement	3,200,000	800,000	4,000,000
Security Cameras for Vehicles	80,000	20,000	100,000
TOTAL	5,200,000	1,300,000	6,500,000

Section 5310 Operating Expenditure, Justification & Summary for CY 2023

1. Travel Training, \$53,000

NEW

The Travel Training program began in 2009 under a New Freedom grant. The trainer's primary responsibility is providing assistance to individuals who have never used public transit. The trainer teaches members of the community of all ages and abilities in a variety of formats on how to ride the bus. Training is provided in person on a bus, in person at the transfer terminal, and over the phone. A majority of the riders that seek training are elderly and/or disabled. The training also includes informational CityBus tables at community events, retirement communities, university residence halls, and other education centers.

2. Operating, Route 9th Street/Wabash Avenue, \$247,000

NEW

Route to North 9th Street to Tippecanoe County Work Release facility, the Tippecanoe County Jail, and the Wabash Avenue neighborhood just south of downtown Lafayette. IN CY 2021 new service was added to these areas.

The new service allows persons, especially in the Wabash Avenue neighborhood, to get to/from work, for medical appointments and grocery shopping. Providing bus service to the Wabash Avenue neighborhood was identified in the Coordinated Human Service Transit Plan (page 58). These federal funds will be used to support the service to the Wabash Avenue neighborhood.

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Section 5307 Capital Expenditure, Justification & Summary for CY 2024, Des #1900479

- 1. Replacement Tires, \$150,000** LAF-24-002
 With nearly 1.7 million miles of fixed route revenue service operated annually, this request constitutes replacement of tires on approximately 50% of the full-size coaches. Six tires are required for each bus. The expected life of the tires is over one (1) year considering the average mileage run on each tire.
- 2. Rebuild at least Five (5) Bus Engines, \$150,000** LAF-24-003
 Due to age, CityBus anticipates the need to rebuild at least five (5) engines in 2024
- 3. Rebuild up to Five (5) Bus Transmissions, \$150,000** LAF-24-004
 CityBus anticipates the need to rebuild up to five (5) transmission rebuilds. CityBus also plans for the replacement of the battery and drive for hybrid buses.
- 4. Capital/Preventable Maintenance, \$1,780,000** LAF-24-005
 Replacement components: turbo charge units, charge air coolers, alternators, ECM's, outboard planetary differentials, fuel pumps, and brake units. Based on the previous years' experience, up to two (2) units of each item may be needed. Preventable maintenance costs include oil, parts and labor costs.
- 5. Computer Hardware and Software, \$100,000** LAF-24-006
 A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.
- 6. Support Vehicle, \$100,000** LAF-24-007
 Replace the 2017 Subaru Forester and 2018 Ford F150 Supercab Truck Vehicle #142, and #143. The support vehicles to be replaced were purchased in 2017 and 2018. These vehicles will meeting the requirements of FTA Circular 9030.1E in terms of age for replacement.
- 7. Bus Replacement, \$3,000,000** LAF-24-008
 Due to the age and condition of several buses in the fleet, CityBus plans to purchase replacement full-sized buses. CityBus will replace the vehicles per FTA guidelines outlined in FTA Circular 9030.1D. The buses being replaced will be over 13 years in age and are becoming increasingly too expensive to maintain. CityBus will replace 2011 and 2014 buses #1901, 1902, 1903, 3114 and 3214.
- 8. Security Cameras for Vehicles, \$100,000** LAF-24-009
 FTA requires 1% of Section 5307 funds to be used for security-related transit enhancements. CityBus will acquire a security cameras system for new vehicles.
- 9. Facility Rehabilitation, \$120,000** NEW
 CityBus will use \$120,000 to rehab/replace garage doors for the bus barn and maintenance buildings and to do smaller rehab projects for the administration/maintenance facilities.

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Table 47: CY 2024 Section 5307 Capital Grant Summary

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	120,000	30,000	150,000
Engine Rebuilds	120,000	30,000	150,000
Transmission Rebuilds	120,000	30,000	150,000
Capital/Preventable Maintenance	1,424,000	356,000	1,780,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	80,000	20,000	100,000
Bus Replacement	2,400,000	600,000	3,000,000
Security Cameras for Vehicles	80,000	20,000	100,000
Facility Rehabilitation	96,000	24,000	120,000
TOTAL	4,520,000	1,130,000	5,650,000

Section 5310 Capital Expenditure, Justification & Summary for CY 2024

1. Travel Training, \$53,000

NEW

The Travel Training program began in 2009 under a New Freedom grant. The trainer's primary responsibility is providing assistance to individuals who have never used public transit. The trainer teaches members of the community of all ages and abilities in a variety of formats on how to ride the bus. Training is provided in person on a bus, in person at the transfer terminal, and over the phone. A majority of the riders that seek training are elderly and/or disabled. The training also includes informational CityBus tables at community events, retirement communities, university residence halls, and other education centers.

2. Operating, Route 9th Street/Wabash Avenue, \$247,000

NEW

Route to North 9th Street to Tippecanoe County Work Release facility, the Tippecanoe County Jail, and the Wabash Avenue neighborhood just south of downtown Lafayette. IN CY 2021 new service was added to these areas.

The new service allows persons, especially in the Wabash Avenue neighborhood, to get to/from work, for medical appointments and grocery shopping. Providing bus service to the Wabash Avenue neighborhood was identified in the Coordinated Human Service Transit Plan (page 58). These federal funds will be used to support the service to the Wabash Avenue neighborhood.

Section 5339 Capital Expenditure, Justification & Summary for CY 2024

Bus Replacements, \$1,300,000

NEW

The Federal Transit Administration's (FTA) Section 5339 funds are allocated through a nationwide competitive process. These funds target bus replacement/related equipment replacement and bus facility infrastructure improvements. Due to the age and condition of several buses in the fleet, CityBus plans to purchase new replacement full-sized buses. CityBus will replace the vehicles per FTA guidelines outlined in FTA Circular 9030.1D. The

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buses being replaced will be over 13 years in age and are becoming increasingly too expensive to maintain. CityBus will replace 2010 buses #1801, and 1802.

Section 5307 Capital Expenditure, Justification & Summary for CY 2025

- 1. Replacement Tires, \$150,000** *LAF-25-002*
 With nearly 1.7 million miles of fixed route revenue service operated annually, this request constitutes replacement of tires on approximately 50% of the full-size coaches. Six tires are required for each bus. The expected life of the tires is over one (1) year considering the average mileage run on each tire.
- 2. Rebuild at least Five (5) Bus Engines, \$150,000** *LAF-25-003*
 Due to age, CityBus anticipates the need to rebuild at least five (5) engines in 2025
- 3. Rebuild at least (4) Bus Transmissions, \$150,000** *LAF-25-004*
 CityBus anticipates the need to rebuild at least four (4) transmission rebuilds. The estimated average cost of each transmission rebuild is \$6,000. CityBus also plans for the replacement of the battery and drive for hybrid buses.
- 4. Capital/Preventable Maintenance, \$1,810,600** *LAF-25-005*
 Replacement components: turbo charge units, charge air coolers, alternators, ECM's, outboard planetary differentials, fuel pumps, and brake units. Based on previous years' experience, up to two (2) units of each item may be needed. Preventable maintenance costs include oil, parts and labor costs.
- 5. Support Vehicle, \$100,000** *LAF-25-007*
 Replace the 2018 Ford Explorer and 2019 Dodge Grand Caravan Vehicle #144 and #145. The support vehicles to be replaced were purchased in 2018 and 2019. These vehicles will meet the requirements of FTA Circular 9030.1E in terms of age for replacement.
- 6. Bus Replacement, \$1,015,786** *LAF-25-008*
 Due to the age and condition of several buses in the fleet, CityBus plans to purchase replacement full-sized buses. CityBus will replace the vehicles per FTA guidelines outlined in FTA Circular 9030.1D. The buses being replaced will be over 10 years in age and are becoming increasingly too expensive to maintain. CityBus will replace 2014 and 2015 buses #3314, 4003, 4004, 4005, 4006 and 4007.
- 7. Security Cameras for Vehicles, \$100,000** *LAF-25-009*
 FTA requires 1% of Section 5307 funds to be used for security-related transit enhancements. CityBus will acquire a security cameras system for new vehicles.
- 8. Facility Rehabilitation, \$120,000** *NEW*
 CityBus will use \$120,000 to rehab/replace garage doors for the bus barn and maintenance buildings and to do smaller rehab projects for the administration/maintenance facilities.



