

Minutes

Cass County Board of Health Minutes

March 12th 2013

The meeting was called to order by Gary Davis at 7:00 p.m.

In attendance

Gary Davis
Dr. Cherie Bennett
Dr. Christopher Ciotta, DVM
Donna Corn
Zina Birnell
Lynda Kennedy
Jeff Stanton
Cory Wolford
Suzanne Benntt, RN
Suzy Leicht, RN

Review of Health Dept. Reports

Motion made to approve March 12th, 2013 meeting minutes by Dr. Ciotta and seconded by Donna Corn. Board passed it unanimously.

New Business

There are two positions available. Rob McLaughlin left for a state position. They wanted to promote Cory Wolford to his position and then hire someone for Cory's position. Also Kim Hendrix had left the Vital Records Position for family reasons and they need to go in front of the personal committee to replace those positions.

Health Officers Report

Dr. Bennett reported that she had submitted a billing plan to the Cass County Commissioners but they rejected the plan due to not wanting to be the pilot program. She was to check into another plan and resubmit the proposal. Dr. Ciotta inquired if someone would have to be hired to help in billing. Dr. Bennett reported that they would start with part time but build to full time if necessary and realign monies. Donna Corn inquired if training was necessary and Lynda Kennedy reports that there would be some training.

They were going to replace the gold Ranger with another vehicle but instead replaced the engine and it is working well now.

Administration

Lynda Kennedy stated that she was working on the budgets for 2014, helping with Laura Hill on preparedness and hired a new registrar, Juana Aho. They have also been working on the process of hiring a new Environmentalist.

Nursing Report

Nothing to add but their clinics is going well.

Food Inspectors

Cory Wolford reports that food establishments start up were slow. The state are working on a program called CODEPAL to help with records of complaints and food services.

A few changes in ownerships and the inspections remain the same.

Environmental Report

They have been receiving more mold complaints due to the weather change and they will do what they can to have the owners clean the mold up .

They had gone to Meth training and obtained good information and made contact with the Indiana State Police methamphetamines reporting officers and feel they will get the state police reports in a timelier manner.

They have seen a bigger increase in dumping in the county and continue to work to rectify them.

Emergency Preparedness

Lynda Kennedy reports that Laura Hill will be having an office meeting going over what each ones responsibilities will be during a crisis. Laura will inform them of hr table top exercise she has just completed.

Education

Jan McKaig reports that she have not been receiving to many emails from schools but hopes this will pick up

Vital Records

Lynda reports than Sandy, Jan McKaig and herself will take care of vital records until someone can be hired.

Next Meeting: May 14th, 2013 7:00 p.m. in the commissioner's room

Motion made by Dr. Ciotta to end the meeting and seconded by Donna Corn. Board passed unanimously.