

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION  
BOARD MEETING NO. 669  
AGENDA  
October 26, 2022  
5:15 P.M.**

**ROUTINE BUSINESS**

Approval of Minutes of Meeting No. 668 held on September 28, 2022.

**OLD BUSINESS**

1. Consideration PTASP Plan-Staff requests approval (Exhibit I)

**NEW BUSINESS**

1. Consideration of granting CEO authority to execute an amendment to the CBA—Staff requests approval (exhibit to be provided)
2. Consideration of Property and Liability Quote—Staff requests approval (Exhibit II)
3. Information regarding joining NEORide (Council of Governments) (Exhibit III)
4. Information regarding Zero-Emission Fleet Transition Plan (Exhibit IV)
5. APTA 2023 Meeting Schedule (Exhibit V)
6. Board Administration—Consideration of 2023 Meeting Schedule
7. Consideration of claims list numbering 37772 through 37844, in the amount of \$431,728.83.
8. Consideration of payroll for September 01 through September 31, 2022, in the amount of \$811,916.

**CEO'S REPORT**

*Benjamin R Murray*  
Benjamin R Murray (Oct 21, 2022 17:58 EDT)

Benjamin R. Murray  
Chair

*Bryan D. Smith*  
Bryan D. Smith (Oct 21, 2022 18:15 EDT)

Bryan D. Smith  
CEO

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION**  
**MINUTES OF BOARD MEETING NO. 669**  
HELD SEPTEMBER 28, 2022

Present: Ben Murray, Chair  
Julie Ginn, Secretary  
Joel Wright  
Mike Gibson  
Angel Valentin  
James Blanco *arrived at 5:33 pm*  
Tino Atisso

Bryan D. Smith, Chief Executive Officer  
Joanne Zhang, Chief Financial Officer  
Brian Walck, Manager of Operations  
George Turner, Manager of Maintenance  
Nicholle Vaughn, Administrative Assistant  
Brian Karle, Attorney

Guests: Derek Streeter, Safety and Training Administrator  
Randy Anderson, Operations Systems Administrator

Ben Murray called the Board Meeting No. 668 to order at 05:15 pm in the CityBus conference room, 1250 Canal Road, Lafayette, Indiana 47904.

**ROUTINE BUSINESS**

1. Approval of Minutes of Meeting No. 667 held August 24, 2022. Scrivener's error of Mike Gibson's name to be corrected. A motion was made by Mike Gibson and seconded by Joel Wright. Motion carried by a vote of 4 ayes and 0 nays.

**OLD BUSINESS**

**NEW BUSINESS**

1. Bill Ooms has stepped down from position as board secretary. Ben Murray entertained a motion for replacement electing Julie Ginn. A motion was made by Mike Gibson and seconded by Joel Wright. A roll call vote was carried out: Joel Wright-Aye, Mike Gibson-Aye, Tino Atisso- Aye, Ben Murry-Aye. Motion passed.
2. Consideration of CEO and CFO to attend ATPA TRANSform Conference & Expo, October 9-12, 2022. A motion was made by Mike Gibson and seconded by Julie Ginn. Motion carried by a vote of 4 ayes and 0 nays.
3. Consideration of lease renewal for day care facilities. A motion was made by Mike Gibson and seconded by Joel Wright. Motion carried by a vote of 4 ayes to 0 nays.
4. Consideration of Resolution #22-05, entitled "RESOLUTION AUTHORIZING SIGNATURE CHANGES FOR THE CHIEF EXECUTIVE OFFICER". A motion was made by Julie Ginn and seconded by Mike Gibson. Motion carried by a vote of 4 ayes to 0 nays.

5. Consideration of three New Flyer buses not to exceed \$1,900,000. A motion was made by Mike Gibson and seconded by Joel Wright. Motion carried by a vote of 4 ayes to 0 nays.
6. PTASP Safety Plan review, October 3. Bryan Smith states a copy of the plan will be sent out to each board member to ensure sufficient time before the October's board meeting for evaluation and approval to continue eligibility for federal funding.
7. The Board considered approval of claims 37695 through 37772 for a total of \$296,860.11 Julie Ginn made the motion to approve claims. Mike Gibson seconded the motion. The motion then carried by a vote of 5 ayes to 0 nays.
8. Consideration of payroll for August 1, 2022, through August 30, 2022, in the amount of \$769,316.13. Julie Ginn made a motion to approve. James Blanco seconded the motion. Motion carried by a vote of 5 ayes and 0 nays.

**Chief Executive Officer's report:**

Bryan Smith states his first 8 days as CEO has been a positive staff is welcoming and he looks forward to advancing CityBus through its next adventure.

**Ben Murray opened the floor to discussion.**

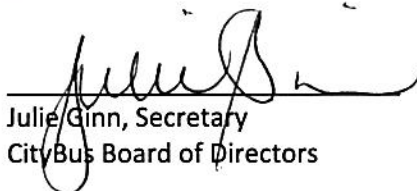
Joel Wright welcomes Bryan Smith and invites new board member Tino Atisso to introduce himself. Tino is an LTAP senior Data Analyst with Purdue University for the past fourteen years, monitors roadways and various transit issues, is eager to use his skill set to improve CityBus.

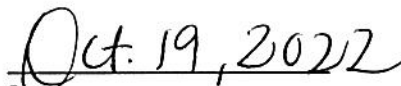
Mike Gibson inquired about operating wages being up 11% is this due to shortage of drivers and overtime, Joanne answers yes. Mike Gibson asks about the life and health insurance; Joanne indicates there is a 15% increase due to the July enrollment having less people last year and more family enrollment this year. One of the decisions made in July was to be locked into an 18-month plan to be consistent with the fiscal calendar. Mike Gibson inquired about contract maintenance and requests additional price quotes on contractual services; Joanne indicates this change is due to inflation and have seen significant price increases on services and parts.

Ben inquired about the advertising committee and reviewing that policy and if the third-party option is something we want to entertain concerning bus wraps and contracts. Will discuss further with Bryan D. Smith.

With no other business to be conducted, Ben Murray made the motion to adjourn. Joel Wright made the motion. Tino Atisso seconded the motion. The motion carried by a vote of 5 ayes to 0 nays. The meeting adjourned at 5:51 pm. The next regular Board Meeting is scheduled for October 26, 2022, at 5:15 PM, in the GLPTC Board Room, 1250 Canal Road.

Respectfully Submitted,

  
Julie Ginn, Secretary  
CityBus Board of Directors

  
Date



## EXHIBIT II

## Greater Lafayette Public Transportation Corp.

## Premium Summary / Comparison

Line of Business	2021/2022 Current Premium	2022/2023 Proposed Premium	Change in Premium
<b>Property</b>	<b>\$35,538.00</b>	<b>\$36,332.00</b>	<b>\$3,294 / 9.27%</b>
<b>Inland Marine</b>		<b>\$2,500.00</b>	<b>Included Above</b>
<b>Service/Fleet</b>	<b>\$50,208.00</b>	<b>\$23,453.00</b>	<b>-\$26,755 / -53.29%</b>
	<i>Intact</i>	<i>Travelers</i>	
<i>Liability</i>	<b>\$16,481</b>	<i>N/A – included in bus fleet below</i>	
<i>Professional Liability</i>	<b>\$1,000</b>	<i>N/A</i>	
<i>Commercial Automobile</i>	<b>\$19,126</b>	<i>listed Above</i>	
<i>Excess Liability</i>	<b>\$12,977</b>	<i>N/A – included below</i>	
<i>Terrorism</i>	<b>\$624</b>	<i>Included</i>	
<b>Bus Fleet</b>	<b>\$322,367.00</b>	<b>\$342,387.00</b>	<b>\$20,020 / 6.21%</b>
	<i>Liability</i>	<i>Included above</i>	<b>\$3,039</b>
	<i>Commercial Automobile</i>		<b>\$339,348</b>
	<i>Excess Liability</i>		<i>listed Below</i>
	<i>Terrorism</i>		<i>Included</i>
<b>Umbrella / Excess Liability</b>	<i>Included Above</i>	<b>\$41,860.00</b>	
	<i>Intact</i>	<i>Travelers</i>	
<b>Monoline Crime</b>	<b>\$4,156.00</b>	<b>\$4,156.00</b>	<b>\$0 / 0%</b>
<b>Cyber Liability</b>	<b>\$7,418.00</b>	<b>\$7,450.72</b>	<b>\$33 / 0.44%</b>
<b>Workers Compensation</b>	<b>\$67,301.00</b>	<b>\$84,973.00</b>	<b>\$17,672 / 26.26%</b>
<b>Selective Flood</b>	<b>\$607.00</b>	<b>\$659.00</b>	<b>\$52 / 8.57%</b>
<b>Total Premium:</b>	<b>\$487,595.00</b>	<b>\$543,770.72</b>	<b><u>\$56,176 / 11.52%</u></b>

