

**CASS COUNTY FIRE DISTRICT 1
MEETING MINUTES
JULY 28, 2011**

CALL TO ORDER

The Cass County Fire District 1 (CCFD1) Board met at 7:30 p.m. at Cass County Fire District 1 Station at 1441 Holland Street, Logansport, Indiana. Meeting was called to order by Sherman Kantzer. Bridget Enyeart present.

MINUTES

Meeting Minutes of July 15, 2011, were reviewed. Sherman Kantzer made a motion to accept the minutes. Bridget Enyeart seconded the motion. ***Motion passed 2-0.***

TREASURER'S REPORT

Treasurer's Report was given by Bridget Enyeart. Checking account balance is \$10,524.82; general fund balance is \$4,443.58; CEDIT fund balance is \$6,081.24; savings account balance is \$102,262.13. Sherman Kantzer made a motion to accept the treasurer's report. Bridget Enyeart seconded the motion. ***Motion passed 2-0.***

PAYMENT OF CLAIMS

Sherman Kantzer presented a bill from **Thrasher, Buschmann, & Voelkel, attorney/consultants from Indianapolis for period starting 06/02/11 through 06/16/11. Sherman Kantzer also presented another bill from Peters Municipal Consultants, PC, for services from 06/02/11 to 06/30/11 for assistance in establishing the cumulative fund and the tax levy. Discussion was held regarding a bill from The Trophy Factory. Bridget indicated that approval for payment of that bill was held at a prior meeting and the bill was paid by CCFD1 on June 6, 2011. Sherman Kantzer made a motion to approve the bills from Thrasher, Buschmann, & Voelkel and Peters Municipal Consultants, PC. Bridget Enyeart did not second the motion due to needing more time to review the bills. *Motion failed 1-1.***

Significant discussion was held by both Bridget and Sherman regarding each person's position on communication of the board, payment of the bills, the cumulative fund, budget and annual report. Board members tabled their discussion to the August 18, 2011, meeting. Discussion and payment of bills will be re-opened at that time.

DITRICT SEAL DESIGN WINNERS

Sherman made contact with Lewis Cass teacher, Leslie Pickering regarding the winner of our seal design. It is hopeful that once school has started we can award prizes to the winner and alternate winners from both Lewis Cass and Caston. Caston's art teacher will not be returning for the new school year. It may be difficult determining the second place prize winner since the entries were numbered when sent to the board. Numbered entries were held by the teachers at each school. It is hopeful that Caston's previous art teacher left documentation regarding the entries that were submitted to CCFD1. Previous board member Mike Simms issued a check in the amount of \$50.00 towards a \$100 savings bond for the first place winner. Fireman Rex Danely contributed \$25.00 towards the savings bond. It only cost \$50 to purchase a \$100 series EE savings bong. Discussion was held regarding presenting the second place winner a \$50 savings bond with the extra \$25.00. Bridget Enyeart is going to contact Mike Simms to make sure it was his intention to donate \$50 CCFD1. Before we can purchase the bond for the student, we will have to have the student's name and social security number.

Sale of 2004 Jeep Grand Cherokee

CCFD1 Board agreed to accept a proposal from New Waverly Fire Department for the 2004 Jeep Grand Cherokee. New Waverly Fire Department submitted a check to CCFD1, in the amount of \$4,750, and the title for the 2004 Jeep was given to New Waverly Fire Department with the current odometer mileage reading.

Miami Cass REMC Roundup Award/Skid for Grass Truck

Sherman Kantzer applied for Miami Cass REMC Roundup grant to be used towards the purchase of a skid to create a grass truck for CCFD1. It is hopeful that we will be awarded a grant in the amount of \$1,600 to be used towards the purchase of the skid. Sherman did go before the Cass County Counsel in July to obtain approval to use CEDIT funds towards the purchase of skid. CCFD1 will now diligently search for a skid.

Contractual Expenditures for 2012

New Waverly Fire Department indicated their 2012 contract would be approximately the same as the 2011's contract. Sherman spoke with Royal Center and Twelve Mile Volunteer Fire Departments. Each entity expressed that their contract for 2012 with CCFD1 should remain the same as 2011. Mr. Larimore of Georgetown Volunteer Fire Department indicated that they may increase "things" by 3%. Sherman asked him to send us a contractual proposal. Bridget stated that we should be writing our contracts for contractual services or at minimum have local counsel review the contracts before they are signed, especially when **Thrasher, Buschmann, & Voelkel** are counsel for New Waverly Fire Department and are currently the attorney for CCFD1.

A member of the public indicated that Georgetown should not ask for any increase due to having no coverage for themselves or CCFD1 during the day. It was also indicated that CCFD1 has responded to three calls in their area and were the first on the scene. Public member indicated that based on this information, CCFD1 should ask for an exchange of service agreement or a reduced contract amount with Georgetown.

A member of the public discussed that Lucerne Volunteer Fire Department may need coverage for vehicle extrication during the day and perhaps CCFD1 could have exchange of service agreement or a reduced contract with them as well. Harrison Township has already submitted their contract for 2012. The proposed contract is the same amount as 2011.

Sherman indicated his inquiry was for budget purposes and the contracts will be reviewed by the board with the New Waverly Fire Department to see if there should be any deviation from the 2011 contract figures.

Bridget indicated that we should set a goal for contracts to be completed by October 30th of this year for 2012. She also indicated we should negotiate contracts for 2013, by May 31, 2012, in order to prepare the budget for 2013, based on the same budget process timelines from this year. Sherman agreed that we should plan ahead.

Accounting and Attorney Services

Discussion was held by board members regarding their thoughts on local accounting services and local counsel. The board will entertain letters of interest from local attorneys and local accounts for future services once we have established our tax levy and completed the initial phase of the fire district.

Calendar for 2012/2013

Due to budget process the board discussed setting monthly meetings at 6:30 p.m. on the 3rd Thursday of each month. Meetings will be held at CCFD1 Fire Station. It was decided that the 2013 calendar will be established once the board member representing Noble Township is appointed. 2013 meeting calendar will be established and distributed to local media outlets before January 1, 2013. Sherman made a motion to set the 2012 calendar is outlined. Bridget Enyeart seconded. **Motion passed 2-0.**

Resolution to Reduce Additional Appropriation

Since Miami Township did not join CCFD1, New Waverly Fire Department issued a credit to the district for their second half payment in the amount of \$174,000. Peters Municipal Consultants recommended we sign

a resolution to reduce the additional appropriation by \$174,000. Bridget Enyeart asked to table the adoption of resolution until the next meeting so it can be reviewed and printed for board member signatures.

Next Meeting Date

Discussion was held regarding scheduling the next CCFD1. Meeting will be held at 6:30 p.m. on August 18, 2011 at 1441 Holland Street. Meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Bridget I. Enyeart

Bridget I. Enyeart,
Secretary