

**HOWARD COUNTY COUNCIL REGULAR MEETING JUNE 23, 2015**

The Howard County Council met in Regular Session on Tuesday, June 23, 2015, at 4:00 p.m., in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Leslie Ellison, Stan Ortman, Jeff Stout, John Roberts and Dwight Singer. Also present were County Attorney Larry Murrell and Auditor Martha Lake.

Sheriff Steve Rogers called the meeting to order and it was conducted by President Richard Miller. Councilman Ellison led in the Pledge of Allegiance and Councilman Singer offered a word of prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the May 26, 2015 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Papacek, seconded by Mr. Ellison and carried.

**IN THE MATTER OF ORDINANCE NO. 2015-HCCO-16 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read Ordinance No. 2015-HCCO-16 – Additional Appropriations through one time, and it was acted upon as follows:

		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>2100</u></b>	<b><u>Howard Co Supplemental Adult Probation</u></b>		
03264.00	Drug Screens	\$ 16,000.00	\$ 16,000.00

Chief Probation Officer Dustin Delong submitted a request to appropriate \$16,000.00 to the Drug Screens line item. Last year Mr. Delong had grants that covered the cost of Drug Screening for the full year. Those grant have expired but the fund is collecting fees from the drug screens. This request is to put the collected fees onto the line item. Mr. Delong fielded questions from the Council and praised the efforts of his Probation Officers.

At its conclusion, a motion was made by Mr. Papacek to approve the request of \$16,000.00 to line item 03264.00, Drug Screens. The motion was seconded by Mr. Singer and carried.

<b>TOTAL ADDITIONALS FOR HOWARD CO SUPPLEMENTAL</b>	<b>\$ 16,000.00</b>	<b>\$ 16,000.00</b>
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**IN THE MATTER OF RESOLUTION NO. 2015-HCCR-12 – TRANSFERS:**

Auditor Lake read Resolution No. 2015-HCCR-12 – Transfers through one time and it was acted upon as follows:

	<b>TRANSFER FROM:</b>	<b>TO:</b>		<b>AMOUNT:</b>	<b>ALLOWED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>				
<b><u>011</u></b>	<b><u>Center Twp. Assessor's Office</u></b>				
01117.00	Part Time	01113.00	First Deputy Assessor	\$ 240.00	\$ 240.00
01117.00	Part Time	01111.00	Center Twp. Assessor	\$ 1.00	\$ 1.00

On behalf of Center Township Assessor Sheila Pullen, President Miller and Auditor Lake explained that this is a clean-up issue from the 2014-2015 encumbrances.

A motion was made by Mr. Ortman, seconded by Mr. Papacek and carried to approve the transfer of \$240.00 from line item 01117.00, Part Time to 01113.00, First Deputy Assessor, and \$1.00 from line item 01117.00, Part Time to 01111.00, Center Twp. Assessor.

<b><u>044</u></b>	<b><u>Howard Superior Court IV</u></b>				
01119.00	Secretary	01117.00	Part-Time	\$ 12,000.00	\$ 12,000.00

Superior Court IV Judge George Hopkins requested the transfer into part time because as of March of this year, one of the three secretaries left employment. Judge Hopkins does not intend to replace that position at this time. The court staff confirmed to him that a part-time position would be enough for the office at this time. This is a new line item for this particular budget.

A motion was made by Mr. Papacek to approve the transfer request of \$12,000.00 from line item 01119.00, Secretary, to line item 01117.00 Part Time. The motion was seconded by Mr. Singer and approved.

<b><u>1120</u></b>	<b><u>Howard Co Jail &amp; Juvenile COIT Tax Fund</u></b>				
<u>035</u>	<u>Kinsey Shelter Care</u>				
01112.01	Labor/Maintenance	01114.00	Admin Assistant	\$ 330.00	\$ 330.00
01112.01	Labor/Maintenance	01115.00	Sec/Bookkeeper	\$ 247.50	\$ 247.50
01112.01	Labor/Maintenance	01115.01	Sec/Bookkeeper	\$ 247.50	\$ 247.50
<u>037</u>	<u>Kinsey Residential</u>				
01112.01	Labor/Maintenance	01114.00	Admin Assistant	\$ 330.00	\$ 330.00
01112.01	Labor/Maintenance	01115.00	Sec/Bookkeeper	\$ 247.50	\$ 247.50
01112.01	Labor/Maintenance	01115.01	Sec/Bookkeeper	\$ 247.50	\$ 247.50
<u>038</u>	<u>Kinsey Secure Detention</u>				
01112.01	Labor/Maintenance	01114.00	Admin Assistant	\$ 340.00	\$ 340.00
01112.01	Labor/Maintenance	01115.00	Sec/Bookkeeper	\$ 255.00	\$ 255.00
01112.01	Labor/Maintenance	01115.01	Sec/Bookkeeper	\$ 255.00	\$ 255.00
01117.00	Youth Manager	01113.00	Program Dir/Sec	\$ 3,000.00	\$ 1,000.00

Kinsey Youth Center Director Jeff Lipinski reminded the Council members that this request had been tabled from an earlier meeting and reflect the changes in personnel and program with the conclusion of the Residential Care program in November of this year. At this time Mr. Lipinski fielded questions from the Council members, referring to these changes. He also asked to change the requested amount of \$3,000.00 from 1120-038-01117.00, Youth Manager, to 1120-038-01113.00, Program Director/Secure Detention, to \$1,000.00.

