

**HOWARD COUNTY COUNCIL REGULAR MEETING MARCH 22, 2016**

The Howard County Council met in Regular Session on Tuesday, March 22, 2016, at 4:00 p.m. in Hearing Room 337 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Stan Ortman, Leslie Ellison, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by Council President Richard Miller. Vice President James Papacek led in the Pledge of Allegiance and President Miller offered a word of prayer.

*At this time a word of silence was observed for the family of fallen Officer, Deputy Carl Koontz, and for injured Sergeant Jordan Buckley and his family. This was done in recognition of service and sacrifice of both Officer Koontz and Officer Buckley for the citizens of Howard County.*

Sheriff Steve Rogers took this opportunity to say a few words to those in attendance. On behalf of all the Law Enforcement members of Howard County he thanked those who have shown support and offered encouragement from all of the State of Indiana, our nation, and especially the citizens of Howard County. This has been the “bright spot” in such a terrible tragedy.

**IN THE MATTER OF APPROVAL OF MINUTES:**

Auditor Martha Lake submitted the Special Meeting minutes dated March 3, 2016 and the Regular Meeting Minutes dated February 23, 2016. A motion was made by Mr. Papacek to approve the Special Meeting minutes as submitted. The motion was seconded by Mr. Ortman and carried.

A motion was made by Mr. Ortman, seconded by Mr. Singer and carried to approve the Regular Meeting minutes dated February 23, 2016 as submitted.

**IN THE MATTER OF ORDINANCE NO. 2016-HCCO-09 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read Ordinance No. 2016-HCCO-09 – Additional Appropriations through one time, and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	<u>AMOUNT</u>	<u>APPROVED:</u>
<u>001</u>	<u>Howard County Clerk’s Office</u>	<u>REQUESTED:</u>	
04721.00	Equipment (for Vote Centers)	\$ 101,116.58	\$ 101,116.58

Howard County Clerk Kim Wilson spoke to the County General request and to the Clerk’s Perpetuation Request. The County General Appropriation request is for the first installment of payments for Vote Center Equipment. The request from the Clerk’s Perpetuation (funded from Court costs) is for the purchase of a new copier.

A motion was made by Mr. Papacek to approve the request of \$101,116.58 to line item 04721.00, Equipment of the County General Fund, Clerk Office. The motion was seconded by Mr. Roberts.

A motion was made by Mr. Papacek to approve the request of \$8,000.00 to line item 04721.00, Equipment in the Howard County Clerk’s Perpetuation Fund. The motion was seconded by Mr. Ortman. Both motions carried.

<u>012</u>	<u>Howard County Prosecutor’s Office</u>		
01113.08	Investigator	\$ 15,300.00	\$ 15,300.00
01113.09	Deputy Prosecutor (Designated to Sup Ct IV)	\$ 40,870.00	\$ 40,870.00

Howard County Prosecutor Mark McCann explained that these two requests will help meet IV-D requirements that money spent from Title IV-D funds are to underwrite only IV-D related work. Both Prosecutor McCann and Auditor Lake gave further clarification of the use of Title IV-D funds, referring to the Additional Request in Fund 8895, Howard County Title IV-D Incentive Fund.

A motion was made by Mr. Ortman to approve the request of \$15,300.00 to line item 01113.08, Investigator, and the request of \$40,870.00 to line item 01113.09, Deputy Prosecutor. The motion was seconded by Mr. Singer and it was carried.

<b>TOTAL COUNTY GENERAL FUND</b>		<b>\$ 157,286.58</b>	<b>\$ 157,286.58</b>
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<b><u>1119</u></b>	<b><u>Howard County Clerk's Perpetuation Fund</u></b>		
04721.00	Equipment	\$ 8,000.00	\$ 8,000.00

<b><u>1186</u></b>	<b><u>Howard County Rainy Day Fund</u></b>		
04721.00	Equipment – P-25	\$ 1,247,442.33	\$ 1,247,442.33

County Commissioner President Paul Wyman requested \$1,247,442.33 to the Equipment – P-25 line item in order to pay for the backbone system of the new P-25 Radio project. The contracts have been approved and signed.

A motion was made by Mr. Singer to approve the request of \$1,247,442.33 to line item 04721.00, Equipment – P-25 Project. The motion was seconded by Mr. Papacek and carried.

<b><u>4907</u></b>	<b><u>Howard County Rainy Day Loan Fund</u></b>		
04721.00	Equipment – P-25	\$ 152,557.67	\$ 152,557.67

Mr. Wyman informed the Council that this request is also for the backbone system for the P-25 Project.

A motion was made by Mr. Ortman, seconded by Mr. Roberts, and carried, to approve the request of \$152,557.67 to line item 04721.00, Equipment – P-25.

