

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 685**

DATE: January 24, 2024

TIME: 5:00PM

PLACE: 1250 Canal Rd. Lafayette, IN. 47904 Conference Room

MEETING CHAIR: Ms. Julie Ginn

AGENDA

Item

1. Communications and Announcements
2. Public Comment
 - 2.1. Comments on the Agenda – 5 minutes
3. Review and Approval of Agenda Items and Minutes
 - 3.1. Review and Approval of Agenda of Meeting No. 685 held on January 24, 2024.
 - 3.2. Review and Approval of Minutes of Meeting No. 684 held on December 20, 2023.
4. Old Business
5. New Business
 - 5.1. Approval of the FTA Drug and Alcohol Audit Policy (Exhibit 1 pg.5)
 - 5.2. Inform about upcoming CityBus Travel
 - 5.3. Consideration of claims list numbering 39212 through 39286, in the amount of \$1,377,064.52.
 - 5.4. Consideration of payroll for December 1, 2023, through, December 31, 2023, in the amount of \$1,444,022.58.
6. Board and Staff Reports
 - 6.1. Chief Executive Officer Report
7. Public Comments
 - 7.1. 3 minutes per speaker
8. Adjournment
 - 8.1. Next meeting is Wednesday, February 28, 2024.

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 684
MEETING MINUTES**

DATE: December 20, 2023

Present: Julie Ginn, Chair

Board Mike Gibson, Secretary
James Blanco
Tino Atisso
Ben Murray
Joel Wright

Present: Bryan D. Smith: Chief Executive Officer

Staff Joanne Zhang: Chief Financial Officer
Ron Peters: Operations Manager
Derek Streeter: Safety and Training Administrator
Shelby Yeaman: Executive Assistant/Project Manager
Brian Karle: Attorney

Guests: Benjamin Murray's Son

Chair, Julie Ginn, called the meeting No. 684 to order at 5:15PM in the GLPTC Board Room, 1250 Canal Road.

COMMUNICATIONS & ANNOUNCEMENTS

1. Mr. Bryan Smith got notice that ATU would like to start negotiations in March for their contract that ends in May. They are excited and hopeful for another 3 year contract.

PUBLIC COMMENT

REVIEW AND APPROVAL OF AGENDA ITEMS AND MINUTES

1. Mr. Benjamin Murray made the motion to approve the agenda of meeting No. 684 held on December 20, 2023. Mr. Joel Wright seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
2. Mr. Benjamin Murray made the motion to approve the minutes from meeting No. 683 held on November 29, 2023. Mr. Joel Wright seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

OLD BUSINESS

NEW BUSINESS

1. Mr. Benjamin Murray made the motion to approve The 2024 Greater Lafayette Public Transportation Corporation CityBus Board Meetings to be on the 4th Wednesday of each month at 5:00PM. Mr. Joel Wright seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

2. Mr. Bryan Smith mentioned to the board he will be out of the office but available the rest of 2023 and the first few days into 2024. Since he will be in town for most of the time, with a quick trip to Ohio in the mix, he does not plan on appointing anyone to sit in his place.
3. The Board considered approval of claims numbering 39082 through 39211, in the amount of \$744,515.20. Mr. Mike Gibson made the motion to approve the claims. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
4. The Board considered approval of payroll for November 1, 2023, through November 30, 2023, in the amount of \$ \$928,481.09. Mr. Mike Gibson made the motion to approve payroll. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

BOARD AND STAFF REPORTS (CEO REPORT)

Mr. Bryan Smith commented on the adjustment made on our Black Loop that runs on Purdue's campus. This loop had cut back their hours at the Tower Acres Apartment complex, but as this seemed to be an inconvenience to students, we brought back the hours and adjusted the loop. This now is a 40-minute loop rather than a 30-minute loop.

Mr. Bryan Smith let the Board know CityBus decided on where to place our Hydrogen Fueling station. This location is behind the maintenance building where we currently store old buses that are used for parts. At this location we can pull enough electricity from the maintenance building as well.

Ms. Julie Ginn mentioned the MPO meeting that her and Mr. Smith attended. She said she was grateful that Mr. Bryan Smith made the comment in the meeting that he does not believe a perfectly good bridge should be torn down, but to rather think of other options. Due to his comment, they have decided to postpone this idea until they reconvene and discuss further.

PUBLIC COMMENTS

Mr. Joel Wright inquired about the cut resistant undershirts and what they will be used for. Mr. Bryan Smith let him know they were selected by our safety committee, which includes our Operations Manager, Safety Administrator, and Street Supervisors. They go under the shirt so they are not visible but will keep our Street Supervisors safe and protected.

Mr. Bryan Smith mentioned that Mr. Ron Peters, our Operations Manager, had brought up a new pull out procedure, and due to this, going off of safety, we now have flashlights getting delivered that will be part of uniform.

Mr. Joel Wright asked about the space heaters and if it will drive up our electricity bill. Mr. Bryan Smith made it clear we were following code and all safety protocol, where they turn off if they fall, etc. Although it will up our electrical bill, we thought that outweighs the employees being cold and uncomfortable while at work.

ADJOURNMENT

With no other business to be conducted, Mr. Benjamin Murray made the motion to adjourn. Mr. Joel Wright seconded the motion. The motion carried by a vote of 6 ayes and 0 nays. The meeting adjourned at 5:32PM. The next regular board meeting will be

held on January 24, 2024, at 5:00PM in the GLPTC Board Room: 1250 Canal Rd.
Lafayette, IN. 47904.



Mr. Mike Gibson, Secretary
CityBus Board of Directors

12/22/2023

Date

Greater Lafayette Public Transportation Corporation

Drug and Alcohol Policy

Revised and Effective as of January 1, 2024

Adopted by: _____

Date Adopted: [dd/mm/yyyy]

Last Revised: January 1, 2024

Table of Contents

<u>Purpose of Policy</u>	3
<u>Covered Employees</u>	4
<u>Prohibited Behavior</u>	4
<u>Consequences for Violations</u>	5
<u>Circumstances for Testing</u>	5
<u>Testing Procedures</u>	8
<u>Test Refusals</u>	9
<u>Contact Person</u>	10
<u>Attachment A: Covered Positions</u>	11
<u>Attachment B: Resource Contact Information</u>	12
<u>ACKNOWLEDGEMENT</u>	14

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Purpose of Policy

As a public transportation operator, the Greater Lafayette Public Transportation Corporation, hereinafter CityBus, is required to comply with regulations established by the Federal Department of Transportation and the Federal Transit Administration (FTA) related to the prohibited use of drugs and misuse of alcohol by employees and contractors. CityBus recognizes that the use of drugs and alcohol off the job as well as on the job, impacts the safety and efficiency of the workplace. CityBus is committed to providing a safe, efficient, and drug-free workplace.

This policy complies with 49 CFR Part 655, as amended and 49 CFR Part 40, as amended. Copies of Parts 655 and 40 are available in the drug and alcohol program manager's office and can be found on the internet at the Federal Transit Administration (FTA) Drug and Alcohol Program website <http://transit-safety.fta.dot.gov/DrugAndAlcohol/>.

All covered employees are required to submit to drug and alcohol tests as a condition of employment in accordance with 49 CFR Part 655.

Portions of this policy are not FTA-mandated, but reflect CityBus's policy. These additional provisions are identified by **bold text**.

In addition, DOT has published 49 CFR Part 32, implementing the Drug-Free Workplace Act of 1988, which requires the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA.

All CityBus employees are subject to the provisions of the Drug-Free Workplace Act of 1988.

The Drug-Free Workplace Policy compliance requirements are:

- 1. The unlawful manufacture, acquisition, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace, work vehicles, or while performing any duties for or on behalf of CityBus regardless of location or duty status**
- 2. As a condition of employment, employees must notify the Human Resources Administrator of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after the conviction**
- 3. CityBus will notify the FTA within 10 days after receiving notice from an employee of such conviction**
- 4. CityBus has established a drug-free awareness program to inform employees about the dangers of drug abuse**
- 5. CityBus will provide information on available drug counseling and rehabilitation**
- 6. CityBus will provide an Employee Assistance Program to all employees to, in part, provide counseling and other resources related to substance abuse and treatment**
- 7. As a condition of employment, employees are required to abide by all terms and provisions of this policy**

8. Violation of this policy will lead to discipline, up to and including termination.
9. All employees are required to acknowledge receipt and understanding of the Drug-Free Workplace Policy.

Covered Employees

This policy applies to every person, including an applicant or transferee, who performs or will perform a “safety-sensitive function” as defined in Part 655, section 655.4, and therefore, is a condition of employment.

You are a covered employee if you perform any of the following:

- Operating a revenue service vehicle, in or out of revenue service
- Operating a non-revenue vehicle requiring a commercial driver’s license
- Controlling movement or dispatch of a revenue service vehicle
- Maintaining (including repairs, overhaul and rebuilding) of a revenue service vehicle or equipment used in revenue service
- Carrying a firearm for security purposes

See Attachment A for a list of covered positions by job title.

Prohibited Behavior

Use of illegal drugs by covered employees is prohibited at all times. Prohibited substances include:

- marijuana
- cocaine
- phencyclidine (PCP)
- opioids
- amphetamines

All covered employees are prohibited from performing or continuing to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater.

All covered employees are prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. If the on-call employee claims the ability to perform his or her safety-sensitive function, he or she must take an alcohol test with a result of less than 0.02 prior to performance.

