

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 687**

DATE: March 20, 2024

TIME: 5:00PM

PLACE: 1250 Canal Rd. Lafayette, IN. 47904 Conference Room

MEETING CHAIR: Ms. Julie Ginn

AGENDA

Item

1. Communications and Announcements
2. Public Comment
 - 2.1. Comments on the Agenda – 5 minutes
3. Review and Approval of Agenda Items and Minutes
 - 3.1. Review and Approval of Agenda of Meeting No. 687 held on March 20, 2024 (pg.1).
 - 3.2. Review and Approval of Minutes of Meeting No. 686 held on February 28, 2024 (pg.2).
4. Old Business
5. New Business
 - 5.1. Discussion of TIP for Flexing Highway Funds over to CityBus (Exhibit 1 pg.7)
 - 5.2. Approval for CEO Bryan Smith to sign the Masabi Participation Agreement for Transit Agencies (Exhibit 2 pg.8).
 - 5.3. Approval of Purchasing Masabi Fare System (Exhibit 3 pg.11).
 - 5.4. Approval of the Resolution of the pricing of New Flyer buses (Exhibit 4 pg.19)
 - 5.5. Consideration of claims list numbering 39396 through 39453, in the amount of \$346,317.92 (pg.20).
 - 5.6. Consideration of payroll for February 1, 2024, through February 29, 2024, in the amount of \$995,838.46 (pg.22).
6. Board and Staff Reports
 - 6.1. Chief Executive Officer Report (pg.23).
7. Public Comments
 - 7.1. 3 minutes per speaker
8. Adjournment
 - 8.1. Next meeting is Wednesday, April 24, 2024.

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 686
MEETING MINUTES**

DATE: February 28, 2024

Present: Julie Ginn, Chair

Board Mike Gibson, Secretary
James Blanco
Tino Atisso
Ben Murray
Angel Valentin
Joel Wright

Present: Bryan D. Smith: Chief Executive Officer

Staff Joanne Zhang: Chief Financial Officer
Bryan Walck: Manager of Customer Experience
Ron Peters: Operations Manager
Shawn Coffman: Fleet Manager
Dusty Sturgeon, Human Resources Administrator
Derek Streeter: Safety and Training Administrator
Brian Karle: Attorney

Guests: Nicholle Vaughn, Dr. Loomis: Health Department, Lindsey Kreps:
Executive Directory of Recovery Café, Kayla Holfstetter, Otis Hutcheson, Beth Streeter

Chair, Julie Ginn, called the meeting No. 686 to order at 5:00PM in the GLPTC Board Room, 1250 Canal Road.

COMMUNICATIONS & ANNOUNCEMENTS

PUBLIC COMMENT

REVIEW AND APPROVAL OF AGENDA ITEMS AND MINUTES

1. Mr. Benjamin Murray made the motion to approve the Agenda of Meeting No. 686 held on February 28, 2024. Mr. Tino Atisso seconded the motion. The motion carried by a vote of 7 ayes and 0 nays.

Mr. James Blanco mentioned a spelling error in the CEO Report of the board packet, where it says "Feet Manager" and make the change to "Fleet Manager."

Ms. Julie Ginn made it known she will not be able to make the March 27, 2024, Board Meeting and requested for it to be moved to March 20, 2024.

Mr. Bryan Smith also mentioned he would like to host an Executive Board Meeting prior to the March Board Meeting at 4:30.

2. Mr. Joel Wright made the motion to approve the Minutes of Meeting No. 685 held on January 24, 2024. Mr. James Blanco seconded the motion. The motion carried by a vote of 7 ayes and 0 nays.

Mr. Benjamin Murray commented that he found a few language errors in the minutes from the last board meeting. These will be addressed and fixed.

OLD BUSINESS

NEW BUSINESS

1. Mr. Bryan Smith, Mr. Bryan Walck, and Mr. Ron Peters went to a training conducted by Dr. Loomis on how to administer Narcan. After the training, The Health Department donated a Narcan kit that is located at the CBC for emergencies. It is in discussion that Administrative Staff and Operators have training, so they are aware how to distribute Narcan if it is never needed.

Mr. Mike Gibson inquired about Narcan shelf life. Mr. Loomis answered saying the Health Department will take what is about to expire back to their café and place in a different program they have where they will be used before their expiration date. These will be supplied at no cost. The question about Narcan expired kits being changed on buses was also brought up, and that will be something CityBus would work with the Health Department Staff to come up with a system that works best for all parties involved to keep up with the expiration dates.

Mr. Benjamin Murray inquired to Mr. Brian Karle about the liability that comes with housing and distributing Narcan. Staff from the Recovery Café let the board know that anyone in the state of Indiana can distribute Narcan under Aaron's Law and will be protected. The question was also asked about the Narcan freezing, and the answer was that hopefully it does not, but if it does, it should still for the most part work as it should.

Mr. Ron Peter inquired about how people come out of their episode after being given Narcan. The answer to that was the main goal of distribution is to keep the individual breathing, and to distribute just enough until Paramedics come and take over from there. Since Dr. Loomis has been in his position, he has not seen one person that has come out in a combative nature after having this distributed to them.

2. Mr. Bryan Smith introduced Otis Hutcheson as CityBus' 1st Dr. Jon D. Fricker Memorial Transit Intern. Mr. Hutcheson gave a brief introduction of himself; he is a junior at Purdue University studying Aviation History. He started working at CityBus about three weeks ago. A few items he is working on for CityBus: Submitted a climate Action Plan to the FTA for the Climate and Sustainability Challenge, working on inventory and amenities at bus stops around the system, helping with the COA, and much more.
3. Mr. Benjamin Murray made the motion to approve the Resolution for Transit Employee Appreciation Day held on March 18, 2024. Mr. Angel Valentin seconded the motion. The motion carried by a vote of 7 ayes and 0 nays.
4. Mr. Derek Streeter gave a brief presentation of the Speed Enforcement Policy. This policy started about 18 months ago once it was noticed we had some operators that were driving a bit faster than expected. After CityBus staff realized that it had gotten out of control, they decided to put together some Geofencing in our system to help

limit impact on our Operators but also to better understand as a company what we can do to help with this.

Mr. Angel Valentin inquired if the Operators are informed on the days chosen, or if it was a pre-picked day and then data is pulled from that random selected day? Mr. Derek Streeter let Mr. Valentin and the board know that the Operators are not told what days but are aware of the program and the data is pulled once the selected day has passed.

Ms. Julie Ginn inquired if Mr. Streeter thinks this will be an ongoing trend, or if he foresees data creeping back up a bit after the drivers get more comfortable with the policy? Mr. Derek Streeter said they will continue to send out the message and reiterate we have this policy in place and to keep it in mind while operating to try and hopefully keep those numbers down, but long-term may have to make some adjustments to the policy. Mr. Ron Peters mentioned that although this is a once-a-month program, CityBus still monitors speed daily and if there ever is an outlier, they are given the proper warnings in hopes to also limit speeding on the road.

Mr. Benjamin Murray inquired about insurance rates and if this is something we could present to our insurance company to show we are working on safe driving and have a policy in place to enforce that. Mrs. Joanne Zhang let the board know we will inform our insurance carrier about this program, but our Premium is based on the history of our driving. So, it could benefit us later down the road, but it would not come in to play soon.

Mr. Tino Atisso inquired about the possibility of a traffic jam or some type of backed up traffic, so the Operator is rushing to get back on their schedule, if this is also monitored within the program. Mr. Derek Streeter said we have not dug to that level with the program just yet. Mr. Bryan Smith also mentioned that it has been discussed with our Operators that with this policy, even with being late, it is about managing your time and how to get back on track while also staying safe and following the laws of the roads.

Mr. Derek Streeter also mentioned the "This Bus is Monitored by GPS" sticker that has been placed in all our buses as a reminder to both the Operator and the passengers that our job is to get individuals where they need to go while also keeping them safe, even if that means they are a few minutes late.

5. Mr. Bryan Walck gave a brief presentation on the Bus Stop Improvement Project along with our new Bus Stop Signs. Mr. Walck walked through all six locations, showing the before and after pictures with the shelters being added. Mr. Walck informed the board that 38 has been our most difficult of the locations due to hurdles of the concrete pad and sidewalks. Although it is not done just yet, it is about 98% of the way there.

Mr. Bryan Walck also presented the new CityBus Bus Stop Signs. They are fully reflected, more visible, and uniquely shaped so everyone will know it is a bus sign.

The goal is to mount the signs high enough to avoid vandalism but also low enough to be more ADA accessible.

Ms. Julie Ginn inquired if we were changing all our Bus Signs to these new ones, and Mr. Bryan Walck let her know that eventually, that is our goal. We do currently have around 800 stops in our system so it will be a major logistical project, but we are getting help from the City of Lafayette to hang the signs up for us in hopes to make the transition as smooth as possible.

Mr. James Blanco inquired about the size of the sign. Mr. Bryan Walck informed the board the Bus Stop Signs will be 18in x 18in in size in comparison to our 18in x 12in rectangles. This will make it visible but won't become a danger to the public.

