

**CASS COUNTY FIRE DISTRICT 1**  
**MEETING MINUTES**  
**November 17, 2011**

**CALL TO ORDER**

The Cass County Fire District 1 (CCFD1) Board met at 6:40 p.m. at Cass County Fire District 1 Station at 1441 Holland Street, Logansport, Indiana. Meeting was called to order by Sherman Kantzer. Bridget Enyeart and Lori Forrer present.

**INTRODUCTION OF NEW BOARD MEMBER**

Cass County Commissioners appointed Lori Forrer of Noble Township to serve on the Cass County Fire District 1 Board, to replace the seat vacated by former board member Mike Simms. Lori introduced herself and provided the board/public background information regarding her past and present service in reference to public safety and employment. Sherman Kantzer welcomed Lori to CCFD1.

**MINUTES**

Meeting minutes of September 15, 2011, were reviewed. Sherman Kantzer made a motion to accept the minutes. Lori Forrer seconded the motion. ***Motion passed 3-0.***

**TREASURER'S REPORT**

Treasurer's Report was given by Bridget Enyeart. Checking account balance is \$6,389.34; CEDIT fund balance is \$0.00; savings account balance is \$78,485.19. Lori Forrer made a motion to accept the Treasurer's Report. Bridget Enyeart seconded the motion. ***Motion passed 3-0.***

**PAYMENT OF CLAIMS**

Disbursements for October and November were to **Peters Municipal Consultants, PC, for consulting services regarding 2012 budget, Logansport Municipal Utilities for hydrant fees, Illinois Fire Store for the purchase of a skid unit, and Dick Dilling for the monthly building contract obligation.** Sherman Kantzer made a motion to approve all expenditures. Bridget Enyeart seconded the motion. ***Motion Passed 3-0.***

**SKID/GRASS TRUCK**

CCFD1 Fire Chief, Kyle Anderson, indicated that he ordered the nozzles for the skid unit which will cost approximately \$400. Temporary nozzles have been placed on the skid from New Waverly Fire until our nozzles are delivered. This will ensure our skid is fully operational in the event it is needed. In honor of Miami Cass REMC's monetary donation of \$1,600 towards the purchase of the skid unit; CCFD1 will have a decal of the logo made and placed on the grass truck. Sherman Kantzer is going to contact Miami Cass REMC to obtain their logo and have it emailed to us.

**DITRICT SEAL DESIGN WINNER**

Seal design winner, Maddie Keisling from Lewis Cass visited CCFD1, with her mother last month. Maddie's mother took pictures of her at the fire station and she has been awarded the savings bond for her seal design.

**CONTRACTUAL AGREEMENTS FOR 2012**

Discussion was held regarding contracts for 2012, and possible long-term contracts between some of the townships. Twelve Mile Volunteer Fire Department was mailed a copy of the agreement for 2011 in October, and has yet to submit a contract for 2012.

All contracts submitted to CCFD1 from the various townships were the same as submitted and paid by CCFD1 in 2011. Fire Chief, Kyle Anderson, indicated that coverage from these areas was a necessity in order to obtain a good insurance rating for homeowners and businesses located in CCFD1.

Board member Lori Forrer made a motion to delay voting on all contracts until the December meeting so that she could have time to review the contracts in detail. Board member Bridget Enyeart indicated that she did not want to wait until December 15th to sign contracts, since all of the contracts for fire coverage ended on December 31st. Bridget indicated that waiting could result in no coverage for CCFD1 going into January 2012. Bridget explained

this delay would expose CCFD1 to significant liability in the event a contract or negotiation for coverage in these townships were not completed. Bridget indicated that the remaining 15 days of December would not be enough time to find an alternative resolution for coverage in these areas.

Fire Chief, Kyle Anderson, indicated that Miami Township Volunteer Fire Department has to renew their insurance obligation for CCFD1, by December 7, 2011. This would be for comprehensive insurance on all vehicles and structures at CCFD1, as well as procurement of insurance for firefighting members of CCFD1, as required by Indiana Code 36-8-12-6.