U.S. Department
of Transportation
**Federal Transit
Administration**

REGION V
Illinois, Indiana,
Michigan, Minnesota,
Ohio, Wisconsin

200 West Adams Street
Suite 320
Chicago, IL 60606-5253
312-353-2789
312-886-0351 (fax)

March 29, 2023

Mr. Bryan Smith
Chief Executive Officer
Greater Lafayette Public Transportation Corporation (GLPTC)
1250 Canal Road
Lafayette, IN 47904

Re: Federal Transit Administration FY 2022 Triennial Review – Closeout Letter

Dear Mr. Smith:

The Federal Transit Administration has received and reviewed your responses to the FY 2022 Triennial Review Final Report. Greater Lafayette Public Transportation Corporation (GLPTC) has submitted the appropriate documentation to resolve all the deficiencies identified in the aforementioned report.

Please consider your FY 2022 Triennial Review to be closed.

If you have questions, please contact me at (312) 353-2866 or by email at stewart.mckenzie@dot.gov.

Thank you for the cooperation shown to us throughout the Triennial Review process.

Sincerely,

ROBERT S MCKENZIE Digitally signed by ROBERT S
MCKENZIE
Date: 2023.03.29 12:17:25 -05'00'

R. Stewart McKenzie, AICP
Director, Office of Financial Management & Program Oversight

cc: Angelica Salgado, FTA Transportation Program Specialist



U.S. Department
of Transportation

**Federal Transit
Administration**

Headquarters

1200 New Jersey Avenue, SE
Washington, DC 20590

March 27, 2023

Dear FTA Recipients:

The United States Department of Transportation (DOT), in collaboration with the Federal Transit Administration (FTA), is responsible for implementation of the Payment Integrity Information Act of 2019 (PIIA) in accordance with Office of Management and Budget (OMB) Circular A-123, Appendix C (M-21-19).

Under PIIA and OMB Circular A-123 Appendix C, FTA is required to test funding activities that are considered susceptible to significant improper payments (IPs). This includes, funds received under the Coronavirus Aid, Relief, and Economic Security Act (CARES), Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and American Rescue Plan Act, 2021 (ARP). These sources will be referred to as COVID-19 programs.

To comply with the PIIA requirements, FTA reviewed and tested a sample of payments made to recipients under the COVID-19 programs from October 1, 2020, through September 30, 2021. Your agency may have been selected to participate in this review. At the conclusion of the review, FTA identified several improper payments that resulted in significant estimated improper payments of approximately \$207 million in the COVID-19 program funds.

Starting in April 2023, FTA will be conducting another PIIA review of payments made to recipients under the COVID-19 programs from October 1, 2021, through September 30, 2022.

In order to reduce and eliminate future improper payments in the COVID-19 and other FTA programs, we are requesting that your organization continue to practice good internal control procedures throughout your payment processes, and in addition, strictly adhere to the following procedures:

- obtain all necessary support, such as receipts of goods, delivery tickets, and certificates of compliance, to confirm that the contracted goods and/or services were received. Evidence of receipt should include validation that goods and/or services were provided in accordance with quality, dimensions, material compliance, and any other terms specified in the contract agreement.
- update invoice review procedures to include confirmation of the receipt of goods and/or services in accordance with contractual agreement.
- review supporting documentation and confirm expenses have not been cancelled prior to processing the payment.

FTA Recipients

Page 2

- confirm funds are properly authorized in the grant agreement before requesting reimbursement, including verifying charges are being applied to the correct project.
- maintain adequate controls in place to ensure costs are applied to the correct project.
- confirm reimbursement requests are within the eligible program timeframe prior to submission.
- Maintain adequate supporting documentation for operating assistance expenses (e.g., payroll, etc.).

By following these procedures, your organization will help to reduce and eliminate any potential future improper payments in the COVID-19 and other FTA programs. We greatly appreciate every effort your organization is making to properly implement and manage the COVID-19 and other FTA programs.

Sincerely yours,

Bruce Robinson

Bruce Robinson
Associate Administrator
Office of Program Management
Federal Transit Administration

CLAIM#
MARCH 23, 2023 THROUGH APRIL 26, 2023

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
38299	T-MOBILE	UTILITIES	\$728.74
38300	QUADIENT	SUPPLIES	\$173.00
38301	MICROSOFT	CONTRACTUAL SERVICE	\$1,767.32
38302	CENTERPOINT ENERGY	UTILITIES	\$4,829.55
38303	CINCINNATI INSURANCE CO	INSURANCE	\$6,506.00
38304	CITY OF LAFAYETTE	UTILITIES	\$386.25
38305	DUKE ENERGY	UTILITIES	\$11,641.55
38306	ALL STAR SECURIOTY SYSTEM	CONTRACTUAL SERVICE	\$675.00
38307 **	BEST ONE TIRE SERVICE	CAPITAL ITEM	\$16,660.30
38308	BRENNCO	CONTRACTUAL SERVICE	\$278.00
38309 **	CUMMINS SALES & SERVICE	CAPITAL ITEM	\$3,690.81
38310	FERRELLGAS	INVENTORY	\$36.78
38311	FINISHMASTER	INVENTORY	\$824.12
38312	HAWKINS BAILEY WAREHOUSE	INVENTORY	\$3,955.00
38313 **	HINSHAW ROOFING & SHEET METAL	CAPITAL ITEM	\$1,477.38
38314	JIMS GARAGE	CONTRACTUAL SERVICE	\$500.00
38315 **	LINK MANAGEMENT	CAPITAL ITEM	\$4,972.50
38316	MESMERIZE	CONTRACTUAL SERVICE	\$350.00
38317 **	MIDWEST TRANSIT EQUIPMENT	CAPITAL ITEM	\$3,805.31
38318	O'REILLY AUTO PARTS	SUPPLIES	\$11.97
38319 **	PHILS AUTOMOTIVE MACHINE SHOP	CAPITAL ITEM	\$809.02
38320	QUILL	SUPPLIES	\$135.29
38321	SCHOMER PLUMBING & HEATING	CONTRACTUAL SERVICE	\$304.00
38322 **	VANTAGE POINT CORP	CAPITAL ITEM	\$640.00
38323	VIA MOBILITY	CONTRACTUAL SERVICE	\$2,330.00
38325 **	NORAA CONTRACTING	CAPITAL ITEM	\$28,950.00
38326	AXA EQUITABLE	3/10/2023 PAYROLL DEDUCTION	\$4,122.48
38327	JOHNSTON, LYLE	TOOL ALLOWANCE	\$80.22
38328 **	MIDWEST TRANSIT EQUIPMENT	CAPITL ITEM	\$3,536.65
38329	BALL EGGLESTON	ATTORNEY FEES	\$1,092.00
38330	FOOD FINDERS	ADVERTISING/PROMOTIONAL	\$2,500.00
38331	TESCO	SUPPLIES	\$81.13
38332	PARADIGM	CONTRACTUAL SERVICES	\$750.00
38333	EVERSIDE HEALTH	INSURANCE	\$7,988.00
38334	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$1,348.08
38335	THE AFTERMARKET PARTS CO	INVENTORY	\$618.02
38336	GILLIG	INVENTORY	\$9,857.14
38337	AXA EQUITABLE	3/24/2023 PAYROLL DEDUCTION	\$4,119.42
38338	HICKSGAS	CHILD CARE	\$26.95
38339	TRAVELERS INS	INSURANCE	\$782.72
38340	REPUBLIC SERVICE	CONTRACTUAL SERVICES	\$156.20
38341	CITY OF LAFAYETTE	UTILITIES	\$212.59
38343	AXA EQUITABLE	4/7/2023 PAYROLL DEDUCTION	\$4,113.57
38344	STAPLES	SUPPLIES	\$2,633.23
38345	VERIZON	UTILITIES	\$1,017.31
38346	ACCIDENT FUND	INSURANCE	\$8,426.50
38347	T-MOBILE	UTILITIES	\$728.74
38348	COMCAST	UTILITIES	\$263.40
38349	FRONTIER	UTILITIES	\$549.75