Mr. Angel Valentin inquired about CityBus' timeline to get all the signs up, and Mr. Bryan Smith answered that we don't have an exact timeline, but we have sent an image of the actual sign to both cities to make sure they are okay with them. Once we have their blessing, we will have to put the order in and once received, we will come up with an end date as to when we want this project to be completed, but ideally by the end of 2024.

Mr. Bryan Walck also brought a sample of the new route system maps for the Board Members to see. With the complexity of the size and folding, the cost is a bit more, so we are hoping to have folks with little to no access to the app or technical ways of looking up our routes to have an alternative.

6. The Board considered approval of claims numbering 39287 through 39341, in the amount of \$1,336,251.88. Mr. Mike Gibson made the motion to approve the claims. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 7 ayes and 0 nays.
7. The Board considered approval of payroll for January 1, 2024, through January 31, 2024, in the amount of \$1,025,880.39. Mr. Mike Gibson made the motion to approve the payroll. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 7 ayes and 0 nays.

BOARD AND STAFF REPORTS (CEO REPORT)

Mr. Bryan Smith thanked Mrs. Nicholle Vaughn for stepping in at the Board Meeting in place of Mrs. Shelby Yeaman, as she was at a training in Chicago and unable to attend.

Mr. Bryan Smith mentioned that February 20th was the three hours of testimony and Senate Bill 52 was amended in committee to affect only Marion County, so it will no longer have an affect to the rest of the state. It was then passed out of committee on party lines.

PUBLIC COMMENTS

ADJOURNMENT

With no other business to be conducted, Mr. Joel Wright made the motion to adjourn. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 7 ayes and 0 nays. The meeting adjourned at 6:02PM. The next regular board meeting will take place

on March 20th, 2024, at 5:00PM, in the GLPTC Board Room at 1250 Canal Rd.
Lafayette, IN. 47904.



Mr. Mike Gibson, Secretary
CityBus Board of Directors

March 8, 2024

Date:

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
RESOLUTION NO. 24-02

RESOLUTION TO AMEND THE
FY2022-2026 AND FY2024-2028 TRANSPORTATION IMPROVEMENT PROGRAMS

WHEREAS, a Transportation Improvement Program is a Federal requirement which is needed prior to receiving Federal Funds.

WHEREAS, the Annual Element of the Transportation Improvement Program lists only those projects for which approval for Federal Funds will be granted.

WHEREAS, the Greater Lafayette Public Transportation Corporation has been given additional FHWA funds for Paratransit Bus Replacement that is in the FY2024-2028 Transportation Improvement Program.

WHEREAS, the Greater Lafayette Public Transportation Corporation staff requests the following changes to the FY2024-2028 Transportation Improvement Programs:

Flexed FHWA				
Description	Federal Source	Federal Share	Local Share	Total Cost
Paratransit Bus Replacements	FHWA	864,354	216,089	1,080,443

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Greater Lafayette Public Transportation Corporation does hereby concur with and endorse the establishment of the program of projects in the Transportation Improvement Programs for FY2024-2028, as well as the allocation of federal funds.

Adopted by the Board of Directors of Greater Lafayette Public Transportation Corporation this 20th of March 2024.

Ms. Julie Ginn
Chairman of the Board of Directors
Greater Lafayette Public Transportation Corporation

ATTEST:

Mr. Michael L. Gibson
Secretary of the Board of Directors
Greater Lafayette Public Transportation Corporation

Record of Votes: Ayes: _____ Nays: _____

March 20, 2024

SCHEDULE 9

TEMPLATE OF A PARTICIPATION AGREEMENT

This Participation Agreement is effective as of [insert] [202[X]] (the “**Participation Agreement Effective Date**”)

BETWEEN:

- (1) **MASABI LLC**, a Delaware Limited Liability Company whose principal office is at 1330 Avenue of the Americas, Suite 23A, New York, NY, USA (“**Masabi**”); and
- (2) [insert name and address of Participating Agency] (“**Agency**”)

Each a “**Party**” and together the “**Parties**”.

WHEREAS

Agency would like to procure the Services selected pursuant to Annex 2 to this Participating Agreement and Masabi agrees to provide the Services selected pursuant to Annex 2 to this Participation Agreement subject to the terms and conditions of this Participation Agreement.

The Parties agree as follows:

1. NEORide Regional Council of Governments established pursuant to the authority of Chapter 167 of the Ohio Revised Code, whose principal office is One Park Center Drive, Suite 300, Wadsworth, Ohio 44281 (“**NEORide**”) and Masabi have entered into a Software as a Service and Hardware Agreement dated [insert date] 2024 (the “**SaaS Agreement**”), attached hereto as Annex 1 to the Participation Agreement.
2. NEORide and Masabi have entered into a Participation Work Order dated [insert date] (the “**Participation Work Order**”).
1. Subject to paragraph 5 (below) the Parties acknowledge and agree that the provision of Services as set out in this Participation Agreement will be subject to the same terms and conditions of the SaaS Agreement and are hereby incorporated into this Participation Agreement by reference, unless specifically otherwise modified by this Participation Agreement. Agency is not responsible for any NEORide specific Charge or liability nor any other Participating Agency’s Charge or liability as a result of incorporating the SaaS Agreement herein.
2. The Parties acknowledge and agree that the provision of services by Masabi under this Participation Agreement is subject to and contingent on the execution of the Participation Work Order between NEORide and Masabi.
3. The Parties agree that references to the Customer in the SaaS Agreement shall for the purposes of this Participation Agreement mean the Agency. Agency confirms that it will abide by all the terms of the SaaS Agreement as if it were the Customer in the SaaS Agreement.
4. The Parties agree that this Participation Agreement shall be a standalone and separate contract between the Parties and that the SaaS Agreement shall be incorporated fully herein as if attached hereto.
5. Masabi will provide the Services selected by the Agency and as set out in Annex 2 (Services) to this Participation Agreement.
6. The Agency will pay the Charges for the Services set out in Annex 3 of this Participation Agreement with effect from 1 June 2024 or, if later, the Participation Agreement Effective Date.

The Agency and Masabi acknowledge and agree that NEORide incurs no additional cost nor is NEORide liable for any unpaid Agency Charges as specified in this Participation Agreement.

9. This Participation Agreement will be valid from the Participation Agreement Effective Date for the duration of the Initial Term and any Successive Periods pursuant to Section 3.1 of SaaS Agreement unless earlier terminated in accordance with the terms of section 11 (Termination) below.
10. In this Participation Agreement expressions defined in the SaaS Agreement and used in this Participation Agreement have the meaning set out in the SaaS Agreement.
11. If one Party defaults in the performance of any material provision of this Participation Agreement or the MSA (including without limitation the Customer’s compliance with the ‘handling of Validation Hardware’ requirements pursuant to section 3.5 of the MSA (Decommissioning & Disposal) of the Validation Hardware PCI Compliance Plan), then without affecting any other right or remedy available to it, the non-defaulting Party may give written notice to the defaulting Party that this Agreement shall be immediately terminated unless the default is remedied within thirty (30) days of such written notice.

The Agency may terminate this Agreement for convenience by a notice in writing from the Agency to Masabi that shall specify the effective date thereof, which must be (i) at least twelve (12) months after the Participation Agreement Effective Date; and (ii) at least ninety (90) days before the effective date of such termination.

12. For the avoidance of doubt, references in the SaaS Agreement to the “Agreement” shall also mean this Participation Agreement.
13. This Participation Agreement and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to its conflict of laws principles.
14. Each Party irrevocably agrees that the courts of [insert as agreed with the Agency] shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this Participation Agreement or its subject matter or formation (including non-contractual disputes or claims).
15. Notwithstanding Section 13 of this Participation Agreement and any reference to Ohio law in the SaaS Agreement (SaaS Section 9.2(i) being one such example), Masabi agrees that the SaaS Agreement and this Participation Agreement are subject to any limitations and immunities provided by the law of the state that the Agency is based in. This Section shall only apply to Agencies based outside the State of Ohio.

THIS PARTICIPATION AGREEMENT has been entered into on the date stated at the beginning of it.

<p>SIGNED by its authorized representative for and on behalf of MASABI LLC</p>	<p>)))</p>	<p>.....</p> <p>Name:.....</p>
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	Title:..... Date:.....
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SIGNED by its authorized representative for and on behalf of [insert name of Agency]))) Name:..... Title:..... Date:.....
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Initial cost		Token	Masabi
Capital		\$ 169,000	\$ 261,830
Fare media		\$ 22,620	\$ 22,620 *
NEORide			\$ 3,500
Total		\$ 191,620	\$ 287,950
Annual expense			
Annual cost/yr		\$ 46,400	\$ 14,000
Transaction fee			\$ 7,500 **
NEORide			\$ 7,000
Total annual expense/yr		\$ 46,400	\$ 28,500

Token no cEMV now	Masabi cEMV	***
Expected in 2025 w/o cost	Additional 40,000	

*Token did not provide fare media pricing - assuming similar cost as Masabi
 **Assume \$0.5MM fare income in the future, this is the difference of the charges (1.5% of gross fare revenue)
 ***Above is based on ABT option and the same amount of validators.



CityBus Lafayette

Quotation to join NEORide Service
January 12, 2023





Document Purpose

The present document has been prepared for CityBus Lafayette in response to their request for a commercial proposal for joining the NEORide EZfare regional system.

