# GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION BOARD MEETING NO. 670 AGENDA November 30, 2022 5:15 P.M.

# **ROUTINE BUSINESS**

Approval of Minutes of Meeting No. 669 held on October 26, 2022.

# **OLD BUSINESS**

# **NEW BUSINESS**

- 1. Review of Advertising Policy (Exhibit I)
- 2. Amendment to Administrative Handbook (Exhibit II)
- 3. Consideration of new Paratransit Vehicles (Exhibit III)
- 4. Budget Revision (Exhibit IV)
- 5. Administrative Employee Benefit Change (Exhibit V)
- 6. Approval of Renewal Amendment Extension with Constellation New Energy (Exhibit VI)
- 7. Consideration of claims list numbering 37845 through 37973, in the amount of \$717,987.87.
- 8. Consideration of payroll for October 01 through October 31, 2022, in the amount of \$ 845,016.96.

# **CEO'S REPORT**

Benjamin R MULLAY Benjamin R Murray (Nov 28, 2022 17:38 EST)

Benjamin R. Murray Chair Bryan D. Smith

Bryan D. Smith CEO

# GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION MINUTES OF BOARD MEETING NO. 669

HELD OCTOBER 26, 2022

Present: Ben Murray, Chair Julie Ginn, Secretary Joel Wright Mike Gibson Angel Valentin James Blanco Tino Atisso

> Bryan D. Smith, Chief Executive Officer Joanne Zhang, Chief Financial Officer Brian Walck, Manager of Operations George Turner, Manager of Maintenance Nicholle Vaughn, Administrative Assistant J.P. Schafer, Attorney (Stand-In for Brian Karle)

Guests: Beth Streeter

Ben Murray called the Board Meeting No. 669 to order at 05:16 pm in the CityBus conference room, 1250 Canal Road, Lafayette, Indiana 47904.

### **ROUTINE BUSINESS**

1. Approval of Minutes of Meeting No. 668 held September 28, 2022. A motion was made by Mike Gibson and seconded by Joel Wright. Motion carried by a vote of 5 ayes and 0 nays.

### **OLD BUSINESS**

1. Consideration of PTASP Plan-Staff requests approval. A motion was made by Mike Gibson and seconded by Tino Atisso.

### **NEW BUSINESS**

- 1. Consideration of granting CEO authority to execute an amendment to the CBA-Staff requests approval. A motion was made by Mike Gibson and seconded by James Blanco. Motion carried by a vote 5 ayes and 0 nays.
- 2. Consideration of Property and Liability Quote-Staff requests approval. A motion was made by Mike Gibson and seconded by Tino Atisso. Motion carried by a vote of 5 ayes and 0 nays.
- 3. Information considering NeoRide council of government. Our legal council reviewing with hopes to have a resolution in November.
- 4. Information presented regarding the Zero Fleet Transition Plan.
- 5. Information presented regarding APTA 2023 Meeting Schedule.

- 6. Board consideration of the 2023 meeting schedule will continue with the fourth Wednesday of every month at 5:15 pm.
- 7. The Board considered approval of claims 37772 through 37844 for a total of \$431,728.83. Julie Ginn made the motion to approve claims. Mike Gibson seconded the motion. The motion then carried by a vote of 5 ayes to 0 nays.
- 8. Consideration of payroll for September 1, 2022, through September 31, 2022, in the amount of \$811,916.00. Julie Ginn made a motion to approve. Mike Gibson seconded the motion. Motion carried by a vote of 5 ayes and 0 nays.

### **Public Comment**

Beth Streeter appreciates the changes Bryan D. Smith is making and thanks everyone for the changes to improve the driver shortage.

### **Chief Executive Officer's report:**

Seeking RFP for five-year contracts for professional services such as IT, organizational development, strategic planning, FTA regulations, goal is to bring several contracts for approval by end of year or beginning of next year. Currently have contracted in the short term with Agave HR firm to assist with HR obligations.

City of Lafayette approved budget and has been forwarded to the state.

Dusty Sturgeon has stepped into the temporary position of HR coordinator and is working with Agave HR.

### Ben Murray opened the floor to discussion.

Tino Atisso states the changes he sees at CityBus are very promising and thanks Bryan D. Smith.

Ben Murray has proposed a change to the November board meeting moving it from November 23<sup>rd</sup> to November 30. All members agree to the change.

With no other business to be conducted, Ben Murray made the motion to adjourn. Joel Wright made the motion. Julie Ginn seconded the motion. The motion carried by a vote of 5 ayes to 0 nays. The meeting adjourned at 5:52 pm. The next regular Board Meeting is scheduled for November 30, 2022, at 5:15 PM, in the GLPTC Board Room, 1250 Canal Road.

Respectfully Submitted,

Julie Ginn, Secretary CityBus Board of Directors

Nov. 15, 2012.





TO:	Board of Directors
FROM:	Bryan D. Smith, CEO
DATE:	11/30/2022
RE:	Bus Wrap Advertising

I am proposing a change in our bus wrap advertising limit from 25% of the fleet (18 buses) to 50% of the fleet (36 buses).

Our current practice is that no more than 25% of our total fleet is allowable for bus wrap advertising. The Advertising Committee of the Board met in October and recommended the increase to 50% be approved by the Board

# 4.1.5 OVERTIME COMPENSATION

For employees not exempt from the overtime requirements of the Fair Labor Standards Act, there will be no additional pay for overtime worked. Non-exempt full-time employees who work in excess of 40 hours per week shall do so only at the direction or with the permission of their direct supervisor. Non-exempt full-time employees shall be paid 1.5 times their hourly rate for hours worked in excess of 40 in a single workweek. For the purposes of determining hours worked, only those hours actually worked and time off for bereavement leave and jury duty will be considered; no other time off shall be considered as time actually worked.

# Midwest Transit Equipment CNG Paratransit Buses

	Base Price		Quantity	Total Price
15' Midwest Transit CNG Bus	\$156,092.00	х	7	= \$1,092,644.00



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# **OPA # 44253 PRICE FORM** TRANSIT BUSES

Year	3	Pri	ici	ng
rcar	J			пy

Effective TBD

Midwest Transit Equipment, Inc.

4500 S. Indianapolis Road

Click on yellow cells to enter information

Whitestown, Indiana 46075 Customer Greater Lafayette Public Transportion Corporation Joe Kizinski / Regional Sales Manager Project 28 GGE CNG Paratransit 5+2 or 6+3 / All White Exterior 574-612-4063 Medium Transit 12+2 / 23' 9" ioe.kizinski@midwesttransit.com Vehicle Date 11/8/22 For Options QTY, Only Enter For Enter Quantity of Vehicles Here 2 1 Vehicle In Bold QTY Column Grand Total Order Price is Shown Below QT) Base Vehicle Descriptions / See Specifications & Standard Equipment PDF's for Items Included in Base Price PRICE EXTENDED Optior Medium Transit Vehicle / 285" / 12 Ambulatory & 2 Wheelchair / Non CDL / 15" > Base Medium 23' 9" Bumper to Bumper / Ford E450 / MY2024 / 14,500 GVWR / WB 158" \$117,525.00 \$117,525.00 1 Includes \$3295 QPA Deduct from Large to Medium Optional Equipment / Adds To or Replaces Applicable Base Vehicle Standard Equipment Battery System - Add Stainless Steel Pull-Out Battery Tray \$ 520.00 \$520.00 Egress - Emergency Exit Window In Lieu of Standard Rear Emergency Door (425.00)(\$425.00) \$ Exterior - Paint Alternate Solid Color Scheme - NOT INCLUDED. BUS EXTERIOR TO BE ALL WHITE NC 1 Flooring - Flat Raised Floor No Wheel Wells. Required w/ extra WC's. Height is 75" (Standard is 77") \$ 725.00 1 \$725.00 Standard 3 Step Flooring - RCA Rubber (Standard in previous QPA) RCA out of business, no longer available 1 NA 195.00 Grab - Ceiling, 1 Additional Overhead (1 is standard) \$195.00 1 \$ HVAC - Auxiliary Heater Circulating Pump 400.00 \$400.00 \$ HVAC - Auxiliary Heater Shut Off Valve Upgrade to Parker Brass Quarter Turn. Now Standard NA 1 HVAC - Circulating Fan Mounted to Curbside Driver Overhead 190.00 \$190.00 \$ 1 Lift - Front Curbside Mounted Wheel Chair Lift / Medium or Large Transit \$ 1 175.00 \$175.00 Requires Raised Floor Above. Lights - Day Time Running Lights / Now Standard on Chassis NC 1 Lights - Interior Lights On with Entry Door Open. Standard is Manual Switch Only 1 \$ 70.00 \$70.00 Lights - Interior Lights Dimmer Switch 1 \$ 125.00 \$125.00 Mirror - 6" X 9" Convex Interior Mirror 75.00 \$75.00 1 \$ Seating - Driver's Seat / Deluxe / Fabric Change to Level 1 #688 Newport Cadet Blue NC 1 Seating - Passenger Fabric / Change to Level 1 Vinyl #688 Newport Cadet Blue NC 1 Seating - USR Per Seat 135.00 \$810.00 6 \$ Seating - Non Retractable Fixed Rear Seat Belts 4 NC Signage - Changeable LED Front & Side Destination Signs / Luminator Mobilite / White (AKA Silver). Must \$ 1 8,950.00 \$8,950.00 Delete Driver Overhead Storage Stanchions & Modesty - Modesty / Full Height Panel Adjacent to Wheelchair Lift 1 \$ 215.00 \$215.00 Suggest with Curb Side Perimeter Seating to Prevent Passenger Access to Lift Controls 1 Suspension - Delete MOR/RYDE "RL" Suspension System \$ (1, 115.00)(\$1,115.00) Wheelchair Restraint - 1 Additional / 2 is standard. Requires changing fixed seating to foldaway seats, or eliminating fixed seats. / Requires "Flooring - Flat Raised Floor No Wheel Wells Above. Suggest Belt Storage 1 \$ 1,400.00 \$1,400.00 Pouch or TDSS Below. Wheelchair Restraint - 1 Additional Retractor Storage Pouch / 2 is standard 90.00 \$90.00 1 \$ Wheels - Alcoa Dura-Bright Aluminum / Set of 4 2,150.00 \$2,150.00 1 \$ 28 GGE CNG Package for Ford E-450 with new 7.3L V8 (2 GGE less than previous 6.8L V10. Includes: 1 \$ 23,925.00 \$23,925.00 A1 CNG Conversion / Ford Gaseous Prep Package / Standard Base Vehicle Skirt Mount Condensor Delivery Delivery charge if not picked up from 4500 S. Indianapolis Road, Whitestown, IN 46075: \$1.60 per mile. Per Google Maps, enter ONE WAY miles in yellow cell to left. 2.00 \$92.00 46 \$ No Charge within Marion County. SUBTOTAL PER VEHICLE \$156,092.00 VEHICLE QUANTITY 2 ORDER GRAND TOTAL