## Payment Options

Line of Business	Down Payment Amount	Check Payable to	# Of Future Installments	Installment Amount
Package – Travelers	\$96,061.75	Gregory & Appel	3	\$96,061.75
Service Fleet – Travelers	\$5,863.25	Gregory & Appel	3	5,863.25
Property – Chubb	\$9,083.00	Gregory & Appel	3	\$9,083.00
Inland Marine – Chubb	\$2,500.00	Gregory & Appel	0	N/A
Workers Compensation	\$9,134.50	Accident Fund	9	\$8,426.50
Crime – Travelers	\$4,156.00	Gregory & Appel	0	N/A
Cyber Liability	\$7,450.72	Cowbell Insurance	0	N/A
Flood – Selective	\$659.00	Selective Flood	0	N/A

**Greater Lafayette Public Transportation Corp.****Marketing Summary**

Carrier	Coverage	Reason
Liberty Mutual	Auto Liability, APD	Industry / Exposure
Trident	Auto Liability, APD	Industry / Exposure
HCC	Auto Liability, APD	Industry / Exposure
Gladfelters	Auto Liability, APD	Industry / Exposure
EMC	Auto Liability, APD	Industry / Exposure
Westfield	Auto Liability, APD	Not A Market
West Bend	Auto Liability, APD	Not A Market
State Auto	Auto Liability, APD	Exposure/Risk
Selective	Property, Auto Liability, APD	Not A Market
Secura	Property	Exposure/Risk
Acuity	Auto Liability, APD	Not A Market
Zurich	Property, Auto Liability, APD	Not A Market
Hartford	Property, Auto Liability, APD	Not A Market
Philadelphia	Property, Auto Liability, APD	Not A Market
Cincinnati / CSU	Property, Auto Liability, APD	Not A Market
Auto Owners	Property	Not A Market / Public Livery
Travelers	Cyber Liability	MFA Requirements
Progressive	Auto Liability, APD	No Response
CRC	Cyber Liability	No Response

**EXHIBIT III**

October 10, 2022

Mr. Bryan Smith  
 General Manager/CEO  
 CityBus  
 316 N. 3<sup>rd</sup> Street  
 Lafayette, IN 47901

Bryan,

Thank you for your interest in joining NEORide. I would like to take a moment to share with you some of the key benefits of your potential membership:

- Work together with 20 other transit systems in Ohio, Kentucky, Arkansas, West Virginia, and Michigan to develop coordinated regional transportation systems.
- Joint grant requests at the State and Federal Level. NEORide collectively has already received over \$10 million in state and federal funding since 2019.
- Access to joint procurements and contracts. Currently NEORide has contracts for Mobile Ticketing, Microtransit and are finalizing contracts for Digital Signs and Collision Avoidance.
- A full voting seat on the NEORide Board of Directors (meets yearly) and the option of joining the Executive Committee (meets bi-monthly) or any of our committees.
- All projects are budgeted individually for those participating transits in that specific project. Participation in any project is voluntary.

NEORide continues to grow and expand with the needs of its membership and is open to new initiatives proposed by City Bus.

To move forward with joining NEORide, a council of governments, the City Bus Board will need to pass a resolution by your board which will then be ratified by the NEORide Board. The cost for membership for 2022 is \$4,000 and can be prorated based on date of admission. Any additional committees or project that City Bus wishes to pursue will have a separate budget approved by the committee.

I would be happy to have additional conversations with you and your team. In the meantime, you can find additional information about NEORide and its members at [www.neoride.org](http://www.neoride.org). Sincerely,

Katherine Conrad  
 Director, NEORide



U.S. Department  
of Transportation

**Federal Transit  
Administration**

Administrator

December 1, 2021

1200 New Jersey Avenue, SE  
Washington, DC 20590

Dear Colleague:

This letter provides an update regarding the Federal Transit Administration's (FTA) implementation of the Grants for Buses and Bus Facilities Competitive Program (49 U.S.C. § 5339(b)) and the Low or No Emission Program (49 U.S.C. § 5339(c)). The Bipartisan Infrastructure Law (BIL), Pub. L. 117-58, signed by the President on November 15, 2021, amended the statutory provisions for these programs to include the requirement that any application for projects related to zero-emission vehicles include a Zero-Emission Transition Plan.

It is FTA's intent, through this letter, to provide information in advance of the Notice of Funding Opportunity (NOFO) for these programs so applicants may better prepare documentation to meet this requirement.

A Zero-Emission Transition Plan must, at a minimum:

1. Demonstrate a long-term fleet management plan with a strategy for how the applicant intends to use the current request for resources and future acquisitions.
2. Address the availability of current and future resources to meet costs for the transition and implementation.
3. Consider policy and legislation impacting relevant technologies.
4. Include an evaluation of existing and future facilities and their relationship to the technology transition.
5. Describe the partnership of the applicant with the utility or alternative fuel provider.
6. Examine the impact of the transition on the applicant's current workforce by identifying skill gaps, training needs, and retraining needs of the existing workers of the applicant to operate and maintain zero-emission vehicles and related infrastructure and avoid displacement of the existing workforce.

FTA acknowledges that applicants may already have this information available. However, applicants should consolidate this information into a single document for the purpose of applying for zero-emission vehicles under the Grants for Buses and Bus Facilities Competitive and Low or No Emission Programs.

The cost of developing a transition plan is eligible under the planning programs (49 U.S.C. § 5305) as well as under the urbanized area formula (49 U.S.C. § 5307) and rural area formula programs (49 U.S.C. § 5311). When developing their transition plan, transit agencies may want to consider the information contained in the Guidebook for Deploying Zero-Emission Transit Buses recently published by the Transit Cooperative Research Program (<http://nap.edu/25842>).

Transit agencies can consider the flexibilities and Federal funding share FTA provides. For example, FTA's guidance permits agencies to include vehicles that have met their minimum useful life in their contingency fleet if an agency is introducing zero-emission vehicles into its fleet, and those vehicles are not included in the calculation of spare ratio. In addition, the Federal share of the cost of leasing or purchasing a zero-emission transit bus is not to exceed 85 percent of the total transit bus cost, and the Federal share in the cost of leasing or acquiring low- or no-emission bus-related equipment and facilities is 90 percent of the net project cost.

FTA is committed to working with you to successfully deliver projects that support public transportation in America's communities. We look forward to our continued partnership in accomplishing this common goal.

If you have any questions, please contact your FTA Regional Office.

Sincerely,

A handwritten signature in blue ink that reads "Nuria I. Fernandez". The signature is written in a cursive style with a large, stylized initial "N".

Nuria I. Fernandez





## 2023 Calendar of Events

### **Legislative Conference Grand Hyatt, Washington DC March 12-14, 2023**

The Legislative Conference is an opportunity for public transportation industry professionals across the nation to make our presence felt and our voices heard in Washington, DC. The Conference helps educate APTA members on important federal legislation and policy initiatives and affords an unparalleled opportunity to shape the industry's positions and federal advocacy agenda.

**Who should attend:** CEOs, board members, government affairs and communications professionals, transit operators, consultants, manufacturers and suppliers, local coalition members, and state association leaders.

### **Mobility Conference Hilton Minneapolis, Minneapolis MN April 23-26, 2023**

The Mobility Conference continues to address the critical priorities and challenges facing bus and paratransit systems and explores the changing environment in which systems operate in today's mobility landscape. Participate in specialty workshops, APTA's Bus Display, the Products and Services Showcase and technical tours.

**Who should attend:** bus and paratransit system employees and managers, planners, board members, contractors, suppliers, manufacturers, and consultants.

### **TRANSform Conference & EXPO Hyatt Regency, Orlando FL October 8-11, 2023**

APTA's TRANSform Conference is the flagship event for public transportation professionals to engage in workshops, experience technical tours, and network with colleagues. Keynote speakers and educational sessions explore cutting-edge hot topics, including transformative technology, mental health awareness, community building, innovative funding, and finance, safety and security, workforce development, worldwide mega projects, and more.

**Who should attend:** transit personnel, policymakers, board members, government agencies, manufacturers, suppliers, consultants.