Scope of Work

Masabi is putting forward the present proposal to deploy Rock Region Metro onto the NEORide service. A high-level scope is as follows:

- CityBus Lafayette added as a sub-brand within the EZFare Justride App
 - Options covering 4 options
 - Visual Validation
 - Electronic Validation
 - ABT
 - cEMV (Open Payment acceptance)
- Installation of 72 Justride Validators (JRVs).
- Provision of DESFire smartcards.

Transaction fees will be charged according to the latest pricing for NEORide agencies.

Commercial Pricing

DS	Deployment Services	Unit	Quantity	Unit Price	Extended Price
1.0	EZ Fare Set Up Fees				
1.01	Project Management, Training and Integration Support				
	Additional Member Set Up Fee - Visual Validation	Lump Sum	1.00	25,000.00	25,000.00
	Additional Member Set Up Fee - Electronic Validation	Lump Sum	1.00	45,000.00	45,000.00
	Additional Member Set Up Fee - ABT	Lump Sum	1.00	80,000.00	80,000.00
	Additional Member Set Up Fee - cEMV	Lump Sum	1.00	120,000.00	120,000.00
1.01	Subtotal Project Management, Training and Integration Support				-
1.0	Subtotal EZ Fare Set Up Fees				-
DS	Subtotal Deployment Services				-
BI	Integrations	Unit	Quantity	Unit Price	Extended Price
2.0	Integrations and Configuration				
2.01	SAMs Configuration and Initialization				
	Developer	day	8.00	1,300.00	10,400.00
	Brand Manager	day	1.00	1,200.00	1,200.00
2.01	Subtotal SAMs Configuration and Initialization				11,600.00
2.0	Subtotal Integrations and Configuration				11,600.00
BI	Subtotal Integrations				11,600.00



EV	Electronic Validation	Unit	Quantity	Unit Price	Extended Price
3.0	Base Electronic Validation Equipment				
3.01	On-board Validation Hardware				
	JRV Validator	unit	72.00	1,300.00	93,600.00
	JRV Validator - spares	unit	8.00	1,300.00	10,400.00
	JRV Validator - UAT unit	unit	1.00	1,300.00	1,300.00
	JRV Validator - UAT - Mounting Kit	unit	1.00	260.00	260.00
	SAM Modules	unit	81.00	25.00	2,025.00
	Shipping	unit	81.00	95.00	7,695.00
	Misc. cabling, etc.	unit	81.00	180.00	14,580.00
3.01	Subtotal On-board Validation Hardware				129,860.00
3.0	On Board Hardware Management, Commissioning, and Installation Support				
	On Board Hardware Management, Commissioning, and Installation Support	unit	81.00	250.00	20,250.00
3.0	Subtotal On Board Hardware Management, Commissioning, and Installation Support				20,250.00
3.0	Subtotal Base Electronic Validation Equipment				150,110.00
EV	Subtotal Electronic Validation				150,110.00
EVI	Electronic Validation Installation	Unit	Quantity	Unit Price	Extended Price
4.0	Installation Electronic Validation				
4.01	Onboard Validation Installation Services				
	Installation Mobilization	unit	1.00	1,700.00	1,700.00
	Site Survey	unit	1.00	6,420.00	6,420.00
	Installation of one JRV	unit	72.00	560.00	40,320.00
4.01	Subtotal Onboard Validation Installation Services				48,440.00
4.0	Subtotal Installation Electronic Validation				48,440.00
EVI	Subtotal Electronic Validation Installation				48,440.00
FM	Riders Fare Media	Unit	Quantity	Unit Price	Extended Price
5.0	Fare Media				
5.01	Extended-Use Fare Media				
	Smart card initial sample stock (maximum 100 test cards, one type), including programming and shipping, if ordered in advance	unit	1.00	5,000.00	5,000.00
	Smart card initial stock (5,000 batch rate, one card type), including programming and shipping	unit	5,000.00	3.524	17,620.00

5.01	Subtotal Extended-Use Fare Media				22,620.00
5.0	Subtotal Fare Media				22,620.00
FM	Subtotal Riders Fare Media				22,620.00
UC	Subtotal Upfront Costs				-
OC	Operational Annual Costs	Unit	Quantity	Unit Price	Extended Price
7.0	Operation Base Costs Annual				
7.01	Transaction revenue share				
	Transaction revenue share	percentage	TBD	1.50%	TBD
	Justride Annual Support Fees (Tier 2 - Visual Validation)	year	1.00	\$8,000.00	8,000.00
	Justride Annual Support Fees (Tier 2 - Electronic Validation)	year	1.00	\$11,000.00	11,000.00
	Justride Annual Support Fees (Tier 2 - ABT)	year	1.00	\$14,000.00	14,000.00
	Justride Annual Support Fees (Tier 2 - cEMV)	year	1.00	\$17,000.00	17,000.00
	3rd Party Cash Retail Network (Incomm)	percentage	TBD	5%	TBD
7.01	Subtotal Transaction revenue share				-
7.0	Subtotal Operation Base Costs Annual				-
OC	Subtotal Operational Annual Costs				-

Commercial Pricing Summary Table

Total Costs Table	Capital	Ongoing Fixed	Ongoing Variable	Extended Price (2 Years)
Visual Validation	\$25,000.00	\$8,000.00	1.50%	\$41,000.00 + 1.5% Revenue Share
Electronic Validation	\$255,150.00	\$11,000.00	1.50%	\$277,150.00 + 1.5% Revenue Share
ABT	\$312,770.00	\$14,000.00	1.50%	\$340,770.00 + 1.5% Revenue Share
cEMV	\$352,770.00	\$17,000.00	1.50%	\$386,770.00 + 1.5% Revenue Share
Total Costs Table				-

Notes and Assumptions

1. Any applicable sales taxes are excluded from the above pricing and will be passed to the Agency.
2. No import duties or levies are included in this pricing.
3. No travel expenses are included in this proposal except for installation if explicitly quoted. All travel costs will be charged following the <https://www.gsa.gov/travel/> guidelines.
4. Payment Processing fees are charged on the following basis:
 - a. Third-party interchange and assessment payment processing fees are passed through at cost. The payment networks set Interchange and assessment fees, i.e., Visa, Mastercard, Amex, and Discover. They are made up of both fixed and variable rates. They may vary based on card

- type, transaction volume, transaction size, level of chargebacks, and any future changes in rates as set by card companies, together with
- b. 7 US cents per authorization fee covering gateway and acquiring services.
 - c. Masabi estimates the payment processing fees to be around 6.1% if the average transaction value is \$5 (Five US dollars). This is subject to change depending on actual transaction values.
5. Chargebacks shall be processed as follows:
- a. Any credit card chargebacks initiated by an end user for any reason with respect to fare product shall be charged back to the Agency.
 - b. A challenge disputing a chargeback may be initiated by Masabi directly or by the Agency.
 - c. Masabi shall present chargebacks to the Agency on a timely basis for review. Should the Agency wish to challenge a chargeback, the Agency shall provide Masabi with details and information to support the challenge. Masabi will submit the challenge to the credit card processing company on the Agency's behalf. There can be no guarantee the claim will be successful.
 - d. Successful challenges will be rebated to the Agency minus any fees as charged by the credit card processing company on the subsequent remittance to the Agency.
6. Transaction Revenue Share (Variable fees): A Transaction is defined as the issuance of a product using the Justride platform, including the purchase or issuance of a ticket or pass, the use of stored value funds associated with an account-based token, and/or the use of a contactless credit card or digital payment wallet.
- a. A Transaction revenue share percentage shall apply to all products for which a transit agency receives revenue (less refunds and chargebacks), either directly from the passenger or through a third party.
 - b. Transactions that are paid for by a third party instead of directly by a passenger (e.g., those that employers may sponsor) will incur a transaction fee applied to the Commercial Value of tickets or passes sold
 - c. Commercial Value is the value the Agency charges other entities and organizations for their products. The Agency will provide Commercial Value to Masabi to launch the Partner Portal for a partner organization.
 - d. If the commercial value is not provided, Masabi reserves the right to use the tariff prices as commercial value to calculate their fees.
 - e. Products with zero Commercial Value will not incur a transaction fee, as these will be charged based on the number of fare products issued per month.
 - f. Transaction revenue share fees are applied to products issued regardless of sales channel as long as the Justride platform manages them. To avoid doubt, this includes SDK partners, API integrations, the Web Portal, Partner or Vendor Portal, Points of Sale, and any other additional sales channels not listed here.
 - g. If included, transaction revenue share fee monthly totals are estimated using an adoption assumption. Actual transaction fees charged per month will be based on actual platform usage.
7. Annual Justride Maintenance and Support Fee: A fee for the maintenance, hosting, and support of the Justride platform charged annually in advance.
8. Annual Pricing Updates: Masabi reserves the right to update the Justride Maintenance and Support fee and any other platform fees priced in nominal terms and not as a percentage annually using the Consumer Price Index (CPI).
9. Deployment Services, Goods, and Materials