* PREPAID ITEM

** 80% FTA FUNDED

CLAIM#
MARCH 23, 2023 THROUGH APRIL 26, 2023

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
38350	THE STANDARD	INSURANCE	\$1,039.08
38351	THE STANDARD	INSURANCE	\$8,584.33
38352	DUKE ENERGY	UTILITIES	\$13,027.91
38353	CITY OF WEST LAFAYETTE	UTILITIES	\$127.20
38354	CITY OF LAFAYETTE	UTILITIES	\$1,913.18
38355	CENTERPOINT ENERGY	UTILITIES	\$5,306.10
38356	QUADIANT	SUPPLIES	\$549.53
38357	CENTERPOINT ENERGY	UTILITIES	\$1,281.86
38358	DELTA DENTAL	INSURANCE	\$4,851.90
38359	ALL STAR SECURITY SYSTEM	CONTRACTUAL SERVICE	\$905.94
38360 **	ANGI ENERGY SYSTEMS	CAPITAL ITEMS	\$5,301.29
38361 **	BEST ONE TIRE SERVICE	CAPITAL ITEMS	\$19,544.10
38362	BRENNECO	CONTRACTUAL SERVICE	\$373.80
38363	CHOSNEK, ED	CHILD CARE	\$438.36
38364	CINTAS	UNIFORMS - LEASED	\$3,862.35
38365	FERRELLGAS	INVENTORY	\$101.17
38366	FRANKLIN PEST CONTROL	CONTRACTUAL SERVICE	\$154.00
38367	GILLIG	INVENTORY	\$4,033.40
38368	GL GRAPHIX	ADVERTISING/PROMOTIONAL	\$351.00
38369	GRAN-IT CONSULTING	CONTRACTUAL SERVICE	\$10,280.00
38370	VIA MOBILITY	CONTRACTUAL SERVICE	\$3,010.00
38371	GRAY MFG	SUPPLIES	\$1,859.00
38372	JIMS GARAGE	CONTRACTUAL SERVICE	\$200.00
38373	KEVIN VAN GORDER JANITORIAL	CUSTODIAL SERVICES	\$4,160.00
38374	LH INDUSTRIAL SUPPLIES	INVENTORY	\$9,649.10
38375	LAFAYETTE AUTO SUPPLY	INVENTORY	\$662.59
38376 **	LINK MANAGEMENT	CAPITAL ITEMS	\$1,782.50
38377	MESMERIZE	CONTRACTUAL SERVICE	\$350.00
38378	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$2,340.78
38379	NAPA	INVENTORY	\$901.48
38380	NUEHOFF MEDIA	ADVERTISING/PROMOTIONAL	\$2,918.00
38381	NEW BEGINNINGS EAP	EAP PROGRAM	\$303.75
38382	OLSTEN STAFFING	TEMPORARY EMPLOYEES	\$15,622.95
38383	PARADDIGM CONSULTING	CONTRACTUAL SERVICE	\$9,150.00
38384	PLYMATE	SUPPLIES	\$180.00
38385	RELIABLE TRANSMISSION SVC	CONTRACTUAL SERVICE	\$1,522.49
38386 **	SAFETY VISION	CAPITAL ITEMS	\$4,494.37
38387 **	THE AFTERMARKET PARTS CO	CAPITAL ITEMS	\$10,621.36
38388 **	THERMO KING MIDWEST	CAPITAL ITEMS	\$1,128.96
38389	TRANSPRO CONSULTING	CONTRACTUAL SERVICE	\$20,000.00
38390 **	TRI-STATE COMPRESSED AIR SYSTEM	CAPITAL ITEMS	\$4,714.72
38391	WINTEK	CONTRACTUAL SERVICE	\$150.00
38396	FINISHMASTER	INVENTORY	\$180.96
38397	KIRBY, JAMES	TOOL ALLOWANCE	\$700.00
38398	ELLIS, LAMONT	UNIFORM ALLOWANCE	\$100.00
38399	STREETER, DEREK	TRAVEL REIMBURSEMENT	\$897.72
38400	MCCALLISTER, JESSE	MISC REIMBURSEMENT	\$212.89
38401	ALVAREZ, ROBERT	UNIFORM ALLOWANCE	\$129.19
38402	BEST, MATTHEW	UNIFORM ALLOWANCE	\$24.60
38403	CINTAS	UNIFORM	\$1,873.94

* PREPAID ITEM

** 80% FTA FUNDED

CLAIM#
MARCH 23, 2023 THROUGH APRIL 26, 2023

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
38404	EVERSIDE HEALTH	INSURANCE	\$7,349.27
38405	CITY OF LAFAYETTE	UTILITIES	\$386.25
38407	AGAVE HR PARTNERS	CONTRACTUAL SERVICES	\$3,750.00
38408	WORKING WELL, ST FRANCIS	CONTRACTUAL SERVICES	\$2,770.00
38409	TREEFROG MARKETING & COMMUNICATIONS	ADVERTISING/PROMOTIONAL	\$810.00
38410	BETTER MERCHANTS	ADVERTISING/PROMOTIONAL	\$5,374.00
38411	CARDINAL COPIER	CONTRACTUAL SERVICES	\$540.24
TOTAL:			\$354,289.60

Claims OVER \$20,000 (For Board approval)

38324	GREGORY & APPEL	INSURANCE	\$111,353.25
38342 *	CORPORATE PAYMENT SYSTEMS	CREDIT CARD	\$20,629.45
38392	CONSTELLATION	UTILITIES	\$33,538.04
38393	UNITED HEALTHCARE	INSURANCE	\$126,569.30
38394	GREGORY & APPEL	INSURANCE	\$111,353.25
38395	NULL TANK LINES	INSURANCE	\$21,469.32
38406 **	CISSEL MUELLER CONSTRUCTION	CAPITAL ITEM	\$140,778.83
TOTAL:			\$565,691.44

CLAIMS TOTAL: \$919,981.04

* PREPAID ITEM
** 80% FTA FUNDED

CEO REPORT TO GLPTC BOARD OF DIRECTORS

MEETING DATE: 4/26/2023

CEO

I have attended several meetings hosted by Greater Lafayette Commerce regarding the need for high-quality childcare facilities in the greater Lafayette area. CityBus is seen as a leader in this regard due to our construction of childcare facilities in concert with transit routes decades ago. I have committed to working with stakeholders in the community to explore the possibilities of additional building in the future. There are many open questions, and no guarantees made, but I am hopeful there are paths to successful partnerships. I will keep the Board informed as progress is made.

I attended the Diversity Summit held by the Diversity Roundtable at Ivy Tech. The theme was recognition of 60 years since Martin Luther King Jr wrote "A Letter from Birmingham Jail" and how that work continues to resonate in our communities today.

We have begun discussions with Purdue regarding service for the fall and the next contract. Purdue has asked for a new contract instead of another addendum to the existing contract, which would allow for outdated language to be removed.

I will be presenting the resolution for the expansion of our service boundaries for vanpooling to Lafayette City Council in May. At the state level, the House and Senate have passed the bill that allows for intergovernmental agreements between counties, and is awaiting the Governor's signature.

FTA provided us the notice that all of our findings from the Triennial Review have been resolved (Exhibit II).

FTA also sent all grant recipients a notice that there will be a special audit of the Covid-related funding (Exhibit III).

APC has completed the drafting process for the next TIP for years 2024-2028 (Check dates) and requests our Board approve it.

George and I located some paratransit vans that are available for delivery this year, and request approval to purchase three vans. This is in addition to the seven vans already approved by the Board late last year. Those seven had a delivery timeline of twenty-four months, with a nine-month swing. Ordering these three now will alleviate the pressure on the current seven, and allow for a better rotation of vehicles for preventative maintenance and unforeseen repairs. By the time the seven vans are delivered from the first order, I anticipate we will be able to absorb the three extra into the non-revenue fleet if they are not needed for revenue service.

FINANCE

- Developed a new template/process for bank reconciliation. The team is adapting to the new process this year.
- The team has investigated grant status since 2019 and is taking steps to catch up delayed grant obligations. At the meantime, we are working with the MPO to amend TIP, so that we can apply new grants or amendments in Trams.
- The team has been working with CTE to apply for a competitive Low-No grant for hydrogen fuel cell buses and related filling station, which is due Apr 13th.
- The annual financial audit is ongoing. The team has been preparing files prior to the onsite audit.
- NTD annual report is due by the end of April. Finance and IT are working on the data preparation.
- Following Board approval on Procurement Policy, the team has been working on a detailed Procurement Procedure. The procedure has been done and we are preparing to train the staff for implementation.