CITY BUS --- CLAIMS LISTING FOR  
SEPTEMBER 29, 2022 THROUGH OCTOBER 26, 2022

**Claims UNDER \$20,000 (For Board to select 5 or more for audit)**

<b>CLAIM#</b>	<b>VENDOR NAME</b>	<b>CLAIM REASON</b>	<b>AMOUNT</b>
37772	SUPERFLEET	CREDIT CARD-GASOLINE	2,265.21
37773	STAR CITY BROADCASTING	ADVERTISING/PROMOTIONAL	510.00
37774	T-MOBILE	UTILITIES	720.76
37775	FRONTIER	UTILITIES	433.87
37776	DUKE ENERGY	UTILITIES	7,293.21
37777	TOKEN TRANSIT	CONTRACTUAL SERVICES	10,000.00
37778	NEW BEGINNINGS EAP	EAP PROGRAM	297.00
37779	CENTRPOINT ENERGY	UTILITIES	4,658.83
37780	SENNETT, MARTIN	INSURANCE-COBRA	842.99
37781	BEAU-LUBY, RYAN	UNIFORM ALLOWANCE	100.00
37782	NAMI WEST CENTRAL IN	ADVERTISING/PROMOTIONAL	1,000.00
37783	CITY OF LAFAYETTE	UTILITIES	386.25
37784	CITY OF W LAFAYETTE	CHILD CARE	810.00
37785	CITY OF LAFAYETTE	UTILITIES	232.94
37786	CITY OF W LAFAYETTE	UTILITIES	124.00
37787	1ST CLASS AUTO GLASS	CONTRACTUAL SERVICES	400.00
37788	96.5 WAZY	ADVERTISING/PROMOTIONAL	842.00
37789	ABC BUS CO	INVENTORY	818.26
37790	ALL STAR SECURITY SYSTEM	CONTRACTUAL SERVICE	675.00
37791	BALL EGGLESTON	ATTORNEY FEES	2,192.00
37792	BESTONE FLEET SERVICE	SUPPLIES	13,486.41
37793	BRENNECO	CONTRACTUAL SERVICE	1,486.10
37794	CINTAS	UNIFORMS	2,276.15
37795	CINTAS	UNIFORMS-LEASED	3,267.03
37796	DEFOUW CHEVROLET	SUPPLIES	188.34
37797	FAIRMOUNT DOOR CORP	CONTRACTUAL SERVICE	2,333.00
37798	FRANCISCAN HEALTH	CONTRACTUAL SERVICE	725.00
37799	FRANKLIN PEST CONTROL	CONTRACTUAL SERVICES	149.00
37800	GILLIG CORP	INVENTORY	17,965.78
37801	GRAN-IT CONSULTING	CONTRACTUAL SERVICE	4,398.00
37802	HAWKINS BAILEY WAREHOUSE	INVENTORY	3,875.90
37803	ICC BUSINESS PRODUCTS	SUPPLIES	49.82
37804	ICE MILLER	ATTORNEY FEES	1,885.00
37805	JIMS GARAGE	CONTRACTUAL SERVICES	185.00
37806	KEVIN VAN GORDER JANITORIAL	CONTRACTUAL SERVICES	5,408.00
37807	KIRK'S AUTOMOTIVE	INVENTORY	7,167.07
37808	LAFAYETTE AUTO SUPPLY	INVENTORY	923.26
37809	LEAMON FARM & SURPLUS LLC	SUPPLIES	960.00
37810	LH INDUSTRIAL SUPPLIES	INVENTORY	1,552.88
37811	MIDWEST TRANSIT EQUIPMENT	INVENTORY	9,364.41
37812	MULHAUPTS INC	CONTRACTUAL SERVICES	659.70

\* PREPAID ITEM

\*\* 80% FTA FUNDED

CITY BUS --- CLAIMS LISTING FOR  
SEPTEMBER 29, 2022 THROUGH OCTOBER 26, 2022

**Claims UNDER \$20,000 (For Board to select 5 or more for audit)**

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
37813	NAPA AUTO PARTS	CAPITAL ITEM	2,576.88
37814	OLSTEN	TEMPORARY EMPLOYEES	9,666.29
37815	PLYMATE	CONTRACTUAL SERVICE	180.00
37816	POWERGRID PARTNERS	CONTRACTUAL SERVICE	7,279.86
37817	PROSAFE CDL	CONTRACTUAL SERVICE	100.00
37818	WARD, DANETTE	UNIFORM ALLOWANCE	100.00
37819	STAPLES	INVENTORY	578.70
37820	THE AFTERMARKET PARTS CO	INVENTORY	8,407.55
37821	TESCO	INVENTORY	828.23
37822	THERMO KING MIDWEST	INVENTORY	1,937.50
37823	TKO GRAPHIX	ADVERTISING/PROMOTIONAL	1,524.96
37824	VIA MOBILITY	CONTRACTUAL SERVICE	2,550.00
37825	REPUBLIC SERVICES	CONTRACTUAL SERVICES	156.20
37826	AYERS, DAVID	UNIFORM ALLOWANCE	\$74.90
37827	BEST, PERI	UNIFORM ALLOWANCE	\$90.93
37828	EBERHARD, EMMA	FEAST HUNTERS MOON	217.00
37829	CORPORATE PAYMENT SYSTEMS	CREDIT CARD	13,767.16
37830	BALTUS ELECTRONICS	CONTRACTUAL SERVICE	1,520.00
37831	CARDINAL COPIER	CONTRACTUAL SERVICE	528.99
37832	PARADIGM CONSULTING INC	CONTRACTUAL SERVICE	12,950.00
37833	CUSTOM FORMS	PRINTED MATERIAL	125.00
37834	KNOWBE4 INC	ADVERTISING/PROMOTIONAL	1,647.00
37835	TRAPEZE	CONTRACTUAL SERVICE	369.16
37836	NEW BEGINNINGS EAP	EAP PROGRAM	303.75
37837	SAFE HIRING SOLUTIONS	CONTRACTUAL SERVICE	492.05
37838	NEUHOFF MEDIA	ADVERTISING/PROMOTIONAL	2,918.00
37839	HICKSGAS	CHILD CARE	26.95
37840	SIGNART	ADVERTISING/PROMOTIONAL	880.00

**TOTAL: 184,705.23**

**Claims OVER \$20,000 (For Board approval)**

37841	CONSTELLATION	UTILITIES	28,443.19
37842	NEWTON OIL	INVENTORY	61,164.42
37843	UNITED HEALTHCARE	INSURANCE	115,706.95
37844	CONSTELLATION	UTILITIES	41,709.04

**TOTAL: 247,023.60**

**CLAIMS TOTAL: 431,728.83**

\* PREPAID ITEM

\*\* 80% FTA FUNDED

CITY BUS --- CLAIMS LISTING FOR  
SEPTEMBER 29, 2022 THROUGH OCTOBER 26, 2022

**Claims UNDER \$20,000 (For Board to select 5 or more for audit)**

<b>CLAIM#</b>	<b>VENDOR NAME</b>	<b>CLAIM REASON</b>	<b>AMOUNT</b>
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- 1) Please sign blue claims form for all vendors listed over \$20,000.00
- 2) Please review the above list of claims. Select 5 or more for review at the following months Board meeting.

**Please sign/initial:** \_\_\_\_\_

- 3) Please review invoices from the prior month;  
Please sign & date Board Approval line stamped on all invoices under \$20,000.00.



**Payroll Total for Sep-22 \$ 811,916.00**

<b>Summary</b>	Pay Date 9/9/2022	Pay Date 9/23/2022	Board Members	Short-term Disability*	Grand Total
Gross Wages	\$297,296.76	\$295,278.31	\$200.00	\$0.00	\$592,775.07
Employer Taxes	\$22,137.19	\$21,942.31		\$0.00	\$44,079.50
Employer Fringe Benefits	\$87,202.54	\$87,858.89		\$0.00	\$175,061.43
<b>Total Payroll</b>	<b>\$406,636.49</b>	<b>\$405,079.51</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$811,916.00</b>

\*short-term disability wages paid by 3rd party, not included in totals. CityBus only responsible for employer taxes.

<b>Employer Details</b>	Pay Date 9/9/2022	Pay Date 9/23/2022	Short-term Disability	Total
<b>Employer Taxes:</b>				
FICA/Medicare	\$21,959.57	\$21,817.91	\$0.00	\$43,777.48
SUTA	\$177.62	\$124.40	\$0.00	\$302.02
	<b>\$22,137.19</b>	<b>\$21,942.31</b>	<b>\$0.00</b>	<b>\$44,079.50</b>
<b>Employer Fringe Benefits:</b>				
PERF Contributions	\$33,231.00	\$33,010.26	\$0.00	\$66,241.26
Health/Dental/Vision	\$49,581.01	\$50,852.81	\$0.00	\$100,433.82
HAS Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Other Fringes	\$4,390.53	\$3,995.82	\$0.00	\$8,386.35
	<b>\$87,202.54</b>	<b>\$87,858.89</b>	<b>\$0.00</b>	<b>\$175,061.43</b>

# CEO REPORT TO CITYBUS BOARD

MEETING DATE: 10/26/2022

## CEO

- There is a need to develop a baseline of where CityBus is now, so that we can plan a route to where we want to be. My plan is to issue an RFP for multiple on-call consulting contracts for different disciplines, including; strategic planning, performance management, process improvement, customer, community, and employee surveys, and information technology. I would look to get multiple vendors for long term contracts that would complete work on a project-by-project basis. We would budget for this work yearly, so there would be cost controls in place.
- I have provided information this month regarding NEORide, a council of governments (COG) founded in Ohio (by one of my former employers) that would provide us access to joint technology projects, both existing and new for a low cost. If the Board agrees, I plan to submit a resolution at the November meeting to join the COG.
- I have also provided the Dear Colleague letter from FTA regarding the creation of a Zero-Emission Fleet Transition Plan. This plan is required for 2023 applications to the Lo-No grant program.
- Included in the packet is a list of APTA conferences that Board members could attend. In particular, the Legislative Conference is an opportunity for Board members to meet with members of Congress and their staff to stress the importance of federal funding to our community. Also, the conference in Orlando is the EXPO, which happens once every three years, and draws the most vendor participation of any APTA conference. It is a great opportunity to learn about the products that are available to the industry.