- a. The Initial Deployment Services and associated goods and materials included in the deployment are quoted and priced based on the proposed project schedule, scope of services, and proposed milestones as outlined in the original proposal or within the contract agreements.
 - b. Optional or additional services not subject to the initial scope of services will be priced and quoted using the rate card rates in effect for the year when these services would be requested for execution and will be included as task or change orders to the contracted agreements.
 - c. In the case of goods or materials, if a delay materially affects any third-party supplier quotes as part of the original timeline, or those quotes elapse for the supply of goods and materials. The original pricing will be updated using the Consumer Price Index (CPI) for the delay or with an updated quote from the subcontractor or manufacturer, whatever is deemed more appropriate by Masabi.
 - d. For additional goods or materials not included in the original scope of work, a new quote will be provided to the agency for its approval.
10. Change Orders: Masabi reserves the right to charge additional fees if any of the following occurs:
- a. Material changes of scope or additional options executed.
 - b. Project delays are caused by the agency or by a third party engaged by the agency.
 - c. Items priced as an option (including but not limited to smartcards and additional JRVs/JRPVs) may be subject to market condition pricing fluctuations when exercised, and Masabi, therefore, reserves the right to amend the pricing of optional elements at the time the agency wishes to exercise the option to purchase the optional elements.
11. Hardware
- a. Pricing for hardware includes a unit dedicated to User Acceptance Testing.
 - b. Stanchions: A fleet survey will be conducted across the agency's fleet after project kick-off to determine the best placement for the validators. Depending on the onboard layout and agency requirements, there may be a need to create a custom stanchion to mount the validators appropriately. If this is the case, this will imply additional costs to design them, sample production, shipping to the agency to confirm the fitting, etc., that are not included in this proposal and cannot be determined at this time.
12. Smart Cards
- a. Based on Masabi's experience, there is a need for additional smart card stock on an annual basis with a 20-30% replenishment factor.
 - b. A setup and provisioning fee of \$5K USD will be applied to each new smart card batch purchased via a Masabi provider. The Consumer Price Index (CPI) will update this fee annually.
 - c. The smart card design fee assumes the agency will use a template file provided by Masabi. Should the agency wish to create a different design, they could provide it to Masabi.
 - d. Smart card sample stock prices are for one card type and include programming and shipping if ordered in advance.
 - e. Smart card initial stock prices include programming and shipping for one card type.
 - f. Smart cards may be purchased at lower per-unit rates if purchased in larger batch sizes.
 - g. Smart card price changes imposed by the third party supplier in the period between Proposal submission and/or Contract Award and subsequent Contract signature, where (due to the time delay) the prices quoted in the Proposal must be increased.
13. Free Fare Days: If the Agency decides to implement a period of time during which fares would not be charged to passengers, Masabi reserves the right to charge the agency a fee for stopping and reinstating the ticketing service during that period of time equivalent to the price paid by the agency

for a similar day from the last invoicing period if an agency establishes more than three free fare days per calendar year.

14. Payment Terms

- a. Masabi's pricing has been prepared, assuming payment milestones will be negotiated during the contract phase upon award. Hardware pricing assumes payment of 50% upon order.
 - i. If funding dictates that payments cannot be made for hardware upon order, then 100% will be invoiced upon delivery.
- b. If Masabi acts as the Merchant of Record (MoR), platform fees will be deducted from the monthly remittance of revenues to the operator. Masabi will provide the agency with a detailed reconciliation between the remitted fare revenue and any charges deducted.
- c. All other payments are on strict 30-day terms from the invoice, with payments made through ACH or wire transfer. Checks are not accepted.
- d. Fund remittance will be performed on a monthly basis

15. Delivery Terms: Delivery CIF-City Incoterms conditions are applicable to all Masabi's supplies of goods and services.

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

RESOLUTION NO. 24-03

RESOLUTION TO PURCHASE BUSES

WHEREAS, the Greater Lafayette Public Transportation Corporation has FY 2023 Section 5339 funds to use towards the purchase of the 4 new Hydrogen Fuel Cell Buses that were awarded in the Low No Grant Application. In that application we agreed to put \$500,000 of other federal funds towards the purchase of each bus.

WHEREAS, the Greater Lafayette Public Transportation Corporation previously programmed FY 2023 Section 5307 funds to use towards the purchase of 5 CNG Buses that is included in the FY 2024 – 2028 TIP.

WHEREAS, the Greater Lafayette Public Transportation Corporation staff requests to purchase 4 Hydrogen Fuel Cell Buses 40’ Buses that fall under the Low No Grant.

	Base Price		Quantity		Total Price
40’ New Flyer Hydrogen Fuel Cell Bus	\$1,464,679	X	4	=	\$5,858,716

Award made using base price, final purchase price may be more with customization and options at build design not to exceed \$6,000,000.00.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Greater Lafayette Public Transportation Corporation does hereby concur with and endorse the purchased of 4 New Flyer 40’ Hydrogen Fuel Cell Buses.

Adopted by the Board of Directors of Greater Lafayette Public Transportation Corporation this 20th of March, 2024.

Ms. Julie Ginn
Chairman of the Board of Directors
Greater Lafayette Public Transportation Corporation

ATTEST:

Mr. Michael L. Gibson
Secretary of the Board of Directors
Greater Lafayette Public Transportation Corporation

Record of Votes: Ayes: _____ Nays: _____

March 20, 2024

CITY BUS --- CLAIMS LISTING FOR
FEBRUARY 29, 2024 THROUGH MARCH 20, 2024

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39396	RAMP	CREDIT CARD	\$5,817.46
39397	UNITED HEALTHCARE	INSURANCE	\$9.60
39398	DUKE ENERGY	UTILITIES	\$9,663.87
39399	STAPLES	SUPPLIES	\$1,089.65
39400	PLYMATE	SUPPLIES	\$189.00
39401	CINTAS	UNIFORMS - LEASED	1,820.86
39402	SUPERFLEET	CREDIT CARD - GASOLINE	2,240.69
39403	ALL STAR SECURITY	CONTRACTUAL SERVICE	\$45.00
39404	BALL EGGLESTON	ATTORNEY FEES	\$4,243.50
39405 **	CTE	CAPITAL ITEMS	\$15,500.00
39406 **	FAIRMOUNT DOOR CORP	CAPITAL ITEMS	\$3,394.00
39407 **	GILLIG	CAPITAL ITEMS	\$4,589.10
39408	KIRK'S AUTOMOTIVE	INVENTORY	\$4,572.00
39409	LH INDUSTRIAL SUPPLIES	SUPPLIES	\$11.91
39410	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$1,480.00
39412 **	NORTH MECHANICAL	CAPITAL ITEMS	\$449.00
39413	O'REILLY AUTO PARTS	SUPPLIES	\$9.67
39414 **	THE AFTERMARKET PARTS CO	CAPITAL ITEMS	\$3,353.61
39415	WORKING WELL, ST FRANCIS	CONTRACTUAL SERVICE	\$955.00
39416	THINK GRAPHIC DESIGN	CONTRACTUAL SERVICE	\$9,600.00
39417	LADYBUG CLEANERS	CONTRACTUAL SERVICE	\$24.63
39418	REPUBLIC SERVICE	CONTRACTUAL SERVICE	\$166.40
39419 **	LINK MANAGEMENT	CAPITAL ITEMS	\$562.50
39420	WINTEK	CONTRACTUAL SERVICE	\$900.00
39421	THE AFTERMARKET PARTS CO	INVENTORY	901.32
39422 **	SIMON CONSTRUCTION	CAPITAL ITEMS	\$13,959.00
39423	SCHEID DIESEL	SUPPLIES	\$30.69
39424	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$1,298.66
39425	LH INDUSTRIAL SUPPLIES	INVENTORY	\$766.84
39426	LAFAYETTE FORD	CONTRACTUAL SERVICE	\$240.96
39427	ICC BUSINESS PRODUCTS	SUPPLIES	\$35.50
39428	FRANKLIN PEST CONTROL	CONTRACTUAL SERVICE	\$154.00
39429	NAPA	INVENTORY	\$3,235.47
39430	FERRELLGAS	INVENTORY	\$31.66
39431 **	CUMMINS SALES & SERVICE	CAPITAL ITEMS	\$12,729.90
39432	CHOSNEK, ED	CHILD CARE	\$182.36
39433	BRENNCO FIRE PROTECTION	CONTRACTUAL SERVICE	\$3,403.92
39434	BETTER MERCHANTS	CONTRACTUAL SERVICE	\$1,206.52
39435 **	BALTUS ELECTRONICS	CAPITAL ITEMS	\$225.00
39436	AL WARREN OIL CO	INVENTORY	\$6,913.24