All townships were contacted in late July/early August by CCFD1 board members. At that time the Board obtained verbal monetary commitments that none of the contracts would change for 2012, in order for CCFD1 to submit a final budget to the Cass County Council/DLGF.

After much discussion, Sherman Kantzer asked board member Lori Forrer if she would withdraw her original motion to delay voting on the contracts. Lori agreed after confirmation with both board members regarding past discussion and negotiations of the contracts with all involved.

The following contracts have been submitted to Cass County Fire District 1 Board for final consideration for 2012 and final vote:

1. Georgetown Volunteer Fire Department contract to provide fire protection to CCFD1 for 2012, in the amount of \$6,000, payable on June 30th and December 31st of said calendar year. Bridget Enyeart made a motion to accept the contract as written. Sherman Kantzer seconded the motion. **Motion Passed 3-0.**
2. Town of Royal Center Contract to provide fire protection to CCFD1 for 2012, in the amount of \$15,000, payable in semi-annual installments during said calendar year. Lori Forrer made a motion to accept the contract as written. Bridget Enyeart seconded the motion. **Motion Passed 3-0.**
3. Harrison Township Contract to provide fire protection to CCFD1 for 2012, in the amount of \$6,000, payable on June 30th and December 31st of said calendar year. Sherman Kantzer made a motion to accept the contract as written. Bridget Enyeart seconded the motion. **Motion Passed 3-0.**
4. Washington Township Contract for CCFD1, to provide dual fire protection with Walton Volunteer Fire Department to Washington Township to the best of its ability when called. Washington Township will pay CCFD1, \$20,000, in semi-annual installments on June 30th and December 1st. This was signed and submitted to James Mayhill, Trustee of Washington Township. Sherman Kantzer made a motion to accept the contract as written and send it to Mr. Mayhill for his signature. Bridget Enyeart seconded the motion. **Motion Passed 3-0.**
5. Miami Township Volunteer Fire Department Contract for 2012, to provide fire protection, maintenance and utilities of equipment and all structures owned by CCFD1; telephone and radio communication; mutual aid for reciprocal agreements and boundaries outside of service area; liability, collision and comprehensive insurance; insurance coverage for firefighters contracted to cover CCFD1; exchange of information with board members; and fire safety inspections for the townships that encompass CCFD1, as requested. Contract is submitted in the amount of \$574,020 without Miami Township joining CCFD1. Should Miami Township join CCFD1, the contract amount for services will be \$748,020. Contract will be payable in semi-annual installments in January, 2012 and July, 2012. Sherman Kantzer made a motion to accept the contract with an exclusion clause added for a contract reduction should Miami Township not join the District. Lori Forrer seconded the motion. **Motion Passed 3-0.**

#### **PUBLIC HEARING ON TAX LEVY/BUDGET**

The tax levy was discussed and passed for CCFD1 by the Cass County Council. No board member was present at the meeting. Cass County Council passed the budget by a vote of 4-3. The DLGF has until February to change, approve or disapprove CCFD1 budget.

#### **REPORT FROM CCFD1 FIRE CHIEF**

Kyle Anderson, CCFD1 Fire Chief, indicated that he provided proof of liability insurance to Kent Feeds in order for CCFD1 to be able to access the hydrant that was installed on the property. Kyle also indicated that New Waverly Fire Department put new tires on CCFD1's tanker truck. Kyle gave CCFD1 Board vehicle certifications. All vehicles are certified yearly for insurance and liability purposes.

**CCFD1 SIGNAGE**

Board members discussed the possibility of placing a sign outside the fire station to let the public know our presence when they drive by. Each board members will each into various options and discuss signage possibilities at future meetings.

**2012 CCFD1 MEETING CALENDAR**

Board members discussed the calendar for 2012. The Board will continue to meet the third Thursday of each month. There will be no meeting in March 2012. Meetings will begin at 6:30 p.m. The secretary will forward the meeting calendar to local media outlets before January 1, 2012.

Respectfully submitted,

Bridget I. Enyeart,  
Secretary