## DEVELOPMENT

- The tasks for this department continue to be handled by several different staff members, or remain on hold.

## FINANCE

- Lafayette City Council voted to approve CityBus's budget on 10/20/22
- Worked with insurance agent to finalize quotes, lower than budgeted.
- Successfully submitted the 2023 Section 5310 grant application to INDOT.
- Smoothly implemented an accounting recording procedure, improved booking efficiency.
- FTA Triennial audit report has been received. The team is working to address the findings.
- Renegotiated trash service agreement renewal and removed the price increase.

- CFO attended APTA, which was very beneficial. The team would explore the possibility to apply low-no grants and small-start grants in the future.

## **HUMAN RESOURCES**

- CityBus has hired Agave HR Partners as a consultant to assist with a variety of HR needs. Wendy Cummins (principal) will be reviewing salaries, HR compliance, recruiting, and overall staff health, safety, and wellbeing.
- Dusty Sturgeon has agreed to serve in the position of HR Coordinator effective 10-6-22. This is a temporary position while we work out the several administrative positions that we have open. I expect to have permanent positions planned out early next year. Dusty has been serving as the Outreach Coordinator since December 1, 2021. Since coming to CityBus, Dusty has assisted with various Human Resources duties, and I believe she will serve this position well. The Outreach Coordinator position will be put on hold while Dusty fulfills the duties of her new position.
- Staff is working with Paradigm to complete a full audit of all employee benefits. The goal is to ensure all benefits are correct in the Paycom system and with our vendors.
- Human Resources, Operations, Maintenance, and the Safety and Training Administrator are working together to create a Career Day. We are looking at creating an event that will entice more people to consider working for CityBus. We also plan to reach out to current staff to help tell the story of what brought them to CityBus.
- HR is working with Paradigm to launch open enrollment 12-1-22. CityBus will continue to offer United Healthcare, Delta Dental and VSP Vision for 2023.

## **MAINTENANCE**

- The shop continues to stay very busy with repairs and preventative maintenance.
- A second bus has the latest software installed for the electric assist steering system, and we are now working directly with the bus manufacturer to get the other five buses updated.
- The CNG expansion project is still ongoing, with a completion before the end of the year.
- The new 'C' level mechanic started on September 19th and is doing very well. We are still looking to fill two more positions in maintenance.

## **OPERATIONS**

- Operator recruitment and retention remains a top priority for Operations. Operators are working high amounts of scheduled and unscheduled overtime to maintain service levels. We are currently ten operators short of our budgeted eighty operators.
- We continue to operate reduced service levels, particularly on the 13 Silver Loop and 23 Connector routes, and would reinstate that service if an adequate number of operators could be recruited. Reinstating service reductions is critical to driving ridership numbers back up to pre-COVID levels.
- Ridership continues to increase steadily for ADA paratransit and remains stable for microtransit services.
- We continue to recruit and train staff to work in the dispatch office. Our trainee dispatchers have been largely successful and are undertaking the high responsibility and demand of the role very well.

## **SAFETY**

- Developed comprehensive safety risk mitigation plan to address the identified risk associated with customer/operator conflicts which create the possibility of bus/pedestrian contact.
- Coordinating staff to implement six separate mitigations and assign accountabilities/timelines
- Completed OSHA course # 511 Health and Safety Standards for General Industry

## **TRAINING**

- Graduated a mechanic Bus Operator Training Program –he obtained his Class B CDL
- Finishing training process for one Limited Hour Operator Trainee
- Developed and initiated de-escalation training which is required for compliance with the Bipartisan Infrastructure Law (BIL)
- Developed and implemented Security training which was informed by the SETA exercise conducted by the Transportation Security Administration on site



## REVENUE COMPARISON

## September 2022

	September 2022	September 2021	% DIFF	YTD2022	YTD2021	YTD2022
<b>NON-CONTRACT REVENUE</b>						
CASH FARES	\$ 16,867.30	\$ 19,093.64	-11.66%	\$ 158,922.17	\$ 168,179.43	-5.50%
TOKENS	1,448.00	1,950.50	-25.76%	14,378.00	9,465.00	51.91%
REGULAR PASS	12,852.00	14,448.00	-11.05%	111,916.50	93,548.50	19.63%
DAY PASS	2,576.00	2,036.00	26.52%	19,412.00	14,552.00	33.40%
ELDERLY/DISABLED	2,452.00	2,716.00	-9.72%	20,865.25	19,474.00	7.14%
YOUTH PASS	-	202.00	-100.00%	440.00	1,228.00	-64.17%
<b>TOTAL NON-CONTRACT</b>	<b>\$ 36,195.30</b>	<b>\$ 40,446.14</b>	<b>-10.51%</b>	<b>\$ 325,933.92</b>	<b>\$ 306,446.93</b>	<b>6.36%</b>
<b>TOTAL WITH ACCESS</b>	<b>\$ 41,276.81</b>	<b>\$ 48,668.74</b>	<b>-15.19%</b>	<b>\$ 382,223.83</b>	<b>\$ 374,624.88</b>	<b>2.03%</b>
<b>CONTRACT REVENUE</b>						
CAMPUS	\$ -	\$ -	0.00%	\$ 1,055,692.84	\$ 400,606.07	163.52%
IVY TECH	-	-	0.00%	15,000.00	15,000.00	0.00%
WLSC	-	16,469.54	-100.00%	79,990.90	109,116.30	-26.69%
APARTMENTS	77,096.17	60,986.14	26.42%	494,621.97	496,761.13	-0.43%
WABASH NATIONAL	-	-	0.00%	-	9,000.00	-100.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
<b>TOTAL CONTRACT</b>	<b>\$ 77,096.17</b>	<b>\$ 77,455.68</b>	<b>-0.46%</b>	<b>\$ 1,645,305.71</b>	<b>\$ 1,030,483.50</b>	<b>59.66%</b>
<b>AUXILIARY REVENUE</b>						
EXTERIOR ADVER.	\$ 18,253.04	\$ 20,265.95	-9.93%	\$ 187,374.56	\$ 210,261.27	-10.88%
MISC / CONCESSIONS	12,988.53	9,245.30	40.49%	418,319.11	171,097.79	144.49%
<b>TOTAL AUXILIARY</b>	<b>\$ 31,241.57</b>	<b>\$ 29,511.25</b>	<b>5.86%</b>	<b>\$ 605,693.67</b>	<b>\$ 381,359.06</b>	<b>58.83%</b>
<b>INTEREST REVENUE</b>						
INTEREST	\$ 7,243.17	\$ 689.02	951.23%	\$ 34,366.52	\$ 9,024.91	280.80%
	<b>\$ 7,243.17</b>	<b>\$ 689.02</b>	<b>951.23%</b>	<b>\$ 34,366.52</b>	<b>\$ 9,024.91</b>	<b>280.80%</b>
<b>TOTAL REVENUE WITHOUT ACCESS</b>						
	September 2022	September 2021	% DIFF	YTD2022	YTD2021	YTD2022
NON-CONTRACT	\$ 36,195.30	\$ 40,446.14	-10.51%	\$ 325,933.92	\$ 306,446.93	6.36%
CONTRACT	77,096.17	77,455.68	-0.46%	1,645,305.71	1,030,483.50	59.66%
AUXILIARY	31,241.57	29,511.25	5.86%	605,693.67	381,359.06	58.83%
INTEREST	7,243.17	689.02	951.23%	34,366.52	9,024.91	280.80%
	<b>\$ 151,776.21</b>	<b>\$ 148,102.09</b>	<b>2.48%</b>	<b>\$ 2,611,299.82</b>	<b>\$ 1,727,314.40</b>	<b>51.18%</b>
<b>TOTAL REVENUE WITH ACCESS</b>						
	September 2022	September 2021	% DIFF	YTD2022	YTD2021	YTD2022
ALL SOURCES	\$ 151,776.21	\$ 148,102.09	2.48%	\$ 2,611,299.82	\$ 1,727,314.40	51.18%
ACCESS	5,081.51	8,222.60	-38.20%	56,289.91	68,177.95	-17.44%
<b>TOTAL REVENUE</b>	<b>\$ 156,857.72</b>	<b>\$ 156,324.69</b>	<b>0.34%</b>	<b>\$ 2,667,589.73</b>	<b>\$ 1,795,492.35</b>	<b>48.57%</b>