* PREPAID ITEM

** 80% FTA FUNDED

CITY BUS --- CLAIMS LISTING FOR
FEBRUARY 29, 2024 THROUGH MARCH 20, 2024

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39437 **	BEST ONE TIRE SERVICE	CAPITAL ITEMS	\$4,494.67
39438	SHELBY YEAMAN	TRAVEL REIMBURSEMENT	\$105.43
39439	SMITH, BRYAN	REIMBURSEMENT	5,384.78
39441	WALSH, RAY	REIMBURSEMENT	\$24.64
39443	BOLYARD, MICHELLE	UNIFORM ALLOWANCE	\$100.00
39444	DISA GLOBAL SOLUTIONS	CONTRACTUAL SERVICES	\$1,497.50
39445	AGAVE HR PARTNERS	CONTRACTUAL SERVICES	\$14,049.00
39446 **	ANDERSON HEATING & COOLING	CAPITAL ITEM	\$1,420.00
39447	AVAIL TECHNOLOGIES	CONTRACTUAL SERVICES	\$7,929.00
39448	BRENNECO FIRE PROTECTION	CONTRACTUAL SERVICES	\$294.40
39449 **	TRI-STATE COMPRESSED AIR	CAPITAL ITEM	\$3,386.00
39450	PRINCIPAL INSURANCE	INSURANCE	\$17,958.92
39451	PARADIGM CONSULTING	CONTRACTUAL SERVICES	\$3,600.00
39452	SAFE HIRING SOLUTIONS	CONTRACTUAL SERVICES	\$250.30
39453	STARR AUSTEN & MILLER	ATTORNEY FEES	\$139.50
TOTAL:			\$176,636.63

Claims OVER \$20,000 (For Board approval)

39411	UNITED HEALTHCARE	INSURANCE	\$112,677.51
39440	CORPORATE CREDIT CARD	CREDIT CARD	\$20,220.35
39442	CONSTELLATION	UTILITIES	\$36,783.43
TOTAL:			\$169,681.29

CLAIMS TOTAL: \$346,317.92

* PREPAID ITEM

** 80% FTA FUNDED

Payroll Total for**Feb-24****\$****995,838.46**

Summary	Pay Date 2/9/2024	Pay Date 2/23/2024	Board Members	Grand Total
Gross Wages	\$340,367.93	\$359,928.71	\$200.00	\$700,496.64
Employer Taxes	\$54,796.13	\$55,487.33		\$110,283.46
Employer Fringe Benerfits	\$91,954.61	\$93,103.75		\$185,058.36
Total Payroll	\$487,118.67	\$508,519.79	\$200.00	\$995,838.46

Employer Details	Pay Date 2/9/2024	Pay Date 2/23/2024	Total
Employer Taxes:			
FICA/Medicare	\$50,405.94	\$53,382.00	\$103,787.94
SUTA	\$4,390.19	\$2,105.33	\$6,495.52
	\$54,796.13	\$55,487.33	\$110,283.46
Employer Fringe Benefits:			
PERF Contributions	\$38,000.13	\$38,625.47	\$76,625.60
Health/Dental/Vision/Life	\$51,216.74	\$51,601.72	\$102,818.46
HAS Contributions	\$0.00	\$500.00	\$500.00
Other Fringes	\$2,737.74	\$2,376.56	\$5,114.30
	\$91,954.61	\$93,103.75	\$185,058.36

CEO REPORT TO GLPTC BOARD OF DIRECTORS

MEETING DATE: March 20, 2024

CEO

Implementation of the low-no grant includes workforce development to ensure that our existing staff gets the required training to operate and maintain the hydrogen fuel cell buses. Part of this element includes getting two training modules from the fuel cell provider, Ballard. One of them emulates a fuel cell in a bus and the other is an inert fuel cell that can be disassembled to see the interior parts. I have started conversations with Chancellor Baute at Ivy Tech to establish a training program using those resources once we have trained our staff. The goal would be to create a pipeline for future technicians here at CityBus, but also have a course that could be used by anyone interested in using this technology.

David Hittle, director of APC is stepping down to take a job in Bloomington IN. He has been a good partner at APC. If you are not aware, the APC acts as the funding body for highway and transit funds for our urbanized area. They have not announced an interim plan yet, but I will keep the board apprised.

We partnered with the Purdue Office of Regional Development on a grant application for funds from the Eli Lilly Foundation. The project was funded at \$25M

FINANCE

- Completed 2023 year-end tasks including accruals, adjustments, true-ups, taxes, and reports to various organizations. Total 2023 expense came in under budget. In addition to 2023 financial book review, to achieve accurate accounting, the balance sheet has been reviewed and adjustments were made to clean up previous years' issues. Auditors consent obtained for the adjustments made.
- 5-year financials were projected and shared with the team. Concerns and possible action items are being discussed.
- 2019 5307 grants have been obligated and approved. Will draw down the new bus costs soon. Later grants are in preparations.
- Exploring a state VW fund opportunity to provide local match to the hydrogen project.
- Developing the company credit card policy.
- FleetNet transition to cloud version is on-going.

HUMAN RESOURCES

- Finalized FTA Drug & Alcohol audit and received compliance recognition from the FTA.
- Onboarded two administrative employees.
- Launched E-Verify services, including training and certification.
- Finalized the FTA MIS report for submittal.

- Posted C Level Mechanic position.
- Submitted Employee Assistance Program (EAP) RFP out for bid.
- Collaborated on the implementation of the new admin performance reviews.

MAINTENANCE

- 8002 engine rebuild.
- 2024 New Flyer equipment installation.
- 2011 used articulated bus re-decal in progress.

OPERATIONS

- Continuing its 2nd round of drivers for the Drivers Communications Meetings. These meetings are going very well with many great suggestions for management to follow up on to help improve our business.
- Should start interviews for a new weekend dispatcher the week of March 18th.
- Working on new NTD ridership numbers for March.

CUSTOMER EXPERIENCE

- The department welcomed two new staff members to our team. Beth Addis, Transit Analyst, will provide expertise in data analytics and reporting, service planning and development, and other related duties. Bree Morgan, Administrative Assistant, will provide support at the front desk, assist employees and customers, respond to public comments, and other related duties.
- Updates to our graphic standards are underway as we seek to update our printed materials, digital presence, and related branding and marketing efforts. Supporting our mission and vision through brand harmony and improved consistency across the agency is the goal.
- Improving bus stop amenities continues. Our ongoing 6 location project is nearly finished with the installation of wayside signage as the last element to be completed. Additional efforts in partnership with local agencies and businesses are ongoing throughout the service area.
- Work continues to update our bus stop signage. Design work on large signage is completed as unique signage for individual bus stops is ongoing. Updated and improved signage throughout the service area will go a long way in improving our riders' experience and supporting cohesion within the system.

SAFETY

- Working with the Health Department on a partnership to provide mental health support at the CBC. Our hope is to have someone man the CBC for approximately 20-30 hours per week. Mental health/drug addiction experts would be present to use their expertise for de-escalating, redirecting, and otherwise providing support in the hope of reducing conflict between passengers and fostering a safer climate for our customers, our operators, and our supervisors.

- Purchasing seat belt (securement) cutters and emergency glass breakers – may be one unit - to be placed on all buses. This may aid in evacuations of passengers and operators in the event of fire, smoke, rollover, and submersion emergencies.

TRAINING

- Now nearing the final phase of training seven (7) new bus operators. Their CDL Skills test is happening soon and then will enter the final week of cadet driving, on route, and in service.
- Coordinating with LPD for de-escalation training. The plan is for LPD to train eight (8) supervisors and managers.

INFORMATION TECHNOLOGY

- Two different vendors have supplied cellular based radio communication equipment for evaluation. The desire for a better dispatch solution and a tower height limitation imposed by the FAA is has prompted the need to investigate a system that better meet our needs.
- The Avail FleetNet (ERP system) to ETMS Conversion Project is progressing well. The initial test for the data ETL (extract, transform, and load) was successful. Another test is scheduled for mid-March. We are on target for the April 15th cutover.
- The maintenance team has started installing the ITS and related equipment on the three (3) new New Flyer buses. Installation is expected to be completed in mid-April.