Add 5 vehicles, total of 7 \$1,092,644.00

\$312,184.00

**2022 Budget Re-Appropriation** GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

		*AMENDED Budget	
	BUDGET FY2022	FY22	Increas
PERSONNEL			
Operator Wages	5,350,000	5,350,000	
Administrative Wages	1,740,000	1,740,000	
Maintenance Wages	823,000	823,000	
FICA	605,345	605,345	
PERF	870,430	870,430	
Life & Health Insurance	1,600,000	1,800,000	200,000
Unemployment Insurance	70,000	70,000	200,000
Work Comp Insurance	75,000	75,000	
Unform Rental and Cleaning	50,000	50,000	
Tool Allowance/Fringe Benefits	45,000	350,000	205 000
Tool Allowance/Fillige Bellenis	45,000	330,000	305,000
	11,228,775	11,733,775	
COMMODITIES			
Diesel Fuel	197,404	197,404	
Natural Gas Fuel	425,000	500,000	75,000
Gasoline	20,000	20,000	,
Oil & Antifreeze	50,000	50,000	
Repair Parts, Revenue Vehicles	350,000	350,000	
Repair Parts, Fixed Equipment	14,000	14,000	
Tires and Batteries	14,000	13,000	
Cleaning Supplies	35,000	35,000	
Building Materials	7,500	7,500	
Postage & Freight	8,000	8,000	
Office Supplies	18,000	18,000	
Other Materials, General Business	115,000	115,000	
Other Materials, Billable	27,500	27,500	
Other Materials, Maintenance	15,000	15,000	
	1,295,404	1,370,404	
SERVICES & CHARGES		~~~~~	
Attorney & Audit	83,623	83,623	
Contract Maintenance	325,000	325,000	
Custodial Services	200,000	200,000	
Contractual Services	250,500	400,000	149,500
Utilities, Telephone	16,000	16,000	
Utility Expense, Electric	70,000	70,000	
Utility Expense, Water & Sewage	50,000	50,000	
Utilities, Natural Gas Heat	27,000	27,000	
Advertising & Promotions	160,000	160,000	
Exterior Advertising	45,000	45,000	
Printing	36,000	36,000	
Advertising Fees (Legal Ads)	2,500	2,500	
Dues & Subscriptions	28,500	28,500	
Travel & Meeting Expenses	75,000	75,000	70 70
Premium on PL & PD	256,215	330,000	73,78
Payouts PL & PD	96,000	96,000	
Recovery, Physical Damage	(45,000)	(45,000)	
Premium on Other Insurance	95,000	95,000	
Vehicle Registration Fees	750	750	
Short Term Interest	2,000	2,000	
Bad Debt Expense	6,000	6,000	
Cash (Over)/Short	288	288	
	1,780,376	2,003,661	
		15,107,840	803,285
TOTAL OPERATING EXPENSES	14,304,555		

## Administrative Employee Benefit Change

Effective July 1, 2022, Admin employees' medical insurance premiums are increased to be the same as Bargaining Unit employees.

With the premium increase, the company will also increase HSA contributions to admin employees effective Jan 1, 2023. The change schedule is listed below.

	Annual Employer HS	Annual Employer HSA Contribution Amount * (made by CityBus)			
	2022 2023				
Employee	\$1500	\$1600			
Employee/Spouse	\$2400	\$2900			
Employee/Children	\$2400	\$2900			
Family	\$3000	\$3200			

### AMENDMENT TO ATTACHMENT A – ARCHAEA LFG PORTFOLIO 2023 RENEWAL

THIS AMENDMENT is effective November 10, 2022, by and between Constellation NewEnergy - Gas Division, LLC ("CNEG") and Greater Lafayette Public Transportation Corporation ("Customer"). Each of CNEG and the Customer may be referred to individually herein as a "Party" and collectively as the "Parties."

### WITNESSETH:

WHEREAS, CNEG and Customer entered into an Attachment A (Constellation's Producer LFG Portfolio MTM 2022) dated April 1, 2022 (the "Attachment A"); and

WHEREAS, CNEG and Customer desire to amend the Attachment A as set forth below.

**NOW, THEREFORE,** in consideration of the mutual premises and promises of the parties, the adequacy and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. In the Delivery Period section, "December 31, 2022" shall be deleted and replaced with:

"December 31, 2023" as the End Date.

**Constellation NewEnergy - Gas Division, LLC** 

2. For purposes of this Attachment A, provided only if Seller receives a certain percentage of RINs under a Project(s) instead of cash revenue from the sale of RINs from the Credit Generator for the applicable quantity of Environmental Attributes: (a) Seller shall be the Credit Monetization Party, (b) Seller shall pay to Buyer the RIN Value to replace the RIN Share of the RIN Value pursuant to the language below, and (c) Sub-Section (a) of Section 4.C. RIN Share Calculation shall be deleted in its entirety and replaced with the following:

(a) one-hundred percent (100%) of the cash revenue realized by the sale of Buyer's RIN Share percentage of RINs received by Seller from the Credit Generator associated with Environmental Attributes delivered by Seller to Buyer under this Transaction Confirmation less any reasonable direct expenses incurred by Credit Generator and Credit Monetization Party, or other mutually agreed upon party (as applicable), for the generation and verification of the RINs.

 For purposes of this Attachment A, provided only if Seller receives a certain percentage of RINs under a Project(s) instead of cash revenue from the sale of RINs from the Credit Generator for the applicable quantity of Environmental Attributes, Sub-Section (B) of Section 6 RIN Share Payment shall be deleted in its entirety and replaced with the following:

**B. RIN Share Payment**. Payment for the RIN Value shall be based on the RINs generated and transferred to the EPA EMTS Account of applicable RIN purchaser and shall be paid by the tenth (10<sup>th</sup>) business day following Seller's receipt of proceeds from the sale of such RINs (the "**RIN Payment Deadline**"); or Seller may in its discretion, in lieu of a separate payment of the RIN Value to Buyer, make a deduction from the amounts due from Buyer for any amount of the Biogas Attributes Contract Price owed to Seller by Buyer.

- 4. Notwithstanding anything in the Amendment to the contrary, the "RIN Value", to be used to calculate the early termination damages payment under the specific circumstances specified and/or to calculate amounts owed under the Cover Standard shall be based on the original definition in Attachment A, and not as modified in this Amendment.
- 5. Except as expressly set forth herein, all other terms and provisions of the Attachment A remain unchanged and continue to be in full force and effect. The Attachment A (as amended hereby) constitutes the entire agreement of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed as of the date first written above.