At the conclusion of question and discussion, a motion was made by Mr. Roberts, seconded by Mr. Ortman and carried to approve the transfer requests as submitted, and to decrease the \$3,000.00 request from 01117.00, Youth Manager, to 01113.00, Program Director / Secure Detention, to \$1,000.00 as requested.

<b><u>1152</u></b>	<b><u>Howard Co Emergency Plan – Right To Know</u></b>				
02365.00	Hazmat Supplies	04721.00	Equipment	\$ 2,125.00	\$ 2,125.00

Emergency Management Agency Director Janice Hart requested this transfer to be the Grant Match monies for the \$8,000.00+ Hazmat Supplies Grant. She would like the Emergency Plan – Right To Know Fund to support the grant match money. The LEPC Committee has approved this transfer.

A motion was made by Mr. Stout to approve the request of \$2,125.00 from line item 02365.00, Hazmat Supplies, to line item 04721.00, Equipment. The motion was seconded by Mr. Papacek and carried.

<b><u>1188</u></b>	<b><u>Howard County Reassessment Fund</u></b>				
03215.00	Construction Maintenance	01113.05	Reassessment Dep	\$ 25,000.00	\$ 25,000.00

County Assessor Mindy Heady requested a transfer of \$25,000.00 to the Reassessment Deputy Fund in order to help relieve some of the burden on County General during this Reassessment year. Her Trending Deputies that are paid out of County General are also working with reassessment issues, so it would be appropriate to help finance their duties from the Reassessment Fund.

A motion was made by Mr. Singer to approve the transfer of \$25,000.00 from line item 03215.00, Construction Maintenance, to line item 01113.05, Reassessment Deputy. The motion was seconded by Mr. Papacek and carried.

**IN THE MATTER OF SALARY ORDINANCE NO. 2015-HCCO-17 – AMENDING SALARY ORDINANCE FOR 2015:**

Auditor Lake read Salary Ordinance No. 2015-HCCO-17 – Amending Salary Ordinance for 2015 through one time and it was acted upon as follows:

		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>		
<b><u>011</u></b>	<b><u>Center Twp. Assessor's Office</u></b>		
01117.00	Part Time	\$ -241.00	\$ -241.00
01111.00	Center Twp. Assessor	\$ 1.00	\$ 1.00
01113.00	First Deputy Assessor	\$ 240.00	\$ 240.00
<b><u>044</u></b>	<b><u>Howard Superior Court IV</u></b>		
01117.00	Part Time	\$ 12,000.00	\$ 12,000.00
01119.00	Secretary	\$ -12,000.00	\$ -12,000.00
	*New Requested Hourly Rate Daily Salary divided by 7 hrs per day – 14.30 per hour		
<b><u>1120</u></b>	<b><u>Howard County Jail &amp; Juvenile COIT Fund</u></b>		
<b><u>025</u></b>	<b><u>Sheriff Department</u></b>		
	Part Time and Hourly Rated Employees		
01120.01	Part Time Corrections Officer – (Previously approved amount \$14.34 per hour)		
	New Request = .66 per hour	\$15.00 per hour	\$ 15.00 per hour
<b><u>035</u></b>	<b><u>Kinsey Shelter Care</u></b>		
01112.01	Labor/Maintenance	\$ -825.00	\$ -825.00
01114.00	Administrative Assistant	\$ 330.00	\$ 330.00
01115.00	Secretary / Bookkeeper	\$ 247.50	\$ 247.50
01115.01	Secretary / Bookkeeper	\$ 247.50	\$ 247.50
<b><u>037</u></b>	<b><u>Kinsey Residential</u></b>		
01112.01	Labor/Maintenance	\$ -825.00	\$ -825.00
01114.00	Administrative Assistant	\$ 330.00	\$ 330.00
01115.00	Secretary / Bookkeeper	\$ 247.50	\$ 247.50
01115.01	Secretary / Bookkeeper	\$ 247.50	\$ 247.50
<b><u>038</u></b>	<b><u>Kinsey Secure Detention</u></b>		
01112.01	Labor/Maintenance	\$ -850.00	\$ -850.00
01114.00	Administrative Assistant	\$ 340.00	\$ 340.00
01115.00	Secretary / Bookkeeper	\$ 255.00	\$ 255.00
01115.01	Secretary / Bookkeeper	\$ 255.00	\$ 255.00
01117.00	Youth Manager	\$ -3000.00	\$ -1,000.00
01113.00	Program Director Secure	\$ 3,000.00	\$ 1,000.00
<b><u>035/037/038</u></b>	<b><u>Part-Time and Hourly Rated Employees</u></b>		
01117.00	Youth Managers-Hourly (Previously approved amount \$14.74 per hr)		
	New Request +.26 per hour =	\$ 15.00 per hr	\$ 15.00 per hr
01119.01	Shift Supervisors (3) – (Previously approved amount \$13.39 per hr)	\$ 15.00 per hr	\$ 15.00 per hr
<b><u>1188</u></b>	<b><u>Howard County Reassessment Fund</u></b>		
01113.04	Reassessment Deputy	\$ 25,000.00	\$ 25,000.00

**\*All Effective June 24, 2015**

A motion was made by Mr. Papacek, seconded by Mr. Ortman, and carried to approve Salary Ordinance 2015-HCCO-17 – Amending Salary Ordinance For 2015 as submitted.