REVENUE COMPARISON

February 2024

	February 2024	February 2023	% DIFF	YTD2024	YTD2023	YTD2024
NON-CONTRACT REVENUE						
CASH FARES	\$ 14,401.33	\$ 14,642.77	-1.65%	\$ 29,248.57	\$ 30,798.46	-5.03%
TOKENS	1,037.50	1,012.50	2.47%	4,827.50	2,055.00	134.91%
REGULAR PASS	5,992.00	7,182.00	-16.57%	23,296.00	24,458.00	-4.75%
DAY PASS	1,296.00	1,976.00	-34.41%	4,424.00	5,570.00	-20.57%
ELDERLY/DISABLED	2,194.00	2,162.00	1.48%	4,786.00	4,100.00	16.73%
YOUTH PASS	-	-	0.00%	-	-	0.00%
TOTAL NON-CONTRACT	\$ 24,920.83	\$ 26,975.27	-7.62%	\$ 66,582.07	\$ 66,981.46	-0.60%
TOTAL WITH ACCESS	\$ 27,524.27	\$ 32,605.07	-15.58%	\$ 76,510.78	\$ 78,051.07	-1.97%
CONTRACT REVENUE						
CAMPUS	\$ 170,151.80	\$ 256,876.84	-33.76%	\$ 340,303.60	\$ 449,534.47	-24.30%
IVY TECH	-	-	0.00%	-	-	0.00%
WLSC	-	-	0.00%	-	-	0.00%
APARTMENTS	85,516.00	67,096.17	27.45%	171,032.00	134,192.34	27.45%
WABASH NATIONAL	-	-	0.00%	-	-	0.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
TOTAL CONTRACT	\$ 255,667.80	\$ 323,973.01	-21.08%	\$ 511,335.60	\$ 583,726.81	-12.40%
AUXILIARY REVENUE						
EXTERIOR ADVER.	\$ 16,416.67	\$ 9,572.83	71.49%	\$ 20,333.34	\$ 20,449.13	-0.57%
MISC / CONCESSIONS	5,845.57	5,233.09	11.70%	11,482.18	19,335.82	-40.62%
TOTAL AUXILIARY	\$ 22,262.24	\$ 14,805.92	50.36%	\$ 31,815.52	\$ 39,784.95	-20.03%
INTEREST REVENUE						
INTEREST	\$ 34,074.21	\$ 18,201.97	87.20%	\$ 75,094.73	\$ 40,562.28	85.13%
	\$ 34,074.21	\$ 18,201.97	87.20%	\$ 75,094.73	\$ 40,562.28	85.13%
TOTAL REVENUE WITHOUT ACCESS						
	February 2024	February 2023	% DIFF	YTD2024	YTD2023	YTD2024
NON-CONTRACT	\$ 24,920.83	\$ 26,975.27	-7.62%	\$ 66,582.07	\$ 66,981.46	-0.60%
CONTRACT	255,667.80	323,973.01	-21.08%	511,335.60	583,726.81	-12.40%
AUXILIARY	22,262.24	14,805.92	50.36%	31,815.52	39,784.95	-20.03%
INTEREST	34,074.21	18,201.97	87.20%	75,094.73	40,562.28	85.13%
	\$ 336,925.08	\$ 383,956.17	-12.25%	\$ 684,827.92	\$ 731,055.50	-6.32%
TOTAL REVENUE WITH ACCESS						
	February 2024	February 2023	% DIFF	YTD2024	YTD2023	YTD2024
ALL SOURCES	\$ 336,925.08	\$ 383,956.17	-12.25%	\$ 684,827.92	\$ 731,055.50	-6.32%
ACCESS	2,603.44	5,629.80	-53.76%	9,928.71	11,069.61	-10.31%
TOTAL REVENUE	\$ 339,528.52	\$ 389,585.97	-12.85%	\$ 694,756.63	\$ 742,125.11	-6.38%

BALANCE SHEET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

A S S E T S			L I A B I L I T I E S		
	Dec-23	Current		Dec-23	Current
CASH & CASH ITEMS			PAYABLES		
CASH IN BANK-GENERAL FUND	7,620,636.90	5,051,429.86	TRADE PAYABLES	-	-
CASH IN PAYROLL ACCOUNT-GEN FD	725,793.73	845,665.99	ACCOUNTS PAYABLE	1,290,400.96	1,027,217.95
LEVY EXCESS FUND	-	-	ACCOUNTS PAYABLE - CNG UTILITIES	177,610.05	234,773.89
WORKING FUNDS	-	-	TOTAL PAYABLES	1,468,011.01	1,261,991.84
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	-	ACCRUED PAYROLL LIABILITIES		
HEALTHCARE IMPREST-GEN FD	-	-	ACCRUED WAGES PAYABLE	281,727.23	346,405.51
RAINY DAY FUND	256,256.66	256,256.66	ACCR COMPENSATED ABSENCES PAYABLE	269,723.32	269,723.32
TOTAL CASH & CASH ITEMS	8,602,687.29	6,153,352.51	DEDUCTIONS-AUTO	-	-
RECEIVABLES			UNION DUES WITHHELD	1,872.70	2,645.08
ACCOUNTS RECEIVABLE	133,289.70	167,218.02	DEDUCTION-FICA/MEDICARE EE	-	-
SHOP INVENTORY	-	-	DEDUCTION-UNION DUES	-	-
A/R - CITY OF LAFAYETTE	-	-	DEDUCTION-WELLNESS	336.81	524.31
CONTRACT RECEIVABLE-PURDUE	897,995.02	1,238,458.62	DEDUCTION-HEALTH INSURANCE	11,414.68	(11,585.50)
A/R-TICKET VENDING MACHINE COLLECTIONS	5,471.00	2,742.00	DEDUCTION-HEALTH INS - COBRA	-	-
A/R - OFF-SITE PASS SALES COLLECTIONS	-	-	DEDUCTION - CHARITABLE DONATIONS	-	-
ACCTS RECV-EMPLOYEE P/R WASH	-	-	DEDUCTION - LIBERTY NATIONAL	-	5,751.20
A/R CAPITAL GRANTS-FTA	34,080.00	-	DEDUCTION-GARNISHMENTS	827.61	827.61
A/R OPERATING ASSISTANCE-FTA	-	-	DEDUCTION-UNITED WAY	403.00	895.29
A/R TAX DRAW-COUNTY/LOCAL	-	458,843.00	DEDUCTION-CABLE	-	-
A/R GRANTS-STATE	-	-	DEDUCTION-PERF EE	3,026.00	6,724.55
A/R PLANNING ASSISTANCE-FTA	-	-	DEDUCTION-SUPPORT	-	-
A/R OPERATING ASSISTANCE-STATE	-	-	DEDUCTION-EE LOANS	350.08	629.73
A/R FEDERAL TAX CREDITS	328,395.00	328,395.00	DEDUCTION-BOSTON MUTUAL	121.68	166.81
PROPERTY TAX RECEIVABLE	2,935,709.45	2,935,709.45	DEFERRED COMPENSATION	1,302.11	2,723.74
TOTAL RECEIVABLES	4,334,940.17	5,131,366.09	ACCRUED PERF PAYABLE ER	5,889.53	19,287.24
MATERIALS & SUPPLIES INVENTORY			TOTAL PAYROLL LIABILITIES	576,994.75	644,718.89
BUS PARTS INVENTORY	334,269.73	324,790.85	ACCRUED TAX LIABILITIES		
PARTS INVENTORY-CLEARING ACCT	-	-	FIT TAXES	46,944.93	84,861.18
DIESEL & GASOLINE INVENTORY	17,151.23	10,070.55	FICA/MEDICARE	26,755.39	26,755.39
OIL, LUBE, ANTIFREEZE INVENTORY	87,470.97	88,447.44	STATE TAX	-	-
TIRES, TUBES, BATTERIES INVENTORY	2,564.86	5,270.72	STATE UNEMPLOYMENT TAX	-	-
FACILITIES PARTS INVENTORY	29,997.08	29,997.08	COUNTY TAX	-	-
TOTAL MATERIALS & SUPPLIES INVENTORY	471,453.87	458,576.64	TOTAL TAX LIABILITIES	73,700.32	111,616.57
TANGIBLE PROPERTY TRANSIT OPS			SHORT TERM DEBT		
REVENUE EQUIPMENT	28,169,361.02	28,201,298.74	SHORT TERM DEBT	-	-
SUPPORT VEHICLES	582,095.86	582,095.86	AUTO INSURANCE PAYOUT LIABILITY	-	22,315.07
BUILDING & STRUCTURE	19,532,013.68	19,537,338.41	WORKERMAN COMP INSURANCE PAYOUT LIABILITY	-	-
EQUIPMENT SHOP & GARAGE	442,572.16	452,039.16	INSURANCE PAYOUT LIABILITY	10,000.00	10,000.00
REVENUE COLLECTION FAREBOX	1,729,463.34	1,729,463.34	ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-	-
COMMUNICATIONS EQUIPMENT	690,498.35	690,723.35	TOTAL SHORT TERM DEBT	10,000.00	32,315.07
OFFICE EQUIPMENT & FURNISHINGS	391,044.90	393,158.68	OTHER CURRENT LIABILITIES		
CONSTR. IN PROGRESS-SHOP	32,539.95	44,664.54	UNREDEEMED TOKENS	-	(1,205.00)
CONST. IN PROGRESS - HYDROGEN	39,500.00	64,500.00	UNREDEEMED REGULAR PASSES	-	-
CONSTR. IN PROGRESS - PROJECTS	1,081,532.01	2,005,066.75	UNREDEEMED DAY PASSES	-	-
CONST. IN PROGRESS - SHELTERS	308,105.14	324,369.64	UNREDEEMED E & D PASSES	-	-
LAND	926,471.26	926,471.26	UNREDEEMED SEMESTER PASSES	-	-
TOTAL PROPERTY COST	53,925,197.67	54,951,189.73	UNREDEEMED LOOP PASSES	-	-
ACC ACC DEPR-REVENUE EQUIPMENT	(15,324,585.92)	(15,722,482.55)	DEFERRED REVENUE-COUNTY/LOCAL	-	-
ACC DEPR-SUPPORT VEHICLES	(464,998.58)	(471,051.78)	DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	4,583.31	2,749.97
ACC DEPR-BUILDING & STRUCTURE	(8,977,499.76)	(9,102,803.37)	FEDERAL TAX PAYABLE	-	-
ACC DEPR-EQUIPMENT SHOP & GARAGE	(473,826.31)	(483,197.93)	UNREDEEMED 50 FARESAVERS	-	-
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,609,762.07)	(1,619,967.51)	UNREDEEMED PASS STUDENT	-	-
ACC DEPR-COMMUNICATIONS EQUIPMENT	(137,275.11)	(155,386.69)	UNREDEEMED REVENUE	-	-
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(223,722.56)	(233,540.30)	UNREDEEMED TVM CHG/STRD VALUE CARDS	8,358.00	8,429.00
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	-	NET PENSION LIABILITY	3,906,652.00	3,906,652.00
ACC DEPR-CONSTR IN PROGRESS-LAF	-	-	TOTAL OTHER CURRENT LIABILITIES	3,919,593.31	3,916,625.97
TOTAL ACCUMULATED DEPRECIATION	(27,211,670.31)	(27,788,430.13)	LONG-TERM DEBT		
TOTAL PROPERTY LESS DEPRECIATION	26,713,527.36	27,162,759.60	BANK OF AMERICA LONG-TERM PAYABLE-CNG	-	-
SPECIAL FUNDS			TOTAL LONG-TERM DEBT	-	-
SPECIAL FUNDS	-	-	ESTIMATED LIABILITIES		
BONDS & INTEREST CASH ACCT	-	-	FTA EST RES FOR ENCUMBRANCES	-	-
INVESTMENTS-BON & INTEREST FUND	-	-	TOTAL ESTIMATED LIABILITIES	-	-
ACA MLR PREMIUM REBATE	-	-	DEFERRED CREDITS		
BUS AUTO INS CASH FUND	400,000.00	400,000.00	DEFERRED CR - MYERS PED BRIDGE PROJECT	-	-
PAYROLL ACCRUAL	-	-	TOTAL DEFERRED CREDITS	-	-
DIRECTOR & OFFICERS SPEC CASH	74,870.36	74,870.36	DEFERRED INFLOWS		
ELTF DEDUCTIBLE FUNDS	15,000.00	15,000.00	DEFERRED INFLOW - EXPECTED AND ACTUAL EXPERIENCE	14,858.00	14,858.00
INVESTMENTS	-	-	DEFERRED INFLOW - EXPECTED AND ACTUAL INV EARNINGS	-	-
CUMULATIVE CAPITAL FUND	988,353.48	988,353.48	DEFERRED INFLOW - PROPORTIONATE SHARE	100,262.00	100,262.00
CAPITAL IMPROV RESERVE FUND	-	-	DEFERRED INFLOW - ASSUMPTIONS	167,140.00	167,140.00
CAPITAL IMPROV. INVESTMENTS	-	-	DEFERRED INFLOW FROM PROPERTY TAXES	3,128,409.00	3,128,409.00
TOTAL SPECIAL FUNDS	1,478,223.84	1,478,223.84	TOTAL DEFERRED INFLOWS	3,410,669.00	3,410,669.00
OTHER ASSETS			CONTRIBUTIONS		
PRE-PAID INSURANCE	44,559.33	62,451.33	INVESTMENTS IN TRANSIT SYS-LAF	24,682.75	24,682.75
PRE-PAID EXPENSES	138,176.83	100,088.97	FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82	23,056,883.82
PRE-PAID HEALTH INSURANCE	-	-	FED GOVERN CAP GRANT SEC 5	2,633,996.56	2,633,996.56
OTHER ACCRUALS	-	-	FED GOVERN CAP GRANT SEC 9 (5307)	44,526,838.65	44,526,838.65
TOTAL OTHER ASSETS	182,736.16	162,540.30	STATE CAP GRANT CONTRIBUTION	788,343.85	788,343.85
DEFERRED OUTFLOWS			STATE CAP GRANT SEC 9	657,682.35	657,682.35
DEFERRED OUTFLOW - PERF EMPLOYER CONTRIBUTIONS	425,367.00	425,367.00	STATE CAP GRANT SEC 5	601,488.98	601,488.98
DEFERRED OUTFLOW - PROPORTIONATE SHARE	185,471.00	185,471.00	CONTRIBUTIONS NON GOVERNMENTAL	-	-
DEFERRED OUTFLOW - EXPECTED AND ACTUAL EXPERIENCE	84,242.00	84,242.00	ACCUMULATED EARNINGS/LOSSES	(38,258,978.66)	(39,414,697.32)
DEFERRED OUTFLOW - EXPECTED AND ACTUAL INV EAR	482,122.00	482,122.00	TOTAL CONTRIBUTIONS	34,030,938.30	32,875,219.64
DEFERRED OUTFLOW - CHANGE IN ASSUMPTION	529,136.00	529,136.00			
TOTAL DEFERRED OUTFLOWS	1,706,338.00	1,706,338.00			
TOTAL ASSETS	43,489,906.69	42,253,156.98	TOTAL LIABILITIES & CONTRIBUTIONS	43,489,906.69	42,253,156.98

