

HOWARD COUNTY COUNCIL REGULAR MEETING APRIL 28, 2015

The Howard County Council met in Regular Session on Tuesday, April 28, 2015, at 4:00 p.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek and members Leslie Ellison, Stan Ortman, Jeff Stout, John Roberts and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers, and conducted by President Miller who also led in the Pledge of Allegiance. Councilman Stan Ortman offered a word of prayer.

IN THE MATTER OF THE APPROVAL OF MINUTES:

The minutes of the March 24, 2015 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Ortman and carried.

IN THE MATTER OF OPENING COUNCIL COMMENT:

Mr. Miller opened the floor for Council comment as follows:

Mr. Roberts: Councilman Roberts commented on the beauty of the tulips at the Courthouse and encouraged all to stop by and enjoy them.

IN THE MATTER OF ORDINANCE NO. 2015-HCCO-11 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2015-HCCO-11 – Additional Appropriations through one time and it was acted upon as follows:

		AMOUNT REQUESTED:	APPROVED:
<u>1000</u>	<u>Howard County General Fund</u>		
<u>005</u>	<u>Howard County Sheriff Department</u>		
01111.00	Sheriff	\$ 6,616.00	\$ 6,616.00
<u>1120</u>	<u>Howard County Jail & Juvenile COIT Fund</u>		
<u>025</u>	<u>Howard County Jail</u>		
01111.00	Sheriff	\$ 6,616.00	\$ 6,616.00
01119.01	Corrections Officers (4)	\$ 123,812.00	\$ -Tabled-
01125.04	Staff Nurse	\$ 42,409.00	\$ 42,409.00

Sheriff Rogers will justify both the County General and the Jail and Juvenile COIT Fund (1120) requests at this time. He began by reviewing the PAC request that facilitates the Jail & Juvenile COIT Additional requests. The first request was for an additional Nurse Position. The second request was for four (4) new Correction Officer positions. Nurse Andrea Stonestreet and Captain Harold Vincent spoke for the requests and fielded questions from the Councilmen and Captain Vincent distributed paperwork to the Council members. President Miller pointed out to the other Council members that the Sheriff's salary request is due to the mandated salary increase in the contract between Howard County and Sheriff Steve Rogers.

A motion was made by Mr. Papacek to approve the additional request of \$6,616.00 in Howard County General Sheriff's Department (005), line item 01111.00, Sheriff, and to approve the request of \$6,616.00 in the Jail & Juvenile COIT Fund, Sheriff Department (025), line item 01111.00, Sheriff; and to approve the request of \$42,409.00 to line item 01125.04, Staff Nurse. The motion was seconded by Mr. Roberts and carried.

A motion was made by Mr. Papacek to table the request of \$123,812.00, line item 01119.01, Corrections Officers (4), until the May Council meeting in order to get a clearer picture of the funding source for the Jail & Juvenile COIT Fund. The motion was seconded by Mr. Ortman and carried. Councilman Stout took this opportunity to commend Captain Vincent and his staff for the excellent Jail Reports.

TOTAL ADDITIONALS JAIL & JUVENILE COIT FUND:	\$ 172,837.00	\$ 49,025.00
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<u>1000</u>	<u>Howard County General Fund</u>		
<u>030</u>	<u>Howard County Public Defender's Office</u>		
03111.00	Continuing Education	\$ 115.00	\$ 115.00
03119.00	Appeals	\$ 1,500.00	\$ 1,500.00

Deputy Auditor Lacey Perry informed the Council that a check written several years ago out of the line items mentioned above, was never cashed and was now considered a stale dated check. The funds were put back County General and the Public Defender would like the money to be put back on the line items so the check can be re-issued.

A motion was made by Mr. Ortman to approve the request of \$115.00 to line item 03111.00, Continuing Education, and the request of \$1,500.00 to line item 03119.00, Appeals. The motion was seconded by Mr. Ellison and carried.

TOTAL ADDITIONALS COUNTY GENERAL:	\$ 8,231.00	\$ 8,231.00
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<u>1176</u>	<u>Howard County Highway Department</u>		
22430.00	Bituminous	\$ 330,000.00	\$ 330,000.00

Howard County Highway Engineer / Superintendent Ted Cain submitted the request to appropriate left over funds from the previous year, to help in repairing the roads.

A motion was made by Mr. Stout to approve the request of \$330,000.00 to line item 22430.00, Bituminous. The motion was seconded by Mr. Papacek and carried.