Sep 2022

**PROFIT AND LOSS STATEMENT**  
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

OPERATING REVENUE	Sep-22	Sep-21	%DIFF/MO	YTD2022	YTD2021	%DIFF	BUDGETED
PASSENGER FARES	\$ 118,372.98	\$ 126,124.42	-6.15%	\$ 2,027,529.54	\$ 1,405,108.38	44.30%	\$ 2,804,241
ADVERTISING INCOME	18,253.04	20,265.95	-9.93%	187,374.56	210,261.27	-10.88%	220,942
INTEREST INCOME	7,243.17	689.02	951.23%	34,366.52	9,024.91	280.80%	41,942
MISC. INCOME	12,988.53	9,245.30	40.49%	418,319.11	171,097.79	144.49%	107,087
	\$ 156,857.72	\$ 156,324.69	0.34%	\$ 2,667,589.73	\$ 1,795,492.35	48.57%	\$ 3,174,212

REVENUE MILES	136,235	148,536	-8.28%	1,306,439	1,202,636	8.63%	
REVENUE HOURS	10,371	11,712	-11.44%	101,408	93,982	7.90%	

OPERATING EXPENSE	Sep-22	Sep-21	%DIFF/MO	YTD2022	YTD2021	%DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
OPERATOR WAGES	\$ 468,166.53	\$ 490,959.47	-4.64%	\$ 3,874,025.05	\$ 3,539,035.13	9.47%	\$ 5,350,000	\$ 1,475,975	3.44	2.97
ADMINISTRATIVE WAGES	131,867.08	120,963.97	9.01%	1,151,103.77	1,072,233.26	7.36%	1,740,000	588,896	0.97	0.88
DIESEL FUEL	9,113.10	29,206.16	-68.80%	139,786.23	149,008.85	-6.19%	197,404	57,618	0.07	0.11
CNG FUEL	33,038.15	26,434.23	24.98%	317,055.16	216,898.44	46.18%	425,000	107,945	0.24	0.24
LIFE & HEALTH INSURANCE	110,741.22	104,486.53	5.99%	1,481,006.45	1,039,839.10	42.43%	1,600,000	118,994	0.81	1.13
MAINTENANCE WAGES	61,737.15	67,380.80	-8.38%	584,427.66	575,586.73	1.54%	823,000	238,572	0.45	0.45
FICA TAX	48,861.30	49,262.28	-0.81%	414,785.61	380,589.67	8.98%	605,345	190,559	0.36	0.32
REPAIR PARTS--STOCK	31,711.26	26,742.96	18.58%	285,766.65	281,177.04	1.63%	350,000	64,233	0.23	0.22
PREMIUM PL & PD INSURANCE	17,706.76	17,706.75	0.00%	159,360.82	159,360.75	0.00%	256,215	96,854	0.13	0.12
PERF	73,122.67	69,302.72	5.51%	630,097.98	558,248.03	12.87%	870,430	240,332	0.54	0.48
CONTRACT MAINTENANCE	53,229.29	44,019.81	20.92%	356,536.80	248,913.43	43.24%	325,000	(31,537)	0.39	0.27
ADVERTISING & PROMOTION	5,615.02	18,527.92	-69.69%	73,740.29	121,984.05	-39.55%	160,000	86,260	0.04	0.06
CONTRACTUAL SERVICES	24,409.45	17,377.85	40.46%	285,054.60	159,686.47	78.51%	250,500	(34,555)	0.18	0.22
WORK COMP INSURANCE	-	5,434.92	-100.00%	42,204.00	48,914.28	-13.72%	75,000	32,796	0.00	0.03
UTILITIES--ELECTRIC	3,999.24	6,024.66	-33.62%	48,380.78	45,717.86	5.82%	70,000	21,619	0.03	0.04
PAYOUTS--PL & PD INS.	8,000.00	8,000.00	0.00%	72,000.00	72,000.00	0.00%	96,000	24,000	0.06	0.06
LUBRICANTS	1,385.11	820.80	68.75%	26,464.83	23,263.54	13.76%	50,000	23,535	0.01	0.02
OTHER CORPORATE INS.	8,043.99	7,201.00	11.71%	72,395.91	65,972.94	9.74%	95,000	22,604	0.06	0.06
MAT & SUPPLIES--BILLABLE	1,529.36	1,443.13	5.98%	56,882.36	29,143.41	95.18%	27,500	(29,382)	0.01	0.04
PRINTING	(25.00)	-	0.00%	6,485.08	13,728.97	-52.76%	36,000	29,515	0.00	0.00
MAT & SUPPLIES--MAINT	819.89	723.82	13.27%	6,274.47	10,860.06	-42.22%	15,000	8,726	0.01	0.00
UTILITIES--TELEPHONE	433.87	99.35	336.71%	5,370.20	6,611.62	-18.78%	16,000	10,630	0.00	0.00
FRINGE BENEFITS	58,251.62	2,626.98	2117.44%	168,823.32	31,889.13	429.41%	45,000	(123,823)	0.43	0.13
TRAVEL & MEETINGS	3,384.91	6,573.44	-48.51%	8,042.49	8,829.04	-8.91%	75,000	66,958	0.02	0.01
GASOLINE	1,721.69	1,827.14	-5.77%	15,643.18	12,262.97	27.56%	20,000	4,357	0.01	0.01
UNIFORMS	3,880.77	1,803.36	115.20%	29,602.61	22,134.78	33.74%	50,000	20,397	0.03	0.02
CLEANING SUPPLIES	2,407.37	2,213.78	8.74%	18,474.77	13,995.22	32.01%	35,000	16,525	0.02	0.01
ADVERTISING FEES	14.43	1,343.40	-98.93%	2,588.26	4,343.89	-40.42%	2,500	(88)	0.00	0.00
UNEMPLOYMENT INSURANCE	377.26	1,384.99	-72.76%	31,492.67	61,099.37	-48.46%	70,000	38,507	0.00	0.02
REPAIR PARTS--FIXED EQUIP	4,008.39	1,084.67	269.55%	8,851.59	7,187.33	23.16%	14,000	5,148	0.03	0.01
CUSTODIAL SERVICES	5,408.00	4,160.00	30.00%	52,553.00	107,994.92	-51.34%	200,000	147,447	0.04	0.04
OFFICE SUPPLIES	280.31	1,189.70	-76.44%	14,838.21	21,831.16	-32.03%	18,000	3,162	0.00	0.01
TIRES & BATTERIES	386.90	2,009.00	-80.74%	8,494.87	11,603.61	-26.79%	13,000	4,505	0.00	0.01
UTILITIES--WATER & SEWAGE	2,134.69	2,484.26	-14.07%	27,261.18	31,371.75	-13.10%	50,000	22,739	0.02	0.02
BUILDING MATERIALS	-	775.00	-100.00%	1,035.58	3,026.17	-65.78%	7,500	6,464	0.00	0.00
UTILITIES--GAS HEAT	9.52	5.16	84.50%	33,046.58	19,666.08	68.04%	27,000	(6,047)	0.00	0.03
DUES & SUBSCRIPTIONS	1.00	9.99	-89.99%	21,660.95	22,528.91	-3.85%	28,500	6,839	0.00	0.02
POSTAGE & FREIGHT	105.81	1,013.61	-89.56%	2,551.54	4,111.08	-37.94%	8,000	5,448	0.00	0.00
ATTORNEY & AUDIT FEES	4,077.00	4,920.00	-17.13%	57,400.00	65,861.00	-12.85%	83,623	26,223	0.03	0.04
EXTERIOR ADVERTISING	880.00	5,125.00	-82.83%	34,123.29	23,304.50	46.42%	45,000	10,877	0.01	0.03
VEHICLE REGISTRATION	45.00	-	0.00%	60.00	45.00	33.33%	750	690	0.00	0.00
INTEREST--SHORT TERM	-	3,839.48	-100.00%	345.03	14,116.36	-97.56%	2,000	1,655	0.00	0.00
RECOVERY/PHYSICAL DAMAGE	-	(1,290.00)	-100.00%	(9,260.06)	(56,752.41)	-83.68%	(45,000)	(35,740)	0.00	-0.01
BAD DEBT EXPENSE	-	-	0.00%	-	70.00	-100.00%	6,000	6,000	0.00	0.00
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%	-	-	0.00	0.00
MAT & SUPP--NOT BILL.	6,632.49	11,886.93	-44.20%	73,230.33	82,599.68	-11.34%	115,000	41,770	0.05	0.06
ARBITRATION FEES	-	-	0.00%	-	-	0.00%	-	-	0.00	0.00
LOT N RENT	-	-	0.00%	-	-	0.00%	-	-	0.00	0.00
CASH (OVER)/SHORT	-	9.95	-100.00%	(316.14)	(71.26)	343.64%	288	604	0.00	0.00
<b>TOTAL EXPENSES</b>	<b>\$ 1,187,512.60</b>	<b>\$ 1,167,114.97</b>	<b>1.75%</b>	<b>\$ 10,689,747.95</b>	<b>\$ 9,331,821.91</b>	<b>14.55%</b>	<b>\$ 14,304,555</b>	<b>\$ 3,614,807</b>	<b>8.72</b>	<b>8.18</b>