Feb 2024

EXPENDITURES TO DATE AND REMAINING BUDGET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

Budget to date 16.7%

	BUDGET FY2024	Budget to Date	Expenditures to Date	Expenditures to Date %	Remaining Budget
PERSONNEL					
Operator Wages	6,869,884	1,144,981	1,067,093	15.5%	5,802,792
Administrative Wages	2,099,054	349,842	289,880	13.8%	1,809,174
Maintenance Wages	920,315	153,386	145,188	15.8%	775,127
FICA	756,528	126,088	111,264	14.7%	645,264
PERF	1,170,568	195,095	165,496	14.1%	1,005,072
Life & Health Insurance	2,330,241	388,374	252,459	10.8%	2,077,782
Unemployment Insurance	70,000	11,667	15,771	22.5%	54,229
Work Comp Insurance	135,303	22,551	20,141	14.9%	115,162
Uniform Rental and Cleaning	50,000	8,333	8,941	17.9%	41,059
Tool Allowance/Fringe Benefits	114,568	19,095	10,620	9.3%	103,948
Affordable Care Act Fees	-	-	-	0.0%	-
	14,516,461	2,419,410	2,086,853	14.4%	12,429,608
COMMODITIES					
Diesel Fuel	310,492	51,749	27,248	8.8%	283,244
Natural Gas Fuel	570,738	95,123	78,388	13.7%	492,349
Gasoline	22,953	3,826	1,629	7.1%	21,324
Oil & Antifreeze	43,886	7,314	5,499	12.5%	38,387
Repair Parts, Revenue Vehicles	300,000	50,000	25,725	8.6%	274,275
Repair Parts, Fixed Equipment	10,000	1,667	-	0.0%	10,000
Tires and Batteries	14,326	2,388	1,320	9.2%	13,006
Cleaning Supplies	20,469	3,411	5,717	27.9%	14,752
Building Materials	26,892	4,482	126	0.5%	26,765
Postage & Freight	8,066	1,344	346	4.3%	7,720
Office Supplies	22,469	3,745	8,203	36.5%	14,266
Other Materials, General Business	95,937	15,990	15,737	16.4%	80,200
Other Materials, Billable	320	53	-	0.0%	320
Other Materials, Maintenance	2,437	406	(900)	-36.9%	3,337
	1,448,983	241,497	169,038	11.7%	1,279,945
SERVICES & CHARGES					
Attorney & Audit	150,000	25,000	4,819	3.2%	145,182
Contract Maintenance	531,762	88,627	62,991	11.8%	468,771
Custodial Services	69,885	11,648	4,784	6.8%	65,101
Contractual Services	550,000	91,667	41,299	7.5%	508,701
Utilities, Telephone	4,684	781	2,638	56.3%	2,046
Utility Expense, Electric	75,000	12,500	2,347	3.1%	72,653
Utility Expense, Water & Sewage	35,219	5,870	6,588	18.7%	28,631
Utilities, Natural Gas Heat	68,372	11,395	1,652	2.4%	66,720
Advertising & Promotions	150,000	25,000	16,582	11.1%	133,418
Exterior Advertising	10,000	1,667	-	0.0%	10,000
Printing	30,000	5,000	17,147	57.2%	12,853
Advertising Fees (Legal Ads)	3,000	500	2	0.1%	2,998
Dues & Subscriptions	56,027	9,338	5,197	9.3%	50,830
Travel & Meeting Expenses	66,347	11,058	10,358	15.6%	55,989
Premium on PL & PD	600,000	100,000	100,000	16.7%	500,000
Payouts PL & PD	150,000	25,000	24,000	16.0%	126,000
Recovery/physical Damage		-	-	0.0%	-
Other Corporate Ins	94,523	15,754	2,300	2.4%	92,223
Vehicle Registration	1,000	167	-	0.0%	1,000
Interest - Short Term	-	-	-	0.0%	-
Bad Debt Expense	5,000	833	-	0.0%	5,000
Misc. Expense	7,292	1,215	1,705	23.4%	5,588
Cash (over)/short		-	-	0.0%	-
	2,658,111	443,019	304,407	11.5%	2,353,704
TOTAL OPERATING EXPENSES	18,623,556	3,103,926	2,560,298	13.7%	16,063,257

