

**HOWARD COUNTY COUNCIL REGULAR MEETING DECEMBER 9, 2015**

The Howard County Council met in Regular Session on Wednesday, December 9, 2015, at 12:00 Noon, in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Stan Ortman, Leslie Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called order by Sheriff Steve Rogers and conducted by President Richard Miller. Councilman Stan Ortman led in the Pledge of Allegiance and President Miller offered a word of prayer.

**IN THE APPROVAL OF MINUTES:**

The minutes of the November 24, 2015 Regular Council Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Ellison, and carried.

**IN THE MATTER OF ORDINANCE NO. 2015-HCCO-43 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read Ordinance No. 2015-HCCO-43 – Additional Appropriations in full one time, and it was acted upon as follows:

		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1222</u></b>	<b><u>Howard County E911 Fund</u></b>		
01523.00	Employee Insurance	\$ 30,000.00	\$ 30,000.00

Howard County 911 Director Gary Bates submitted this request for additional funds in order to be able to have enough insurance money to transfer to County General at the end of the year.

A motion was made by Mr. Ortman to approve the request of \$30,000.00 into line item 01523.00, Employee Insurance. The motion was seconded by Mr. Ellison and carried.

<b><u>4930</u></b>	<b><u>Howard County Law Enforcement Fund</u></b>		
04726.00	Community Contributions	\$ 6,000.00	\$ 6,000.00

At the October Council meeting Prosecutor Mark McCann gave an explanation for the creation of a new line item, Community Contributions, and the transfer of funds into this line item in order to assist community organizations in their fight against drug abuse (*please refer to page three, "Howard County Law Enforcement Fund", of the Regular Meeting minutes dated October 27, 2015*). This additional appropriation request is to add to the line item for another community contribution.

A motion was made by Mr. Papacek to approve the additional appropriation of \$6,000.00 to line item 04726.00, Community Contributions. The motion was seconded by Mr. Ortman and carried.

**IN THE MATTER OF RESOLUTION NO. 2015-HCCR-26 – TRANSFERS:**

Auditor Martha Lake read Resolution No. 2015-HCCR-26 – Transfers in full one time and it was acted upon as follows:

	<b>Transfer From:</b>	<b>To:</b>	<b>Amount:</b>	<b>Allowed:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>			
<b><u>005</u></b>	<b><u>Howard County Sheriff</u></b>			
01121.00	Longevity	01140.01 Ct. House Sec OT	\$ 2,000.00	\$ 2,000.00
01123.04	PT Dispatcher	01123.05 Dispatch Overtime	\$ 15,000.00	\$ 15,000.00
<b><u>1120</u></b>	<b><u>Howard County Jail &amp; Juvenile COIT Fund</u></b>			
<b><u>025</u></b>	<b><u>Sheriff Dept.</u></b>			
01119.01	Corrections Officer	01122.00 Corrections Overtime	\$ 40,000.00	\$ 40,000.00
01119.01	Corrections Officer	01120.00 Part-Time Cook	\$ 1,000.00	\$ 1,000.00

Sheriff Steve Rogers is requesting these transfers in County General and Jail & Juvenile COIT Fund in order to balance the account lines before the end of the year.

E911 Director Gary Bates is requesting the transfer into Overtime in order to cover vacation buy back and vacation time through the end of the year.

<u>028</u>	<u>Weights &amp; Measures</u>				
03216.00	Communications	01118.00	Overtime	\$ 44.59	\$ 44.59
03216.00	Communications	01111.00	Inspector	\$ 514.89	\$ 514.89
03213.00	Travel & Training	01111.00	Inspector	\$ 361.00	\$ 361.00
03253.00	Equipment Repair	01111.00	Inspector	\$ 368.11	\$ 368.11

Weights & Measures Director Gary Gist explained that the transfers were needed in order to make up for a deficit in the amount of funds that were encumbered for days worked in 2014 that were paid in 2015.

