

HOWARD COUNTY COUNCIL REGULAR MEETING MAY 26, 2015

The Howard County Council met in Regular Session on Tuesday, May 26, 2015, at 4:00 p.m., in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Leslie Ellison, Stan Ortman, Jeff Stout, John Roberts and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

Sheriff Steve Rogers called the meeting to order and President Miller conducted the meeting. Councilman Ortman led in the Pledge of Allegiance and Councilman Ellison offered a word of Prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the April 28, 2015, Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer and seconded by Mr. Papacek.

IN THE MATTER OF ORDINANCE NO. 2015-HCCO-13 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2015-HCCO-13 – Additional Appropriations through one time, and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	AMOUNT	APPROVED:
<u>044</u>	<u>Howard County Recorder Office</u>	REQUESTED:	
01114.00	Second Deputy	\$ 475.00	\$ 475.00

Ms. Lake informed the Councilmen that at the April, 2015 meeting, the Recorder’s Office submitted a budget reduction of \$2,196.68, as a savings to the General Fund for changes Ms. Cleaver is making in the Recorder’s Office. That figure was not correct and this Additional request is to correct the amount of funds needed in the Second Deputy line item.

A motion was made by Mr. Ortman, seconded by Mr. Papacek, and carried to approve the request of \$475.00 to line item 01114.00, Second Deputy, Recorder Office.

<u>4913</u>	<u>Howard Co Functional Family Therapy Fund</u>		
01111.00	FFT	\$ 1,000.00	\$ Withdrawn
01113.00	FFT	\$ 1,000.00	\$ Withdrawn
01114.00	FFT	\$ 2,000.00	\$ 2,000.00

Kinsey Youth Center Director Jeff Lipinski reminded the councilmen that the FFT Fund is a self-supporting fund, as Functional Family Therapists make home visits to families in Howard and surrounding counties. The state reimburses the program \$161.00 per hour. These additional requests were originally prepared in March of this year. Since that time one of the Therapists has left Howard County employment. Mr. Lipinski is withdrawing the two \$1,000.00 requests and is only asking for the \$2,000.00 request in line item 01114.00, making that line item the FFT Program Supervisor.

A motion was made by Mr. Papacek to approve 0 dollars to line item 01111.00, FFT and 01113.00, FFT, and to approve \$2,000.00 to line item 01114.00, FFT. The motion was seconded by Mr. Stout and carried.

TOTAL ADDITIONALS FOR FFT	\$ 4,000.00	\$ 2,000.00
TOTAL ADDITIONALS ALL FUNDS	\$ 4,475.00	\$ 2,475.00

IN THE MATTER OF RESOLUTION NO. 2015-HCCR-11 – TRANSFERS:

Auditor Martha Lake read Resolution No. 2015-HCCR-11 – Transfers in full one time and it was acted upon as follows:

<u>1000</u>	Transfer From:	To:	Amount:	Approved:
<u>034</u>	<u>Howard County General Fund</u>			
<u>02365.00</u>	<u>Howard Co Adult Probation</u>			
02365.00	Computer Supplies	04721.00 Equipment	\$ 500.00	\$ 500.00

Chief Probation Officer Dustin Delong explained that the purpose for the Equipment line item, this year, is to purchase bullet-proof vests for two of his field officers. Those vests have not yet been purchased as he is working to get the best pricing.

Both the Adult and Juvenile probation departments need several new chairs and this transfer request is to put money into the Equipment line item in order to have enough money for the chairs and the vests.

A motion was made by Mr. Ortman to approve the transfer request of \$500.00 from line item 02365.00, Computer Supplies, to line item 04721.00, Equipment. The motion was seconded by Mr. Singer and Mr. Roberts, and carried.

1120	<u>Howard Co Jail & Juvenile COIT Fund</u>					
035	<u>Kinsey Shelter Care</u>					
01112.01	Labor/Maintenance	01114.00	Admin Asst.	\$ 330.00	\$	Tabled
01112.01	Labor/Maintenance	01115.00	Sec / Bookkeeper	\$ 247.50	\$	Tabled
01112.01	Labor/Maintenance	01115.01	Sec / Bookkeeper	\$ 247.50	\$	Tabled
037	<u>Kinsey Residential Care</u>					
01112.01	Labor/Maintenance	01114.00	Admin Asst.	\$ 330.00	\$	Tabled
01112.01	Labor/Maintenance	01115.00	Sec / Bookkeeper	\$ 247.50	\$	Tabled
01112.01	Labor/Maintenance	01115.01	Sec / Bookkeeper	\$ 247.50	\$	Tabled
038	<u>Kinsey Secure Detention</u>					
01112.01	Labor/Maintenance	01114.00	Admin Asst.	\$ 340.00	\$	Tabled
01112.01	Labor/Maintenance	01115.00	Sec / Bookkeeper	\$ 255.00	\$	Tabled
01112.01	Labor/Maintenance	01115.01	Sec / Bookkeeper	\$ 255.00	\$	Tabled
01117.00	Youth Manager	01113.00	Program Dir/Secure	\$ 3,000.00	\$	Tabled

Kinsey Youth Center Director Jeff Lipinski gave justification for the transfer requests, as position increases for the Administrative Assistant and the two Secretary / Bookkeeper positions, because of the increase of duties, as Mr. Lipinski did eliminate a Secretarial part-time position. Mr. Lipinski and Personnel Director fielded questions from the council members and the council was reminded that this issue came as a PAC recommendation at the April Council Meeting, but the transfers were not submitted at the April meeting. These requests were approved by the PAC committee and the Board of Commissioners gave a favorable recommendation.