<b><u>1175</u></b>	<b><u>Howard County Misdemeanant Grant Fund</u></b>		
04721.00	Equipment (for stainless steel tables)	\$ 12,220.75	\$ 12,220.75

Sheriff Steve Rogers is requesting additional funds in order to purchase nineteen Stainless Steel tables for the Criminal Justice Center. The current tables are made of wood fiberboard covered with Formica and are original to the facility. They no longer meet safety requirements of acceptable equipment for the Center, as they have the potential to house infections. The results of past Jail Inspections have listed replacing the tables as a recommendation, but the outbreak of jailhouse infections have pushed the issue to the forefront and was written as a recommendation on the most recent jail inspection.

A motion was made by Mr. Ortman to approve the request of \$12,220.75 to line item 04721.00, Equipment. The motion was seconded by Mr. Ellison and carried.

<b><u>4930</u></b>	<b><u>Howard County Law Enforcement Fund</u></b>		
04721.00	Equipment	\$ 20,000.00	\$ 20,000.00
04726.00	Community Contributions	\$ 75,000.00	\$ 75,000.00

Prosecutor Mark McCann is requesting additional funds in the Equipment line item and the Community Contributions line item for special needs in the community.

A motion was made by Mr. Papacek to approve the request of \$20,000.00 to line item 04721.00, Equipment, and the request of \$75,000.00 to line item 04726.00, Community Contributions. The motion was seconded by Mr. Roberts and carried.

<b>TOTAL LAW ENFORCEMENT FUND</b>		<b>\$ 95,000.00</b>	<b>\$ 95,000.00</b>
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<b><u>8895</u></b>	<b><u>Howard County Title IV-D Incentive Fund</u></b>		
01112.08	IV-D Caseworker	\$ 7,512.00	\$ 7,512.00

Auditor Lake explained that this additional request is to help underwrite the position removed from County General IV-D Department.

A motion was made by Mr. Ortman to approve the appropriation request of \$7,512.00 to line item 01112.08, IV-D Caseworker in fund 8895, and the reduction request of \$7,512.00 in line item 036-01112.08, IV-D Caseworker in the County General Fund. The motion was seconded by Mr. Papacek and carried.

<b>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS</b>		<b>\$ 1,680,019.33</b>	<b>\$ 1,680,019.33</b>
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<b>APPROPRIATION REDUCTIONS:</b>		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>		
<b><u>031</u></b>	<b><u>Howard County Information Systems</u></b>		
01113.00	Systems Administrator	\$ -28,974.06	\$ -28,974.06
<b>036</b>	<b>Howard County Prosecutor IV-D</b>		
01112.08	IV-D Caseworker	\$ -7,512.00	\$ -7,512.00
<b>TOTAL HOWARD COUNTY REDUCTIONS</b>		<b>\$ -36,486.06</b>	<b>\$ -36,486.06</b>

Commissioner Wyman informed the Council members that this reduction is the result of the elimination of a position through attrition in the Information Systems Department. This will result in a cost savings in the County General Fund.

A motion was made by Mr. Papacek to approve the reduction request of \$28,974.06 in line item 01113.00, systems Administrator. The motion was seconded by Mr. Roberts and carried.

*At this time the Council meeting recessed for five (5) minutes.*

**IN THE MATTER OF RESOLUTION NO. 2016-HCCR-08 – TRANSFERS:**

Auditor Lake read through Resolution No. 2016-HCCR-08 – Transfers through one time and it was acted upon as follows:

	<b>Transfer From:</b>	<b>Transfer To:</b>	<b>REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>			
<b><u>008</u></b>	<b><u>Superior Court II</u></b>			
01113.01	Assistant Court Reporter	01113.00 Court Reporter	\$ 1,896.55	Withdrawn
01113.01	Assistant Court Reporter	01113.01 Assistant Court Reporter	\$ 1,896.55	Withdrawn
01113.01	Assistant Court Reporter	01140.00 Security Officer	\$ 679.39	Withdrawn

*These requests are tabled from the February 23, 2016 Council Meeting*

Commissioner Wyman reminded the Council members that this request was originally submitted at the February Council meeting, and tabled, giving the Council members more time to review the increase to the Security Officer position. He reviewed the request and asked that it be taken off the table for consideration.

Mr. Papacek made a motion to remove the Superior Court II transfer requests off the table. The motion was seconded by Mr. Roberts and carried.

Mr. Wyman then requested that the transfer requests be approved. After commending Mr. Wyman on the work he does for the County, Mr. Roberts suggested that several adjustments to the Security Officer line item be made before the Council addresses all three of the requests. Discussion ensued and at its conclusion a motion was made by Mr. Ortman to approve all the transfer requests from Superior Court II as submitted. The motion was seconded by Mr. Papacek. The motion was voted on by roll call as follows:

Dwight Singer	Nay
Les Ellison	Nay
Stan Ortman	Aye
Jim Papacek	Aye
John Roberts	Nay

The motion was defeated by three Nay votes and two Aye votes.

