

Cass Count Board of Health June 10, 2015 Minutes

Board Attendance: Dr. Ciotta, Ms. Corn, Ms. Birnell, Dr. Zimmerer, Mr. Davis, excused
absence: Dr. Dity

Also in attendance: Dr. Martin, Jeff Stanton

Public Attendance: Serenity Alter

Meeting was called to order at 7:00pm and adjourned at 7:50pm. The meeting was held in the Cass County Commissioners Room, Cass County Government Bldg, 200 Court Park, Logansport, IN 46947.

Issues discussed:

- A. Dr. Martin introduced Serenity Alter to the board members and after discussion with the board, Serenity was appointed as the department administrator for the Cass County Health Department.
- B. We discussed department cell phone usage and the importance of. Serenity will investigate current users and function of cell phones for the possibility of eliminating cell phones in the health department.
- C. Thus far in 2015 we have spent \$138,403.14 through June 10, 2015. We have currently taken in \$116,702.59. As of now, spending is on track or below in all budget areas and we expect similar spending during the second half of 2015.
- D. The Health educator position is open and approval has been granted from Commissioner's to fill the position. We discussed combining the receptionist and educator position to make a full time position. This would be funded by Tobacco grant monies.
- E. Liz Bennett is currently the part time health inspector and the expected last day for her is August 8, 2015. Liz is now working approximately 2 hours per day.

- F. Approval for Hinkle Construction has been granted. Serenity will investigate some of his prior construction assignments prior to construction.
- G. We discussed remodeling of the current building or the possibility of moving the department to the surgical building across from the hospital. This building will be vacant by end of year.
- H. Future: When the health department vehicles need to be replaced, they will be replaced using tobacco grant money. Currently they are all in working condition.
- I. 2016 budget was discussed extensively with board members. Please see attached board approved budget for 2016.

Submitted by,

Serenity Alter

Administrator

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