# CORPORATION By: \_\_\_\_\_\_ By: \_\_\_\_\_\_ Name: \_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_

**GREATER LAFAYETTE PUBLIC TRANSPORTATION** 

### CITY BUS --- CLAIMS LISTING FOR OCTOBER 27, 2022 THROUGH NOVEMBER 30, 2022

CLAIM#	VENDOR NAME	CLAIM REASON	AMOU
37845	SENNETT, MARTIN	COBRA REIMBURSEMENT	2,077.4
37846		CREDIT CARD-GASOLINE	2,472.2
37847 37848	HICKSGAS (NOV) HICKSGAS (DEC)	CHILD CARE CHILD CARE	26.9 26.9
37849	AA EQUITABLE	11/4/2022 PAYROLL DEDUCTION	26.9 4.450.6
37850	CITY OF W LAFAYETTE	CHILD CARE	4,450.6
37851	MIDWEST TRANSIT EQUIPMENT	INVENTORY	4,587.0
37852		INVENTORY	
37853	SPX GENFARE AMERICAN FIDELITY	INSURANCE	3,363.4 6,389.6
37854	RYAN FIREPROTECTION INC	CONTRACTUAL SERVICE	1,349.8
37855	NAPA	INVENTORY	1,488.0
37859	CENTER POINT ENERGY	UTILITY	4,892.2
37860	CITY OF LAFAYETTE	UTILITY	413.4
37861	T-MOBILE	UTILITY	739.6
37862	FRONTIER	UTILITY	433.8
37863	DUKE ENERGY	UTILITY	27,645.9
37864	QUDIENT	POSTAGE METER	49.5
37865	STREETER, BETH	UNIFORM ALLOWANCE	79.2
37866	BUETTGENBACH, DEB	UNIFORM ALLOWANCE	74.4
37867	ZHANG, JOANNE	TRAVEL REIMBURSEMENT	27.0
37868	PARENT, MARC	UNIFORM ALLOWANCE	53.4
37869	WALSH, RAY	UNIFORM ALLOWANCE	100.0
37870	STREETER, DEREK	TRAVEL REIMBURSEMENT	354.3
37871	ABC BUS CO	INVENTORY	1,531.9
37872	ALL-STAR ELECTRONIC SECURITY		496.2
37873	BALLEGGLESTON	ATTORNEY	850.0
	* BEST ONE TIRE SERVICE	CAPITAL ITEM	8,315.4
37875		UNIFORMS	3,498.8
37876	CINTAS CORP	UNIFORMS-LEASED	1,860.6
	CLARK POWER SERVICE	SUPPLIES	37.5
	* CUMMINS SALES & SERVICE	CAPITAL ITEM	4,008.8
	* FAIRMONT DOOR CORP	CAPITAL ITEM	3,555.0
	FINISHMASTER	INVENTORY	645.0
37881	FRANCISCAN HEALTH	CONTRACTUAL SERVICE	1,750.0
37882	FRECKLES	UNFIORMS	126.0
37883	GILLIG	INVENTORY	5,776.2
37884	INTACT	INSURANCE	5,727.3
37885	JACKSON OIL & SOLVENT	INVENTORY	7,093.4
37886	JIMS GARAGE	CONTRACTUAL SERVICE	500.0
37887	VAN GORDER JANITORIAL	CUSTODIAL SERVICES	5,408.0
	KIRKS AUTOMOTIVE	INVENTORY	1,946.2
	LH INDUSTRIAL SUPPLIES	SUPPLIES	56.9
	LAFAYETTE AUTO SUPPLY	INVENTORY	368.5
37891	LAFAYETTE FORD	SUPPLIES	19.4
	LAFAYETTE GLASS CO	CONTRACTUAL SERVICE	1,480.0
		CAPITAL ITEM	2,952.5
	METROPOLITAN MARKETING	CONTRACTUAL SERVICE	24,845.0
	NEOPART TRASIT	INVENTORY	1,021.9
	NEUHOFF MEDIA	ADVERTISING/PROMOTIONAL	2,918.0
37897		TEMPORARY EMPLOYEES	18,636.7
37898	OTT EQUIPMENT SERVICE	SUPPLIES	3,251.5
	PHILS AUTOMOTIVE MACHINE SHOP	CAPITAL ITEM	2,782.9
37900	PLYMATE	SUPPLIES	225.0
37901	POSTMASTER	PO BOX	332.0
37902	PROSAFE CDL	CONTRACTUAL SERVICE	100.0
37903	OFFICE H2O	CONTRACTUAL SERVICE	405.0
37904	OFFICE H2O	CONTRACTUAL SERVICE	210.0
37905	REPUBLIC SERVICES	CONTRACTUAL SERVICE	46.8
37906	ROCC	CONTRACTUAL SERVICE	230.
37907	RUSH TRUCK CENTER	INVENTORY	3,150.
37908	THE AFTERMARKET PARTS CO	INVENTORY	10,018.
37909	UNITED REFRIGERATION	SUPPLIES	10,010.
37910	CORPORATE PAYMENT SYSTEMS		16,326.
37911	WURTH	INVENTORY	855.3
37912	REPUBLIC SERVICES	CONTRACTUAL SERVICE	156.2
37913	VERIZON WIRELESS	UTILITY	176.4
37914	EVERSIDE HEALTH	INSURANCE	8,030.5
37916	SELECTIVE	INSURANCE	659.0
37917	ISOLVE/INFINISOURCE	INSURANCE-COBRA	584.8
37918	FRONTIER	UTILITIES	425.1
37919	CITY OF LAFAYETTE	UTILITIES	2,108.0
37920	CITY OF LAFAYETTE	UTILITIES	263.0
37921	COMCAST	UTILITIES	258.0
37922	CITY OF W LAFAYETTE	UTILITIES	124.0
37923	CITY OF LAFAYETTE	UTILITIES	413.4
37924	T-MOBILE	UTILITIES	705.3
37925	CITY OF LAFAYETTE	UTILITIES	2,007.1
37926	CENTER POINT ENERGY	UTILITIES	251.2
37927	DUKE ENERGY	UTILITIES	12,317.7
	CENTER POINT ENERGY	UTILITIES	373.7
37929	CITY OF LAFAYETTE	UTILITIES	124.9
37930	TERRELL, JENNIFER	UNIFORM ALLLOWANCE	100.0
	COMPTON, DAVID	INSURANCE REIMBURSEMENTT	237.0
	WILSON, WALTER	UNIFORM ALLLOWANCE	237.0
37933	BARNEY, BRIAN	TOOL ALLOWANCE	94. 62.9
	FARRELL, ASHLEY	UNIFORM ALLLOWANCE	68.0
37934 37935		UNIFORM ALLLOWANCE	
			21.3
37936	40 ET 8 NEWS	ADVERTISING /PROMOTIONAL	1,075.9
17007	CONSTELLATION	UTILITIES	41,265.2
37937 37938 ** 37939		CAPITAL ITEMS SUPPLIES	1,072.0 71.4

37940	INDOFF INC	CONTRACTUAL SERVICE	100.00
37941	QUILL	SUPPLIES	430.72
37942	STAPLES	SUPPLIES	188.52
37943	VERIZON WIRELESS	UTILITIES	196.84
37944	ABC BUS CO	INVENTORY	2,440.36
37945	A-1 AUTO ELECTRIC	INVENTORY	1,121.50
37946	ALL-STAR ELECTRONIC SYSTEMS	CONTRACTUAL SERVICE	605.00
37947	BARNES & THORNBURG	CONTRACTUAL SERVICE	5,000.00
37948	CHEMSTATION	SUPPLIES	2,145.00
37949	CHOSNEK, ED	CHILDCARE	628.02
37950	CRYSTAL CLEAN	INVENTORY	701.09
37951	CULLIGAN	SUPPLIES	792.50
37952	EXTERIOR VIEW	CONTRACTUAL SERVICE	1,647.30
37953	POWERGRID	CONTRACTUAL SERVICE	21,600.00
37954 *	* FAIRMONT DOUR CORP	CAPITAL ITEMS	7,477.00
37955	FINISHMASTER	INVENTORY	1,559.93
37956	FRANCISCAN HEALTH	CONTRACTUAL SERVICE	730.00
37957	FRANKLIN PEST CONTROL	CONTRACTUAL SERVICE	149.00
37958	GILLIG	INVENTORY	699.78
37959	GL GRAPHIX	ADVERTISING /PROMOTIONAL	420.00
37960	JACKSON OIL & SOLVENT	INVENTORY	1,995.72
37961	JIMS GARAGE	CONTRACTUAL SERVICE	200.00
37962	VAN GORDER JANITORIAL	CUSTODIAL SERVICE	4,160.00
37963 *	* LINK MANAGEMENT	CAPITAL ITEMS	1,552.50
37964	LH INDUSTRIAL SUPPLY	INVENTORY	49.11
37965	MICROSOFT	CONTRACTUAL SERVICE	1,063.94
37966	NAPA	INVENTORY	1,114.09
37967	NEW BEGINNINGS	EAP PROGRAM	303.75
37968	SCHOMER PLUMBING & HEATING	CONTRACTUAL SERVICE	\$505.23
37969	SAFE HIRING SOLUTIONS	CONTRACTUAL SERVICE	384.75
37970	STAPLES	SUPPLIES	3,069.27
37971	THE AFTERMARKET PARTS CO	INVENTORY	1,699.15
37972	VIA MOBILITY	CONTRACTUAL SERVICE	3,010.00
37974	MIDWEST TRANSIT EQUIPMENT	INVENTORY	1,415.52
37975	CORPORATE PAYMENT SYSTEMS	CREDIT CARD	15,082.90

TOTAL: 362,564.50

Claims OVER \$20,000 (For Board approval)

		clains of En #20,000 (For Board approval)		
37856	THE STANDARD CO	INSURANCE		28,978.81
37857	DELTA DENTAL	INSURANCE		38,685.27
37858	UNITED HEALTHCARE	INSURANCE		111,734.74
37915	GREGORY & APPEL	INSURANCE		130,828.85
37973	NULL TANK LINES	INVENTORY		45,195.70
			TOTAL:	355,423.37

CLAIMS TOTAL: 717,987.87

1) Please sign blue claims form for all vendors listed over \$20,000.00

 Please review the above list of claims. Select 5 or more for review at the following months Board meeting.

