

Cass County Board of Health Minutes

November 18, 2015

Board Attendance: Dr. Chris Ciotta, Dr. John Zimmerer, Mr. Gary Davis, Ms. Zina Birnell,

Excused Absence: Ms. Donna Corn

Also in Attendance: Dr. David Martin, Jeff Stanton, Serenity Alter, Randy Pryor, and Susan Pryor

Meeting was called to order at 7:00 pm. The meeting was held in the Cass County Commissioner's Room, Cass County Government Bldg, 200 Court Park, Logansport, IN 46947.

Motion to approve minutes from previous Board Meeting was made by Zina Birnell and seconded by Chris Ciotta. Motion was passed unanimously.

Susan Pryor was introduced to the Board. Susan requested to observe meeting and decide at the end of the meeting if she is interested in being on a Board Member.

Health Department Report:

Dr. Martin requested to increase Julie Martinez, receptionist/translator position from part time to full time. Julie is of great asset to the department.

Dr. Martin discussed personnel status at the Health Department. At this time, the Board discussed the termination of the Vital Record's employee. It was decided Serenity will follow up if legal action is necessary. The Health Department will work to organize the records from prior years.

Dr. Martin discussed Cass County Health Department nursing, vital records, environmental, health educator, administrator report.

Serenity showed pictures of the Lake Cicott project. The Board discussed how well this project is coming along and it was decided it will continue in the spring of 2016.

Jeff Stanton discussed the food ordinance being completed and approved.

Dr. Martin mentioned the idea of needing to purchase a car for the Health Department using grant and carryover money.

The Board reviewed 2016 Budget spending.

Swearing in of New Member:

Susan Pryor was sworn in as a Cass County Board of Health Member by Dr. Martin.

2016 meeting dates were decided.

Meeting was called to adjourn by Gary Davis at 7:35 pm.