*At this time President Miller recessed the Regular Council Meeting  
in order to hold a previously scheduled Public Hearing  
concerning the proposed increase in Special Income Tax.*

Sheriff Steve Rogers and Captain Harold Vincent took the floor in order to present the additional staffing needs at the Criminal Justice Center, and to remind the Council of the limited levy in the General Fund for Jail and Kinsey Youth Center staffing and needs. That is the basis for the existence of the Jail & Juvenile portion of the COIT tax, as well as its only use. Captain Vincent reported that the State Jail Inspection recommendation showed Howard County eight to twelve officers short, and this has been noted for the last several years. Sheriff Rogers and Captain Vincent contacted Wilson & Associates and asked them to do a Staffing Analysis, unrelated to the Indiana Department of Correction. That report concluded that the Howard County Sheriff Department is currently 13.75 employees short over the entire operations of the Criminal Justice Center. Captain Vincent commended his department and applauded them for being able to run the jail operations with the current shortfall of funds and employees, but responded that this cannot continue. Councilman Papacek offered several comments, questions, and general information. President Miller then proceeded to open the floor for public comment as follows:

**George Moss, 3305 Walton Way, Kokomo, Indiana**  
**Connie Brown, Howard County Resident**  
**Ann Wells, 4002 Gettysburg Drive, Kokomo, Indiana**  
**Sandy Grant, 1229 W. Mulberry St., Kokomo, Indiana**  
**Kevin Summers, 319 Laramie Lane, Kokomo, Indiana**  
**Randy Obenchain, 1612 N. Lindsay Street, Kokomo, Indiana**

At the conclusion of Public Comment, a motion was made by Mr. Papacek to take all the comments made today, and any future comments and suggestions, under advisement and re-visit this issue before August 31, 2015. The motion was seconded by Mr. Stout, and carried.

*At this time the Regular scheduled Council Meeting was reconvened.*

**IN THE MATTER OF COUNTY AGENT ISSUES:**

County Extension Officer Paul Marcellino thanked the County Council and the Board of Commissioners for their support of the 4-H program in Howard County. The Extension Office is operating with a full staff, since the retirement of Ms. Susan Neher, last year. Her position was replaced by Ms. Lindsay Pettigrew and they have also hired Mr. Josh Winrow as a Youth Educator. Ms. Pettigrew offered an update on the Educational Programming their office provides. Mr. Marcellino spoke about other responsibilities and opportunities of the County Agent's Office, including the Community Garden, whose produce goes to local feeding programs. As a response to a question asked by Councilman Papacek, Mr. Marcellino talked about the local effects of the Avian Flu 5 (chicken flu).

**IN THE MATTER OF THE RETIRED DEPUTIES, COLA:**

Retired Howard County Deputy Napoleon Leal stepped to podium to introduce Retired Deputy Don Leffert. Mr. Leffert explained that back in 2007 Sheriff Marshall Talbert, with the blessing of the Merit Board, submitted a Cost Of Living Adjustment for the Retired Merit Deputies from the retirement year 2000 and below (*please refer to page one, "In The Matter of Sheriff's Department Pension Plan", of the Regular Council Meeting minutes dated November 27, 2007*). Last year Mr. Stan Brown of McCreedy and Keene (administrators of the Retired Merit Deputy's Pension Plan) attended a Merit Board Meeting. It was his opinion that the cost of living adjustment was not accomplished correctly. In order for this to be corrected, it would cost the County \$128,000.00. Mr. Leffert is asking for an explanation of why the Cost of Living Adjustment was done only for retirees for the 2000 and prior, and what is going to be done to correct it. At the conclusion of his request, it was the consensus of the Council to take this request under advisement to further review past information concerning the request back in 2007.

*There being no further business to come before the County Council at this time,  
the meeting was adjourned at 5:35 p.m. on a motion  
made by Mr. Papacek, seconded by Mr. Ortman and carried.*

**HOWARD COUNTY COUNCIL:**

\_\_\_\_\_  
RICHARD H. MILLER, PRESIDENT

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JAMES T. PAPACEK, VICE PRESIDENT

\_\_\_\_\_  
LESLIE W. ELLISON, MEMBER

\_\_\_\_\_  
STANLEY E. ORTMAN, MEMBER

\_\_\_\_\_  
JEFFREY A. STOUT, MEMBER

\_\_\_\_\_  
JOHN J. ROBERTS, MEMBER

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DWIGHT V. SINGER, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Council Meeting June 23, 2015