# Please sign/initial:

3) Reviewing invoices from the prior month:

Please sign& date Board Approval line stamped on all invoices under \$20,000.00.

Payroll Total for	Oct-22	\$	845,016.96
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Summary	Pay Date 10/7/2022	Pay Date 10/21/2022	Board Members	Short-term Disability*	Grand Total
Gross Wages	\$328,684.70	\$297,104.38	\$200.00	\$0.00	\$625,989.08
Employer Taxes	\$24,581.46	\$21,888.13		\$0.00	\$46,469.59
Employer Fringe Benerfits	\$89 <i>,</i> 859.67	\$82,698.62		\$0.00	\$172,558.29
Total Payroll	\$443,125.83	\$401,691.13	\$200.00	\$0.00	\$845,016.96

\*short-term disability wages paid by 3rd party, not included in totals. CityBus only responsible for employer taxes.

Employer Details	Pay Date 10/7/2022	Pay Date 10/21/2022	Short-term Disability	Total
Employer Taxes:				
FICA/Medicare	\$24,230.77	\$21,715.72	\$0.00	\$45,946.49
SUTA	\$350.69	\$172.41	\$0.00	\$523.10
	\$24 <i>,</i> 581.46	\$21,888.13	\$0.00	\$46,469.59
Employer Fringe Benefits:				
PERF Contributions	\$35,720.67	\$31,784.79	\$0.00	\$67,505.46
Health/Dental/Vision	\$49,007.02	\$49,373.50	\$0.00	\$98,380.52
HAS Contributions	\$2,875.00	\$0.00	\$0.00	\$2 <i>,</i> 875.00
Other Fringes	\$2,256.98	\$1,540.33	\$0.00	\$3,797.31
	\$89 <i>,</i> 859.67	\$82,698.62	\$0.00	\$172,558.29

# **CEO REPORT TO CITYBUS BOARD**

# **MEETING DATE: 11/30/2022**

# **CEO-Agenda Items**

- 1. Asking the Board to hear the recommendation of the Advertising Committee, and vote to increase the percentage of buses with wraps allowed from 25% to 50%.
- 2. Table the procurement policy until next month.
- Update to section 4.1.5 of the Administrative Employee Handbook to remove compensatory time and pay administrative employees time and a half for time worked over 40 hours. I am also proposing to pay out accrued compensatory time balances with this budget adjustment
- 4. Approval to purchase up to seven (7) paratransit vehicles. I have confirmed with Joanne that we have the grant funds and local match sufficient to pay for them. There is a considerable nationwide backlog of chassis available, and by the time we would take delivery, the entire fleet of paratransit vehicles will be ready for replacement.
- 5. Proposed budget revision is included in the packet. The first reading has been done at Lafayette City Council, with a second reading scheduled for Monday, December 5<sup>th</sup>.
- 6. Administrative Employee Benefit Change: There was an error in calculating the cost of premium split in July of 2022. Employees were under-charged for health insurance, both union and non-union. The error has been corrected for the upcoming plan year, beginning January 1, 2023. We are recommending an increase for the Administrative Employees HSA contribution to offset the additional cost.
- 7. Constellation Energy Contract for approval.

# FINANCE

- 2022 Budget has been reviewed. Proposed revision is included in the board packet for approval.
- Continue to improve financial processes. Reimbursement process has been simplified through direct payment through PayCom.
- Working with the team to address triennial findings, which is due by the end of the year.
- The team is preparing for year-end fixed asset physical and inventory physical.

# HUMAN RESOURCES

- Human Resources onboarded six new bus operators for November. The new hires consist of four full-time fixed operators, one LHO, and one part-time Access.
- Human Resources and Paradigm (our employee benefits broker) are working with PayCom to launch additional onboarding features within their system.
- Open enrollment for health benefits begins in December.

• Human Resources, Operations, Maintenance, and the Safety and Training Administrator are continuing to work together with Agave HR to create a Career Day in the first months of 2023.

# MAINTENANCE

- The shop continues to stay busy with routine repairs and preventative maintenance.
- The CNG expansion project is still ongoing. We're still waiting on the General Contractor and sub-contractor to finalize the revisions to address the grounding component that doesn't meet local code. We were asked to allow them 30 working days to get it resolved. The asphalt work, overhead door, utility tie-ins and commissioning will be scheduled after that.
- We have a new 'C' level mechanic starting on November 14th and that will leave one mechanic position open in maintenance.

# **OPERATIONS**

- Bus operator recruitment and retention remains a top priority for Operations. Bus operators are working high amounts of scheduled and unscheduled overtime to maintain service levels. We are approximately twelve bus operators short of our budgeted eighty bus operators.
- We continue to operate reduced service levels on the 13 Silver Loop and 23 Connector routes since August.
- Service reductions currently in place will be reinstated as soon as an adequate number of bus operators can be recruited and trained. Reinstating service reductions is critical to driving ridership numbers back up to pre-COVID levels. Best estimates project service reinstatement around spring break.
- Ridership continues to increase steadily for ADA paratransit and remains stable for microtransit services. An additional part-time demand response operator is in training to help cover the increased demand.
- We continue to recruit and train staff to work in the dispatch office.

# SAFETY

- Met with Safety Officer in Ann Arbor, Mi to compare note and gather information toward building a strong safety program at CityBus
- Began training for new operator class

# TRAINING

\*Conducted security training – informed by the SETA

\*Developed de-escalation training per the Bipartisan Infrastructure Law requirements

Oct 2022	
PROFIT AND LOSS STATEMENT	
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION	