HUMAN RESOURCES

- Hiring for new Bus Operators is underway. We have made contingent offers to 14 applicants.
- New training class for Bus Operators is set to begin 4-24-23.
- Bus Operator, Ron Peters, was promoted to Assistant Manager of Operations effective 4-17-23.
- Job Postings currently active are for Payroll & Benefits Specialist and B Level Mechanic.

MAINTENANCE

- The engine overhaul is well in progress on bus 4001.
- The body shop is spot painting bus 1804.
- The CNG station has been commissioned and we've received the required maintenance training. We're still waiting on the equipment manuals before final close out. To date, there isn't a solution for the high-speed overhead door on for the new utility bay extension. The problem is the location of the electric drive motor, being to close in relation to the new CNG dispenser. We're exploring a heated air curtain that may suffice instead. We're obtaining updated quotes for paving and also working with the City of Lafayette for paving options.

OPERATIONS

- Operator recruitment and retention remains a top priority for Operations. Our current class has been very successful overall, and a number of operators are driving on their own with more going solo soon. We are preparing for the next class planned to start on April 24th.
- Operations departmental reorganization continues with the posting of select positions. (INSERT NOTE REGARDING ASSISTANT MANAGER OF OPERATIONS IF PROMOTION DECISION IS MADE PRIOR TO FINISHING PACKET). Ensuring an adequate administrative staff is available to direct operators in delivering outstanding customer experience safely and efficiently is critical.
- Operations continues to operate reduced service levels on the 13 Silver Loop, 23 Connector, and 28 Gold Loop routes since August. The addition of newly trained operators is stabilizing service delivery and reducing forced overtime for operators. Working to safely maintain service levels while mitigating as much risk exposure as possible is a top priority.
- Ridership has stabilized for ADA paratransit and micro transit services. Additional staff has been recruited and all operators are working well to deliver demand response services.

SAFETY

- Attended the 16th Annual Drug & Alcohol Conference
- Attended the Ohio Transit Risk Pool Loss Control Summit
- Working with Mgr of Ops to fully implement the Speed Enforcement Policy
- Chaired the Health & Safety Committee
- Several safety projects in various stages of development

TRAINING

- Graduated class of 12 new operators (13 total – may salvage 2 to next class)
- 1 Operator trainee still to test
- 1 Utility still to test
- 1 LHO completing training
- 1 LHO trainee in service
- 1 Access trainee in service
- Interviewed 11 candidates for the new operator class beginning 4/24

Payroll Total for**Mar-23****\$****898,960.57**

Summary	Pay Date 3/10/2023	Pay Date 3/24/2023	Board Members	Grand Total
Gross Wages	\$348,489.90	\$324,818.51	\$200.00	\$673,508.41
Employer Taxes	\$26,771.88	\$20,716.85		\$47,488.73
Employer Fringe Benerfits	\$85,127.85	\$92,835.58		\$177,963.43
Total Payroll	\$460,389.63	\$438,370.94	\$200.00	\$898,960.57

Employer Details	Pay Date 3/10/2023	Pay Date 3/24/2023	Total
Employer Taxes:			
FICA/Medicare	\$25,609.89	\$24,261.45	\$49,871.34
SUTA	1161.99	(3544.60) *	(2382.61)
	\$26,771.88	\$20,716.85	\$47,488.73
Employer Fringe Benefits:			
PERF Contributions	\$33,819.81	\$35,042.02	\$68,861.83
Health/Dental/Vision	\$49,506.66	\$49,989.36	\$99,496.02
HAS Contributions	\$0.00	\$0.00	\$0.00
Other Fringes	\$1,801.38	\$7,804.20 **	\$9,605.58
	\$85,127.85	\$92,835.58	\$177,963.43

* Adjustment from 2022

**\$6000 signing bonus

Mar 2023

PROFIT AND LOSS STATEMENT
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

OPERATING REVENUE	Mar-23	Mar-22	%DIFF/MO	YTD2023	YTD2022	%DIFF	BUDGETED
PASSENGER FARES	\$ 338,703.18	\$ 376,669.51	-10.08%	\$ 1,000,481.06	\$ 1,041,867.29	-3.97%	\$ 2,804,241
ADVERTISING INCOME	18,717.31	18,294.40	2.31%	39,166.44	50,907.95	-23.06%	220,942
INTEREST INCOME	18,255.19	1,208.30	1410.82%	58,817.47	3,324.49	1669.22%	41,942
MISC. INCOME	5,284.06	84,896.25	-93.78%	24,619.88	100,909.54	-75.60%	107,087
	\$ 380,959.74	\$ 481,068.46	-20.81%	\$ 1,123,084.85	\$ 1,197,009.27	-6.18%	\$ 3,174,212

REVENUE MILES	165,432	184,389	-10.28%	473,248	496,797	-4.74%
REVENUE HOURS	13,008	14,539	-10.53%	37,674	39,246	-4.01%

OPERATING EXPENSE	Mar-23	Mar-22	%DIFF/MO	YTD2023	YTD2022	%DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
PERSONNEL										
OPERATOR WAGES	\$ 563,987.53	\$ 543,148.57	3.84%	\$ 1,591,813.74	\$ 1,429,889.54	11.32%	\$ 5,580,833	\$ (3,989,020)	3.41	3.36
ADMINISTRATIVE WAGES	116,394.50	148,832.85	-21.80%	340,942.41	449,939.75	-24.22%	1,911,253	\$ (1,570,311)	0.70	0.72
MAINTENANCE WAGES	67,369.57	73,706.86	-8.60%	196,776.27	199,409.20	-1.32%	864,809	\$ (668,032)	0.41	0.42
FICA TAX	55,515.70	56,841.25	-2.33%	156,911.12	153,821.80	2.01%	639,302	\$ (482,391)	0.34	0.33
PERF	76,728.43	75,747.66	1.29%	221,168.61	208,289.28	6.18%	919,258	\$ (698,090)	0.46	0.47
LIFE & HEALTH INSURANCE	110,526.97	108,556.98	1.81%	351,437.87	402,823.59	-12.76%	2,173,302	\$ (1,821,864)	0.67	0.74
UNEMPLOYMENT INSURANCE	(631.26)	2,278.72	-127.70%	16,637.04	27,157.06	-38.74%	70,000	\$ (53,363)	0.00	0.04
WORK COMP INSURANCE	8,426.50	(4,537.84)	-285.69%	25,279.50	20,037.00	26.16%	79,439	\$ (54,159)	0.05	0.05
UNIFORMS	1,838.17	4,257.26	-56.82%	3,205.27	7,422.02	-56.81%	54,958	\$ (51,752)	0.01	0.01
FRINGE BENEFITS	16,903.94	3,672.42	360.29%	19,713.38	11,013.97	78.99%	51,251	\$ (31,538)	0.10	0.04
	1,017,060.05	1,012,504.73	0.45%	2,923,885.21	2,909,803.21	0.48%	12,344,406	\$ (9,420,521)		

COMMODITIES										
DIESEL FUEL	18,835.90	18,011.49	4.58%	51,071.40	59,770.98	-14.55%	247,734	\$ (196,663)	0.11	0.11
CNG FUEL	37,154.39	41,849.42	-11.22%	121,611.87	104,191.32	16.72%	563,509	\$ (441,897)	0.22	0.26
GASOLINE	2,143.84	1,963.49	9.19%	4,848.46	4,616.35	5.03%	26,945	\$ (22,097)	0.01	0.01
LUBRICANTS	3,738.11	3,587.86	4.19%	7,963.57	10,074.10	-20.95%	47,278	\$ (39,314)	0.02	0.02
REPAIR PARTS--STOCK	33,185.91	50,381.98	-34.13%	73,788.17	108,558.06	-32.03%	452,600	\$ (378,812)	0.20	0.16
REPAIR PARTS--FIXED EQUIP	-	43.25	-100.00%	26.08	1,400.58	-98.14%	10,000	\$ (9,974)	0.00	0.00
TIRES & BATTERIES	678.58	1,451.52	-53.25%	1,648.54	3,516.83	-53.12%	13,621	\$ (11,973)	0.00	0.00
CLEANING SUPPLIES	3,330.35	2,244.89	48.35%	5,477.37	5,375.05	1.90%	26,789	\$ (21,312)	0.02	0.01
BUILDING MATERIALS	9,653.31	-	0.00%	12,153.26	75.10	16082.77%	7,500	\$ 4,653	0.06	0.03
POSTAGE & FREIGHT	1,007.60	679.89	48.20%	2,190.19	855.11	156.13%	5,500	\$ (3,310)	0.01	0.00
OFFICE SUPPLIES	2,678.86	1,653.67	61.99%	6,013.81	5,127.67	17.28%	20,000	\$ (13,986)	0.02	0.01
MAT & SUPP--NOT BILL.	11,252.61	12,719.41	-11.53%	20,800.28	31,956.03	-34.91%	121,672	\$ (100,871)	0.07	0.04
MAT & SUPPLIES--BILLABLE	-	3,804.79	-100.00%	20.84	5,381.36	-99.61%	30,000	\$ (29,979)	0.00	0.00
MAT & SUPPLIES--MAINT	700.00	994.65	-29.62%	700.00	1,275.63	-45.13%	10,000	\$ (9,300)	0.00	0.00
	124,359.46	139,386.31	-10.78%	308,313.84	342,174.17	-9.90%	1,583,149	\$ (1,274,835)		