OTHER INCOME	Sep-22	Sep-21	%DIFF/MO	YTD2022	YTD2021	%DIFF	BUDGETED
COUNTY PROPERTY TAX	\$ 247,645.00	\$ 247,645.00	0.00%	\$ 2,228,805.00	\$ 2,198,004.00	1.40%	\$ 2,851,371
LOCAL INCOME TAX	58,069.67	59,937.17	-3.12%	543,277.03	570,117.77	-4.71%	516,412
STATE OPERATING GRANT	-	-	0.00%	2,939,142.00	-	0.00%	3,614,178
FEDERAL OPERATING GRANT	-	-	0.00%	-	-	0.00%	910,087
CARES ACT OPERATING GRANT	-	-	0.00%	3,173,285.00	-	0.00%	2,500,000
FAMILIES FIRST COVID-19 TAX CR	-	-	0.00%	-	-	0.00%	-
ALTERNATIVE FUEL TAX CREDIT	-	-	0.00%	-	-	0.00%	-
FEDERAL PLANNING GRANT	-	-	0.00%	-	-	0.00%	-
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%	-
<b>TOTAL OTHER INCOME</b>	<b>\$ 305,714.67</b>	<b>\$ 307,582.17</b>	<b>-0.61%</b>	<b>\$ 8,884,509.03</b>	<b>\$ 2,768,121.77</b>	<b>220.96%</b>	<b>\$ 10,392,048</b>

OTHER EXPENSES	Sep-22	Sep-21	YTD2022	YTD2021
(GAIN)/LOSS--ASSET DISPOSAL	\$ -	\$ (1,903.30)	\$ -	\$ (22,172.30)
INTERGOVERNMENTAL FUNDS XFI	\$ -	\$ -	\$ -	\$ -
DEPRECIATION EXPENSE	277,357.04	290,868.59	2,610,464.03	2,762,494.27
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 277,357.04</b>	<b>\$ 288,965.29</b>	<b>\$ 2,610,464.03</b>	<b>\$ 2,740,321.97</b>

	Sep-22	Sep-21	YTD2022	YTD2021
<b>NET PROFIT/(LOSS)</b>	<b>\$ (1,002,297.25)</b>	<b>\$ (992,173.40)</b>	<b>\$ (1,748,113.22)</b>	<b>\$ (7,508,529.76)</b>

**BALANCE SHEET**

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

<b>ASSETS</b>		<b>LIABILITIES</b>	
<b>CASH &amp; CASH ITEMS</b>		<b>PAYABLES</b>	
CASH IN BANK-GENERAL FUND	5,118,246.50	TRADE PAYABLES	-
CASH IN PAYROLL ACCOUNT-GEN FD	-	ACCOUNTS PAYABLE	426,052.04
LEVY EXCESS FUND	-	ACCOUNTS PAYABLE - CNG UTILITIES	73,226.38
WORKING FUNDS	525.00	<b>TOTAL PAYABLES</b>	<b>499,278.42</b>
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	<b>ACCRUED PAYROLL LIABILITIES</b>	
HEALTHCARE IMPREST-GEN FD	-	ACCRUED WAGES PAYABLE	(5,807.89)
RAINY DAY FUND	256,256.66	ACCR COMPENSATED ABSENCES PAYABLE	210,419.89
<b>TOTAL CASH &amp; CASH ITEMS</b>	<b>5,375,028.16</b>	DEDUCTIONS-AUTO	3,414.27
<b>RECEIVABLES</b>		UNION DUES WITHHELD	1,719.21
ACCOUNTS RECEIVABLE	90,417.38	DEDUCTION-FICA/MEDICARE EE	3,024.96
SHOP INVENTORY	-	DEDUCTION-UNION DUES	-
A/R - CITY OF LAFAYETTE	-	DEDUCTION-WELLNESS	643.77
CONTRACT RECEIVABLE-PURDUE	500,000.01	DEDUCTION-HEALTH INSURANCE	34,639.62
A/R-TICKET VENDING MACHINE COLLECTIONS	54.00	DEDUCTION-HEALTH INS - COBRA	857.14
A/R - OFF-SITE PASS SALES COLLECTIONS	-	DEDUCTION - CHARITABLE DONATIONS	453.98
ACCTS REC'D-EMPLOYEE P/R WASH	-	DEDUCTION - LIBERTY NATIONAL	8,424.38
A/R CAPITAL GRANTS-FTA	(435,965.00)	DEDUCTION-GARNISHMENTS	-
A/R OPERATING ASSISTANCE-FTA	(73,427.00)	DEDUCTION-UNITED WAY	81.45
A/R TAX DRAW-COUNTY/LOCAL	511,159.72	DEDUCTION-CABLE	-
A/R GRANTS-STATE	-	DEDUCTION-PERF EE	12,592.41
A/R PLANNING ASSISTANCE-FTA	260,878.00	DEDUCTION-SUPPORT	-
A/R OPERATING ASSISTANCE-STATE	-	DEDUCTION-INDUS CREDIT UNION	-
A/R FEDERAL TAX CREDITS	167,598.50	DEDUCTION-BOSTON MUTUAL	205.72
<b>TOTAL RECEIVABLES</b>	<b>1,020,715.61</b>	DEFERRED COMPENSATION	6,751.87
<b>MATERIALS &amp; SUPPLIES INVENTORY</b>		ACCRUED PERF PAYABLE ER	(37,983.30)
BUS PARTS INVENTORY	398,800.21	<b>TOTAL PAYROLL LIABILITIES</b>	<b>239,437.48</b>
PARTS INVENTORY-CLEARING ACCT	-	<b>ACCRUED TAX LIABILITIES</b>	
DIESEL & GASOLINE INVENTORY	12,160.98	FIT TAXES	(62.15)
OIL, LUBE, ANTIFREEZE INVENTORY	67,871.32	FICA/MEDICARE	(10,041.97)
TIRES, TUBES, BATTERIES INVENTORY	4,978.89	STATE TAX	22,516.77
FACILITIES PARTS INVENTORY	30,090.00	STATE UNEMPLOYMENT TAX	52,776.64
<b>TOTAL MATERIALS &amp; SUPPLIES INVENTORY</b>	<b>513,901.40</b>	COUNTY TAX	10,011.47
<b>TANGIBLE PROPERTY TRANSIT OPS</b>		<b>TOTAL TAX LIABILITIES</b>	<b>75,200.76</b>
REVENUE EQUIPMENT	37,397,813.70	<b>SHORT TERM DEBT</b>	
SUPPORT VEHICLES	476,601.79	BANK OF AMERICA SHORT-TERM PAYABLE-CNG	-
BUILDING & STRUCTURE	20,789,898.75	AUTO INSURANCE PAYOUT LIABILITY	69,747.25
EQUIPMENT SHOP & GARAGE	973,128.62	WORKERMAN COMP INSURANCE PAYOUT LIABILITY	1,691.52
REVENUE COLLECTION FAREBOX	1,743,999.17	HEALTH INSURANCE PAYOUT LIABILITY	205,125.60
COMMUNICATIONS EQUIPMENT	3,516,487.61	ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-
OFFICE EQUIPMENT & FURNISHINGS	896,087.81	<b>TOTAL SHORT TERM DEBT</b>	<b>276,564.37</b>
CONSTR IN PROGRESS-W LAF	-	<b>OTHER CURRENT LIABILITIES</b>	
CONST IN PROGRESS - MYERS PED BRIDGE PROJECT	-	UNREDEEMED TOKENS	37.50
CONSTR IN PROGRESS - LAF	2,431,597.04	UNREDEEMED REGULAR PASSES	28.00
CONSTR IN PROGRESS - SHELTERS	-	UNREDEEMED DAY PASSES	20.00
LAND	926,471.26	UNREDEEMED E & D PASSES	28.00
<b>TOTAL PROPERTY COST</b>	<b>69,152,085.75</b>	UNREDEEMED SEMESTER PASSES	-
<b>ACCUMULATED DEPRECIATION</b>		UNREDEEMED LOOP PASSES	-
ACC DEPR-REVENUE EQUIPMENT	(23,090,549.38)	DEFERRED REVENUE-COUNTY/LOCAL	-
ACC DEPR-SUPPORT VEHICLES	(425,773.93)	DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	(2,385.25)
ACC DEPR-BUILDING & STRUCTURE	(11,774,113.44)	FEDERAL TAX PAYABLE	5,044.38
ACC DEPR-EQUIPMENT SHOP & GARAGE	(818,045.44)	UNREDEEMED 50 FARESAVERS	-
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,547,757.16)	UNREDEEMED PASS STUDENT	-
ACC DEPR-COMMUNICATIONS EQUIPMENT	(3,248,000.64)	UNREDEEMED REVENUE	-
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(770,135.00)	UNREDEEMED TVM CHG/STRD VALUE CARDS	7,452.00
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	<b>TOTAL OTHER CURRENT LIABILITIES</b>	<b>10,224.63</b>
ACC DEPR-CONSTR IN PROGRESS-LAF	-	<b>LONG-TERM DEBT</b>	
<b>TOTAL ACCUMULATED DEPRECIATION</b>	<b>(41,674,374.99)</b>	BANK OF AMERICA LONG-TERM PAYABLE-CNG	-
<b>TOTAL PROPERTY LESS DEPRECIATION</b>	<b>27,477,710.76</b>	<b>TOTAL LONG-TERM DEBT</b>	<b>-</b>
<b>SPECIAL FUNDS</b>		<b>ESTIMATED LIABILITIES</b>	
BONDS & INTEREST CASH ACCT	-	FTA EST RES FOR ENCUMBRANCES	-
INVESTMNTS-BON & INTEREST FUND	-	<b>TOTAL ESTIMATED LIABILITIES</b>	<b>-</b>
BANK OF AMERICA FUNDS - CNG	-	<b>DEFERRED CREDITS</b>	
ACA MLR PREMIUM REBATE	-	DEFERRED CR - MYERS PED BRIDGE PROJECT	-
GENERAL FUND CAP-RES 86-12	-	<b>TOTAL DEFERRED CREDITS</b>	<b>-</b>
BUS AUTO INS CASH FUND	400,000.00	<b>CONTRIBUTIONS</b>	
INVEST-SPCL FUNDS-DIR & OFFICE	-	INVESTMENTS IN TRANSIT SYS-LAF	24,682.75
DIRECTOR & OFFICERS SPEC CASH	74,870.36	FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82
ELTF DEDUCTIBLE FUNDS	15,000.00	FED GOVERN CAP GRANT SEC 5	2,633,996.56
INVESTMENTS	-	FED GOVERN CAP GRANT SEC 9 (5307)	43,879,641.61
CUMULATIVE CAPITAL FUND	1,758,564.71	STATE CAP GRANT CONTRIBUTION	788,343.85
CAPITAL IMPROV RESERVE FUND	-	STATE CAP GRANT SEC 9	657,682.35
CAPITAL IMPROV INVESTMENTS	-	STATE CAP GRANT SEC 5	601,488.98
<b>TOTAL SPECIAL FUNDS</b>	<b>2,248,435.07</b>	CONTRIBUTIONS NON GOVERNMENTAL	-
<b>OTHER ASSETS</b>		ACCUMULATED EARNINGS/LOSSES	(36,044,355.51)
PRE-PAID INSURANCE	143,212.35	<b>TOTAL CONTRIBUTIONS</b>	<b>35,598,364.41</b>
PRE-PAID EXPENSES	20,066.72	<b>TOTAL LIABILITIES &amp; CONTRIBUTIONS</b>	
PRE-PAID HEALTH INSURANCE	-	<b>36,699,070.07</b>	
<b>TOTAL OTHER ASSETS</b>	<b>63,279.07</b>		
<b>TOTAL ASSETS</b>	<b>36,699,070.07</b>		