**1120**      **Howard County Jail & Juvenile COIT Fund**

035      Kinsey Shelter Care

03220.00	Utilities	04721.00	Equipment	\$ 1,700.00	\$ 1,700.00
03220.00	Utilities	04723.00	Vehicles	\$ 18.75	\$ 18.75

037      Kinsey Residential Care

03220.00	Utilities	04721.00	Equipment	\$ 1,054.00	\$ 1,054.00
03121.00	Maint /Service Contracts	04721.00	Equipment	\$ 1,000.00	\$ 1,000.00
03220.00	Utilities	04723.00	Vehicles	\$ 15.75	\$ 15.75
02374.05	Resident Needs	01117.00	Youth Managers	\$ 4,626.52	\$ 4,626.52
02374.05	Resident Needs	01119.01	Shift Supervisors	\$ 1,500.00	\$ 1,500.00

038      Kinsey Secure Care

03220.00	Utilities	04721.00	Equipment	\$ 1,200.00	\$ 1,200.00
03220.00	Utilities	04723.00	Vehicles	\$ 40.50	\$ 40.50

Kinsey Director Jeff Lipinski is requesting these transfers in order to buy a new stove for the kitchen, several commercial grade sweepers, and a new grill in the kitchen. The transfer requests into the Vehicle line item is to cover the \$75.00 balance between what was approved by council and the actual cost of the vehicle.

**1176**      **Howard County Highway Fund**

14110.00	Mechanics	12160.00	Part-Time	\$ 1,100.00	\$ 1,100.00
12110.00	Truck Drivers	14140.00	Over-Time	\$ 20,000.00	\$ 20,000.00

Highway Department Engineer / Superintendent Ted Cain explained that this year the department has experienced a turn-over of experienced people. Only one of the positions has been filled at this time. Mr. Cain was able to persuade one of the retirees to come back to work three days a week as a part-time position to help train the new employee. The overtime request is to strengthen the line item for the possibility of inclement weather. Mr. Cain also informed the Council that no money was budgeted for 2016 in the Part-Time line item. He will bring an Additional Request to the January, 2016 Council Meeting. Mr. Cain also made the Council aware of an Office Transfer he made into a line item in the Cumulative Bridge Fund that had not been budgeted in 2015, in order to do work on Bridge #87.

**1216**      **Howard County Ineligible Homestead Fund**

03121.00	Contract Services	01112.00	Hourly Pay	\$ 5,500.00	\$ 5,500.00
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Auditor Martha Lake explained that the transfer was needed in order to pay hourly workers through the end of the year. The Ineligible Homestead Fund is still receiving money and about \$40,000.00 has been collected through the second half of this year.

**2100**      **Howard County Supplemental Adult Probation Fund**

03564.00	Rental/Lease	03264.00	Drug Screens	\$ 2,162.97	\$ 2,162.97
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A motion was made by Mr. Papacek to approve all the transfers submitted on Resolution No. 2015-HCCR-26 – Transfers. The motion was seconded by Mr. Ortman and carried.

**IN THE MATTER OF SALARY ORDINANCE NO. 2015-HCCO-44 – AMENDING SALARY ORDINANCE FOR 2015:**

Auditor Martha Lake read Salary Ordinance No. 2015-HCCO-44 – Amending Salary Ordinance for 2015 through one time, and it was acted upon as follows:

		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>		
<b><u>005</u></b>	<b><u>Howard County Sheriff Department</u></b>		
01121.00	Longevity	\$ (2,000.00)	\$ (2,000.00)
01140.01	Courthouse Security OT	\$ 2,000.00	\$ 2,000.00
01123.04	Part-Time Dispatcher	\$ (15,000.00)	\$ (15,000.00)
01123.05	Dispatch Overtime	\$ 15,000.00	\$ 15,000.00
<b><u>028</u></b>	<b><u>Howard County Weights &amp; Measures</u></b>		
01118.00	Overtime	\$ 44.59	\$ 44.59
01111.00	Inspector	\$ 1,244.00	\$ 1,244.00
<b><u>1120</u></b>	<b><u>Howard Co Jail / Juvenile COIT Fund</u></b>		
<b><u>025</u></b>	<b><u>Sheriff Department</u></b>		
01119.01	Corrections Officers	\$ (41,000.00)	\$ (41,000.00)
01122.00	Corrections Overtime	\$ 40,000.00	\$ 40,000.00
01120.00	Part-Time Cook	\$ 1,000.00	\$ 1,000.00
<b><u>037</u></b>	<b><u>Kinsey Residential Care</u></b>		
01117.00	Youth Managers	\$ 4,626.52	\$ 4,626.52
01119.01	Shift Supervisors	\$ 1,500.00	\$ 1,500.00
<b><u>1176</u></b>	<b><u>Howard County Highway Department</u></b>		
12160.00	Part-Time	\$ 1,100.00	\$ 1,100.00
14140.00	Over-Time	\$ 20,000.00	\$ 20,000.00
<b><u>1216</u></b>	<b><u>Howard County Ineligible Homestead Fund</u></b>		
01112.00	Hourly Pay	\$ 5,500.00	\$ 5,500.00
<b><u>1222</u></b>	<b><u>Howard County E911 Fund</u></b>		
01523.00	Employee Insurance	\$ 30,000.00	\$ 30,000.00

A motion was made by Mr. Stout, seconded by Mr. Papacek and carried to approve Salary Ordinance No. 2015-HCCO-44 Amending Salary Ordinance for 2015.

