

**MINUTES**  
**CASS COUNTY PLAN COMMISSION**  
**MONDAY, March 11, 2013**

Jenny Clark, President called the regular meeting of the Cass County Plan Commission to order at 6:30 PM in the Commissioners Hearing Room on the 2<sup>nd</sup> floor of the Cass County Government Building.

**ROLL CALL:**

Members present: Allen Paschen, Chris Frey, George Stebbins, Stacy Odom, Jim Sailors, Jenny Clark and Fred Seehase.

Members absent: Tamara Ogle and Brad Johnson

Staff present: Arin Shaver, Chris Gaumer, Peggy Dillon and legal counsel Jeff Stanton.

Public in attendance: Connie Neininger

**ACTION ON MINUTES:**

Minutes of January 14, 2013 were presented. Jim Sailors made a motion to approve the minutes, George Stebbins seconded the motion and all were in favor.

**PUBLIC HEARING:**

None.

**REPORTS:**

ILP: Chris Gaumer presented the Improvement Location Permits for January & February. No questions were asked.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Work Program 2013: Arin Shaver outlined the proposed Work Program 2013 with the main topics as follows:

- Education
- Current Grants
- Projects / Federal Funding
- Updating Zoning Ordinances
- Economic Development
- Organization & Departments
- Ongoing Planning & Zoning Projects
- Office Efficiency

Mrs. Clark asked for questions or comments, there were none. Mr. Sailors motioned to approve the Work Program 2013 as presented. Allen Paschen seconded the motion and all were in favor to approve.

Backstein Tiili Subdivision: Mrs. Shaver reviewed the minutes and explained that the Plat Committee met to consider this 1 lot subdivision located at 1229 S./ 1778 S. 275 W. with a new residence to be constructed at this location. Mrs. Shaver stated that the committee approved the subdivision, with conditions. Mrs. Clark asked for questions or comments from the Board or the public, there were none. Chris Frey motioned to approve the minutes of the Plat Committee. George Stebbins seconded the motion and all were in favor.

Educational Session: Mrs. Shaver explained that the Plan Commission should ensure that the needs of the whole community are considered, not just benefits to individuals using as guides for enforcement the Comprehensive Plan; Zoning Ordinance and Subdivision Control Ordinance. Mrs. Shaver briefly explained the various components to the planning processes and procedures: Comprehensive Plan; Zoning Ordinance; Subdivision Control Ordinance; Plan Commission; Board of Zoning Appeals; Planning Staff. Mrs. Clark asked for questions or comments, there were none.

**FLOOR IS OPEN TO PUBLIC:**  
No one spoke to the Commission.

**ADJOURNMENT:**  
Meeting was adjourned at 6:59 PM, March 11, 2013.

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Officer, CCPC

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Officer, CCPC

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Peggy Dillon, Recording Secretary