SERVICES & CHARGES										
ATTORNEY & AUDIT FEES	1,092.00	1,620.00	-32.59%	4,695.00	3,705.00	26.72%	150,000	\$ (145,305)	0.01	0.01
CONTRACT MAINTENANCE	57,450.49	43,001.98	33.60%	115,358.59	113,577.07	1.57%	506,440	\$ (391,082)	0.35	0.24
CUSTODIAL SERVICES	4,160.00	4,160.00	0.00%	12,480.00	16,640.00	-25.00%	66,557	\$ (54,077)	0.03	0.03
CONTRACTUAL SERVICES	44,411.02	11,806.55	276.16%	89,350.63	79,473.44	12.43%	400,000	\$ (310,649)	0.27	0.19
UTILITIES--TELEPHONE	506.56	669.36	-24.32%	1,055.95	2,013.90	-47.57%	8,026	\$ (6,970)	0.00	0.00
UTILITIES--ELECTRIC	6,522.74	6,660.37	-2.07%	16,845.18	17,424.71	-3.33%	73,249	\$ (56,404)	0.04	0.04
UTILITIES--WATER & SEWAGE	3,115.22	2,959.41	5.26%	9,353.75	12,625.91	-25.92%	49,346	\$ (39,993)	0.02	0.02
UTILITIES--GAS HEAT	6,666.10	5,715.25	16.64%	14,285.80	18,535.79	-22.93%	75,000	\$ (60,714)	0.04	0.03
ADVERTISING & PROMOTION	7,288.42	14,527.85	-49.83%	17,920.58	26,416.69	-32.16%	120,000	\$ (102,079)	0.04	0.04
EXTERIOR ADVERTISING	351.00	168.29	108.57%	8,351.00	168.29	4862.27%	45,000	\$ (36,649)	0.00	0.02
PRINTING	100.57	305.77	-67.11%	418.53	650.75	-35.68%	20,000	\$ (19,581)	0.00	0.00
ADVERTISING FEES	-	616.65	-100.00%	30.72	1,828.86	-98.32%	5,540	\$ (5,509)	0.00	0.00
DUES & SUBSCRIPTIONS	1,080.00	9.99	10710.81%	8,205.76	1,519.98	439.86%	45,385	\$ (37,180)	0.01	0.02
TRAVEL & MEETINGS	5,216.30	183.56	2741.74%	12,348.65	1,030.16	1098.71%	87,213	\$ (74,864)	0.03	0.03
PREMIUM PL & PD INSURANCE	39,596.72	17,706.76	123.62%	117,120.66	53,120.26	120.48%	650,000	\$ (532,879)	0.24	0.25
PAYOUTS--PL & PD INS.	8,333.33	8,000.00	4.17%	24,999.99	24,000.00	4.17%	103,320	\$ (78,320)	0.05	0.05
RECOVERY/PHYSICAL DAMAGE	(3,692.48)	(83.33)	4331.15%	(26,189.68)	(83.33)	31328.87%	-	\$ (26,190)	-0.02	-0.06
OTHER CORPORATE INS.	16,007.00	8,886.98	80.12%	30,409.00	24,131.97	26.01%	106,422	\$ (76,013)	0.10	0.06
VEHICLE REGISTRATION	-	-	0.00%	-	-	0.00%	750	\$ (750)	0.00	0.00
INTEREST--SHORT TERM	-	345.03	-100.00%	-	345.03	-100.00%	-	\$ -	0.00	0.00
BAD DEBT EXPENSE	18,195.27	-	0.00%	18,195.27	-	0.00%	800	\$ 17,395	0.11	0.04
MISCELLANEOUS EXPENSE	731.00	820.62	-10.92%	1,877.32	7,030.40	-73.30%	-	\$ 1,877	0.00	0.00
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
CASH (OVER)/SHORT	-	(321.00)	-100.00%	-	(321.00)	-100.00%	-	\$ -	0.00	0.00
	217,131.26	128,081.09	69.53%	477,112.70	404,154.88	18.05%	2,513,049	\$ (2,035,936)		

TOTAL EXPENSES	\$ 1,358,550.77	\$ 1,279,972.13	6.14%	\$ 3,709,311.75	\$ 3,656,132.26	1.45%	\$ 16,440,604	\$ (12,731,292)	8.21	7.84
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OTHER INCOME	Mar-23	Mar-22	%DIFF/MO	YTD2023	YTD2022	%DIFF	BUDGETED
COUNTY PROPERTY TAX	\$ 155,796.52	\$ 247,645.00	-37.09%	\$ 549,207.29	\$ 742,935.00	-26.08%	\$ 2,851,371
LOCAL INCOME TAX	64,385.17	58,069.67	10.88%	193,155.51	174,209.01	10.88%	516,412
STATE OPERATING GRANT	-	-	0.00%	-	-	0.00%	3,614,178
FEDERAL OPERATING GRANT	-	-	0.00%	-	-	0.00%	910,087
CARES ACT OPERATING GRANT	-	-	0.00%	-	-	0.00%	2,500,000
FAMILIES FIRST COVID-19 TAX CR	-	-	0.00%	-	-	0.00%	-
ALTERNATIVE FUEL TAX CREDIT	195,028.50	-	0.00%	195,028.50	-	0.00%	-
FEDERAL PLANNING GRANT	-	-	0.00%	-	-	0.00%	-
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%	-
TOTAL OTHER INCOME	\$ 415,210.19	\$ 305,714.67	35.82%	\$ 937,391.30	\$ 917,144.01	2.21%	\$ 10,392,048

OTHER EXPENSES	Mar-23	Mar-22	YTD2023	YTD2022
(GAIN)/LOSS--ASSET DISPOSAL	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL FUNDS XFE	\$ -	\$ -	\$ -	\$ -
DEPRECIATION EXPENSE	276,704.91	295,459.30	852,588.27	881,248.40
TOTAL OTHER EXPENSES	\$ 276,704.91	\$ 295,459.30	\$ 852,588.27	\$ 881,248.40

NET PROFIT/(LOSS)	Mar-23	Mar-22	YTD2023	YTD2022
	\$ (839,085.75)	\$ (788,648.30)	\$ (2,501,423.87)	\$ (2,423,227.38)