A motion was made by Mr. Roberts to table the requests until the June Council meeting, for further review. The motion was seconded by Mr. Ellison. A roll call vote was taken as follows:

Mr. Papacek	Nay
Mr. Ellison	Aye
Mr. Singer	Aye
Mr. Ortman	Nay
Mr. Stout	Nay
Mr. Roberts	Aye
Mr. Miller	Aye

The motion carried. The requests will be tabled until the June 23rd meeting.

IN THE MATTER OF SALARY ORDINANCE NO. 2015-HCCO-14-AMENDING SALARY ORDINANCE FOR 2015:

Auditor Martha Lake read Salary Ordinance No. 2015-HCCO-14-Amending Salary Ordinance for 2015, in full one time and it was acted upon as follows:

		AMOUNT REQUESTED:	APPROVED:
1000	<u>Howard County General Fund</u>		
004	<u>Howard County Recorder Office</u>		
01114.00	Second Deputy	\$ 461.01	\$ 461.01

Mr. Papacek pointed out that this amount is not the same amount that was approved under Additional Appropriations (\$475.00). Ms. Lake offered the explanation that after further review of this issue, after the advertisement had been sent to the paper, it was determined that the actual amount needed is \$461.01. The advertisement did not need to be changed because the actual amount is less than what was advertised.

*1120	<u>Howard County Jail & Juvenile COIT Fund</u>			
<u>035</u>	<u>Kinsey Shelter Care</u>			
01112.01	Labor/Maintenance	\$	-825.00	\$ Tabled
01114.00	Administrative Assistant	\$	330.00	\$ Tabled
01115.00	Secretary / Bookkeeper	\$	247.50	\$ Tabled
01115.01	Secretary / Bookkeeper	\$	247.50	\$ Tabled
*037	<u>Kinsey Residential</u>			
01112.01	Labor / Maintenance	\$	-825.00	\$ Tabled
01114.00	Administrative Assistant	\$	330.00	\$ Tabled
01115.00	Secretary / Bookkeeper	\$	247.50	\$ Tabled
01115.01	Secretary / Bookkeeper	\$	247.50	\$ Tabled
*038	<u>Kinsey Secure Detention</u>			
01112.01	Labor / Maintenance	\$	-850.00	\$ Tabled
01114.00	Administrative Assistant	\$	340.00	\$ Tabled
01115.00	Secretary / Bookkeeper	\$	255.00	\$ Tabled
01115.01	Secretary / Bookkeeper	\$	255.00	\$ Tabled
01117.00	Youth Manager	\$	-3,000.00	\$ Tabled
01113.00	Program Director Secure	\$	3,000.00	\$ Tabled
1189	<u>Howard County Recorder's Perpetuation Fund</u>			
01114.00	Second Deputy (60% Perp Fund 40% Co Gen Fund)	\$	3,174.58	
*4913	<u>Howard Co Functional Family Therapy Fund</u>			
01111.00	FFT	\$	1,000.00	\$ Withdrawn
01113.00	FFT	\$	1,000.00	\$ Withdrawn
01114.00	FFT	\$	2,000.00	\$ 2,000.00

* Retroactive to May 1, 2015

A motion was made by Mr. Papacek, seconded by Mr. Ellison and carried to approve the Salary Ordinance as amended to include the issues that were tabled.

IN THE MATTER OF THE AMENDED 2014/2015 ENCUMBRANCES:

The 2014/2015 Encumbrances were originally submitted and approved by the Council at the March 24th meeting (*please refer to page two, "In The Matter of the 2014/2015 Encumbrances" of the Regular Council Meeting March 24, 2015*). Auditor Lake submitted an amended listing that includes an encumbrance in the amount of \$7,405.36, for the remainder of the costs for the EMA Generator not covered by the Generator Grant. A motion was made by Mr. Papacek, seconded by Mr. Ortman and carried to approve the amended 2014/2015 Encumbrance listing including the \$7,405.36 addition in the Cumulative Capital Fund.

IN THE MATTER OF THE TABLED REQUEST FROM ORDINANCE NO. 2015-HCCO-11 – ADDITIONAL APPROPRIATIONS, APRIL, 2015:

At the April 28th meeting the Council voted to table the additional request of \$123,812.00 to line item 1120-025-01119.01, Corrections Officers (4) (*please refer to page one, "In The Matter Of Ordinance No. 2015-HCCO-11 – Additional Appropriations", of the Regular Meeting minutes dated April 28, 2015*). Mr. Papacek now asks that this request be taken off the table. Mr. Papacek spoke concerning the need for more funds in the Howard County Jail & Juvenile COIT Fund to help support the costs of Public Safety. He believes it is necessary to consider alternatives before committing more money from the fund. He believes it is time to consider increasing the tax by .05%, to .25% rate, as allowed by legislation for this type of tax. Mr. Papacek, along with several other councilmen, realize the need for more and better paid Corrections Officers. In that spirit a motion was made by Mr. Papacek to approve the increase in the hourly rate for part-time and full-time Corrections Officers to \$15.00. The motion was seconded by Mr. Ortman and carried. This motion does not include the addition of four (4) Corrections Officers.

Discussion continued concerning the tax rate increase for the Jail & Juvenile COIT Fund to address the shortfall in the fund. A motion was made by Mr. Ortman to direct the Auditor to begin the process needed to raise the Jail & Juvenile COIT tax rate by .05%. The motion was seconded by Mr. Papacek and carried.

IN THE MATTER OF MONTHLY REPORTS:

At this time Sheriff Steve Rogers distributed copies of the Jail Commissary Report for the month of April, 2015.

Veterans Service Office Ross Waltemath distributed copies of the Howard County VSO's Monthly Report for the month of March, 2015.

There being no further business to come before the County Council at this time, the meeting was adjourned at 4:45 p.m. on a motion made by Mr. Papacek, seconded by Mr. Rogers and carried.

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Council Meeting May 26, 2015