

# MINUTES

## **Cass Co. Board of Health Minutes**

*January 15, 2013*

The meeting was called to order by Gary Davis at 7:00pm

### **In attendance**

Gary Davis  
Dr. Cherie Bennett  
Dustie Reed, MD  
Zina Birnell  
Donna Corn  
Jeff Stanton  
Robert McLaughlin  
Jan McKaig  
Suzy Leicht  
Lynda Kennedy  
Laura Hill  
Cory Wolford

### **New Business**

Donna Corn nominated Gary Davis as Board of Health Chairperson, Zina Birnell seconded. Board approved unanimously, motion was carried. Zina Birnell nominated Dr. Chris Ciotta for Vice-Chairperson, Dr. Dustie Reed seconded. Board approved unanimously, motion was carried. The swearing of the Chairperson was performed by Dr. Cherie Bennett.

### **Approval of Minutes**

Gary requested approval of November 13, 2012 meeting minutes. Dr. Dustie Reed made a motion to approve the November minutes, Zina Birnell seconded. Board approved unanimously, motion carried.

### **Review of Health Dept. Reports**

#### **Health Officer**

Dr. Bennett discussed the Gold 2000 Ford Ranger truck isn't running and may need to be replaced. Dr. Bennett explained the need for an immunization billing program in the health department to bill Medicaid and Medicare.

#### **Administration**

Lynda prepared and sent the LHMF annual report for 2012 to the ISDH. Lynda reported she attended the immunization billing training that the state offered.

## **Nursing Report**

Nothing further to add

## **Food Sanitation**

Cory stated that 99% of the 2013 food permit renewals have been received and issued.

## **Environmental**

Rob stated that complaints are up from renters. Since the septic season is slow, Rob will be attending recertification for wastewater, food, and meth inspector training.

## **Vital Records**

Nothing new to add

## **Health Education**

Jan stated that she has received more calls this year than last year to teach in the schools. She helped with administering the State Tobacco survey at Logansport High School.

## **Emergency Preparedness**

Laura is working with community partners about taking a more active role in being prepared for a public health incident.

## **CCHD Attorney**

Jeff stated that there are a couple of new complaints filed and one complaint resolved. Gary Davis asked about the unsafe buildings in the county. Jeff stated that the planning and zoning department is taking a more active role in enforcing the unsafe building ordinance which has produced an increase in compliance from property owners. Gary asked who enforces unsafe structure complaints. Rob stated that if the building structure is unsafe than the planning and zoning handles complaint, but if it is a public health issue, such as peeling paint or rodents, than the health department handles the complaint.

## **Next Meeting**

March 12, 2013

Motion to adjourn was made by Donna Corn and seconded by Dr. Dustie Reed. Board passed unanimously. Meeting was adjourned.