February 2024

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 23	P/Hrs	%DIFF FROM 23
1A	Market Square	20,651	13,732.86	1,024.82	1.50	▲ 35.26%	20.15	■ 4.96%
1B	Salisbury	39,215	9,824.98	828.68	3.99	■ 13.27%	47.32	▲ 18.00%
2A	Schuyler Ave	5,454	3,696.81	301.47	1.48	▲ 16.24%	18.09	■ 6.05%
2B	Union St	6,108	3,699.91	324.36	1.65	■ 3.51%	18.83	■ 5.13%
3	Lafayette Square	15,224	10,851.35	746.36	1.40	▲ 40.07%	20.40	■ 8.22%
4A	Tippecanoe Mall	11,058	6,279.75	599.19	1.76	■ 8.40%	18.45	■ 4.84%
4B	Purdue West	92,811	11,454.14	861.08	8.10	▲ 54.86%	107.78	■ 1.44%
5	Happy Hollow	21,051	8,439.10	551.85	2.49	■ 7.77%	38.15	■ 8.43%
6A	Fourth St	15,437	11,481.15	723.87	1.34	■ 12.28%	21.33	■ 9.34%
6B	South 9th	4,711	4,456.14	319.79	1.06	■ -0.58%	14.73	■ -1.33%
7	South St	19,709	9,097.70	760.68	2.17	▲ 15.52%	25.91	■ 4.64%
8	Klondike Express	8,392	7,043.89	474.75	1.19	■ -12.12%	17.68	■ 5.82%
9	Park East	2,463	4,501.54	304.84	0.55	■ 5.92%	8.08	■ 3.82%
10	Northwestern	28,719	7,257.25	612.23	3.96	■ -2.04%	46.91	■ 13.16%
23	Connector	28,464	8,851.71	739.62	3.22	■ 7.39%	38.48	▲ 59.42%
Others	Others	184			N/A	N/A	N/A	N/A
Sub Total:		319,651	120,668.28	9,173.59	2.65	▲ 21.70%	34.84	■ 9.85%
13	Silver Loop	68,441	4,647.20	673.44	14.73	▼ -16.89%	101.63	■ 3.69%
14	Black Loop	3,354	1,140.86	119.42	2.94	N/A	N/A	N/A
15	Tower Acres	38,529	5,402.64	688.50	7.13	■ -1.43%	55.96	■ -7.24%
20	South Campus Loop	1,681	1,784.32	227.77	0.94	N/A	N/A	N/A
28	Gold Loop	28,724	3,815.78	476.58	7.53	▲ 26.27%	60.27	■ -13.81%
Sub Total:		140,729	16,790.80	2,185.71	8.38	■ 1.25%	64.39	■ -6.56%
21A	Lark & Alight	21,907	6,653.25	487.48	3.29	▼ -19.89%	44.94	■ 0.21%
24	Redpoint	8,952	4,374.67	246.39	2.05	▲ 73.17%	36.33	■ -12.80%
35	Lindberg Express	33,673	8,295.23	668.68	4.06	▼ -42.24%	50.36	■ 4.65%
Sub Total:		64,532	19,323.15	1,402.55	3.34	▼ -26.03%	46.01	■ -0.39%
MB Total:		524,912	156,782	12,762	3.35	■ 2.22%	41.13	■ 2.66%
DR	ACCESS/FLEX	3,159	15,153	1,122	0.21	■ -4.18%	2.82	■ -6.27%
Demand Response Total:		3,159	15,153	1,122	0.21	■ -4.18%	2.82	■ -6.27%
Grand Total:		528,071	171,936	13,884	3.07	■ 1.89%	38.04	■ 2.14%

February 2024

Route	RouteName	Passengers
1A	Market Square	20,651
1B	Salisbury	39,215
2A	Schuyler Ave	5,454
2B	Union St	6,108
3	Lafayette Square	15,224
4A	Tippecanoe Mall	11,058
4B	Purdue West	92,811
5	Happy Hollow	21,051
6A	Fourth St	15,437
6B	South 9th	4,711
7	South St	19,709
8	Klondike Express	8,392
9	Park East	2,463
10	Northwestern	28,719
23	Connector	28,464
Others	Others	184
Sub Total:		319,651

13	Silver Loop	68,441
14	Black Loop	3,354
15	Tower Acres	38,529
20	South Campus Loop	1,681
28	Gold Loop	28,724
Sub Total:		140,729

21A	Lark & Alight	21,907
24	Redpoint	8,952
35	Lindberg Express	33,673
Sub Total:		64,532

MB Total:		524,912
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DR	ACCESS/FLEX	3,159
Demand Response Total:		3,159

Grand Total:		528,071
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February 2023

	RouteName	Passengers
1A	Market Square	14,539
1B	Salisbury	32,388
2A	Schuyler Ave	4,476
2B	Union St	5,538
3	Lafayette Square	9,693
4A	Tippecanoe Mall	9,692
4B	Purdue West	58,069
5	Happy Hollow	16,739
6A	Fourth St	13,073
6B	South 9th	4,619
7	South St	16,260
8	Klondike Express	7,870
9	Park East	2,169
10	Northwestern	25,862
23	Connector	16,339
Others	Others	0
Sub Total:		237,326

13	Silver Loop	77,374
15	Tower Acres	44,234
17	Ross Ade	4,694
28	Gold Loop	31,006
Sub Total:		157,308

21A	Lark & Alight	27,560
24	Redpoint	6,179
35	Lindberg Express	56,350
Sub Total:		90,089

MB Total:		484,723
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DR	ACCESS/FLEX	3,004
Demand Response Total:		3,004

Grand Total:		487,727
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490,731

OPERATIONS REPORT

Feb-24

	2024 MONTH	2023 MONTH	2024 YTD	2023 YTD
MILES	171,936	161,801	171,936	317,006
PAID HOURS	17,503	13,098	17,503	25,605

	2024	2023	YTD 2024	YTD 2023	% DIFF MO	% DIFF YTD
ACCIDENTS	2	2	4	3	▼ 0.00%	▬ 33.33%
PER 100,000 MILES	1.16	1.24	2.33	0.95	▼ -5.89%	▬ 145.83%
PREVENTABLE	2	1	4	2	▬ 100.00%	▬ 100.00%
PER 100,000 MILES	1.16	0.62	2.33	0.63	▬ 88.21%	▲ 268.75%
NON-PREVENTABLE	0	1	0	1	▼ -100.00%	▼ -100.00%
PER 100,000 MILES	0.00	0.62	0.00	0.32	▼ -100.00%	▼ -100.00%
OVERTIME IN HOURS	3,566	4,548	3,566	6,881	▼ -21.60%	▼ -48.18%
% OF OVERTIME HOURS	20.4%	34.7%	20.4%	26.9%	▼ -41.33%	▼ -24.19%
SAFETY MEETINGS	1	1	2	2		

NO PAY HOURS: 301.94

**ROADCALLS
2024**

	Feb-24	Feb-23	% DIFF
MECHANICAL	4	3	▲ 44.44%
OTHER	0	0	#DIV/0!
DELAYS	0	0	#DIV/0!
TOTAL-MONTH	4	3	▲ 44.44%
TOTAL-YTD	6	5	▼ 24.00%

BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
4003		differential		2/9/2024	M
4012		ignition module		2/9/2024	M
5007		coils		2/10/2024	M
447		coplant pipe		2/23/2024	M

DIESEL COST COMPARISON FOR 2023 (CURRENT YEAR VS LAST YEAR)

Month	Total Gallons 2024	Total Gallons 2023	% Difference	Avg Cost Gallon 2024	Avg Cost Gallon 2023	Different per Gallon
JAN	4,613	5,492	▼ -16.01%	\$4.0800	\$3.4600	▼ \$0.6200
FEB	5,749	7,746	▼ -25.78%	\$6.0500	\$2.9800	▲ \$3.0700
MAR			#DIV/0!			▼ \$0.0000
APR			#DIV/0!			▼ \$0.0000
MAY			#DIV/0!			▼ \$0.0000
JUN			#DIV/0!			▼ \$0.0000
JUL			#DIV/0!			▼ \$0.0000
AUG			#DIV/0!			▼ \$0.0000
SEP			#DIV/0!			▼ \$0.0000
OCT			#DIV/0!			▼ \$0.0000
NOV			#DIV/0!			▼ \$0.0000
DEC			#DIV/0!			▼ \$0.0000
TOTAL	10,362	13,238	▼ -21.73%	\$10.1300	\$6.4400	▲ \$3.6900

CNG ACCESS BUSES

Month	Total DGE Used 2024	Total DGE Used 2023	% Difference
JAN	980	1,765	▼ -44.4759%
FEB	1,167	1,775	▲ -34.2535%
MAR			#DIV/0!
APR			#DIV/0!
MAY			#DIV/0!
JUN			#DIV/0!
JUL			#DIV/0!
AUG			#DIV/0!
SEP			#DIV/0!
OCT			#DIV/0!
NOV			#DIV/0!
DEC			#DIV/0!
TOTAL	2,147	3,540	■ -39.3503%

CNG Fixed Routes

Month	Total DGE Used 2024	Total DGE Used 2023	% Difference
JAN	36,520	32,405	▼ 12.6987%
FEB	40,356	32,677	▲ 23.4997%
MAR			#DIV/0!
APR			#DIV/0!
MAY			#DIV/0!
JUN			#DIV/0!
JUL			#DIV/0!
AUG			#DIV/0!
SEP			#DIV/0!
OCT			#DIV/0!
NOV			#DIV/0!
DEC			#DIV/0!
TOTAL	76,876	65,082	■ 18.1218%