Sep 2022

**EXPENDITURES TO DATE AND REMAINING BUDGET**  
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

	<b>BUDGET FY2022</b>	<b>*AMENDED Budget FY22</b>	<b>Budget to Date</b>	<b>Expenditures to Date</b>	<b>Expenditures to Date %</b>	<b>Remaining Budget</b>
<b>PERSONNEL</b>						
Operator Wages	5,350,000	5,350,000	4,012,500	3,874,025	72.4%	1,475,975
Administrative Wages	1,740,000	1,740,000	1,305,000	1,151,104	66.2%	588,896
Maintenance Wages	823,000	823,000	617,250	584,428	71.0%	238,572
FICA	605,345	605,345	454,008	414,786	68.5%	190,559
PERF	870,430	870,430	652,823	630,098	72.4%	240,332
Life & Health Insurance	1,600,000	1,600,000	1,200,000	1,481,006	92.6%	118,994
Unemployment Insurance	70,000	70,000	52,500	31,493	45.0%	38,507
Work Comp Insurance	75,000	75,000	56,250	42,204	56.3%	32,796
Uniform Rental and Cleaning	50,000	50,000	37,500	29,603	59.2%	20,397
Tool Allowance/Fringe Benefits	45,000	45,000	33,750	168,823	375.2%	(123,823)
Affordable Care Act Fees	-	-	-	-	0.0%	-
	<b>11,228,775</b>	<b>11,228,775</b>	<b>8,421,581</b>	<b>8,407,569</b>	<b>74.9%</b>	<b>2,821,205</b>
<b>COMMODITIES</b>						
Diesel Fuel	197,404	197,404	148,053	139,786	70.8%	57,618
Natural Gas Fuel	425,000	425,000	318,750	317,055	74.6%	107,945
Gasoline	20,000	20,000	15,000	15,643	78.2%	4,357
Oil & Antifreeze	50,000	50,000	37,500	26,465	52.9%	23,535
Repair Parts, Revenue Vehicles	350,000	350,000	262,500	285,767	81.6%	64,233
Repair Parts, Fixed Equipment	14,000	14,000	10,500	8,852	63.2%	5,148
Tires and Batteries	13,000	13,000	9,750	8,495	65.3%	4,505
Cleaning Supplies	35,000	35,000	26,250	18,475	52.8%	16,525
Building Materials	7,500	7,500	5,625	1,036	13.8%	6,464
Postage & Freight	8,000	8,000	6,000	2,552	31.9%	5,448
Office Supplies	18,000	18,000	13,500	14,838	82.4%	3,162
Other Materials, General Business	115,000	115,000	86,250	73,230	63.7%	41,770
Other Materials, Billable	27,500	27,500	20,625	56,882	206.8%	(29,382)
Other Materials, Maintenance	15,000	15,000	11,250	6,274	41.8%	8,726
	<b>1,295,404</b>	<b>1,295,404</b>	<b>971,553</b>	<b>975,350</b>	<b>75.3%</b>	<b>320,054</b>
<b>SERVICES &amp; CHARGES</b>						
Attorney & Audit	83,623	83,623	62,717	57,400	68.6%	26,223
Contract Maintenance	325,000	325,000	243,750	356,537	109.7%	(31,537)
Custodial Services	200,000	200,000	150,000	52,553	26.3%	147,447
Contractual Services	250,500	250,500	187,875	285,055	113.8%	(34,555)
Utilities, Telephone	16,000	16,000	12,000	5,370	33.6%	10,630
Utility Expense, Electric	70,000	70,000	52,500	48,381	69.1%	21,619
Utility Expense, Water & Sewage	50,000	50,000	37,500	27,261	54.5%	22,739
Utilities, Natural Gas Heat	27,000	27,000	20,250	33,047	122.4%	(6,047)
Advertising & Promotions	160,000	160,000	120,000	73,740	46.1%	86,260
Exterior Advertising	45,000	45,000	33,750	34,123	75.8%	10,877
Printing	36,000	36,000	27,000	6,485	18.0%	29,515
Advertising Fees (Legal Ads)	2,500	2,500	1,875	2,588	103.5%	(88)
Dues & Subscriptions	28,500	28,500	21,375	21,661	76.0%	6,839
Travel & Meeting Expenses	75,000	75,000	56,250	8,042	10.7%	66,958
Premium on PL & PD	256,215	256,215	192,161	159,361	62.2%	96,854
Payouts PL & PD	96,000	96,000	72,000	72,000	75.0%	24,000
Recovery, Physical Damage	(45,000)	(45,000)	(33,750)	(9,260)	20.6%	(35,740)
Premium on Other Insurance	95,000	95,000	71,250	72,396	76.2%	22,604
Vehicle Registration Fees	750	750	563	60	8.0%	690
Rent (Lot N)	-	-	-	-	0.0%	-
Short Term Interest	2,000	2,000	1,500	345	17.3%	1,655
Bad Debt Expense	6,000	6,000	4,500	-	0.0%	6,000
Arbitration Fees	-	-	-	-	0.0%	-
Cash (Over)/Short	288	288	216	(316)	-109.8%	604
	<b>1,780,376</b>	<b>1,780,376</b>	<b>1,335,282</b>	<b>1,306,829</b>	<b>73.4%</b>	<b>473,547</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>14,304,555</b>	<b>14,304,555</b>	<b>10,728,416</b>	<b>10,689,748</b>	<b>74.7%</b>	<b>3,614,807</b>