All covered employees are prohibited from consuming alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

All covered employees required to take a post-accident test are prohibited from consuming alcohol for eight (8) hours following involvement in an accident or until he or she submits to the post-accident drug and alcohol test, whichever occurs first.

An employee may make a voluntary self-referral to the EAP program for assistance with a drug or alcohol problem without jeopardizing his/her continued employment, provided the employee immediately discontinues the substance abuse. However, employees subject to drug and alcohol testing may not make a voluntary self-referral to avoid taking a required drug or alcohol test.

Consequences for Violations

Following a positive drug or alcohol (BAC at or above 0.04) test result or test refusal, the employee will be immediately removed from safety-sensitive duty and referred to a Substance Abuse Professional.

Following a BAC of 0.02 or greater, but less than 0.04, the employee will be immediately removed from safety-sensitive duties until the start of their next regularly scheduled duty period (but for not less than eight hours) unless a retest results in the employee's alcohol concentration being less than 0.02. **Time lost from work duty due to such an alcohol concentration will be unpaid time.**

Treatment/Discipline

Any covered employee who receives a positive drug and/or alcohol test will be immediately removed from safety-sensitive duties. **Per CityBus policy, any employee who tests positive for drugs or alcohol (BAC at or above 0.04) or refuses to test will be terminated from employment. The exception to immediate termination is in the case of testing positive on a random test or a post-accident test, when the accident is determined to be non-preventable per CityBus guidelines. Employees testing positive on a random or post-accident (non-preventable) drug test may be given a second-chance to continue employment with CityBus conditional on the employee's successful completion of an approved rehabilitation program, as required by DOT regulations. This "second-chance" is available to employees as outlined above only one time regardless of the testing category. Any future positive random or post-accident test will result in immediate termination.**

Employees participating in the rehabilitation program as a result of the second-chance program will be required to pay for all costs associated with the program, including the costs associated with required return-to-duty and follow-up testing.

Circumstances for Testing

Pre-Employment Testing

A verified negative pre-employment drug test result is required before an employee can first perform safety-sensitive functions. If a pre-employment test is cancelled, the individual will be required to

undergo another test and successfully pass with a verified negative result before performing safety-sensitive functions. These tests will be administered in accordance with 49 CFR Part 655, as amended.

If a covered employee has not performed a safety-sensitive function for 90 or more consecutive calendar days, and has not been in the random testing pool during that time, the employee must take and pass a DOT pre-employment test before he or she can return to a safety-sensitive function.

A covered employee or applicant who has previously failed or refused a DOT pre-employment drug and/or alcohol test must provide proof of having successfully completed a referral, evaluation, and treatment plan meeting DOT requirements.

Reasonable Suspicion Testing

All covered employees shall be subject to a drug and/or alcohol test when CityBus has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. A reasonable suspicion referral for testing will be made by a trained supervisor or other trained company official who has been trained on the specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the covered employee.

Covered employees may be subject to reasonable suspicion drug testing any time while on duty. Covered employees may be subject to reasonable suspicion alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions.

Note that ALL CityBus employees are subject to reasonable suspicion drug and/or alcohol testing in the event a trained company official has reason to believe, based on observation, that an employee is under the influence of prohibited drugs or alcohol while performing work for CityBus. A reasonable suspicion referral for testing will be made by a trained supervisor or other trained company official on the basis of specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the employee. The test will be conducted as a non-DOT test on non-DOT paperwork if the employee is not an FTA-covered employee or, in the case of a reasonable suspicion alcohol test, if the employee is not performing safety-sensitive functions, is not about to begin performing safety-sensitive functions, or has not just finished performing safety-sensitive functions.

Post-Accident Testing

Covered employees shall be subject to post-accident drug and alcohol testing under the following circumstances:

Fatal Accidents

As soon as practicable following an accident involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee operating the public transportation

vehicle at the time of the accident. In addition, any other covered employee whose performance could have contributed to the accident, as determined by CityBus using the best information available at the time of the decision, will be tested.

Non-fatal Accidents

As soon as practicable following an accident not involving the loss of a human life, drug and alcohol tests will be conducted on each covered employee operating the public transportation vehicle at the time of the accident if at least one of the following conditions is met:

- (1) The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (2) One or more vehicles incurs disabling damage and must be towed away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by CityBus using the best information available at the time of the decision, will be tested.

A covered employee subject to post-accident testing must remain readily available, or it is considered a refusal to test. Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit a covered employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

Random Testing

Random drug and alcohol tests are unannounced and unpredictable, and the dates for administering random tests are spread reasonably throughout the calendar year. Random testing will be conducted on all days and hours throughout the year when safety-sensitive functions are performed.

Testing rates will meet or exceed the minimum annual percentage rate set each year by the FTA administrator. The current year testing rates can be viewed online at www.transportation.gov/odapc/random-testing-rates.

The selection of employees for random drug and alcohol testing will be made by a scientifically valid method, such as a random number table or a computer-based random number generator. Under the selection process used, each covered employee will have an equal chance of being tested each time selections are made. There is no discretion on the part of management/supervisors related to random testing selection.

A covered employee may only be randomly tested for alcohol while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be randomly tested for prohibited drug use anytime while on duty.

Random testing will be unannounced and immediate. Each covered employee who is notified of selection for random drug or random alcohol testing must immediately proceed to the designated testing site.

Return to Duty Testing

Any employee who is allowed to return to safety-sensitive duty after failing or refusing to submit to a DOT drug and/or alcohol test must first be evaluated by a substance abuse professional (SAP), complete a SAP-required program of education and/or treatment, and provide a negative return-to-duty drug test result and/or an alcohol test result of less than 0.02. Any return-to-duty drug testing will be directly observed. All tests will be conducted in accordance with 49 CFR Part 40, Subpart O.

The costs associated with this testing will be borne solely by the employee.

Follow-up Testing

Employees returning to safety-sensitive duty following a return-to-duty test will be required to undergo unannounced follow-up alcohol and/or drug testing for a period of one (1) to five (5) years, as directed by the SAP. The duration of testing will be extended to account for any subsequent leaves of absence, as necessary. The type (drug and/or alcohol), number, and frequency of such follow-up testing shall be directed by the SAP.

A covered employee may only be subject to follow-up alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be subject to follow-up drug testing anytime while on duty. All follow-up drug tests will be directly observed. All testing will be conducted in accordance with 49 CFR Part 40, Subpart O.

The costs associated with this testing will be borne solely by the employee.

Testing Procedures

All FTA drug and alcohol testing will be conducted in accordance with 49 CFR Part 40, as amended.

Note: It is the intent of CityBus to begin oral fluid drug testing in accordance with the June 1, 2023 amended 49 CFR Part 40. In order to implement the final rule including oral fluid testing, the Department of Health and Human Services must certify at least 2 laboratories for oral fluid testing. As of the date of this policy revision, laboratories have not been certified. Once that occurs and the collection sites have complied with the regulations regarding collecting oral fluid samples, CityBus will

begin oral fluid drug testing. In the event it is necessary to utilize urine testing, this determination will be made by the DAPM or DER and the collection site.

Dilute Urine Specimen

If there is a negative dilute test result, CityBus will conduct one additional retest. The result of the second test will be the test of record.

Dilute negative results with a creatinine level greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL require an immediate recollection under direct observation (see 49 CFR Part 40, section 40.67).

Split Specimen Test

In the event of a verified positive test result, or a verified adulterated or substituted result, the employee can request that the split specimen be tested at a second laboratory. CityBus guarantees that the split specimen test will be conducted in a timely fashion.

The cost of testing the split specimen at the second laboratory will be paid by the employee.

Test Refusals

As a covered employee, you have refused to test if you:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by CityBus.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath, oral fluid or urine specimen. An employee who does not provide a urine, oral fluid or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine or oral fluid drug collection, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of urine, oral fluid or breath without a valid medical explanation.
- (6) Fail or decline to take a second test as directed by the collector or CityBus for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or CityBus's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed **urine** test.
- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.

- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- (13) Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

As a covered employee, if you refuse to take a drug and/or alcohol test, you incur the same consequences as testing positive and will be immediately removed from performing safety-sensitive functions, and referred to a SAP. **In all cases, refusal to take a required drug and/or alcohol test will be grounds for immediate termination.**

Contact Person

For questions about CityBus's drug and alcohol program, contact

CityBus Drug & Alcohol Program Manager (DAPM):

Dusty Sturgeon, Human Resources Administrator
1250 Canal Road, Lafayette, IN 47902
(765) 420-2952
dustys@gocitybus.com

See Attachment 2 for detailed list of program contacts

Attachment A: Covered Positions

The following job titles are FTA-defined safety-sensitive positions:

- Bus Operators
- Access Operators
- Mechanics (All Levels)
- Utility Personnel
- Maintenance-Fleet Manager
- Operations Manager
- Assistant Operations Manager
- Facilities Manager
- Operations Supervisor
- Street Supervisor
- Dispatcher
- Access Dispatcher

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Attachment B: Resource Contact Information

CityBus Drug & Alcohol Program Manager (DAPM):

Dusty Sturgeon, Human Resources Administrator
 1250 Canal Road, Lafayette, IN 47902
 (765) 420-2952
dustys@gocitybus.com

CityBus Designated Employee Representative (DER):

Derek Streeter, Safety and Training Administrator
 1250 Canal Road, Lafayette, IN 47902

PHONE

EMAIL

CityBus Employee Assistance Program (EAP)

NAME AND PHONE NUMBER FOR Employee Access

Medical Review Officers (MRO)

Dr. Stephen Kracht
 PO Box 25903
 Overland Park KS 66225
 765-446-2450

DHHS-Certified Laboratory

Alere Toxicology (primary)
 1111 Newton Street
 Gretna, LA
 800-433-3823

Designated Drug and Alcohol Testing Location

Franciscan Working Well
 3218 Daugherty Drive, Suite 140
 Lafayette IN 47909
 765-502-4190

Regional Occupational Care Center, (ROCC)

1321 Unity Place, Suite A
 Lafayette, IN 47905
 765-446-2450

Substance Abuse Professionals (SAP)

Lisa Werth, Clinical Director
 CALLA Collaborative Health
 Lafayette Business Tower
 133 N 4th Street - 2nd Floor, Suite 204
 Lafayette IN 47901
 765-427-5758 Direct

765-761-2139 Appointments
Email lisa@callacch.com

Drug and Alcohol Program Third Party Administrator

Enter DISA information here

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ACKNOWLEDGEMENT

Acknowledgement of Receipt

GLPTC Drug and Alcohol Policy

I acknowledge that I have reviewed and understand the Greater Lafayette Public Transportation Corporation Drug and Alcohol Policy revised January 1, 2024 provided by CityBus.