<u>1212</u>	<u>Howard County Court Appointed Special Advocate Fund</u>		
01115.00	Part – Time	\$ 16,380.00	\$ 16,380.00
01521.00	F.I.C.A.	\$ 1,400.00	\$ 1,400.00
02371.00	Recruitment Supplies	\$ 2,250.00	\$ 2,250.00
04721.00	Computers	\$ 800.00	\$ 800.00

CASA Director Katina Silver reminded the Council that in February of 2015 they approved an additional request of \$17,474.53 in Circuit Court, for CASA (*please refer to page one, "In The Matter of Ordinance No. 2015-HCCO-05 – Additional Appropriations", of the meeting minutes dated February 24, 2015*). Today's request is to appropriate the \$17,474.53 to the above named line items in order the pay the additional part – time employee. Ms. Silver reported that the new position is now filled and has already hosted a training session resulting in gaining four new volunteers.

A motion was made by Mr. Ortman, seconded by Mr. Roberts and carried to approve the CASA requests as submitted.

TOTAL ADDITIONALS FOR CASA	\$ 20,830.00	\$ 20,830.00
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TOTAL ADDITIONALS ALL FUNDS	\$ 531,898.00	\$ 408,086.00
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	<u>APPROPRIATION REDUCTIONS:</u>		
<u>1000</u>	<u>County General Fund</u>		
<u>004</u>	<u>County Recorder's Office</u>		
01114.00	Second Deputy	\$ -2,196.68	\$ -2,196.68

Howard County Recorder Brook Cleaver explained that as part of a salary increase request for the Second Deputy Position, she is seeking to change the County General / Recorder Perpetuation salary split percentage from 50/50 to 40/60. This will allow her to give back \$2,196.68 to the County General Fund. Ms. Cleaver continued to review her PAC requests, to which the PAC did not recommend the full increase request. Ms. Cleaver fielded questions from the Council members.

A motion was made by Mr. Papacek to approve the Reduction request of \$2,196.68 from line item 01114.00, Second Deputy of the Recorder's Office, County General. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF RESOLUTION NO. 2015-HCCR-09 – TRANSFERS:

Auditor Martha Lake read Resolution No. 2015-HCCR-09 – Transfers in full one time and they were acted upon as follows:

	Transfer From:	To:	Amount:	Approved:
<u>1000</u>	<u>Howard County General Fund</u>			
<u>002</u>	<u>Howard County Auditor Office</u>			
01112.00	Chief Deputy	01113.00 First Deputy (prior year)	\$ 2,239.42	\$ 2,239.42

Auditor Lake explained that this is a house-keeping item for their office that included changes in salary line item account numbers for the 2015 salaries.

A motion was made by Mr. Singer to approve the transfer request of \$2,239.42 from line item 01112.00, Chief Deputy, to line item 01113.00, First Deputy (prior year). The motion was seconded by Mr. Ortman and carried.

<u>1197</u>	<u>Howard County Stormwater Management Operation</u>			
01117.00	Marketing / Educator	01113.00 Field Tech	\$ 4,000.00	\$ 4,000.00
01117.00	Marketing / Educator	01119.00 Part-Time	\$ 5,000.00	\$ 5,000.00
01117.00	Marketing / Educator	03120.00 Contract Services	\$ 17,000.00	\$ 17,000.00
01523.00	Insurance	01521.00 FICA	\$ 306.00	\$ 306.00
01523.00	Insurance	01522.00 PERF	\$ 568.00	\$ 568.00

Stormwater Coordinator Greg Lake submitted the PAC requests that the transfer requests are based on. They reflect the savings that can come by eliminating the Marketing/Educator position and repositioning those duties between the Field-Tech, Coordinator, and possibly a contract employee if needed.

Mr. Lake fielded questions from the Council members and at its conclusion a motion was made by Mr. Papacek to approve the transfer requests as submitted. The motion was seconded by Mr. Singer and carried.

<u>1169</u>	<u>Howard County Local Road & Street</u>			
33763.00	Touby Pike	23754.00 Bituminous	\$ 150,000.00	\$ 150,000.00

Highway Engineer / Superintendent Ted Cain informed the Council that Howard County has several major projects on the horizon, one being the Touby Pike Project, beginning construction in 2016. Next year will be the Morgan Street Project (partner with the City). Following the Morgan Street Project is the Judson Road Project. Mr. Cain has more than enough money in the Touby Pike line item because he had to have enough cash up front to purchase the right-of-ways needed. Now that the money is being reimbursed he would like to use it in the Bituminous line item.