REVENUE COMPARISON

March 2023

	March 2023	March 2022	% DIFF	YTD2023	YTD2022	YTD2023
NON-CONTRACT REVENUE						
CASH FARES	\$ 15,058.85	\$ 21,216.42	-29.02%	\$ 45,857.31	\$ 49,315.77	-7.01%
TOKENS	1,935.00	870.00	122.41%	3,990.00	3,690.00	8.13%
REGULAR PASS	13,132.00	19,768.00	-33.57%	37,590.00	41,412.00	-9.23%
DAY PASS	2,768.00	1,972.00	40.37%	8,338.00	5,580.00	49.43%
ELDERLY/DISABLED	2,190.00	2,370.00	-7.59%	6,290.00	6,599.25	-4.69%
YOUTH PASS	-	96.00	-100.00%	-	288.00	-100.00%
TOTAL NON-CONTRACT	\$ 35,083.85	\$ 46,292.42	-24.21%	\$ 102,065.31	\$ 106,885.02	-4.51%
TOTAL WITH ACCESS	\$ 38,738.69	\$ 53,861.18	-28.08%	\$ 116,789.76	\$ 134,938.29	-13.45%
CONTRACT REVENUE						
CAMPUS	\$ 218,345.32	\$ 246,000.77	-11.24%	\$ 667,879.79	\$ 705,504.51	-5.33%
IVY TECH	-	-	0.00%	-	10,000.00	-100.00%
WLSC	-	15,821.42	-100.00%	-	47,346.42	-100.00%
APARTMENTS	81,619.17	60,986.14	33.83%	215,811.51	144,078.07	49.79%
WABASH NATIONAL	-	-	0.00%	-	-	0.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
TOTAL CONTRACT	\$ 299,964.49	\$ 322,808.33	-7.08%	\$ 883,691.30	\$ 906,929.00	-2.56%
AUXILIARY REVENUE						
EXTERIOR ADVER.	\$ 18,717.31	\$ 18,294.40	2.31%	\$ 39,166.44	\$ 50,907.95	-23.06%
MISC / CONCESSIONS	5,284.06	84,896.25	-93.78%	24,619.88	100,909.54	-75.60%
TOTAL AUXILIARY	\$ 24,001.37	\$ 103,190.65	-76.74%	\$ 63,786.32	\$ 151,817.49	-57.98%
INTEREST REVENUE						
INTEREST	\$ 18,255.19	\$ 1,208.30	1410.82%	\$ 58,817.47	\$ 3,324.49	1669.22%
	\$ 18,255.19	\$ 1,208.30	1410.82%	\$ 58,817.47	\$ 3,324.49	1669.22%
TOTAL REVENUE WITHOUT ACCESS						
	March 2023	March 2022	% DIFF	YTD2023	YTD2022	YTD2023
NON-CONTRACT	\$ 35,083.85	\$ 46,292.42	-24.21%	\$ 102,065.31	\$ 106,885.02	-4.51%
CONTRACT	299,964.49	322,808.33	-7.08%	883,691.30	906,929.00	-2.56%
AUXILIARY	24,001.37	103,190.65	-76.74%	63,786.32	151,817.49	-57.98%
INTEREST	18,255.19	1,208.30	1410.82%	58,817.47	3,324.49	1669.22%
	\$ 377,304.90	\$ 473,499.70	-20.32%	\$ 1,108,360.40	\$ 1,168,956.00	-5.18%
TOTAL REVENUE WITH ACCESS						
	March 2023	March 2022	% DIFF	YTD2023	YTD2022	YTD2023
ALL SOURCES	\$ 377,304.90	\$ 473,499.70	-20.32%	\$ 1,108,360.40	\$ 1,168,956.00	-5.18%
ACCESS	3,654.84	7,568.76	-51.71%	14,724.45	28,053.27	-47.51%
TOTAL REVENUE	\$ 380,959.74	\$ 481,068.46	-20.81%	\$ 1,123,084.85	\$ 1,197,009.27	-6.18%

Mar 2023

BALANCE SHEET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

ASSETS		LIABILITIES	
CASH & CASH ITEMS		PAYABLES	
CASH IN BANK-GENERAL FUND	4,487,396.77	TRADE PAYABLES	-
CASH IN PAYROLL ACCOUNT-GEN FD	-	ACCOUNTS PAYABLE	330,178.25
LEVY EXCESS FUND	-	ACCOUNTS PAYABLE - CNG UTILITIES	124,675.81
WORKING FUNDS	525.00	TOTAL PAYABLES	454,854.06
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	ACCRUED PAYROLL LIABILITIES	
HEALTHCARE IMPREST-GEN FD	-	ACCRUED WAGES PAYABLE	2,025.00
RAINY DAY FUND	256,256.66	ACCR COMPENSATED ABSENCES PAYABLE	276,583.24
TOTAL CASH & CASH ITEMS	4,744,178.43	DEDUCTIONS-AUTO	-
RECEIVABLES		UNION DUES WITHHELD	10,925.00
ACCOUNTS RECEIVABLE	7,857.38	DEDUCTION-FICA/MEDICARE EE	-
SHOP INVENTORY	-	DEDUCTION-UNION DUES	-
A/R - CITY OF LAFAYETTE	-	DEDUCTION-WELLNESS	203.31
CONTRACT RECEIVABLE-PURDUE	950,819.38	DEDUCTION-HEALTH INSURANCE	231,887.61
A/R-TICKET VENDING MACHINE COLLECTIONS	4,257.00	DEDUCTION-HEALTH INS - COBRA	-
A/R - OFF-SITE PASS SALES COLLECTIONS	-	DEDUCTION - CHARITABLE DONATIONS	-
ACCTS RECV-EMPLOYEE P/R WASH	-	DEDUCTION - LIBERTY NATIONAL	4,357.71
A/R CAPITAL GRANTS-FTA	103,767.04	DEDUCTION-GARNISHMENTS	-
A/R OPERATING ASSISTANCE-FTA	-	DEDUCTION-UNITED WAY	422.16
A/R TAX DRAW-COUNTY/LOCAL	549,207.29	DEDUCTION-CABLE	-
A/R GRANTS-STATE	-	DEDUCTION-PERF EE	8,848.60
A/R PLANNING ASSISTANCE-FTA	-	DEDUCTION-SUPPORT	-
A/R OPERATING ASSISTANCE-STATE	-	DEDUCTION-INDUS CREDIT UNION	-
A/R FEDERAL TAX CREDITS	362,627.00	DEDUCTION-BOSTON MUTUAL	205.72
TOTAL RECEIVABLES	1,978,535.09	DEFERRED COMPENSATION	11,191.01
MATERIALS & SUPPLIES INVENTORY		ACCRUED PERF PAYABLE ER	31,707.30
BUS PARTS INVENTORY	377,493.70	TOTAL PAYROLL LIABILITIES	574,006.86
PARTS INVENTORY-CLEARING ACCT	-	ACCRUED TAX LIABILITIES	
DIESEL & GASOLINE INVENTORY	31,935.74	FIT TAXES	-
OIL, LUBE, ANTIFREEZE INVENTORY	55,382.24	FICA/MEDICARE	-
TIRES, TUBES, BATTERIES INVENTORY	6,239.55	STATE TAX	-
FACILITIES PARTS INVENTORY	30,062.20	STATE UNEMPLOYMENT TAX	-
TOTAL MATERIALS & SUPPLIES INVENTORY	501,113.43	COUNTY TAX	-
TANGIBLE PROPERTY TRANSIT OPS		TOTAL TAX LIABILITIES	-
REVENUE EQUIPMENT	26,766,055.40	SHORT TERM DEBT	
SUPPORT VEHICLES	471,774.93	BANK OF AMERICA SHORT-TERM PAYABLE-CNG	-
BUILDING & STRUCTURE	17,214,771.56	AUTO INSURANCE PAYOUT LIABILITY	15,435.79
EQUIPMENT SHOP & GARAGE	495,891.08	WORKERMAN COMP INSURANCE PAYOUT LIABILITY	-
REVENUE COLLECTION FAREBOX	1,729,463.34	HEALTH INSURANCE PAYOUT LIABILITY	-
COMMUNICATIONS EQUIPMENT	307,624.68	ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-
OFFICE EQUIPMENT & FURNISHINGS	313,364.42	TOTAL SHORT TERM DEBT	15,435.79
CONSTR IN PROGRESS-W LAF	-	OTHER CURRENT LIABILITIES	
CONST IN PROGRESS - MYERS PED BRIDGE PROJECT	-	UNREDEEMED TOKENS	-
CONST IN PROGRESS - LAF	2,616,782.24	UNREDEEMED REGULAR PASSES	-
CONST IN PROGRESS - SHELTERS	-	UNREDEEMED DAY PASSES	-
LAND	926,471.26	UNREDEEMED E & D PASSES	-
TOTAL PROPERTY COST	50,842,198.91	UNREDEEMED SEMESTER PASSES	-
ACCUMULATED DEPRECIATION		UNREDEEMED LOOP PASSES	-
ACC DEPR-REVENUE EQUIPMENT	(13,511,708.67)	DEFERRED REVENUE-COUNTY/LOCAL	-
ACC DEPR-SUPPORT VEHICLES	(438,334.46)	DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	-
ACC DEPR-BUILDING & STRUCTURE	(8,432,137.96)	FEDERAL TAX PAYABLE	-
ACC DEPR-EQUIPMENT SHOP & GARAGE	(430,785.60)	UNREDEEMED 50 FARESAVERS	-
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,563,837.64)	UNREDEEMED PASS STUDENT	-
ACC DEPR-COMMUNICATIONS EQUIPMENT	(75,669.15)	UNREDEEMED REVENUE	-
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(178,279.21)	UNREDEEMED TVM CHG/STRD VALUE CARDS	7,860.00
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	TOTAL OTHER CURRENT LIABILITIES	7,860.00
ACC DEPR-CONSTR IN PROGRESS-LAF	-	LONG-TERM DEBT	
TOTAL ACCUMULATED DEPRECIATION	(24,630,752.69)	BANK OF AMERICA LONG-TERM PAYABLE-CNG	-
TOTAL PROPERTY LESS DEPRECIATION	26,211,446.22	TOTAL LONG-TERM DEBT	-
SPECIAL FUNDS		ESTIMATED LIABILITIES	
BONDS & INTEREST CASH ACCT	-	FTA EST RES FOR ENCUMBRANCES	-
INVESTMNTS-BON & INTEREST FUND	-	TOTAL ESTIMATED LIABILITIES	-
BANK OF AMERICA FUNDS - CNG	-	DEFERRED CREDITS	
ACA MLR PREMIUM REBATE	-	DEFERRED CR - MYERS PED BRIDGE PROJECT	-
GENERAL FUND CAP-RES 86-12	-	TOTAL DEFERRED CREDITS	-
BUS AUTO INS CASH FUND	400,000.00	CONTRIBUTIONS	
INVEST-SPCL FUNDS-DIR & OFFICE	-	INVESTMENTS IN TRANSIT SYS-LAF	24,682.75
DIRECTOR & OFFICERS SPEC CASH	74,870.36	FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82
ELTF DEDUCTIBLE FUNDS	15,000.00	FED GOVERN CAP GRANT SEC 5	2,633,996.56
INVESTMENTS	-	FED GOVERN CAP GRANT SEC 9 (5307)	44,664,181.65
CUMULATIVE CAPITAL FUND	1,096,018.24	STATE CAP GRANT CONTRIBUTION	788,343.85
CAPITAL IMPROV RESERVE FUND	-	STATE CAP GRANT SEC 9	657,682.35
CAPITAL IMPROV INVESTMENTS	-	STATE CAP GRANT SEC 5	601,488.98
TOTAL SPECIAL FUNDS	1,585,888.60	CONTRIBUTIONS NON GOVERNMENTAL	-
OTHER ASSETS		ACCUMULATED EARNINGS/LOSSES	(38,276,853.09)
PRE-PAID INSURANCE	129,946.26	TOTAL CONTRIBUTIONS	34,150,406.87
PRE-PAID EXPENSES	51,455.55	CONTRIBUTIONS	
PRE-PAID HEALTH INSURANCE	-	TOTAL ASSETS	
TOTAL OTHER ASSETS	181,401.81	TOTAL LIABILITIES & CONTRIBUTIONS	
TOTAL ASSETS	35,202,563.58	35,202,563.58	