I understand that compliance with all provisions contained in the policy is a condition of employment.

I further understand that the information contained in the policy dated January 1, 2024 is subject to change, and that any such changes or addendum shall be disseminated in a manner consistent with the provisions set forth by the FTA.

Printed Name

Signature

Date

**CITY BUS --- CLAIMS LISTING FOR
DECEMBER 20, 2023 THROUGH JANUARY 24, 2024**

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39212	LAFAYETTE AUTO SUPPLY	INVENTORY	1,071.45
39213	ALVEREZ, ROBERT	UNIFORM ALLOWANCE	\$25.98
39214	CRIFE, DAVID	UNIFORM ALLOWANCE	\$96.29
39215	VAUGHN, CHRYSAL	UNIFORM ALLOWANCE	\$42.79
39216	TERRELL, JENNIFER	UNIFORM ALLOWANCE	\$53.48
39217	STANFIELD, ASHLEY	UNIFORM ALLOWANCE	\$69.86
39218	REPUBLIC SVC	CONTRACTUAL SERVICE	\$166.40
39219	CENTERPOINT ENERGY	UTILITIES	\$809.07
39220	THE HARTFORD	INSURANCE	\$2,300.00
39221	AL WAREN OIL CO	INVENTORY	\$1,095.49
39222 **	BEST ONE TIRE SVC	CAPITAL ITEM	\$4,911.73
39223	CINTAS	UNIFORMS - LEASED	\$1,666.24
39224	HERITAGE CRYSTAL CLEAN	INVENTORY	\$4,719.45
39225	EJ WARD	CONTRACTUAL SVC	\$13,424.28
39226 **	GILLIG	CAPITAL ITEM	\$6,901.82
39227	HAWKINS BAILEY WAREHOUSE	INVENTORY	\$4,455.00
39228	LH INDUSTRIAL SUPPLIES	SUPPLIES	\$820.60
39229	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$496.74
39230 **	KIRKS AUTOMOTIVE	CAPITAL ITEM	\$2,600.00
39231	ICC BUSINESS PRODUCTS	SUPPLIES	\$27.80
39232	LINDE GAS	INVENTORY	\$789.88
39233	OLSTEN STAFFING	TEMPORARY EMPLOYMENT	\$11,639.00
39234	PLYMATE	SUPPLIES	\$189.00
39235 **	THE AFTERMARKET PARTS CO	CAPITAL ITEM	\$3,265.84
39236	TYNAN EQUIPMENT CO	CONTRACTUAL SVC	\$666.02
39237	UNITED HEALTHCARE	INSURANCE	\$9.60
39238	LADYBUG EARL	CONTRACTUAL SVC	\$12.50
39239	ALL PHASE	INVENTORY	\$299.76
39240	BALL EGGLESTON	ATTORNEY FEES	\$1,851.50
39241	BETTER MERCHANTS	ADVERTISING	\$7,690.21
39242	CHOSNEK, ED	CHILDCARE	\$161.62
39244	FINISHMASTER	INVENTORY	\$314.14
39245	VAN GORDER JANITORIAL	CUSTODIAL SERVICES	\$4,784.00
39246	LINK MANAGEMENT	CONTRACTUAL SERVICE	\$900.00
39247	NAPA	INVENTORY	\$1,273.41
39248	NEWTON OIL	INVENTORY	\$17,282.64
39249	ROCC	CONTRACTUAL SERVICE	\$145.00
39250	STARR AUSTEN & MILLER, LLP	ATTORNEY FEES	\$759.50
39251	UNITED REFRIGERATIOIN	INVENTORY	\$190.31
39252	WINTEK	CONTRACTUAL SERVICE	\$600.00
39253	O'REILLY AUTO PARTS	SUPPLIES	\$122.77
39254	CITY OF LAFAYETTE	UTILITIES	\$191.95
39255	COMCAST	UTILITIES	\$353.35
39256	DUKE ENERGY	UTILITIES	\$12,475.80
39257	CITY OF LAFAYETTE	UTILITIES	\$386.25
39258	GREATER LAFAYETTE COMMERCE	ADVERTISING	\$1,700.00

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39259	EXTERIOR VIEW	CONTRACTUAL SERVICES	\$1,647.30
39260	WORKING WELL/ FRANCISCAN HEALTH	CONTRACTUAL SERVICES	\$90.00
39262	QUADIENT	POSTAGE METER	\$1,173.99
39263	LEVEL365	UTILITIES	\$994.39
39264	ACCIDENT FUND	INSURANCE	\$10,070.40
39265	FRONTIER	UTILITIES	\$352.54
39266	TRAPEZE	CONTRACTUAL SERVICES	\$199.58
39267	GREATER LAFAYETTE COMMERCE	MEMBERSHIP	\$1,500.00
39269	STAPLES	SUPPLIES	\$732.24
39270	MICROSOFT	CONTRACTUAL SERVICES	\$602.00
39271	CITY OF LAFAYETTE	UTILITIES	\$1,409.16
39272	CITY OF W. LAFAYETTE	UTILITIES	\$127.20
39273	PRINCIPAL LIFE INS	INSURANCE	\$17,090.18
39277	VERIZON WIRELESS	UTILITIES	\$910.28
39278	LAFAYETTE AUTO SUPPLY	INVENTORY	\$1,981.74
39279	CUSTOM FORMS	PRINTED MATERIAL	\$2,805.00
39280 **	INDOFF	CAPITAL ITEM	\$4,135.80
39281	THERMO KING MIDWEST	INVENTORY	\$361.84
39282	AGAVE HR PATNERS	CONTRACTUAL SERVICE	\$4,725.00
39283	FRANKLIN PEST CONTROL	CONTRACTUAL SERVICE	\$154.00
39284	GRAN-IT CONSULTING	CONTRACTUAL SERVICE	\$11,040.00

TOTAL: \$175,911.16

Claims OVER \$20,000 (For Board approval)

39243	CONSTELLATION	UTILITIES	\$24,965.51
39261	GREGORY & APPEL	INSURANCE	\$117,892.00
39268	UNITED HEALTHCARE	INSURANCE	\$117,801.66
39274 **	NEW FLYER	CAPITAL ITEM	419,729.16
39275 **	WAY SINE LLC	CAPITAL ITEM	38,000.00
39276	CORPORATE PAYMENT SYSTEMS	CREDIT CARD	\$21,312.03
39285 **	NEW FLYER	CAPITAL ITEM	\$421,953.00

TOTAL: \$1,161,653.36

CLAIMS TOTAL: \$1,337,564.52

Claims OVER \$20,000 (For Board approval)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39286 **	Center for Transportation & the Environment	capital item	\$39,500.00

ADDENDUM TOTAL: \$39,500.00

ORIGINAL CLAIMS TOTAL: \$1,337,564.52

REVISED CLAIMS TOTAL: \$1,377,064.52

CEO REPORT TO GLPTC BOARD OF DIRECTORS

MEETING DATE: JANUARY 24, 2024

CEO

Happy New Year! End of the year numbers are in, and we have exceeded last year's numbers by 22%. A more detailed review of ridership, budget, and accomplishments will be included in the February Board packet.

Bill Madden of New Beginnings EAP has given us notice that he is closing his practice after more than a decade providing counseling services to CityBus. We will be getting quotes for a replacement EAP and will be using Franciscan EAP in the interim for employees in need of services.

There are two bills under consideration at the Statehouse that deal with transit. The first is a bill that would remove local control of Bus Rapid Transit projects, particularly having dedicated bus lanes. This could mean millions of dollars lost for Indiana, as dedicated bus lanes are a significant part of the funding formula for such projects. The second is a bill prohibiting free fares on election days. I propose that we draft a letter to our state representatives opposing both bills for the Board chair to sign.