				VTDAAAA	VEDAAA		DUDAETED			
OPERATING REVENUE PASSENGER FARES \$	Oct-22 719,302.01	Oct-2 \$ 713,984.06		YTD2022 \$ 2,746,854.15	YTD202 \$ 2,119,092.44					
ADVERTISING INCOME	14,924.04	20,487.52		202,298.60	230,748.79					
INTEREST INCOME	7,653.43	1,174.99		42,019.95	10,199.90					
MISC. INCOME	857.09	10,085.06		419,178.20	181,182.85					
\$	742,736.57	\$ 745,731.63	-0.40%	\$ 3,410,350.90	\$ 2,541,223.98	34.20%	\$ 3,174,212	-		
REVENUE MILES	171,974	164 017	4.34%	1 241 000	1 550 601	-13.47%				
REVENUE HOURS	13,390	164,817 13,657		1,341,808 104,434	1,550,601 122,603					
	10,000	10,001	110070	,	122,000	1.10270				
OPERATING EXPENSE	Oct-22	Oct-2	1 %DIFF/MO	YTD2022	YTD202	1 %DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
PERSONNEL	475 976 97	\$ 471.636.07	0.90%	\$ 4.349.902.02	¢ 4.040.674.00	0.469/	¢ 5 350 000	¢ 1 000 000	0.77	2.24
OPERATOR WAGES \$ ADMINISTRATIVE WAGES	475,876.97 115,849.03	5 471,636.07 164,219.46		\$ 4,349,902.02 1,266,952.80	\$ 4,010,671.20 1,236,452.72			\$ 1,000,098 473,047	2.77 0.67	3.24 0.94
MAINTENANCE WAGES	63,932.29	64,868.67		648,359.95	640,455.40			174,640	0.37	0.48
FICA TAX	48,067.59	47,473.46		459,828.24	428,063.13			145,516	0.28	0.34
PERF	58,154.07	66,687.59	-12.80%	688,252.05	624,935.62			182,178	0.34	0.51
LIFE & HEALTH INSURANCE	(3,292.71)			1,477,713.74	1,140,947.93			122,286	-0.02	1.10
UNEMPLOYMENT INSURANCE WORK COMP INSURANCE	316.59	1,011.93 5,434.92		31,809.26 42,204.00	62,111.30			38,191	0.00 0.00	0.02 0.03
UNIFORMS	- 5,136.07	4,700.68		34,738.68	54,349.20 26,835.46			32,796 15,261	0.00	0.03
FRINGE BENEFITS	51,833.88	2,966.94	1647.05%	217,744.50	34,856.07			(172,745)	0.30	0.16
	815,873.78	927,141.61	-12.00%	9,217,505.24	8,224,821.96			2,184,014		
	26 460 42	22 EEE 00	7 700/	175 046 66	100 504 45	2.620/	107 101	04 457	0.04	0.12
DIESEL FUEL CNG FUEL	36,160.43 49,813.66	33,555.60 33,108.11	7.76% 50.46%	175,946.66 366,868.82	182,564.45 250,006.55			21,457 58,131	0.21 0.29	0.13 0.27
GASOLINE	2,265.21	1,441.82		17,908.39	13,704.79			2,092	0.29	0.27
LUBRICANTS	1,694.19	5,052.87	-66.47%	28,159.02	28,316.41			21,841	0.01	0.02
REPAIR PARTSSTOCK	28,904.50	33,264.23	-13.11%	314,671.15	314,441.27	0.07%	350,000	35,329	0.17	0.23
REPAIR PARTSFIXED EQUIP	2,859.50	154.63		11,711.09	7,341.96			2,289	0.02	0.01
TIRES & BATTERIES	322.00	1,675.37	-80.78%	8,816.87	13,278.98			4,183	0.00	0.01
CLEANING SUPPLIES BUILDING MATERIALS	1,131.04	2,044.41 7.56	-44.68% -100.00%	19,605.81 1,035.58	16,039.63 3,033.73			15,394 6,464	0.01 0.00	0.01 0.00
POSTAGE & FREIGHT	- 111.53	25.61	335.49%	2,663.07	4,136.69			5,337	0.00	0.00
OFFICE SUPPLIES	1,861.06	1,753.31	6.15%	16,699.27	23,584.47			1,301	0.01	0.00
MAT & SUPPNOT BILL.	11,576.10	4,125.63	180.59%	84,899.86	86,725.31	-2.10%	115,000	30,100	0.07	0.06
MAT & SUPPLIESBILLABLE	6,392.38	17,794.41	-64.08%	63,274.74	46,937.82			(35,775)	0.04	0.05
MAT & SUPPLIESMAINT	64.79	-	0.00%	6,339.26	10,860.06			8,661	0.00	0.00
	143,156.39	134,003.56	6.83%	1,118,599.59	990,112.06	12.98%	1,280,404	168,144		
SERVISES & CHARGES										
ATTORNEY & AUDIT FEES	850.00	12,732.00	-93.32%	58,250.00	78,593.00	-25.88%	83,623	25,373	0.00	0.04
CONTRACT MAINTENANCE	38,124.28	34,484.90		394,661.08	283,398.33			(69,661)	0.22	0.29
CUSTODIAL SERVICES	5,408.00	4,160.00		57,961.00	112,154.92			142,039	0.03	0.04
CONTRACTUAL SERVICES UTILITIESTELEPHONE	13,039.15	20,841.76 99.60		298,093.75 5,370.20	180,528.23			(47,594)	0.08 0.00	0.22 0.00
UTILITIESELECTRIC	- 21,943.85	5,893.09		70,324.63	6,711.22 51,610.95			10,630 (325)	0.00	0.00
UTILITIESWATER & SEWAGE	646.42	2,604.31	-75.18%	27,907.60	33,976.06			22,092	0.00	0.02
UTILITIESGAS HEAT	198.38	5,458.69		33,244.96	25,124.77			(6,245)	0.00	0.02
ADVERTISING & PROMOTION	4,503.00	8,208.00		78,243.29	130,192.05			81,757	0.03	0.06
EXTERIOR ADVERTISING	17,345.00	-	0.00%	51,468.29	23,304.50			(6,468)	0.10	0.04
	- 46.62	-	0.00%	6,485.08 2,634.88	13,728.97			29,515	0.00 0.00	0.00 0.00
ADVERTISING FEES DUES & SUBSCRIPTIONS	770.00	- 274.36	0.00% 180.65%	2,634.88	4,343.89 22,803.27			(135) 6,069	0.00	0.00
TRAVEL & MEETINGS	6,833.06	-	0.00%	14,875.55	8,829.04			60,124	0.04	0.01
PREMIUM PL & PD INSURANCE	17,706.76	17,706.75		177,067.58	177,067.50			79,147	0.10	0.13
PAYOUTSPL & PD INS.	8,000.00	8,000.00		80,000.00	80,000.00			16,000	0.05	0.06
RECOVERY/PHYSICAL DAMAGE	(416.65)			(9,676.71)				(35,323)	0.00	-0.01
OTHER CORPORATE INS. VEHICLE REGISTRATION	8,043.99	7,601.00	5.83% 0.00%	80,439.90 60.00	73,573.94 45.00			14,560 690	0.05 0.00	0.06 0.00
INTERESTSHORT TERM		-	0.00%	345.03	14,116.36			1,655	0.00	0.00
BAD DEBT EXPENSE	-	-	0.00%	-	70.00			6,000	0.00	0.00
MISCELLANEOUS EXPENSE	7,545.67	0.0		998.19				(998)	0.04	0.00
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%		-	0.00	0.00
CASH (OVER)/SHORT	-	(56.31		(316.14)				604	0.00	0.00
	150,587.53	126,850.42	18.71%	1,450,869.11	1,262,205.55	14.95%	1,780,088	328,903		
TOTAL EXPENSES \$	1,109,617.70	\$ 1,187,995.59	-6.60%	\$ 11,786,973.94	\$ 10,477,139.57	12.50%	\$ 14,244,267	\$ 2,681,060	6.45	8.78
	0-1 00	0-1.0		VTDAACO	VTDAAA	4 0/0/00	DUDOCTCO			
OTHER INCOME COUNTY PROPERTY TAX \$	Oct-22 247,645.00			YTD2022 \$ 2,476,450.00						
LOCAL INCOME TAX	58,069.67	59,937.17		601,346.70	630,054.94					
STATE OPERATING GRANT	-	3,687,937.00		2,939,142.00	3,687,937.00					
FEDERAL OPERATING GRANT	-	-	0.00%	•	-	0.00%				
CARES ACT OPERATING GRANT	-	2,500,000.00		3,173,285.00	2,500,000.00					
FAMILIES FIRST COVID-19 TAX CR ALTERNATIVE FUEL TAX CREDIT	-	-	0.00% 0.00%	-	-	0.00% 0.00%				
FEDERAL PLANNING GRANT	-	-	0.00%	-	-	0.00%				
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%				
TOTAL OTHER INCOME \$	305,714.67	\$ 6,495,519.17	-95.29%	\$ 9,190,223.70	\$ 9,263,640.94		\$ 10,392,048			
OTHER EXPENSES	Oct-22	Oct-2	1	YTD2022	YTD202	1				
(GAIN)/LOSSASSET DISPOSAL \$	(6,424.00)	\$-		\$ (6,424.00)		))		-		
INTERGOVERNMENTAL FUNDS XFE \$	-	\$-		\$ -	\$-					
DEPRECIATION EXPENSE TOTAL OTHER EXPENSES \$	276,767.58 270,343.58	280,836.11 \$ 280,836.11		2,887,231.61 \$ 2,880,807.61	3,043,330.38 \$ 3,021,158.08					
	0,0-0.00	200,000.11		,300,301.01						
	Oct-22			YTD2022						
NET PROFIT/(LOSS) \$	(331,510.04)	\$ 5,772,419.10		\$ (2,067,206.95)	\$ (1,693,432.73	3)				