In Balance

Mar 2023

EXPENDITURES TO DATE AND REMAINING BUDGET
 GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

	BUDGET FY2023	Budget to Date	Expenditures to Date	Expenditures to Date %	Remaining Budget
PERSONNEL					
Operator Wages	5,580,833	1,395,208	1,591,814	28.5%	3,989,020
Administrative Wages	1,911,253	477,813	340,942	17.8%	1,570,311
Maintenance Wages	864,809	216,202	196,776	22.8%	668,032
FICA	639,302	159,826	156,911	24.5%	482,391
PERF	919,258	229,815	221,169	24.1%	698,090
Life & Health Insurance	2,173,302	543,326	351,438	16.2%	1,821,864
Unemployment Insurance	70,000	17,500	16,637	23.8%	53,363
Work Comp Insurance	79,439	19,860	25,280	31.8%	54,159
Uniform Rental and Cleaning	54,958	13,739	3,205	5.8%	51,752
Tool Allowance/Fringe Benefits	51,251	12,813	19,713	38.5%	31,538
Affordable Care Act Fees	-	-	-	0.0%	-
	12,344,406	3,086,102	2,923,885	23.7%	9,420,521
COMMODITIES					
Diesel Fuel	247,734	61,934	51,071	20.6%	196,663
Natural Gas Fuel	563,509	140,877	121,612	21.6%	441,897
Gasoline	26,945	6,736	4,848	18.0%	22,097
Oil & Antifreeze	47,278	11,820	7,964	16.8%	39,314
Repair Parts, Revenue Vehicles	452,600	113,150	73,788	16.3%	378,812
Repair Parts, Fixed Equipment	10,000	2,500	26	0.3%	9,974
Tires and Batteries	13,621	3,405	1,649	12.1%	11,973
Cleaning Supplies	26,789	6,697	5,477	20.4%	21,312
Building Materials	7,500	1,875	12,153	162.0%	(4,653)
Postage & Freight	5,500	1,375	2,190	39.8%	3,310
Office Supplies	20,000	5,000	6,014	30.1%	13,986
Other Materials, General Business	121,672	30,418	20,800	17.1%	100,871
Other Materials, Billable	30,000	7,500	21	0.1%	29,979
Other Materials, Maintenance	10,000	2,500	700	7.0%	9,300
	1,583,149	395,787	308,314	19.5%	1,274,835
SERVICES & CHARGES					
Attorney & Audit	150,000	37,500	4,695	3.1%	145,305
Contract Maintenance	506,440	126,610	115,359	22.8%	391,082
Custodial Services	66,557	16,639	12,480	18.8%	54,077
Contractual Services	400,000	100,000	89,351	22.3%	310,649
Utilities, Telephone	8,026	2,006	1,056	13.2%	6,970
Utility Expense, Electric	73,249	18,312	16,845	23.0%	56,404
Utility Expense, Water & Sewage	49,346	12,337	9,354	19.0%	39,993
Utilities, Natural Gas Heat	75,000	18,750	14,286	19.0%	60,714
Advertising & Promotions	120,000	30,000	17,921	14.9%	102,079
Exterior Advertising	45,000	11,250	8,351	18.6%	36,649
Printing	20,000	5,000	419	2.1%	19,581
Advertising Fees (Legal Ads)	5,540	1,385	31	0.6%	5,509
Dues & Subscriptions	45,385	11,346	8,206	18.1%	37,180
Travel & Meeting Expenses	87,213	21,803	12,349	14.2%	74,864
Premium on PL & PD	650,000	162,500	117,121	18.0%	532,879
Payouts PL & PD	103,320	25,830	25,000	24.2%	78,320
Recovery, Physical Damage		-	(26,190)	0.0%	26,190
Premium on Other Insurance	106,422	26,605	30,409	28.6%	76,013
Vehicle Registration Fees	750	188	-	0.0%	750
Short Term Interest	-	-	-	0.0%	-
Bad Debt Expense	800	200	18,195	2274.4%	(17,395)
Arbitration Fees		-	1,877	0.0%	(1,877)
Cash (Over)/Short		-	-	0.0%	-
	2,513,049	628,262	477,113	19.0%	2,035,936
TOTAL OPERATING EXPENSES	16,440,604	4,110,151	3,709,312	22.6%	12,731,292