FINANCE

- Year-end finance closing on schedule. The December preliminary close has been done, and the team is working on the year-end tasks, such as various accounting reconciliations, grant reconciliations, state tax forms, Gateway filing and reporting, 1099 forms, etc. We expect to complete the year-end closing in February and start the annual audit afterwards.
- Finance and Maintenance teams have been working to list the known obsolete inventory items. We expect to clean up these items before closing the books of 2023. The team is also compiling a list of inventory items that will be reclassified to expense items. By doing so, we would prevent delays in recording the expense and avoid such discrepancies in physical inventory.
- NEPA documents for the Low/No project have been submitted to FTA.
- The 2019 grant obligation draft is ready in TRAMS this month.
- The new credit card Ramp has been tested. The process of how to issue the card, use the card, manage, and post the expense has been streamlined. I will issue the cards to the rest of the team in Feb.
- Fleetnet ERP system will be upgraded to an online version by Avail. We have started the process. More tasks to be completed in Feb and Mar.

HUMAN RESOURCES

- We began interviews with the Operations and Training departments for the Bus Operator class beginning February 5, 2024.
- Began taking applications for Administrative Assistant, Transit Analyst, and Dispatcher C Shift.
- Finalized W2s and 1095s for distribution to staff.
- Finalized FTA drug and alcohol audit.
- Completed EEO 1 submission.

- Launched a new union point system in PayCom.

MAINTENANCE

- 7005 advertisements rewrap completed.
- 4005 Transmission replacement is underway.
- 5004 Engine rebuild in progress.

OPERATIONS

- The NTD sampling for driver counts was finished on the 14th of January.
- We just posted the “C” Dispatch position for the Friday, weekend, and Monday shifts.
- We started the new Corrective Action points program at the beginning of the year using Paycom. Running the start-up until Jan. 31 before we finalize. I am taking questions and concerns and have only received a couple. Smooth transition.

CUSTOMER EXPERIENCE

- Applications for the Dr. Jon D. Fricker Memorial Transit Internship have been accepted and are under review. Staff is honored to have this internship available to remember Dr. Fricker’s legacy and further his dedication to effective transit and higher education.
- Bus stop amenity improvement projects throughout the service area continue at various progress stages. New shelters have been delivered, and installations have begun.
- Updated system maps are nearly ready for the printer, and individual route maps continue to be developed. Additionally, improvements and updates to the website continue through the planning stages with a launch anticipated this Spring.

SAFETY

- Working with Manager of Operations, Street Supervisors, Manager of Customer Experience, and our CEO on several items that may improve CBC security for customers, operators, and staff.
- Reviewed the Speed Enforcement Policy and the Accident Reporting Procedures with the Manager of Operations.
- Addressed Employee Safety Reporting Program submissions.
 - The need for fall arrest/harness training for those in the maintenance shop.
 - Making sure cleaning wipes and hand sanitizer are available on all buses to combat seasonal diseases.
 - Safety concerns at the CBC. Drain that backs up and ices over and an electrical panel that was not secured.
- Messaged the need for all employees to wear yellow safety vests while on the property during low light conditions. This has always been the policy, but efforts needed to be made toward full compliance.

TRAINING

- Trained 4 supervisors in making Reasonable Suspicion Drug & Alcohol Determinations.
 - This is a 2 hour federally mandated class.
- Drafted and posted Reasonable Suspicion criteria notifications.
- Reviewed with the Manager of Maintenance the training of new mechanics and utility personnel.

Payroll Total for**Dec-23****\$****1,444,022.58**

Summary	Pay Date 12/1/2023	Pay Date 12/15/2023	Pay Date 12/29/2023	Board Members	Grand Total
Gross Wages	\$327,530.88	\$343,714.94	\$351,519.58	\$200.00	\$1,022,965.40
Employer Taxes	\$47,331.22	\$50,459.73	\$50,573.75		\$148,364.70
Employer Fringe Benefits	\$88,472.34	\$91,537.76	\$92,682.38		\$272,692.48
Total Payroll	\$463,334.44	\$485,712.43	\$494,775.71	\$200.00	\$1,444,022.58

Employer Details	Pay Date 12/1/2023	Pay Date 12/15/2023	Pay Date 12/29/2023	Total
Employer Taxes:				
FICA/Medicare	\$47,255.82	\$50,341.78	\$50,476.42	\$148,074.02
SUTA	75.40	117.95	97.33	290.68
	\$47,331.22	\$50,459.73	\$50,573.75	\$148,364.70
Employer Fringe Benefits:				
PERF Contributions	\$36,623.79	\$38,514.87	\$39,767.51	\$114,906.17
Health/Dental/Vision/Life	\$49,552.01	\$49,377.29	\$48,987.93	\$147,917.23
HAS Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Other Fringes	\$2,296.54	\$3,645.60	\$3,926.94	\$9,869.08
	\$88,472.34	\$91,537.76	\$92,682.38	\$272,692.48

Dec 2023

PROFIT AND LOSS STATEMENT
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

	Dec-23	Dec-22	%DIFF/MO	YTD2023	YTD2022	%DIFF	BUDGETED		
OPERATING REVENUE									
PASSENGER FARES	\$ 981,931.66	\$ 258,543.15	279.79%	\$ 3,269,758.23	\$ 3,343,579.20	-2.21%	\$ 2,993,912		
ADVERTISING INCOME	53,916.67	15,698.68	243.45%	244,799.76	230,697.32	6.11%	239,728		
INTEREST INCOME	40,029.46	8,063.56	396.42%	360,604.31	60,585.42	495.20%	23,048		
MISC. INCOME	6,760.76	87,263.36	-92.25%	83,826.75	517,891.87	-83.81%	200,000		
	\$ 1,082,638.55	\$ 369,568.75	192.95%	\$ 3,958,989.05	\$ 4,152,753.81	-4.67%	\$ 3,456,688		

REVENUE MILES	150,858	153,380	-1.64%	1,833,759	1,842,573	-0.48%			
REVENUE HOURS	12,021	11,862	1.34%	146,977	142,913	2.84%			

	Dec-23	Dec-22	%DIFF/MO	YTD2023	YTD2022	%DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
OPERATING EXPENSE										
PERSONNEL										
OPERATOR WAGES	\$ 593,987.19	\$ 608,696.61	-2.42%	\$ 6,036,078.92	\$ 5,421,587.23	11.33%	\$ 5,580,833	\$ 455,245	3.94	3.29
ADMINISTRATIVE WAGES	181,514.17	224,492.85	-19.14%	1,579,390.72	1,596,562.14	-1.08%	1,911,253	\$ (331,862)	1.20	0.86
MAINTENANCE WAGES	76,008.02	97,729.18	-22.23%	772,628.97	806,331.23	-4.18%	864,809	\$ (92,180)	0.50	0.42
FICA TAX	62,088.79	67,038.73	-7.38%	628,298.74	592,762.02	6.00%	639,302	\$ (11,004)	0.41	0.34
PERF	96,524.42	90,925.54	6.16%	920,012.37	870,345.50	5.71%	919,258	\$ 754	0.64	0.50
LIFE & HEALTH INSURANCE	172,731.62	81,472.95	112.01%	1,563,091.02	1,657,839.35	-5.72%	2,173,302	\$ (610,211)	1.14	0.85
UNEMPLOYMENT INSURANCE	2,965.41	3,071.04	-3.44%	27,421.67	35,609.69	-22.99%	70,000	\$ (42,578)	0.02	0.01
WORK COMP INSURANCE	10,070.40	7,442.98	35.30%	98,931.80	49,646.98	99.27%	79,439	\$ 19,493	0.07	0.05
UNIFORMS	3,850.60	7,712.80	-50.08%	43,238.98	45,642.91	-5.27%	54,958	\$ (11,719)	0.03	0.02
FRINGE BENEFITS	14,344.47	(271,438.68)	-105.28%	125,964.21	253,054.69	-50.22%	51,251	\$ 74,713	0.10	0.07
	1,214,085.09	917,144.00	32.38%	11,795,057.40	11,329,381.74	4.11%	12,344,406	\$ (549,349)		

COMMODITIES										
DIESEL FUEL	10,659.66	58,138.78	-81.67%	172,495.18	242,494.41	-28.87%	247,734	\$ (75,239)	0.07	0.09
CNG FUEL	32,045.59	43,167.84	-25.77%	414,961.63	472,144.43	-12.11%	563,509	\$ (148,547)	0.21	0.23
GASOLINE	4,909.50	3,827.32	28.28%	25,909.09	24,207.91	7.03%	26,945	\$ (1,036)	0.03	0.01
LUBRICANTS	1,566.14	34,461.86	-95.46%	40,244.19	63,317.87	-36.44%	47,278	\$ (7,034)	0.01	0.02
REPAIR PARTS--STOCK	29,465.33	102,546.82	-71.27%	335,133.19	426,208.30	-21.37%	452,600	\$ (117,467)	0.20	0.18
REPAIR PARTS--FIXED EQUIP	-	1,615.00	-100.00%	154.59	13,326.09	-98.84%	10,000	\$ (9,845)	0.00	0.00
TIRES & BATTERIES	1,576.77	2,742.27	-42.50%	16,996.23	12,536.39	35.58%	13,621	\$ 3,375	0.01	0.01
CLEANING SUPPLIES	2,821.99	1,698.47	66.15%	23,592.26	22,360.59	5.51%	26,789	\$ (3,197)	0.02	0.01
BUILDING MATERIALS	299.76	644.80	-53.51%	14,664.00	1,946.54	653.34%	7,500	\$ 7,164	0.00	0.01
POSTAGE & FREIGHT	63.48	1,052.70	-93.97%	5,573.26	4,212.31	32.31%	5,500	\$ 73	0.00	0.00
OFFICE SUPPLIES	2,433.41	5,209.87	-53.29%	27,790.75	24,201.42	14.83%	20,000	\$ 7,791	0.02	0.02
MAT & SUPP--NOT BILL.	5,943.08	17,206.79	-65.46%	101,760.78	112,841.34	-9.82%	121,672	\$ (19,911)	0.04	0.06
MAT & SUPPLIES--BILLABLE	-	2,390.12	-100.00%	832.96	65,737.97	-98.73%	30,000	\$ (29,167)	0.00	0.00
MAT & SUPPLIES--MAINT	900.00	3,883.21	-76.82%	4,912.94	10,271.58	-52.17%	10,000	\$ (5,087)	0.01	0.00
	92,684.71	278,585.85	-66.73%	1,185,021.05	1,495,807.15	-20.78%	1,583,149	\$ (398,128)		