### **REVENUE COMPARISON**

October 2022							VTD0000		VTD0004	VTD0000
		october 2022	C	ctober 2021	% DIFF		YTD2022		YTD2021	YTD2022
NON-CONTRACT REVENUE CASH FARES	\$	21,778.58	\$	19,423.01	12.13%	¢	180,717.35	\$	187,602.44	-3.67%
TOKENS	φ	2,917.50	ψ	1,372.00	112.65%	ψ	17,295.50	φ	10,837.00	59.60%
REGULAR PASS		14,250.00		10,220.00	39.43%		126,166.50		103,768.50	21.58%
				,	-43.22%					
DAY PASS ELDERLY/DISABLED		3,582.00 2,692.00		6,309.05 2,044.00	-43.22% 31.70%		22,994.00 23,557.25		20,861.05 21,518.00	10.22% 9.48%
YOUTH PASS		2,092.00		70.00	-100.00%		440.00		1,298.00	-66.10%
TOTAL NON-CONTRACT	\$	45,220.08	\$	<b>39,438.06</b>	<u>14.66%</u>	¢		\$		<u>-00.10%</u> 7.31%
	Ψ	43,220.00	Ψ	33,430.00	14.00%	Ψ	571,170.00	Ψ	343,004.33	7.5176
TOTAL WITH ACCESS	\$	51,554.71	\$	42,566.48	21.12%	\$	433,801.14	\$	417,191.36	3.98%
CONTRACT REVENUE										
CAMPUS	\$	590,816.74	\$	593,961.90	-0.53%	\$	1,646,509.58	\$	994,567.97	65.55%
IVY TECH		-		-	0.00%		15,000.00		15,000.00	0.00%
WLSC		-		16,469.54	-100.00%		79,990.90		125,585.84	-36.31%
APARTMENTS		76,930.56		60,986.14	26.14%		571,552.53		557,747.27	2.48%
WABASH NATIONAL		-		-	0.00%		-		9,000.00	-100.00%
TRIPPERS		-		-	0.00%		-		-	0.00%
SUPPLEMENTAL SVC.		-		-	0.00%		-		-	0.00%
TOTAL CONTRACT	\$	667,747.30	\$	671,417.58	-0.55%	\$	2,313,053.01	\$	1,701,901.08	35.91%
AUXILIARY REVENUE EXTERIOR ADVER. MISC / CONCESSIONS TOTAL AUXILLARY	\$ <b>\$</b>	14,924.04 857.09 <b>15,781.13</b>		20,487.52 10,085.06 <b>30,572.58</b>	-27.16% -91.50% <b>-48.38%</b>		202,298.60 419,178.20 <b>621,476.80</b>	\$	181,182.85	-12.33% 131.36% <b>50.87%</b>
INTEREST REVENUE		·	-					·		
INTEREST	\$	7,653.43		1,174.99	551.36%		· · ·	\$		311.96%
	\$	7,653.43	\$	1,174.99	551.36%	\$	42,019.95	\$	10,199.90	311.96%
TOTAL REVENUE WITHOUT	AC	CESS								
	C	October 2022	С	ctober 2021	% DIFF		YTD2022		YTD2021	YTD2022
NON-CONTRACT	\$	45,220.08	\$	39,438.06	14.66%	\$	371,170.60	\$	345,884.99	7.31%
CONTRACT		667,747.30		671,417.58	-0.55%		2,313,053.01		1,701,901.08	35.91%
AUXILIARY		15,781.13		30,572.58	-48.38%		621,476.80		411,931.64	50.87%
INTEREST		7,653.43		1,174.99	551.36%		42,019.95		10,199.90	311.96%
	\$	736,401.94	\$	742,603.21		\$	3,347,720.36	\$		35.54%
TOTAL REVENUE WITH AC	CES	s								
		o October 2022	C	ctober 2021	% DIFF		YTD2022		YTD2021	YTD2022
ALL SOURCES	\$	736,401.94	\$	742,603.21		\$	3,347,720.36	\$	2,469,917.61	35.54%

		0		70 DII I	TIDZUZZ	1102021	1102022
ALL SOURCES	\$ 736,401.94	\$	742,603.21	-0.84%	\$ 3,347,720.36	\$ 2,469,917.61	35.54%
ACCESS	6,334.63		3,128.42	102.49%	62,630.54	71,306.37	-12.17%
TOTAL REVENUE	\$ 742,736.57	\$	745,731.63	-0.40%	\$ 3,410,350.90	\$ 2,541,223.98	34.20%

### Oct 2022 BALANCE SHEET GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

ASSETS	
CASH & CASH ITEMS	
CASH IN BANK-GENERAL FUND	4,106,330.6
CASH IN PAYROLL ACCOUNT-GEN FD	-
LEVY EXCESS FUND	-
WORKING FUNDS	525.0
UNITED HEALTHCARE HRA IMPREST-GEN FD	-
HEALTHCARE IMPREST-GEN FD	-
RAINY DAY FUND	256,256.6
TOTAL CASH & CASH ITEMS	4,363,112.3
RECEIVABLES	
ACCOUNTS RECEIVABLE	109,791.3
SHOP INVENTORY	
A/R - CITY OF LAFAYETTE	-
CONTRACT RECEIVABLE-PURDUE	1,090,816.7
A/R-TICKET VENDING MACHINE COLLECTIONS	1,267.0
A/R - OFF-SITE PASS SALES COLLECTIONS	-,
ACCTS RECV-EMPLOYEE P/R WASH	-
A/R CAPITAL GRANTS-FTA	(435,965.0
A/R OPERATING ASSISTANCE-FTA	(73,427.0
A/R TAX DRAW-COUNTY/LOCAL	758,804.7
A/R GRANTS-STATE	
A/R PLANNING ASSISTANCE-FTA	260,878.0
A/R OPERATNG ASSISTANCE-STATE	200,070.0
A/R FEDERAL TAX CREDITS	167,598.5
TOTAL RECEIVABLES	1,879,764.2
	_,,
MATERIALS & SUPPLIES INVENTORY	
BUS PARTS INVENTORY	402,973.1
PARTS INVENTORY-CLEARING ACCT	-
DIESEL & GASOLINE INVENTORY	37,164.9
OIL, LUBE, ANTIFREEZE INVENTORY	73,236.9
TIRES, TUBES, BATTERIES INVENTORY	6,010.1
FACILITIES PARTS INVENTORY	30,090.0
TOTAL MATERIALS & SUPPLIES INVENTORY	549,475.2
ANGIBLE PROPERTY TRANSIT OPS	
REVENUE EQUIPMENT	37,410,679.1
SUPPORT VEHICLES	476,601.7
BUILDING & STRUCTURE	20,793,453.7
EQUIPMENT SHOP & GARAGE	973,128.6
REVENUE COLLECTION FAREBOX	1,743,999.1
COMMUNICATIONS EQUIPMENT	3,516,487.6
OFFICE EQUIPMENT & FURNISHINGS	896,087.8
CONSTR IN PROGRESS-W LAF	
CONST IN PROGRESS - MYERS PED BRIDGE PROJECT	
CONSTR IN PROGRESS - LAF	2,784,876.9
CONSTINUER ROOKESS - CHI	2,784,870.5
LAND	926,471.2
TOTAL PROPERTY COST	69,521,786.1
ACCUMULATED DEPRECIATION	
ACC DEPR-REVENUE EQUIPMENT	(23,285,400.9
ACC DEPR-SUPPORT VEHICLES	(428,355.1
ACC DEPR-BUILDING & STRUCTURE	(11,829,943.0
ACC DEPR-EQUIPMENT SHOP & GARAGE	(823,997.0
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,552,859.8
ACC DEPR-COMMUNICATIONS EQUIPMENT	(3,254,316.5
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(776,269.9
ACC DEPR-CONSTR IN PROGRESS-WLAF	-
ACC DEPR-CONSTR IN PROGRESS-LAF	-
TOTAL ACCUMULATED DEPRECIATION	(41,951,142.5
TOTAL PROPERTY LESS DEPRECIATION	27,570,643.6
BECIAL FUNDS BONDS & INTEREST CASH ACCT	
INVESTMNTS-BON & INTEREST FUND	-
BANK OF AMERICA FUNDS - CNG	-
ACA MLR PREMIUM REBATE	-
GENERAL FUND CAP-RES 86-12	-
BUS AUTO INS CASH FUND	- 400,000.0
INVEST-SPCL FUNDS-DIR & OFFICE	400,000.0
DIRECTOR & OFFICERS SPEC CASH	
	74,870.3
ELTF DEDUCTIBLE FUNDS	15,000.0
	4 750 564 7
CUMULATIVE CAPITAL FUND	1,758,564.7
CAPITAL IMPROV RESERVE FUND	-
CAPITAL IMPROV INVESTMENTS TOTAL SPECIAL FUNDS	- 240 425 0
TOTAL SECIAL FUNDS	2,248,435.0
OTHER ASSETS	
PRE-PAID INSURANCE	131,254.5
PRE-PAID EXPENSES	5,064.0
PRE-PAID HEALTH INSURANCE	110,797.2
	97,115.7
TOTAL OTHER ASSETS	97,115.7