At the conclusion of this justification of the transfer request, a motion was made by Mr. Singer to approve the request to transfer \$150,000.00 from line item 33763.00, Touby Pike, to line item 23754.00, Bituminous. The motion was seconded by Mr. Roberts and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2015-HCCO-12 – AMENDING SALARY ORDINANCE FOR 2015:

Auditor Martha Lake read through Salary Ordinance No. 2015-HCCO-12 – Amending Salary Ordinance for 2015 one time and it was acted upon as follows:

		AMOUNT REQUESTED:	APPROVED:
<u>1000</u>	<u>Howard County General Fund</u>		
<u>002</u>	<u>Howard County Auditor</u>		
01112.00	Chief Deputy	\$ -2,239.42	\$ - 2,239.42
01113.00	First Deputy (prior year)	\$ 2,239.42	\$ 2,239.42
<u>004</u>	<u>Howard County Recorder</u>		
01114.00	Second Deputy	\$ -2,196.68	\$ -2,196.68
<u>005</u>	<u>Howard County Sheriff Department</u>		
01111.00	Sheriff	\$ 6,616.00	\$ 6,616.00

<u>1120</u>	<u>Howard County Jail & Juvenile COIT Fund</u>		
<u>025</u>	<u>Sheriff's Department</u>		
01111.00	Sheriff	\$ 6,616.00	\$ 6,616.00
01119.04	Corrections Officers (4)	\$ 123,812.00	\$ -- Tabled--
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01125.04	Staff Nurse	\$ 42,409.00	\$ 42,409.00
01120.01	Part-Time Corrections Officers		-- Tabled--
	Increase hourly Amount Paid from \$14.35 to \$15.00		
<u>1212</u>	<u>Howard County Court Appointed Special Advocate Fund</u>		
01115.00	Part – Time	\$ 16,380.00	\$ 16,380.00
01521.00	FICA	1,400.00	\$ 1,400.00
<u>1197</u>	<u>Stormwater Management Operation</u>		
01117.00	Marketing Educator	\$ -26,000.00	\$ -26,000.00
01523.00	Insurance	\$ -874.00	\$ -874.00
01113.00	Field Tech	\$ 4,000.00	\$ 4,000.00
01119.00	Part-Time	\$ 5,000.00	\$ 5,000.00
01521.00	FICA	\$ 306.00	\$ 306.00
01522.00	PERF	\$ 568.00	\$ 568.00

A motion was made by Mr. Papacek to approve Salary Ordinance No. 2015-HCCO-12 – Amending Salary Ordinance for 2015, as read. The motion was seconded by Mr. Stout and carried.

AMENDED SALARY CONTRACT BETWEEN STEVEN ROGERS AND HOWARD COUNTY:

Mr. Miller submitted an Amended Salary Contract In Lieu Of Statutory Fees between Steven Rogers and Howard County. This amendment is effective June 1, 2015, and is a mandated increase fixing the annual salary at a minimum of eighty percent (80%) of the annual minimum salary that would be paid by the state to a full-time prosecuting attorney in the county. County Attorney Larry Murrell also spoke concerning this amendment and at the conclusion of comment a motion was made by Mr. Ortman to approve the Amended Salary Contract between Steven Rogers and Howard County. The motion was seconded by Mr. Papacek and carried.

** At this time Councilman Papacek offered an idea for thought by the Council, that at the 2016 budget session the council might encourage a 3% raise to employees as determined by the Office Holder or Department Head. Also for discussion should be the ranking of First, Second and Third Deputy designations. Personnel Director Wanda McKillip also offered information concerning consulting with Mr. Kent Irwin on these issues.

IN THE MATTER OF PTABOA APPOINTMENTS:

County Assessor Mindy Heady submitted the following recommended Council appointments to the Property Tax Assessment Board of Appeals: Mark Hornstein and Linda Koontz. A motion was made by Mr. Papacek, seconded by Mr. Stout and carried, to approve the appointment of Mr. Mark Hornstein and Ms. Linda Koontz to the Property Tax Assessment Board of Appeals.

*There being no further business to come before the County Council at this time,
the meeting was adjourned at 5:38 p.m. on a motion
made by Mr. Papacek, seconded by Mr. Roberts and carried.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Council Meeting April 28, 2015