SERVICES & CHARGES										
ATTORNEY & AUDIT FEES	2,611.00	3,435.00	-23.99%	75,224.00	62,359.00	20.63%	150,000	\$ (74,776)	0.02	0.04
CONTRACT MAINTENANCE	31,766.53	73,694.39	-56.89%	427,431.66	492,315.42	-13.18%	506,440	\$ (79,009)	0.21	0.23
CUSTODIAL SERVICES	-	8,320.00	-100.00%	46,932.00	70,441.00	-33.37%	66,557	\$ (19,625)	0.00	0.03
CONTRACTUAL SERVICES	52,968.69	149,374.64	-64.54%	403,992.53	478,324.50	-15.54%	400,000	\$ 3,993	0.35	0.22
UTILITIES--TELEPHONE	1,440.37	958.34	50.30%	10,133.21	7,187.52	40.98%	8,026	\$ 2,108	0.01	0.01
UTILITIES--ELECTRIC	13,027.52	15,211.20	-14.36%	74,140.35	97,853.56	-24.23%	73,249	\$ 891	0.09	0.04
UTILITIES--WATER & SEWAGE	4,364.70	7,190.10	-39.30%	31,874.54	40,014.39	-20.34%	49,346	\$ (17,472)	0.03	0.02
UTILITIES--GAS HEAT	1,180.75	6,812.36	-82.67%	44,610.06	45,341.44	-1.61%	75,000	\$ (30,390)	0.01	0.02
ADVERTISING & PROMOTION	8,243.53	22,708.81	-63.70%	94,188.10	114,598.61	-17.81%	120,000	\$ (25,812)	0.05	0.05
EXTERIOR ADVERTISING	-	13,273.63	-100.00%	9,029.58	71,691.92	-87.41%	45,000	\$ (35,970)	0.00	0.00
PRINTING	3,637.00	13,790.53	-73.63%	5,875.52	20,275.61	-71.02%	20,000	\$ (14,124)	0.02	0.00
ADVERTISING FEES	-	1,549.00	-100.00%	348.03	4,183.88	-91.68%	5,540	\$ (5,192)	0.00	0.00
DUES & SUBSCRIPTIONS	8,701.89	716.89	1113.84%	41,235.58	23,147.84	78.14%	45,385	\$ (4,150)	0.06	0.02
TRAVEL & MEETINGS	4,547.36	3,747.81	21.33%	68,441.16	25,918.52	164.06%	87,213	\$ (18,772)	0.03	0.04
PREMIUM PL & PD INSURANCE	38,761.97	54,347.41	-28.68%	599,527.39	380,609.60	57.52%	650,000	\$ (50,473)	0.26	0.33
PAYOUTS--PL & PD INS.	12,000.00	(80,019.88)	-115.00%	129,333.32	7,980.12	1520.69%	103,320	\$ 26,013	0.08	0.07
RECOVERY/PHYSICAL DAMAGE	-	(8,766.51)	-100.00%	(115,608.63)	(23,092.20)	400.64%	-	\$ (115,609)	0.00	-0.06
OTHER CORPORATE INS.	-	5,936.00	-100.00%	45,011.00	94,161.72	-52.20%	106,422	\$ (61,411)	0.00	0.02
VEHICLE REGISTRATION	-	-	0.00%	150.00	60.00	150.00%	750	\$ (600)	0.00	0.00
INTEREST--SHORT TERM	-	28,221.76	-100.00%	-	28,566.79	-100.00%	-	\$ -	0.00	0.00
BAD DEBT EXPENSE	-	-	0.00%	18,195.27	5,957.25	205.43%	800	\$ 17,395	0.00	0.01
MISCELLANEOUS EXPENSE	2,802.92	574.17	388.17%	19,730.76	21,715.66	-9.14%	-	\$ 19,731	0.02	0.01
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
CASH (OVER)/SHORT	-	315.00	-100.00%	(20.00)	(1.14)	1654.39%	-	\$ (20)	0.00	0.00
	186,054.23	321,075.65	-42.05%	2,029,775.43	2,069,612.15	-1.92%	2,513,049	\$ (483,274)		

TOTAL EXPENSES	\$ 1,492,824.03	\$ 1,516,805.50	-1.58%	\$ 15,009,853.88	\$ 14,894,801.04	0.77%	\$ 16,440,604	\$ (1,430,750)	9.90	8.19
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	Dec-23	Dec-22	%DIFF/MO	YTD2023	YTD2022	%DIFF	BUDGETED		
OTHER INCOME									
COUNTY PROPERTY TAX	\$ 273,713.51	\$ 395,707.23	-30.83%	\$ 3,508,104.79	\$ 3,119,802.23	12.45%	\$ 3,254,501		
LOCAL INCOME TAX	193,155.47	58,069.67	232.63%	970,489.65	717,486.04	35.26%	772,697		
STATE OPERATING GRANT	-	1,369,660.00	-100.00%	4,353,657.00	4,308,802.00	1.04%	4,353,657		
FEDERAL OPERATING GRANT	-	-	0.00%	-	-	0.00%	5,302,721		
CARES ACT OPERATING GRANT	-	-	0.00%	372,304.00	3,173,285.00	-88.27%	-		
FAMILIES FIRST COVID-19 TAX CR	-	-	0.00%	-	-	0.00%	-		
ALTERNATIVE FUEL TAX CREDIT	-	195,028.50	-100.00%	195,028.50	195,028.50	0.00%	-		
FEDERAL PLANNING GRANT	-	-	0.00%	1,626,461.00	-	0.00%	-		
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%	-		
TOTAL OTHER INCOME	\$ 466,868.98	\$ 2,018,465.40	-76.87%	\$ 11,026,044.94	\$ 11,514,403.77	-4.24%	\$ 13,683,576		

	Dec-23	Dec-22	YTD2023	YTD2022
OTHER EXPENSES				
(GAIN)/LOSS--ASSET DISPOSAL	\$ -	\$ 19,583.54	\$ -	\$ 19,240.44
INTERGOVERNMENTAL FUNDS XFE	\$ -	\$ -	\$ -	\$ -
DEPRECIATION EXPENSE	296,198.92	271,786.70	3,417,068.43	3,508,838.37
TOTAL OTHER EXPENSES	\$ 296,198.92	\$ 291,370.24	\$ 3,417,068.43	\$ 3,528,078.81

	Dec-23	Dec-22	YTD2023	YTD2022
NET PROFIT/(LOSS)	\$ (239,515.42)	\$ 579,858.41	\$ (3,441,888.32)	\$ (2,755,722.27)

REVENUE COMPARISON

December 2023

	December 2023	December 2022	% DIFF	YTD2023	YTD2022	YTD2023
NON-CONTRACT REVENUE						
CASH FARES	\$ 14,904.30	\$ 17,569.32	-15.17%	\$ 191,708.96	\$ 213,882.44	-10.37%
TOKENS	1,365.00	2,272.50	-39.93%	22,294.39	24,315.50	-8.31%
REGULAR PASS	7,812.00	11,204.76	-30.28%	145,524.50	155,267.26	-6.27%
DAY PASS	2,890.00	2,114.00	36.71%	36,669.50	28,112.00	30.44%
ELDERLY/DISABLED	2,030.00	2,256.00	-10.02%	27,290.00	28,367.25	-3.80%
YOUTH PASS	-	-	0.00%	-	440.00	-100.00%
TOTAL NON-CONTRACT	\$ 29,001.30	\$ 35,416.58	-18.11%	\$ 423,487.35	\$ 450,384.45	-5.97%
TOTAL WITH ACCESS	\$ 35,656.66	\$ 40,225.11	-11.36%	\$ 509,645.94	\$ 523,757.21	-2.69%
CONTRACT REVENUE						
CAMPUS	\$ 850,759.00	\$ 141,282.26	502.17%	\$ 1,858,565.94	\$ 2,018,981.00	-7.95%
IVY TECH	10,000.00	20,000.00	-50.00%	25,000.00	35,000.00	-28.57%
WLSC	-	-	0.00%	-	79,990.90	-100.00%
APARTMENTS	85,516.00	57,035.78	49.93%	876,546.35	685,850.09	27.80%
WABASH NATIONAL	-	-	0.00%	-	-	0.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
TOTAL CONTRACT	\$ 946,275.00	\$ 218,318.04	333.44%	\$ 2,760,112.29	\$ 2,819,821.99	-2.12%
AUXILIARY REVENUE						
EXTERIOR ADVER.	\$ 53,916.67	\$ 15,698.68	243.45%	\$ 244,799.76	\$ 230,697.32	6.11%
MISC / CONCESSIONS	6,760.76	87,263.36	-92.25%	83,826.75	517,891.87	-83.81%
TOTAL AUXILIARY	\$ 60,677.43	\$ 102,962.04	-41.07%	\$ 328,626.51	\$ 748,589.19	-56.10%
INTEREST REVENUE						
INTEREST	\$ 40,029.46	\$ 8,063.56	396.42%	\$ 360,604.31	\$ 60,585.42	495.20%
	\$ 40,029.46	\$ 8,063.56	396.42%	\$ 360,604.31	\$ 60,585.42	495.20%
TOTAL REVENUE WITHOUT ACCESS						
	December 2023	December 2022	% DIFF	YTD2023	YTD2022	YTD2023
NON-CONTRACT	\$ 29,001.30	\$ 35,416.58	-18.11%	\$ 423,487.35	\$ 450,384.45	-5.97%
CONTRACT	946,275.00	218,318.04	333.44%	2,760,112.29	2,819,821.99	-2.12%
AUXILIARY	60,677.43	102,962.04	-41.07%	328,626.51	748,589.19	-56.10%
INTEREST	40,029.46	8,063.56	396.42%	360,604.31	60,585.42	495.20%
	\$ 1,075,983.19	\$ 364,760.22	194.98%	\$ 3,872,830.46	\$ 4,079,381.05	-5.06%
TOTAL REVENUE WITH ACCESS						
	December 2023	December 2022	% DIFF	YTD2023	YTD2022	YTD2023
ALL SOURCES	\$ 1,075,983.19	\$ 364,760.22	194.98%	\$ 3,872,830.46	\$ 4,079,381.05	-5.06%
ACCESS	6,655.36	4,808.53	38.41%	86,158.59	73,372.76	17.43%
TOTAL REVENUE	\$ 1,082,638.55	\$ 369,568.75	192.95%	\$ 3,958,989.05	\$ 4,152,753.81	-4.67%