# Operations Report

October-021

## September 2022

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
1A	Market Square	17,976	14,191.07	1,094.48	1.27	20.07%	16.42	19.58%
1B	Salisbury	36,559	9,640.13	819.02	3.79	33.57%	44.64	33.60%
2A	Schuyler Ave	6,565	3,665.60	316.00	1.79	48.51%	20.78	48.46%
2B	Union St	5,119	3,688.56	316.00	1.39	11.07%	16.20	16.42%
3	Lafayette Square	9,599	10,564.42	705.93	0.91	16.32%	13.60	16.21%
4A	Tippecanoe Mall	11,180	6,308.99	527.57	1.77	22.17%	21.19	22.15%
4B	Purdue West	64,219	11,642.54	804.85	5.52	37.03%	79.79	36.99%
5	Happy Hollow	20,721	9,364.47	560.00	2.21	-7.57%	37.00	1.30%
6A	Fourth St	13,704	11,374.20	728.10	1.20	14.69%	18.82	14.65%
6B	South 9th	5,166	4,580.11	306.50	1.13	29.77%	16.85	29.67%
7	South St	16,342	9,088.05	791.75	1.80	28.92%	20.64	28.93%
8	Klondike Express	9,694	6,997.12	386.67	1.39	31.85%	25.07	83.24%
9	Park East	2,918	4,549.02	313.25	0.64	57.29%	9.32	60.31%
10	Northwestern	26,055	6,930.17	579.50	3.76	65.05%	44.96	65.25%
23	Connector	14,248	5,892.57	503.10	2.42	65.41%	28.32	64.83%
Others	Others	843	0.00	0.00	-	-	0.00	0.00%
<b>Sub Total:</b>		<b>260,908</b>	<b>118,477</b>	<b>8,753</b>	<b>2.20</b>	<b>28%</b>	<b>30</b>	<b>31.71%</b>

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
	ACCESS	2,794	9,590.30	600.80	0.29	3.47%	4.65	6.30%
<b>Sub Total:</b>		<b>2,794</b>	<b>9,590.30</b>	<b>600.80</b>	<b>0.29</b>	<b>3.47%</b>	<b>4.65</b>	<b>6.30%</b>

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
13	Silver Loop	39,389	5,009.55	696.15	7.86	46.24%	56.58	46.36%
15	Tower Acres	35,857	6,806.25	803.63	5.27	6.12%	44.62	5.99%
17	Ross Ade	6,018	4,666.20	466.20	1.29	-50.25%	12.91	-52.85%
28	Gold Loop	18,349	5,485.06	585.43	3.35	69.78%	31.34	95.13%
<b>Sub Total:</b>		<b>99,613</b>	<b>21,967.06</b>	<b>2,551.42</b>	<b>4.53</b>	<b>19.37%</b>	<b>39.04</b>	<b>23.47%</b>

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
21A	Lark & Alight	32,416	7,438.83	525.00	4.36	20.68%	61.74	20.68%
24	Redpoint	6,187	5,634.72	298.20	1.10	4.42%	20.75	5.80%
35	Lindberg Express	37,379	8,495.76	669.90	4.40	2.19%	55.80	2.20%
<b>Sub Total:</b>		<b>75,982</b>	<b>21,569.31</b>	<b>1,493.10</b>	<b>3.52</b>	<b>9.02%</b>	<b>50.89</b>	<b>9.50%</b>

<b>Grand Total:</b>		<b>439,297</b>	<b>171,603.69</b>	<b>13,398.03</b>	<b>2.56</b>	<b>19.28%</b>	<b>32.79</b>	<b>23.21%</b>
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# Operations Report

October-022

## September 2022

Route	RouteName	Passengers
1A	Market Square	17,976
1B	Salisbury	36,559
2A	Schuyler Ave	6,565
2B	Union St	5,119
3	Lafayette Square	9,599
4A	Tippecanoe Mall	11,180
4B	Purdue West	64,219
5	Happy Hollow	20,721
6A	Fourth St	13,704
6B	South 9th	5,166
7	South St	16,342
8	Klondike Express	9,694
9	Park East	2,918
10	Northwestern	26,055
23	Connector	14,248
	Others	843
<b>Sub Total:</b>		<b>260,908</b>

Route	RouteName	Passengers
	ACCESS	2,794
<b>Sub Total:</b>		<b>2,794</b>

Route	RouteName	Passengers
13	Silver Loop	39,389
15	Tower Acres	35,857
17	Ross Ade	6,018
28	Gold Loop	18,349
<b>Sub Total:</b>		<b>99,613</b>

Route	RouteName	Passengers
21A	Lark & Alight	32,416
24	Redpoint	6,187
35	Lindberg Express	37,379
<b>Sub Total:</b>		<b>75,982</b>

<b>Grand Total:</b>		<b>439,297</b>
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## September 2021

Route	RouteName	Passengers
1A	Market Square	15,033
1B	Salisbury	27,364
2A	Schuyler Ave	4,422
2B	Union St	4,397
3	Lafayette Square	8,260
4A	Tippecanoe Mall	9,153
4B	Purdue West	52,025
5	Happy Hollow	20,391
6A	Fourth St	11,953
6B	South 9th	3,984
7	South St	12,675
8	Klondike Express	6,492
9	Park East	1,810
10	Northwestern	16,624
23	Connector	10,292
Others	Others	10
<b>Sub Total:</b>		<b>204,885</b>

Route	RouteName	Passengers
	ACCESS	2,600
<b>Sub Total:</b>		<b>2,600</b>

Route	RouteName	Passengers
14	Black Loop	35,126
15	Tower Acres	33,123
17	Ross Ade	12,802
28	Gold Loop	13,067
<b>Sub Total:</b>		<b>94,118</b>

Route	RouteName	Passengers
21A	Lark & Alight	26,862
24	Redpoint	5,848
35	Lindberg Express	37,264
<b>Sub Total:</b>		<b>69,974</b>

<b>Grand Total:</b>		<b>380,663</b>
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ROADCALLS SEPTEMBER 2022						
				Sep-22	Sep-21	% DIFF
MECHANICAL				2	2	0.00%
OTHER				0	0	0.00%
DELAYS				0	0	0.00%
TOTAL - MONTH				2	2	0.00%
TOTAL - YTD				8	14	-42.86%

BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
4006		POWER STEERING LINE		09/19/22	M
4010		HYDRALIC LINE		09/30/22	M

DIESEL COST COMPARISON FOR 2022 (CURRENT YEAR VS. LAST YEAR)						
	TOTAL GALLONS 2022	TOTAL GALLONS 2021	% DIFFERENCE	AVG COST GALLON 2022	AVG COST GALLON 2021	DIFFERENCE PER GALLON
JAN.	8,208	6,090	34.78%	\$2.5000	\$1.7267	\$0.7733
FEB.	8,771	10,028	-12.53%	\$2.8800	\$1.7267	\$1.1533
MAR.	6,196	10,313	-39.92%	\$2.8800	\$2.1052	\$0.7748
APR.	7,500	11,538	-35.00%	\$3.5900	\$2.0000	\$1.5900
MAY	7,302	5,393	35.40%	\$4.2300	\$2.1619	\$2.0681
JUN.	1,889	4,283	-55.90%	\$4.2300	\$2.1619	\$2.0681
JUL.	486	3,571	-86.39%	\$4.2300	\$2.1839	\$2.0461
AUG.	2,042	8,481	-75.92%	\$4.0400	\$2.0835	\$1.9565
SEP.	0	13,326	-100.00%	\$0.0000	\$2.4000	-\$2.4000
OCT.			#DIV/0!			\$0.0000
NOV.			#DIV/0!			\$0.0000
DEC.			#DIV/0!			\$0.0000
TOTAL	42,394	73,023	-41.94%	\$3.2961	\$2.0677	\$1.2284

CNG ACCESS BUSES			
	TOTAL DGE USED 2022	TOTAL DGE USED 2021	% DIFFERENCE
JAN.	1,222	1,176	3.9116%
FEB.	1,677	1,338	25.3363%
MAR.	2,033	1,411	44.0822%
APR.	1,767	1,478	19.5535%
MAY	1,952	1,344	45.2381%
JUN.	1,301	1,169	11.2917%
JUL.	2,005	1,580	26.8987%
AUG.	2,403	2,042	17.6787%
SEP.	1,942	2,125	-8.6118%
OCT.			#DIV/0!
NOV.			#DIV/0!
DEC.			#DIV/0!
TOTAL	16,302	13,663	19.3149%

CNG FIXED ROUTES			
	TOTAL DGE USED 2022	TOTAL DGE USED 2021	% DIFFERENCE
JAN.	34,179	27,054	26.3362%
FEB.	30,618	30,782	-0.5328%
MAR.	37,561	31,904	17.7313%
APR.	33,882	30,339	11.6780%
MAY	30,743	25,719	19.5342%
JUN.	31,352	25,531	22.7997%
JUL.	30,316	25,603	18.4080%
AUG.	35,746	34,930	2.3361%
SEP.	37,918	34,267	10.6546%
OCT.			#DIV/0!
NOV.			#DIV/0!
DEC.			#DIV/0!
TOTAL	302,315	266,129	12.45972%