In Balance

PORTATION CORPORATION	
LIABILITIES	
PAYABLES	
TRADE PAYABLES	-
	669,951.67 70.879.42
ACCOUNTS PAYABLE - CNG UTILITIES TOTAL PAYABLES	
TOTAL PAYABLES	740,831.09
ACCRUED PAYROLL LIABLITIES	
ACCRUED WAGES PAYABLE	(11,907.72)
ACCR COMPENSATED ABSENCES PAYABLE	210,419.89
DEDUCTIONS-AUTO	-
UNION DUES WITHHELD	6,252.55
DEDUCTION-FICA/MEDICARE EE	-
DEDUCTION-UNION DUES	(3,933.55)
DEDUCTION-WELLNESS	1,068.25
DEDUCTION-HEALTH INSURANCE	71,703.53
DEDUCTION-HEALTH INS - COBRA	2,571.42
DEDUCTION - CHARITABLE DONATIONS	484.00
DEDUCTION - LIBERTY NATIONAL	12,713.45
DEDUCTION-GARNISHMENTS	-
DEDUCTION-UNITED WAY	285.00
DEDUCTION-CABLE	-
DEDUCTION-PERF EE	8,786.12
DEDUCTION-SUPPORT	(2,589.68)
DEDUCTION-INDUS CREDIT UNION	-
DEDUCTION-BOSTON MUTUAL	240.02
DEFERRED COMPENSATION	4,129.44
ACCRUED PERF PAYABLE ER	34,308.75
TOTAL PAYROLL LIABILITIES	334,531.47
ACCRUED TAX LIABLITIES	
FIT TAXES	(62.15)
FICA/MEDICARE	(10,041.97)
STATE TAX	7,560.73
STATE UNEMPLOYMENT TAX	48,946.10
COUNTY TAX	3,353.98
TOTAL TAX LIABILITIES	49,756.69
SHORT TERM DEBT	
BANK OF AMERICA SHORT-TERM PAYABLE-CNG	-
	72,019.88
WORKERMAN COMP INSURANCE PAYOUT LIABILITY	1,691.52
HEALTH INSURANCE PAYOUT LIABILITY	205,125.60
ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-
TOTAL SHORT TERM DEBT	278,837.00
OTHER CURRENT LIABILITIES	
UNREDEEMED TOKENS	
UNREDEEMED REGULAR PASSES	10,000.00
UNREDEEMED DAY PASSES	-
UNREDEEMED E & D PASSES	-
UNREDEEMED SEMESTER PASSES	
UNREDEEMED LOOP PASSES	
DEFERRED REVENUE-COUNTY/LOCAL	-
DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	(4,034.62)
FEDERAL TAX PAYABLE	5,044.38
UNREDEEMED 50 FARESAVERS	-
UNREDEEMED PASS STUDENT	-
UNREDEEMED REVENUE	
UNREDEEMED TVM CHG/STRD VALUE CARDS	-
	- 7,518.00
TOTAL OTHER CURRENT LIABILITIES	- 7,518.00 <b>18,527.76</b>
TOTAL OTHER CURRENT LIABILITIES	
TOTAL OTHER CURRENT LIABILITIES	
TOTAL OTHER CURRENT LIABILITIES LONG-TERM DEBT BANK OF AMERICA LONG-TERM PAYABLE-CNG	
TOTAL OTHER CURRENT LIABILITIES LONG-TERM DEBT BANK OF AMERICA LONG-TERM PAYABLE-CNG TOTAL LONG-TERM DEBT ESTIMATED LIABILITIES	
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Oct 2022	
EXPENDITURES TO DATE AND REMAINING BUDGET	
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION	

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	BUDGET	*AMENDED	Budget	Expenditures	Expenditures	Remaining
	FY2022	Budget FY22	to Date	to Date	to Date %	Budget
PERSONNEL						
Operator Wages	5,350,000	5,350,000	4,458,333	4,349,902	81.3%	1,000,098
Administrative Wages	1,740,000	1,740,000	1,450,000	1,266,953	72.8%	473,047
Maintenance Wages	823,000	823,000	685,833	648,360	78.8%	174,640
FICA	605,345	605,345	504,454	459,828	76.0%	145,516
PERF	870,430	870,430	725,358	688,252	79.1%	182,178
Life & Health Insurance	1,600,000	1,600,000	1,333,333	1,477,714	92.4%	122,286
Unemployment Insurance	70,000	70,000	58,333	31,809	45.4%	38,191
Work Comp Insurance	75,000	75,000	62,500	42,204	56.3%	32,796
Unform Rental and Cleaning	50,000	50,000	41,667	34,739	69.5%	15,261
Tool Allowance/Fringe Benefits	45.000	45,000	37,500	217,745	483.9%	(172,745)
Affordable Care Act Fees	43,000	43,000	37,500	217,745	403.9 %	(172,743)
Alloldable Gale Act 1 ees	11,228,775	11,228,775	9,357,312	9,217,505	82.1%	2,011,269
COMMODITIES	11,220,110	1,220,110	0,001,012	0,217,000	021170	2,011,200
Diesel Fuel	197,404	197,404	164.503	175.947	89.1%	21.457
Natural Gas Fuel	425,000	425,000	354,167	366,869	86.3%	58.131
Gasoline	20,000	20,000	16,667	17,908	89.5%	2.092
Oil & Antifreeze	20,000	20,000	41.667	28.159	89.5% 56.3%	2,092
	,	/	/	-,		7 -
Repair Parts, Revenue Vehicles	350,000	350,000	291,667	314,671	89.9%	35,329
Repair Parts, Fixed Equipment	14,000	14,000	11,667	11,711	83.7%	2,289
Tires and Batteries	13,000	13,000	10,833	8,817	67.8%	4,183
Cleaning Supplies	35,000	35,000	29,167	19,606	56.0%	15,394
Building Materials	7,500	7,500	6,250	1,036	13.8%	6,464
Postage & Freight	8,000	8,000	6,667	2,663	33.3%	5,337
Office Supplies	18,000	18,000	15,000	16,699	92.8%	1,301
Other Materials, General Business	115,000	115,000	95,833	84,900	73.8%	30,100
Other Materials, Billable	27,500	27,500	22,917	63,275	230.1%	(35,775)
Other Materials, Maintenance	15,000	15,000	12,500	6,339	42.3%	8,661
i de la construcción de la const	1,295,404	1,295,404	1,079,503	1,118,600	86.4%	176,804
SERVICES & CHARGES						
Attorney & Audit	83,623	83,623	69,686	58,250	69.7%	25,373
Contract Maintenance	325.000	325.000	270.833	394,661	121.4%	(69,661)
Custodial Services	200,000	200,000	166,667	57,961	29.0%	142,039
Contractual Services	250,500	250,500	208,750	298,094	119.0%	(47,594)
Utilities, Telephone	16,000	16,000	13,333	5,370	33.6%	10,630
Utility Expense, Electric	70,000	70,000	58,333	70,325	100.5%	(325)
	50,000	50,000	41,667	27,908	55.8%	(323)
Utility Expense, Water & Sewage						,
Utilities, Natural Gas Heat	27,000	27,000	22,500	33,245	123.1%	(6,245)
Advertising & Promotions	160,000	160,000	133,333	78,243	48.9%	81,757
Exterior Advertising	45,000	45,000	37,500	51,468	114.4%	(6,468)
Printing	36,000	36,000	30,000	6,485	18.0%	29,515
Advertising Fees (Legal Ads)	2,500	2,500	2,083	2,635	105.4%	(135)
Dues & Subscriptions	28,500	28,500	23,750	22,431	78.7%	6,069
Travel & Meeting Expenses	75,000	75,000	62,500	14,876	19.8%	60,124
Premium on PL & PD	256,215	256,215	213,513	177,068	69.1%	79,147
Payouts PL & PD	96,000	96,000	80,000	80,000	83.3%	16,000
Recovery, Physical Damage	(45,000)	(45,000)	(37,500)	(9,677)	21.5%	(35,323)
Premium on Other Insurance	95,000	95,000	79,167	80,440	84.7%	14,560
Vehicle Registration Fees	750	750	625	60	8.0%	690
Short Term Interest	2.000	2.000	1.667	345	17.3%	1,655
Bad Debt Expense	6,000	6,000	5,000	-	0.0%	6,000
Arbitration Fees	-	-	-	998	0.0%	(998)
Cash (Over)/Short	288	288	- 240	(316)	-109.8%	(998) 604
	1,780,376	1,780,376	1,483,647	1,450,869	<u>-109.8%</u> 81.5%	329,507
TOTAL OPERATING EXPENSES	14,304,555	14,304,555	11,920,462	11,786,974	82.4%	2,517,581

	October 2022							
				Total		%DIFF		%DIFF
Route	RouteName	Passengers	Total Miles	Hours	P/Mi	FROM 21	P/Hrs	FROM 21
1A	Market Square	18,960	14,770.54	1,141.57	1.28	4.23%	16.61	4.05%
1B	Salisbury	39,702	10,046.19	853.93	3.95	42.17%	46.49	42.15%
2A	Schuyler Ave	6,839	3,730.64	321.50	1.83	36.96%	21.27	36.96%
2B	Union St	5,157	3,750.87	321.50	1.37	-7.37%	16.04	-2.90%
3	Lafayette Square	10,184	10,364.07	728.77	0.98	23.18%	13.97	16.92%
4A	Tippecanoe Mall	11,323	6,605.19	552.18	1.71	2.13%	20.51	2.13%
4B	Purdue West	59,994	12,135.11	838.85	4.94	21.35%	71.52	21.28%
5	Happy Hollow	14,733	9,040.14	530.77	1.63	-39.87%	27.76	-24.44%
6A	Fourth St	14,444	11,892.13	760.85	1.21	6.89%	18.98	6.88%
6B	South 9th	5,131	4,748.19	317.50	1.08	41.89%	16.16	41.89%
7	South St	17,862	9,469.73	824.75	1.89	18.54%	21.66	18.51%
8	Klondike Express	10,515	6,341.69	404.58	1.66	37.55%	25.99	65.58%
9	Park East	2,794	4,548.91	313.25	0.61	17.95%	8.92	20.22%
10	Northwestern	21,329	7,167.08	565.50	2.98	30.82%	37.72	38.81%
23	Connector	10,872	5,993.65	511.10	1.81	19.18%	21.27	18.56%
Others	Others	854	0.00	0.00	0.00	0.00%	0.00	0.00%
98	Feast Shuttle	6,768	1,384.11	87.75	4.89	26.04%	77.13	26.05%
		257,461	121,988	9,074	2.11	12%	28	16.48%