BALANCE SHEET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

ASSETS	Dec-22	Current	LIABILITIES	Dec-22	Current
CASH & CASH ITEMS			PAYABLES		
CASH IN BANK-GENERAL FUND	7,166,614.84	7,648,698.75	TRADE PAYABLES	-	-
CASH IN PAYROLL ACCOUNT-GEN FD	103,109.00	728,330.91	ACCOUNTS PAYABLE	362,691.80	346,474.26
LEVY EXCESS FUND	-	-	ACCOUNTS PAYABLE - CNG UTILITIES	99,180.09	193,159.27
WORKING FUNDS	525.00	-	TOTAL PAYABLES	461,871.89	539,633.53
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	-	ACCRUED PAYROLL LIABILITIES		
HEALTHCARE IMPREST-GEN FD	-	-	ACCRUED WAGES PAYABLE	132,655.00	281,727.23
RAINY DAY FUND	256,256.66	256,256.66	ACCR COMPENSATED ABSENCES PAYABLE	276,583.24	276,583.24
TOTAL CASH & CASH ITEMS	7,526,505.50	8,633,286.32	DEDUCTIONS-AUTO	-	-
RECEIVABLES			UNION DUES WITHHELD	1,008.10	1,768.90
ACCOUNTS RECEIVABLE	95,134.49	(82,978.63)	DEDUCTION-FICA/MEDICARE EE	-	-
SHOP INVENTORY	-	-	DEDUCTION-UNION DUES	-	-
A/R - CITY OF LAFAYETTE	-	-	DEDUCTION-WELLNESS	287.45	336.81
CONTRACT RECEIVABLE-PURDUE	487,156.17	897,835.02	DEDUCTION-HEALTH INSURANCE	58,842.54	(3,848.77)
A/R-TICKET VENDING MACHINE COLLECTIONS	3,624.00	5,471.00	DEDUCTION-HEALTH INS - COBRA	-	-
A/R - OFF-SITE PASS SALES COLLECTIONS	-	-	DEDUCTION - CHARITABLE DONATIONS	-	-
ACCTS RECV-EMPLOYEE P/R WASH	-	-	DEDUCTION - LIBERTY NATIONAL	-	19,909.72
A/R CAPITAL GRANTS-FTA	89,009.04	(59,932.96)	DEDUCTION-GARNISHMENTS	-	0.11
A/R OPERATING ASSISTANCE-FTA	372,304.00	372,304.00	DEDUCTION-UNITED WAY	370.72	403.00
A/R TAX DRAW-COUNTY/LOCAL	-	212,254.56	DEDUCTION-CABLE	-	-
A/R GRANTS-STATE	-	-	DEDUCTION-PERF EE	3,518.23	3,026.00
A/R PLANNING ASSISTANCE-FTA	-	-	DEDUCTION-SUPPORT	-	827.50
A/R OPERATING ASSISTANCE-STATE	-	-	DEDUCTION-EE LOANS	-	350.08
A/R FEDERAL TAX CREDITS	362,627.00	362,627.00	DEDUCTION-BOSTON MUTUAL	102.88	121.68
PROPERTY TAX RECEIVABLE	3,128,409.00	3,128,409.00	DEFERRED COMPENSATION	1,135.25	1,302.11
TOTAL RECEIVABLES	4,538,263.70	4,835,988.99	ACCRUED PERF PAYABLE ER	13,801.64	5,889.53
MATERIALS & SUPPLIES INVENTORY			TOTAL PAYROLL LIABILITIES	488,305.05	588,397.14
BUS PARTS INVENTORY	375,050.61	345,267.25	ACCRUED TAX LIABILITIES		
PARTS INVENTORY-CLEARING ACCT	-	-	FIT TAXES	-	46,944.93
DIESEL & GASOLINE INVENTORY	37,164.97	31,996.43	FICA/MEDICARE	33,144.00	26,755.39
OIL, LUBE, ANTIFREEZE INVENTORY	53,149.46	87,470.97	STATE TAX	-	-
TIRES, TUBES, BATTERIES INVENTORY	4,494.25	2,466.43	STATE UNEMPLOYMENT TAX	-	-
FACILITIES PARTS INVENTORY	30,062.20	29,997.08	COUNTY TAX	-	-
TOTAL MATERIALS & SUPPLIES INVENTORY	499,921.49	497,198.16	TOTAL TAX LIABILITIES	33,144.00	73,700.32
TANGIBLE PROPERTY TRANSIT OPS			SHORT TERM DEBT		
REVENUE EQUIPMENT	26,683,454.68	28,080,268.42	BANK OF AMERICA SHORT-TERM PAYABLE-CNG	-	-
SUPPORT VEHICLES	471,774.93	578,732.43	AUTO INSURANCE PAYOUT LIABILITY	-	(59,172.21)
BUILDING & STRUCTURE	17,213,294.18	19,457,821.89	WORKERMAN COMP INSURANCE PAYOUT LIABILITY	-	-
EQUIPMENT SHOP & GARAGE	489,069.79	512,347.73	HEALTH INSURANCE PAYOUT LIABILITY	-	-
REVENUE COLLECTION FAREBOX	1,729,463.34	1,729,463.34	ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-	-
COMMUNICATIONS EQUIPMENT	307,624.68	525,473.12	TOTAL SHORT TERM DEBT	-	(59,172.21)
OFFICE EQUIPMENT & FURNISHINGS	296,520.42	335,773.05	OTHER CURRENT LIABILITIES		
CONSTR IN PROGRESS-W LAF	-	37,959.93	UNREDEEMED TOKENS	-	-
CONSTR IN PROGRESS - MYERS PED BRIDGE PROJECT	-	-	UNREDEEMED REGULAR PASSES	-	-
CONSTR IN PROGRESS - LAF	2,541,127.24	308,581.29	UNREDEEMED DAY PASSES	-	-
CONSTR IN PROGRESS - SHELTERS	-	305,566.39	UNREDEEMED E & D PASSES	-	-
LAND	926,471.26	926,471.26	UNREDEEMED SEMESTER PASSES	-	-
TOTAL PROPERTY COST	50,658,800.52	52,798,458.85	UNREDEEMED LOOP PASSES	-	-
ACCUMULATED DEPRECIATION			DEFERRED REVENUE-COUNTY/LOCAL	-	-
ACC DEPR-REVENUE EQUIPMENT	(12,921,158.07)	(15,321,474.53)	DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	-	4,583.31
ACC DEPR-SUPPORT VEHICLES	(430,590.75)	(463,535.14)	FEDERAL TAX PAYABLE	-	-
ACC DEPR-BUILDING & STRUCTURE	(8,244,578.22)	(8,961,624.84)	UNREDEEMED 50 FARESAVERS	-	-
ACC DEPR-EQUIPMENT SHOP & GARAGE	(416,499.18)	(473,864.67)	UNREDEEMED PASS STUDENT	-	-
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,548,529.48)	(1,609,762.06)	UNREDEEMED REVENUE	-	-
ACC DEPR-COMMUNICATIONS EQUIPMENT	(57,598.57)	(137,188.23)	UNREDEEMED TVM CHG/STRD VALUE CARDS	7,606.00	8,358.00
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(159,210.15)	(223,527.40)	NET PENSION LIABILITY	3,906,652.00	3,906,652.00
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	-	TOTAL OTHER CURRENT LIABILITIES	3,906,652.00	3,906,652.00
ACC DEPR-CONSTR IN PROGRESS-LAF	-	-	LONG-TERM DEBT		
TOTAL ACCUMULATED DEPRECIATION	(23,778,164.42)	(27,190,976.87)	BANK OF AMERICA LONG-TERM PAYABLE-CNG	-	-
TOTAL PROPERTY LESS DEPRECIATION	26,880,636.10	25,607,481.98	TOTAL LONG-TERM DEBT	-	-
SPECIAL FUNDS			ESTIMATED LIABILITIES		
BONDS & INTEREST CASH ACCT	-	-	FTA EST RES FOR ENCUMBRANCES	-	-
INVESTMENTS-BON & INTEREST FUND	-	-	TOTAL ESTIMATED LIABILITIES	-	-
BANK OF AMERICA FUNDS - CNG	-	-	DEFERRED CREDITS		
ACA MLR PREMIUM REBATE	-	-	DEFERRED CR - MYERS PED BRIDGE PROJECT	-	-
GENERAL FUND CAP-RES 86-12	-	-	TOTAL DEFERRED CREDITS	-	-
BUS AUTO INS CASH FUND	400,000.00	400,000.00	DEFERRED INFLOWS		
INVEST-SPLC FUNDS-DIR & OFFICE	-	-	DEFERRED INFLOW - EXPECTED AND ACTUAL EXPERIENCE	14,858.00	14,858.00
DIRECTOR & OFFICERS SPEC CASH	74,870.36	74,870.36	DEFERRED INFLOW - EXPECTED AND ACTUAL INV EARNINGS	-	-
ELTF DEDUCTIBLE FUNDS	15,000.00	15,000.00	DEFERRED INFLOW - PROPORTIONATE SHARE	100,262.00	100,262.00
INVESTMENTS	-	-	DEFERRED INFLOW - ASSUMPTIONS	167,140.00	167,140.00
CUMULATIVE CAPITAL FUND	1,096,018.24	1,501,499.86	DEFERRED INFLOW FROM PROPERTY TAXES	3,128,409.00	3,128,409.00
CAPITAL IMPROV RESERVE FUND	-	-	TOTAL DEFERRED INFLOWS	3,410,669.00	3,410,669.00
CAPITAL IMPROV INVESTMENTS	-	-	CONTRIBUTIONS		
TOTAL SPECIAL FUNDS	1,585,888.60	1,991,370.22	INVESTMENTS IN TRANSIT SYS-LAF	24,682.75	24,682.75
OTHER ASSETS			FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82	23,056,883.82
PRE-PAID INSURANCE	45,963.42	(108,659.57)	FED GOVERN CAP GRANT SEC 5	2,633,996.56	2,633,996.56
PRE-PAID EXPENSES	74,996.55	99,614.87	FED GOVERN CAP GRANT SEC 9 (5307)	43,879,641.65	44,008,033.65
PRE-PAID HEALTH INSURANCE	-	-	STATE CAP GRANT CONTRIBUTION	788,343.85	788,343.85
TOTAL OTHER ASSETS	120,959.97	(9,044.70)	STATE CAP GRANT SEC 9	657,682.35	657,682.35
DEFERRED OUTFLOWS			STATE CAP GRANT SEC 5	601,488.98	601,488.98
DEFERRED OUTFLOW - PERF EMPLOYER CONTRIBUTIONS	425,367.00	425,367.00	CONTRIBUTIONS NON GOVERNMENTAL	-	-
DEFERRED OUTFLOW - PROPORTIONATE SHARE	185,471.00	185,471.00	ACCUMULATED EARNINGS/LOSSES	(37,092,454.54)	(36,981,314.08)
DEFERRED OUTFLOW - EXPECTED AND ACTUAL EXPERIENCE	84,242.00	84,242.00	TOTAL CONTRIBUTIONS	34,550,265.42	34,789,797.88
DEFERRED OUTFLOW - EXPECTED AND ACTUAL INV EAR	482,122.00	482,122.00	TOTAL ASSETS	42,858,513.36	43,262,618.97
DEFERRED OUTFLOW - CHANGE IN ASSUMPTION	529,136.00	529,136.00	TOTAL LIABILITIES & CONTRIBUTIONS	42,858,513.36	43,262,618.97
TOTAL DEFERRED OUTFLOWS	1,706,338.00	1,706,338.00			