**IN THE MATTER OF THE AMENDED 2016 COUNTY COUNCIL MEETING SCHEDULE:**

Auditor Martha Lake submitted the Amended 2016 County Council Meeting Schedule that included the changes suggested at the November 24<sup>th</sup> meeting (*please refer to page four, “In The Matter Of The 2016 Council Meeting Schedule”, of the Regular Meeting minutes dated November 24, 2015*). This was approved by consensus.

**IN THE MATTER OF 2016 COUNCIL APPOINTMENTS:**

President Miller read through the listed Council Member appointments for 2016. He also submitted the following Council appointments:

Beth Harshman	Alcoholic Beverage Commission
Julie Matheny	Greentown Library Board
Mark Hornstein	Property Tax Assessment Board of Appeals
Linda Koontz	Property Tax Assessment Board of Appeals
Stan Ortman	Howard County Recycling Board

All appointments were approved as submitted on a motion made by Mr. Papacek, seconded by Mr. Ortman and carried.

**IN THE MATTER OF PERSONNEL ISSUES:**

Personnel Director Debbie Lorenz gave a brief overview of the Insurance Fund balance. She began by stating that the fund has experienced a decrease in revenue by about \$433,000.00, since January of this year. Anthem is estimating that the recent Health Plan changes will save the county about \$369,000.00 (*please refer to page three, "In The Matter of 2016 Anthem Renewal", of the Regular Commissioner Meeting minutes dated December 7, 2015*). The health plan changes included the following:

- ❖ Raise Network and Non-Network Deductibles in Plan 1 and Plan 2
- ❖ Raise Network and Non-Network out-of-pocket limits in Plan 1 and Plan 2
- ❖ Raise Emergency room Services Co-payment for Network and Non-Network to \$250 in both plans
- ❖ Raise Network Urgent Care Center Services to \$75.00 in both plans

For both plans the Office Visit co-pay and the Prescription program remains the same. This plan was implemented in order to allow the employee payment rates to remain the same.

Ms. Lorenz also gave a brief explanation of the 1095-C form which is a new requirement of the Affordable Care Act. The form will certify that the employee has health insurance offered by their employer, or that coverage was offered and declined. If an employee does not have health care they will be subject to a fee figured at: (1) 2.5% of the household income; or (2) per person at \$695.00 per adult and \$347.50 per child under the age of 18, whichever would be higher. Ms. Lorenz and Auditor Lake gave further explanation concerning the form and the information needed to gather to create and maintain the form. This Affordable Care Act is a very big burden on the employer.

**IN THE MATTER OF AN ADDITIONAL TRANSFER REQUEST FROM THE INFORMATION SYSTEMS DEPARTMENT:**

IT Director Terry Tribby submitted a transfer request of \$2,700.00 from line item 1000-031-01112.01, Network Tech, to line item 1000-031-01112.02, Network & Database Administrator. This request is to make sure there is enough money in the Network & Database Administrator line item to pay the employee through the end of the year.

A motion was made by Mr. Papacek to approve the transfer of \$2,700.00 from line item 1000-031-01112.01, Network Tech, to line item 1000-031-01112.02, Network & Database Administrator, and direct the Auditor to amend Resolution No. 2015-HCCR-26, and Salary Ordinance No. 2015-HCCO-44 – Amending Salary Ordinance for 2015. The motion was seconded by Mr. Roberts and carried.

*There being no further business to come before the County Council at this time  
the meeting was adjourned at 12:46 p.m. on a motion made by  
Mr. Papacek, seconded by Mr. Roberts and carried.*

**HOWARD COUNTY COUNCIL:**

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RICHARD H. MILLER, PRESIDENT

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JAMES T. PAPACEK, VICE PRESIDENT

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STANLEY E. ORTMAN, MEMBER

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LESLIE W. ELLISON, MEMBER

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JEFFREY A. STOUT, MEMBER

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JOHN J. ROBERTS MEMBER

ATTEST:

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DWIGHT V. SINGER, MEMBER

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MARTHA J. LAKE, AUDITOR  
Howard County Council Meeting December 9, 2015