				Total		%DIFF		%DIFF
Route	RouteName	Passengers	Total Miles	Hours	P/Mi	FROM 21	P/Hrs	FROM 21
	ACCESS	3,252	10,592.20	657.40	0.31	1.03%	4.95	1.07%
	Sub Total:	3,252	10,592.20	657.40	0.31	1.03%	4.95	1.07%

				Total		%DIFF		%DIFF
Route	RouteName	Passengers	Total Miles	Hours	P/Mi	FROM 21	P/Hrs	FROM 21
13	Silver Loop	29,948	4,529.90	629.85	6.61	23.08%	47.55	23.11%
15	Tower Acres	33,726	6,156.86	726.57	5.48	23.24%	46.42	23.03%
17	Ross Ade	5,197	4,226.71	421.80	1.23	-46.74%	12.32	-49.47%
28	Gold Loop	14,347	4,962.87	529.10	2.89	37.55%	27.12	58.27%
	Sub Total:	83,218	19,876.35	2,307.32	4.19	15.18%	36.07	19.17%

				Total		%DIFF		%DIFF
Route	RouteName	Passengers	<b>Total Miles</b>	Hours	P/Mi	FROM 21	P/Hrs	FROM 21
21A	Lark & Alight	29,248	6,730.63	475.00	4.35	26.45%	61.57	26.45%
24	Redpoint	6,239	5,100.40	269.80	1.22	28.84%	23.12	30.59%
35	Lindberg Express	29,447	7,686.10	606.10	3.83	-4.04%	48.58	-4.04%
	Sub Total:	64,934	19,517.14	1,350.90	3.33	10.17%	48.07	10.67%
	Grand Total:	408,865	171,973.93	13,389.97	2.38	9.81%	30.54	14.93%

	October 2022	
Route	RouteName	Passengers
1A	Market Square	18,960
1B	Salisbury	39,702
2A	Schuyler Ave	6,839
2B	Union St	5,157
3	Lafayette Square	10,184
4A	Tippecanoe Mall	11,323
4B	Purdue West	59,994
5	Happy Hollow	14,733
6A	Fourth St	14,444
6B	South 9th	5,131
7	South St	17,862
8	Klondike Express	10,515
9	Park East	2,794
10	Northwestern	21,329
23	Connector	10,872
Others	Others	854
98	Feast Shuttle	6,768
	Sub Total:	257,461

Route	RouteName	Passengers
	ACCESS	3,252
	Sub Total:	3,252

Route	RouteName	Passengers
13	Silver Loop	29,948
15	Tower Acres	33,726
17	Ross Ade	5,197
28	Gold Loop	14,347
	Sub Total:	83,218

Route	RouteName	Passengers	Rout
21A	Lark & Alight	29,248	21A
24	Redpoint	6,239	24
35	Lindberg Express	29,447	35
	Sub Total:	64,934	
	Grand Total:	408,865	

	October 2021				
Route	RouteName	Passengers			
1A	Market Square	16,155			
1B	Salisbury	24,755			
2A	Schuyler Ave	4,341			
2B	Union St	4,617			
3	Lafayette Square	7,661			
4A	Tippecanoe Mall	9,856			
4B	Purdue West	50,780			
5	Happy Hollow	17,634			
6A	Fourth St	11,999			
6B	South 9th	3,189			
7	South St	13,350			
8	Klondike Express	6,914			
9	Park East	1,981			
10	Northwestern	14,700			
23	Connector	9,437			
Others	Others	1			
98	Feast Shuttle	6,425			
	Sub Total:	204,885			

Route	RouteName	Passengers
	ACCESS	2,693
	Sub Total:	2,693

Route	RouteName	Passengers
14	Black Loop	30,079
15	Tower Acres	25,626
17	Ross Ade	9,773
28	Gold Loop	12,027
	Sub Total:	77,505

Route	RouteName	Passengers
21A	Lark & Alight	21,912
24	Redpoint	4,526
35	Lindberg Express	29,618
	Sub Total:	56,056

Grand Total:	340,049

OPERATIONS REPORT						
Oct-22						
			2022 MONTH	2021 MONTH	2022 YTD	2021 YTD
		MILES	121,988	164,817	1,486,560	1,352,31
		PAID HOURS	17,062	20,173	167,975	172,66
				•		
	2022	2021	YTD 2022	YTD 2021	% DIFF MO	% DIFF YTD
ACCIDENTS	1	3	18	31	-66.67%	-41.94%
PER 100,000 MILES	0.82	1.82	1.21	2.29	-54.96%	-47.18%
PREVENTABLE	1	3	12	18	-66.67%	-33.33%
PER 100,000 MILES	0.82	1.82	0.81	1.33	-54.96%	-39.35%
NON-PREVENTABLE	0	0	7	13	0.00%	-46.15%
PER 100,000 MILES	0.00	0.00	0.47	0.96	0.00%	-51.02%
OVERTIME IN HOURS	3,739	3,949	22,223	18,089	-5.31%	22.85%
% OF OVERTIME HOURS	21.9%	19.6%	13.2%	10.5%	11.95%	26.28%
SAFETY MEETINGS	1	0	8	2		

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	ROAD	CALLS OCTOBER 2	022		
			Oct-22	Oct-21	% DIFF
		MECHANICAL	5	0	#DIV/0!
		OTHER	0	0	#DIV/0!
		DELAYS	0	0	#DIV/0!
		TOTAL - MONTH	5	0	#DIV/0!
		TOTAL - YTD	13	14	-7.14%
BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
4009		CHARGING SYSTEM		10/03/22	М
6005		AIR SPRING FAILURE		10/08/22	М
5008		ENGINE CYL-PROBLEM		10/13/22	М
5001		CHARGING SYSTEM		10/18/22	М
4002		ENGINE MISFIRE		10/21/22	М

	DIESEL COST COMPARISON FOR 2022 (CURRENT YEAR VS. LAST YEAR)						
	TOTAL GALLONS 2022	TOTAL GALLONS 2021	% DIFFERENCE	AVG COST GALLON 2022	AVG COST GALLON 2021	DIFFERENCE PER GALLON	
JAN.	8,208	6,090	34.78%	\$2.5000	\$1.7267	\$0.7733	
FEB.	8,771	10,028	-12.53%	\$2.8800	\$1.7267	\$1.1533	
MAR.	6,196	10,313	-39.92%	\$2.8800	\$2.1052	\$0.7748	
APR.	7,500	11,538	-35.00%	\$3.5900	\$2.0000	\$1.5900	
MAY	7,302	5,393	35.40%	\$4.2300	\$2.1619	\$2.0681	
JUN.	1,889	4,283	-55.90%	\$4.2300	\$2.1619	\$2.0681	
JUL.	486	3,571	-86.39%	\$4.2300	\$2.1839	\$2.0461	
AUG.	2,042	8,481	-75.92%	\$4.0400	\$2.0835	\$1.9565	
SEP.	7,591	12,440	-38.98%	\$3.2700	\$2.4000	\$0.8700	
OCT.	5,777	9,996	-42.21%	\$4.6600	\$2.8500	\$1.8100	
NOV.			#DIV/0!			\$0.0000	
DEC			#DIV/0!			\$0.0000	
TOTAL	55,762	82,133	-32.11%	\$3.4338	\$2.1593	\$1.2745	

	CNG ACCESS BUSES						
	TOTAL DGE USED 2022	TOTAL DGE USED 2021	% DIFFERENCE				
JAN.	1,222	1,176	3.9116%				
FEB.	1,677	1,338	25.3363%				
MAR.	2,033	1,411	44.0822%				
APR.	1,767	1,478	19.5535%				
MAY	1,952	1,344	45.2381%				
JUN.	1,301	1,169	11.2917%				
JUL.	2,005	1,580	26.8987%				
AUG.	2,403	2,042	17.6787%				
SEP.	1,942	2,125	-8.6118%				
ОСТ.	2,018	1,988	1.5091%				
NOV.			#DIV/0!				
DEC.			#DIV/0!				
TOTAL	18,320	15,651	17.0532%				

CNG FIXED ROUTES			
	TOTAL DGE USED 2022	TOTAL DGE USED 2021	% DIFFERENCE
JAN.	34,179	27,054	26.3362%
FEB.	30,618	30,782	-0.5328%
MAR.	37,561	31,904	17.7313%
APR.	33,882	30,339	11.6780%
MAY	30,743	25,719	19.5342%
JUN.	31,352	25,531	22.7997%
JUL.	30,316	25,603	18.4080%
AUG.	35,746	34,930	2.3361%
SEP.	37,918	34,267	10.6546%
ост.	37,394	32,873	13.7529%
NOV.			#DIV/0!
DEC.			#DIV/0!
TOTAL	339,709	299,002	13.6143%