In Balance

Dec 2023

EXPENDITURES TO DATE AND REMAINING BUDGET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

Budget to date 100.0%

	BUDGET FY2023	Budget to Date	Expenditures to Date	Expenditures to Date %	Remaining Budget
PERSONNEL					
Operator Wages	5,580,833	5,580,833	6,036,079	108.2%	(455,245)
Administrative Wages	1,911,253	1,911,253	1,579,391	82.6%	331,862
Maintenance Wages	864,809	864,809	772,629	89.3%	92,180
FICA	639,302	639,302	628,299	98.3%	11,004
PERF	919,258	919,258	920,012	100.1%	(754)
Life & Health Insurance	2,173,302	2,173,302	1,563,091	71.9%	610,211
Unemployment Insurance	70,000	70,000	27,422	39.2%	42,578
Work Comp Insurance	79,439	79,439	98,932	124.5%	(19,493)
Uniform Rental and Cleaning	54,958	54,958	43,239	78.7%	11,719
Tool Allowance/Fringe Benefits	51,251	51,251	125,964	245.8%	(74,713)
Affordable Care Act Fees	-	-	-	0.0%	-
	12,344,406	12,344,406	11,795,057	95.5%	549,349
COMMODITIES					
Diesel Fuel	247,734	247,734	172,495	69.6%	75,239
Natural Gas Fuel	563,509	563,509	414,962	73.6%	148,547
Gasoline	26,945	26,945	25,909	96.2%	1,036
Oil & Antifreeze	47,278	47,278	40,244	85.1%	7,034
Repair Parts, Revenue Vehicles	452,600	452,600	335,133	74.0%	117,467
Repair Parts, Fixed Equipment	10,000	10,000	155	1.5%	9,845
Tires and Batteries	13,621	13,621	16,996	124.8%	(3,375)
Cleaning Supplies	26,789	26,789	23,592	88.1%	3,197
Building Materials	7,500	7,500	14,664	195.5%	(7,164)
Postage & Freight	5,500	5,500	5,573	101.3%	(73)
Office Supplies	20,000	20,000	27,791	139.0%	(7,791)
Other Materials, General Business	121,672	121,672	101,761	83.6%	19,911
Other Materials, Billable	30,000	30,000	833	2.8%	29,167
Other Materials, Maintenance	10,000	10,000	4,913	49.1%	5,087
	1,583,149	1,583,149	1,185,021	74.9%	398,128
SERVICES & CHARGES					
Attorney & Audit	150,000	150,000	75,224	50.1%	74,776
Contract Maintenance	506,440	506,440	427,432	84.4%	79,009
Custodial Services	66,557	66,557	46,932	70.5%	19,625
Contractual Services	400,000	400,000	403,993	101.0%	(3,993)
Utilities, Telephone	8,026	8,026	10,133	126.3%	(2,108)
Utility Expense, Electric	73,249	73,249	74,140	101.2%	(891)
Utility Expense, Water & Sewage	49,346	49,346	31,875	64.6%	17,472
Utilities, Natural Gas Heat	75,000	75,000	44,610	59.5%	30,390
Advertising & Promotions	120,000	120,000	94,188	78.5%	25,812
Exterior Advertising	45,000	45,000	9,030	20.1%	35,970
Printing	20,000	20,000	5,876	29.4%	14,124
Advertising Fees (Legal Ads)	5,540	5,540	348	6.3%	5,192
Dues & Subscriptions	45,385	45,385	41,236	90.9%	4,150
Travel & Meeting Expenses	87,213	87,213	68,441	78.5%	18,772
Premium on PL & PD	650,000	650,000	599,527	92.2%	50,473
Payouts PL & PD	103,320	103,320	129,333	125.2%	(26,013)
Recovery/physical Damage	-	-	(115,609)	0.0%	115,609
Other Corporate Ins	106,422	106,422	45,011	42.3%	61,411
Vehicle Registration	750	750	150	20.0%	600
Interest - Short Term	-	-	-	0.0%	-
Bad Debt Expense	800	800	18,195	2274.4%	(17,395)
Misc. Expense	-	-	19,731	0.0%	(19,731)
Cash (over)/short	-	-	(20)	0.0%	20
	2,513,049	2,513,049	2,029,775	80.8%	483,274
TOTAL OPERATING EXPENSES	16,440,604	16,440,604	15,009,854	91.3%	1,430,750