March 2023

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 22	P/Hrs	%DIFF FROM 22
1A	Market Square	16,819	14,494.49	1085.22	1.16	▲ 47.39%	15.5	▲ 51.86%
1B	Salisbury	31,962	10,395.57	789.87	3.07	▲ 83.98%	40.5	▲ 105.64%
2A	Schuyler Ave	5,653	3,989.55	325.30	1.42	▲ 32.96%	17.4	▲ 40.53%
2B	Union St	6,152	3,908.57	346.52	1.57	▲ 37.98%	17.8	▲ 40.13%
3	Lafayette Square	9,369	10,892.35	764.69	0.86	▲ 52.93%	12.3	▲ 45.46%
4A	Tippecanoe Mall	10,399	6,634.58	636.39	1.57	▲ 52.40%	16.3	▲ 32.83%
4B	Purdue West	49,385	12,485.83	946.05	3.96	▲ 21.61%	52.2	▲ 11.73%
5	Happy Hollow	14,982	7,379.51	514.08	2.03	▼ -41.60%	29.1	▼ -36.88%
6A	Fourth St	13,435	11,986.92	726.22	1.12	▲ 55.32%	18.5	▲ 63.88%
6B	South 9th	4,334	4,763.90	358.04	0.91	▲ 96.05%	12.1	▲ 74.43%
7	South St	16,644	9,666.05	824.63	1.72	▲ 45.20%	20.2	▲ 48.21%
8	Klondike Express	9,286	6,230.86	481.07	1.49	▲ 87.02%	19.3	▲ 86.03%
9	Park East	2,449	4,771.90	330.46	0.51	▲ 16.16%	7.4	▲ 18.73%
10	Northwestern	21,697	6,900.93	548.59	3.14	▲ 59.94%	39.6	▲ 68.21%
23	Connector	13,819	6,228.77	526.88	2.22	▲ 74.03%	26.2	▲ 75.33%
Others	Others	-	N/A	N/A	N/A	N/A	N/A	N/A
Sub Total:		226,385	120,729.78	9204.01	1.88	▲ 42.23%	24.6	▲ 42.67%
13	Silver Loop	58,680	3,911.64	569.83	15.00	▲ 25.35%	103.0	▲ 19.68%
15	Tower Acres	33,844	4,753.18	576.90	7.12	▲ 18.79%	58.7	▼ -7.58%
17	Ross Ade	3,330	3,087.24	362.32	1.08	▼ -55.21%	9.2	▼ -55.00%
28	Gold Loop	24,075	4,368.97	469.09	5.51	▲ 4.69%	51.3	▲ 3.61%
Sub Total:		119,929	16,121.03	1978.14	7.44	▲ 23.09%	60.6	▲ 14.72%
21A	Lark & Alight	21,290	6,084.09	440.01	3.50	▲ 15.16%	48.4	▲ 12.38%
24	Redpoint	5,242	4,717.09	255.38	1.11	▲ 23.11%	20.5	▲ 20.32%
35	Lindberg Express	41,108	6,956.26	558.13	5.91	▲ 41.32%	73.7	▲ 38.90%
Sub Total:		67,640	17,757.44	1253.52	3.81	▲ 30.06%	54.0	▲ 27.51%
MB Total:		413,954	154,608.25	12435.67	2.68	▲ 40.81%	33.3	▲ 39.08%
DR	ACCESS/FLEX	3,233	15,167.77	1111.94	0.21	▼ -18.94%	2.9	▼ -9.39%
Demand Response Total:		3,233	15,167.77	1111.94	0.21	▼ -18.94%	2.9	▼ -9.39%
Grand Total:		417,187	169,776.02	13547.61	2.46	▲ 34.36%	30.8	▲ 32.89%

March 2023

Route	RouteName	Passengers
1A	Market Square	16,819
1B	Salisbury	31,962
2A	Schuyler Ave	5,653
2B	Union St	6,152
3	Lafayette Square	9,369
4A	Tippecanoe Mall	10,399
4B	Purdue West	49,385
5	Happy Hollow	14,982
6A	Fourth St	13,435
6B	South 9th	4,334
7	South St	16,644
8	Klondike Express	9,286
9	Park East	2,449
10	Northwestern	21,697
23	Connector	13,819
Others	Others	-

Sub Total: 226,385

13	Silver Loop	58,680
15	Tower Acres	33,844
17	Ross Ade	3,330
28	Gold Loop	24,075

Sub Total: 119,929

21A	Lark & Alight	21,290
24	Redpoint	5,242
35	Lindberg Express	41,108

Sub Total: 67,640

MB Total: 413,954

DR	ACCESS/FLEX	3,233
Demand Response Total:		3,233

Grand Total: 417,187

March 2022

Route	RouteName	Passengers
1A	Market Square	14,693
1B	Salisbury	21,209
2A	Schuyler Ave	3,141
2B	Union St	3,218
3	Lafayette Square	7,918
4A	Tippecanoe Mall	8,501
4B	Purdue West	42,657
5	Happy Hollow	23,127
6A	Fourth St	10,787
6B	South 9th	2,821
7	South St	14,205
8	Klondike Express	6,459
9	Park East	1,976
10	Northwestern	12,960
23	Connector	12,192
Others	Others	-

Sub Total: 185,864

13	Silver Loop	41,911
15	Tower Acres	21,525
17	Ross Ade	11,575
28	Gold Loop	20,892

Sub Total: 95,903

21A	Lark & Alight	16,328
24	Redpoint	3,676
35	Lindberg Express	25,564

Sub Total: 45,568

11	WL Schools	7,042
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MB Total: 334,377

DR	ACCESS/FLEX	2,551
Demand Response Total:		2,551

Grand Total: 336,928

OPERATIONS REPORT

Mar-23

	2023 MONTH	2022 MONTH	2023 YTD	2022 YTD
MILES	169,776	184,389	480,408	496,498
PAID HOURS	18,279	16,862	53,013	54,123

	2023	2022	YTD 2023	YTD 2022	% DIFF MO	% DIFF YTD
ACCIDENTS	6	0	11	5	0.00%	120.00%
PER 100,000 MILES	3.53	0.00	2.29	1.01	0.00%	127.37%
PREVENTABLE	3	0	6	2	0.00%	200.00%
PER 100,000 MILES	1.77	0.00	1.25	0.40	0.00%	210.05%
NON-PREVENTABLE	3	0	5	3	0.00%	66.67%
PER 100,000 MILES	1.77	0.00	1.04	0.60	0.00%	72.25%
OVERTIME IN HOURS	3,285	3,144	9,184	10,674	4.48%	-13.96%
% OF OVERTIME HOURS	18.0%	18.6%	17.3%	19.7%	-3.61%	-12.16%
SAFETY MEETINGS	1	0	3	1		

NO PAY HOURS: 774

ROADCALLS MARCH 2023

		Mar-23	Mar-22	% DIFF
MECHANICAL		6	3	100.00%
OTHER		0	0	0.00%
DELAYS		0	0	0.00%
TOTAL - MONTH		6	3	100.00%
TOTAL - YTD		9	3	200.00%

BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
5001		AIR DRYER LEAK		03/21/23	M
1905		SEATBELT		03/30/23	M
4003		OIL PRESSURE ALARM		03/13/23	M
5004		BUS OVERHEAT (ENGINE)		03/11/23	M
5003		AIR RIDE/SUSPENSION		03/07/23	M
5002		COOLANT LEAK		03/20/23	M

DIESEL COST COMPARISON FOR 2023 (CURRENT YEAR VS. LAST YEAR)

	TOTAL GALLONS 2023	TOTAL GALLONS 2022	% DIFFERENCE	AVG COST GALLON 2023	AVG COST GALLON 2022	DIFFERENCE PER GALLON
JAN.	5,492	7,117	-22.83%	\$3.4600	\$2.5000	\$0.9600
FEB.	7,746	7,767	-0.27%	\$2.9800	\$2.8800	\$0.1000
MAR.	6,823	5,515	23.72%	\$2.6800	\$2.8800	-\$0.2000
APR.			#DIV/0!			\$0.0000
MAY			#DIV/0!			\$0.0000
JUN.			#DIV/0!			\$0.0000
JUL.			#DIV/0!			\$0.0000
AUG.			#DIV/0!			\$0.0000
SEP.			#DIV/0!			\$0.0000
OCT.			#DIV/0!			\$0.0000
NOV.			#DIV/0!			\$0.0000
DEC			#DIV/0!			\$0.0000
TOTAL	20,061	20,399	-1.66%	\$3.0094	\$2.7474	\$0.2620

CNG ACCESS BUSES

	TOTAL DGE USED 2023	TOTAL DGE USED 2022	% DIFFERENCE
JAN.	1,765	2,088	-15.4693%
FEB.	1,775	1,677	5.8438%
MAR.	2,051	2,033	0.8854%
APR.			#DIV/0!
MAY			#DIV/0!
JUN.			#DIV/0!
JUL.			#DIV/0!
AUG.			#DIV/0!
SEP.			#DIV/0!
OCT.			#DIV/0!
NOV.			#DIV/0!
DEC.			#DIV/0!
TOTAL	5,591	5,798	-3.5702%

CNG FIXED ROUTES

	TOTAL DGE USED 2023	TOTAL DGE USED 2022	% DIFFERENCE
JAN.	34,620	32,405	6.8354%
FEB.	32,677	30,618	6.7248%
MAR.	35,239	37,560	-6.1794%
APR.			#DIV/0!
MAY			#DIV/0!
JUN.			#DIV/0!
JUL.			#DIV/0!
AUG.			#DIV/0!
SEP.			#DIV/0!
OCT.			#DIV/0!
NOV.			#DIV/0!
DEC.			#DIV/0!
TOTAL	102,536	100,583	1.9417%