A motion was made by Mr. Roberts to increase the Court Reporters pay from \$35,360.00 to \$37,542.00. The motion was withdrawn by Mr. Roberts. A motion was made by Mr. Roberts to withdraw all three transfer requests. The motion was seconded by Mr. Ellison and carried.

<b><u>1176</u></b>	<b><u>Howard County Motor Vehicle Highway Fund</u></b>			
11130.03	Drainage Engineer	11524.00 Employee Service Bonus	\$ 375.00	\$ 375.00

On behalf of Highway Engineer / Superintendent Ted Cain, Auditor Lake submitted this request in order to pay the bonus to a part-time Highway employee that had been left off the pay voucher.

A motion was made by Mr. Ortman to approve the transfer of \$375.00 from line item 11130.03, Drainage Engineer, to line item 11524.00, Employee Service Bonus. The motion was seconded by Mr. Roberts and carried.

**IN THE MATTER OF SALARY ORDINANCE NO. 2016-HCCO-10 – AMENDING SALARY ORDINANCE FOR 2016:**

Auditor Martha Lake read Salary Ordinance No. 2016-HCCO-10 – Amending Salary Ordinance for 2016 through one time and it was acted upon as follows:

		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>		
<b><u>008</u></b>	<b><u>Superior Court II</u></b>		
01113.01	Assistant Court Reporter	\$ -4,472.49	Withdrawn
01113.00	Court Reporter	\$ 1,896.55	Withdrawn
01113.01	Assistant Court Reporter	\$ 1,896.55	Withdrawn
01140.00	Security Guard	\$ 679.39	Withdrawn
	Effective Date – Sup II – 2/29/2016		
	Requested New Annual Salary of Court Reporter and Assistant Court Reporter \$37,620.00; Security Officer \$31,759.00		
<b><u>012</u></b>	<b><u>Howard County Prosecutor’s Office</u></b>		
01113.08	Investigator	\$ 15,300.00	\$ 15,300.00
01113.09	Deputy Prosecutor	\$ 40,870.00	\$ 40,870.00
<b><u>031</u></b>	<b><u>Howard County Information Systems</u></b>		
01113.00	Systems Administrator	\$ -28,974.06	\$ -28,974.06
<b><u>036</u></b>	<b><u>Howard County Prosecutor</u></b>		
01112.08	IV-D Caseworker	\$ -7,512.00	\$ -7,512.00
<b><u>1178</u></b>	<b><u>Howard County Motor Vehicle Highway Fund</u></b>		
11130.03	Drainage Engineer	\$ -375.00	\$ -375.00
11524.00	Employee Service Bonus	\$ 375.00	\$ 375.00
<b><u>8895</u></b>	<b><u>Howard County Title IV-D Incentive Fund</u></b>		
01112.08	IV-D Caseworker	\$ 7,512.00	\$ 7,512.00

A motion was made by Mr. Papacek to approve Salary Ordinance No. 2016-HCCO-10 as submitted, including the withdraw requests from Superior Court II. The motion was seconded by Mr. Singer and carried.

**IN THE MATTER OF THE UPDATE ON THE REVOLVING LOAN FUND:**

Howard County Surveyor Dave Duncan updated the County Council on the EDIT Revolving Loan Fund that is currently being used to repair damaged drains in Howard County. He reminded the Council that the original \$1.2 million from the EDIT Fund was made available in 2013 to expedite much needed repairs for eight (8) county regulated drains. The property taxes for the land the drains were located on would pay higher assessment rates until 2018, when the loan will be repaid to the EDIT Fund. To date the County has received \$1,057,440.00 to be applied to the loan. Mr. Duncan would like to keep this in the Drainage Fund until December 31, 2018, but it is available should the County request it. Mr. Duncan thanked the Board of Commissioners and the County Council for their “out-of-the-box thinking”. The Surveyor’s Office continues to receive phone calls from residential landowners and agricultural farmers thanking the county for the much needed repairs, and for being able to shorten the length of the higher assessments.

*There being no further business to come before the County Council at this time,  
the meeting was adjourned at 5:30 p.m. on a motion made by  
Mr. Papacek, seconded by Mr. Ortman and carried.*

**HOWARD COUNTY COUNCIL:**

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RICHARD H. MILLER, PRESIDENT

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JAMES T. PAPACEK, VICE PRESIDENT

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STAN E. ORTMAN, MEMBER

\_\_\_\_\_  
LESLIE W. ELLISON, MEMBER

\_\_\_\_\_  
JEFFREY A. STOUT, MEMBER

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JOHN J. ROBERTS, MEMBER

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DWIGHT V. SINGER, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Council Meeting March 22, 2016