December 2023

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 22	P/Hrs	%DIFF FROM 22
1A	Market Square	17,705	13,783.45	1,032.58	1.28	▲ 17.74%	17.15	■ -2.48%
1B	Salisbury	26,619	9,854.98	825.75	2.70	▲ 13.20%	32.24	▲ 5.38%
2A	Schuyler Ave	4,690	3,609.33	286.08	1.30	▲ 9.70%	16.39	▼ -8.87%
2B	Union St	5,499	3,564.24	314.80	1.54	▲ 26.73%	17.47	▼ -7.69%
3	Lafayette Square	9,991	10,702.60	739.19	0.93	▲ 23.40%	13.52	■ -1.06%
4A	Tippecanoe Mall	11,155	6,248.53	592.79	1.79	▲ 23.70%	18.82	■ -4.32%
4B	Purdue West	41,406	11,310.98	842.84	3.66	▲ 19.27%	49.13	▼ -6.63%
5	Happy Hollow	10,071	5,909.74	391.47	1.70	▲ 21.06%	25.73	▼ -5.84%
6A	Fourth St	13,132	11,560.83	726.86	1.14	■ -0.48%	18.07	■ -0.48%
6B	South 9th	3,608	4,523.42	318.07	0.80	▼ -18.76%	11.34	▼ -9.98%
7	South St	15,618	9,164.95	760.82	1.70	▲ 9.05%	20.53	▼ -5.93%
8	Klondike Express	12,114	7,161.05	479.88	1.69	▼ -5.90%	25.24	■ 0.00%
9	Park East	1,949	4,301.38	293.74	0.45	▼ -11.77%	6.64	▼ -9.08%
10	Northwestern	13,174	5,489.29	461.97	2.40	▲ 34.67%	28.52	■ -4.36%
23	Connector	13,666	7,863.72	656.02	1.74	▲ 25.96%	20.83	▲ 26.22%
Others	Others	296	0.00	0.00				
Sub Total:		200,693	115,048.49	8,722.86	1.74	▲ 14.18%	23.01	■ -1.78%
13	Silver Loop	20,316	2,524.16	354.07	8.05	■ -3.25%	57.38	▼ -5.87%
14	Black Loop	665	575.98	65.96	1.15	n/a	10.08	n/a
15	Tower Acres	12,152	2,921.18	359.03	4.16	■ -4.77%	33.85	▼ -15.16%
20	South Campus Loop	473	937.80	120.12	0.50	n/a	3.94	n/a
28	Gold Loop	7,275	2,012.47	246.85	3.61	▲ 14.36%	29.47	▼ -24.06%
Sub Total:		40,881	8,971.59	1,146.03	4.56	■ 2.69%	35.67	▼ -15.05%
21A	Lark & Alight	10,136	3,537.14	258.28	2.87	▼ -22.04%	39.24	▼ -12.83%
24	Redpoint	3,233	2,383.79	130.18	1.36	▲ 49.09%	24.83	▼ -18.63%
35	Lindberg Express	13,467	4,308.78	343.86	3.13	▲ 9.58%	39.16	▼ -6.42%
Sub Total:		26,836	10,229.71	732.32	2.62	■ -1.03%	36.65	▼ -11.09%
MB Total:		268,410	134,250	10,601	2.00	▲ 7.99%	25.32	▲ 7.95%
DR	ACCESS/FLEX	2,720	16,609	1,420	0.16	▼ -20.94%	1.92	▼ -26.35%
Demand Response Total:		2,720	16,609	1,420	0.16	▼ -20.94%	1.92	▼ -26.35%
Grand Total:		271,130	150,858	12,021	1.80	▲ 6.19%	22.55	▲ 5.28%

December 2023

Route	RouteName	Passengers
1A	Market Square	17,705
1B	Salisbury	26,619
2A	Schuyler Ave	4,690
2B	Union St	5,499
3	Lafayette Square	9,991
4A	Tippecanoe Mall	11,155
4B	Purdue West	41,406
5	Happy Hollow	10,071
6A	Fourth St	13,132
6B	South 9th	3,608
7	South St	15,618
8	Klondike Express	12,114
9	Park East	1,949
10	Northwestern	13,174
23	Connector	13,666
Others	Others	296
Sub Total:		200,693

13	Silver Loop	20,316
14	Black Loop	665
15	Tower Acres	12,152
20	South Campus Loop	473
28	Gold Loop	7,275
Sub Total:		40,881

21A	Lark & Alight	10,136
24	Redpoint	3,233
35	Lindberg Express	13,467
Sub Total:		26,836

MB Total:		268,410
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DR	ACCESS/FLEX	2,720
Demand Response Total:		2,720

Grand Total:		271,130
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December 2022

	RouteName	Passengers
1A	Market Square	15,506
1B	Salisbury	24,178
2A	Schuyler Ave	4,604
2B	Union St	4,806
3	Lafayette Square	8,049
4A	Tippecanoe Mall	9,398
4B	Purdue West	37,604
5	Happy Hollow	9,034
6A	Fourth St	13,608
6B	South 9th	4,627
7	South St	14,828
8	Klondike Express	11,290
9	Park East	2,395
10	Northwestern	10,653
23	Connector	8,549
Others	Others	0
Sub Total:		179,129

13	Silver Loop	22,692
15	Tower Acres	15,562
17	Ross Ade	1,321
28	Gold Loop	9,415
Sub Total:		48,990

21A	Lark & Alight	15,270
24	Redpoint	2,711
35	Lindberg Express	13,161
Sub Total:		31,142

MB Total:		259,261
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DR	ACCESS/FLEX	3,096
Demand Response Total:		3,096

Grand Total:		262,357
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OPERATIONS REPORT

Dec-23

	2023 MONTH	2022 MONTH	2023 YTD	2022 YTD
MILES	150,858	153,380	1,852,297	1,841,458
PAID HOURS	25,577	11,862	195,751	143,347

	2023	2022	YTD 2023	YTD 2022	% DIFF MO	% DIFF YTD
ACCIDENTS	1	3	45	38	-66.67%	18.42%
PER 100,000 MILES	0.66	1.96	2.43	2.06	-66.11%	17.73%
PREVENTABLE	1	1	26	25	0.00%	4.00%
PER 100,000 MILES	0.66	0.65	1.40	1.36	1.67%	3.39%
NON-PREVENTABLE	0	2	19	13	-100.00%	46.15%
PER 100,000 MILES	0.00	1.30	1.03	0.71	-100.00%	45.30%
OVERTIME IN HOURS	4,135	4,548	33,333	30,750	-9.09%	8.40%
% OF OVERTIME HOURS	16.2%	38.3%	17.0%	21.5%	-57.84%	-20.62%
SAFETY MEETINGS	1	1	9	12		

NO PAY HOURS: 695.08

ROADCALLS 2023					
			23	22	% DIFF
MECHANICAL			4	2	▲ 100.00%
OTHER			0	0	#DIV/0!
DELAYS			0	0	#DIV/0!
TOTAL-MONTH			4	2	▲ 100.00%
TOTAL-YTD			24	8	▼ 37.50%
BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
6005		ECM Wiring		12/2/2023	M
5007		Air Spring		12/8/2023	M
448		Coolant Hose		12/22/2023	M
6003		Air Spring		12/26/2023	M

DIESEL COST COMPARISON FOR 2023 (CURRENT YEAR VS LAST YEAR)						
Month	Total Gallons 2023	Total Gallons 2022	% Difference	Avg Cost Gallon 2023	Avg Cost Gallon 2022	Different per Gallon
JAN	5,492	7,117	▲ -22.83%	\$3.4600	\$2.5000	▲ \$0.9600
FEB	7,746	7,767	▲ -0.27%	\$2.9800	\$2.8800	▲ \$0.1000
MAR	6,823	5,515	▲ 23.72%	\$2.6800	\$2.8800	▲ -\$0.2000
APR	6,283	5,049	▲ 24.44%	\$2.5900	\$4.2300	▲ -\$1.6400
MAY	2,918	1,988	▲ 46.78%	\$2.5980	\$4.2300	▲ -\$1.6320
JUN	2,629	715	▲ 267.69%	\$2.5980	\$4.2300	▲ -\$1.6320
JUL	2,157	401	▲ 437.91%	\$2.2200	\$4.2300	▲ -\$2.0100
AUG	2,770	2,919	▲ -5.10%	\$2.2200	\$4.2300	▲ -\$2.0100
SEP	4,493	5,600	▲ -19.77%	\$4.0400	\$4.2600	▲ -\$0.2200
OCT	3,745	4,621	▲ -18.96%	\$4.1200	\$5.5000	▲ -\$1.3800
NOV	3,248	4,067	▲ -20.14%	\$4.3800	\$5.0600	▲ -\$0.6800
DEC	1,848	2,825	▲ -34.58%	\$4.3000	\$4.4800	▲ -\$0.1800
TOTAL	50,152	48,584	▲ 3.23%	\$38.1860	\$48.7100	▲ -\$10.5240

CNG ACCESS BUSES			
Month	Total DGE Used 2023	Total DGE Used 2022	% Difference
JAN	1,765	2,088	▼ -15.4693%
FEB	1,775	1,677	▲ 5.8438%
MAR	2,051	2,033	▲ 0.8854%
APR	3,527	2,096	▲ 68.2729%
MAY	2,342	1,601	▲ 46.2836%
JUN	2,507	2,565	▲ -2.2612%
JUL	2,230	2,260	▲ -1.3274%
AUG	2,861	2,708	▲ 5.6499%
SEP	1,114	2,188	▼ -49.0859%
OCT	2,271	2,275	▲ -0.1758%
NOV	1,740	2,215	▼ -21.4447%
DEC	1,586	2,354	▼ -32.6253%
TOTAL	25,769	26,060	▲ -1.1167%

CNG FIXED ROUTES			
Month	Total DGE Used 2023	Total DGE Used 2022	% Difference
JAN	34,620	32,405	▲ 6.8354%
FEB	32,677	30,618	▲ 6.7248%
MAR	35,239	37,560	▲ -6.1794%
APR	21,084	40,881	▼ -48.4259%
MAY	34,780	34,659	▲ 0.3491%
JUN	28,740	35,346	▲ -18.6895%
JUL	28,201	34,178	▲ -17.4879%
AUG	39,158	40,299	▲ -2.8313%
SEP	30,114	42,749	▲ -29.5562%
OCT	40,268	42,158	▲ -4.4831%
NOV	37,448	40,393	▲ -7.2909%
DEC	35,591	41,626	▲ -14.4982%
TOTAL	397,920	452,872	▲ -12.1341%