

**HOWARD COUNTY COUNCIL REGULAR MEETING DECEMBER 7, 2016**

The Howard County Council met in Regular Session on Wednesday, December 7, 2016, at 12:00 Noon, in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Stan Ortman, Les Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the November 22, 2016 Regular meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Ortman and carried.

At this time Councilman Stout led in the Pledge of Allegiance and Councilman Roberts offered a word of prayer.

**IN THE MATTER OF COUNCIL COMMENT:**

Mr. Miller opened the floor for Council comment as follows:

Councilman Roberts reminded all in attendance that today is the anniversary of the December 7, 1941, Pearl Harbor Day, and expressed thankfulness for democracy. He gave a short historical commentary of the "...fight for democracy...".

**IN THE MATTER OF ORDINANCE NO. 2016-HCCO-45 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read Ordinance No. 2016-HCCO-45 – Additional Appropriations through one time, in full, and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	<u>AMOUNT</u>	
<u>0001</u>	<u>Howard County Clerk</u>	<u>REQUESTED:</u>	<u>APPROVED:</u>
32120	Postage	\$ 20,000.00	\$ 20,000.00

Howard County Clerk Kim Wilson explained that this request is to meet the holding requirements for the new posting company that the Clerk’s office will be using to sort and mail. This will also bolster the account line to see them through the end of the year.

A motion was made by Mr. Ortman to approve the appropriation of \$20,000.00 to line item 32120, Postage. The motion was seconded by Mr. Papacek and carried.

At this time Ms. Wilson publically thanked the Maintenance Department (Bill Stonestreet and staff) and Information Systems (Terry Tribby and staff) Department for their help and assistance during the elections, this year, with the roll-out of the new Voting Centers. She commented that "...both departments have gone above and beyond any time I’ve asked for their assistance." She also gave an update on the Vote Center Process and gave statistics for the Council’s information, and, further expressed appreciation to her Chief Deputy, Debbie Stewart. Howard County had the highest voter turn-out in the State of Indiana.

Ms. Wilson also explained the appropriation requests in the Howard County Election Board department (0062), as extra personnel and supplies needed for early voting and Absentee. The additional request in the Perpetuation Fund is for

Mr. Papacek gave positive comment concerning the election before making a motion to approve the request of \$5,500.00 in 11602, Precincts Officials, \$14,500.00 to line item 12202, Election Board Assistants, and \$3,000.00 to line item 23600, Supplies. The motion was seconded by Mr. Singer and carried.

Ms. Wilson asked for an additional \$10,000.00 in the supplies line item in the Clerk’s Perpetuation Fund to bolster the supplies through the end of the year.

A motion was made by Mr. Singer, seconded by Mr. Roberts and carried to approve the request of \$10,000.00 to line item 23600, Supplies.

<u>0005</u>	<u>Howard County Sheriff's Department</u>		
11907	Deputy Overtime	\$ 40,000.00	\$ 40,000.00

Sheriff Rogers commented that this request is needed to pay overtime due to extra work needed during the August tornado, and to support the Merit Deputy overtime due to the high inmate population at the jail.

A motion was made by Mr. Papacek to approve the request of \$40,000.00 to line item 11907, Deputy Overtime. The motion was seconded by Mr. Stout and carried.

<u>0007</u>	<u>Howard County Coroner Office</u>		
32635	Med & Hosp / Autopsy-Lab	\$ 15,000.00	\$ 15,000.00

Because this is the last Council Meeting of his tenure, Coroner Jay Price took this opportunity to thank the Howard County Council, the Howard County Auditor Office, County Attorney Larry Murrell, and Special Projects Coordinator Pam Isaac, for all the help they've provided to him during his time of being the Howard County Coroner. He also thanked Sheriff Steve Rogers and his staff for all their help. Mr. Price is requesting \$15,000.00 into Autopsy-Lab to last through the end of the year. Currently he has had 264 cases, 53 more than last year at this time; as of yesterday he has performed 111 autopsies.

A motion was made by Mr. Ortman to approve the request of \$15,000.00 to line item 32635, Med & Hosp / Autopsy-Lab. The motion was seconded by Mr. Ellison and carried.

Mr. Price also thanked EMA Director Janice Hart and her staff. Councilman Stout commended Mr. Price for his compassion and dedication in his years as coroner. Councilman Roberts also commended and thanked Coroner Price.

<u>0062</u>	<u>Howard County Election Board</u>		
11602	Precincts Officials	\$ 5,500.00	\$ 5,500.00
12202	Election Board Assistants	\$ 14,500.00	\$ 14,500.00
23600	Supplies	\$ 3,000.00	\$ 3,000.00
<b>TOTAL HOWARD COUNTY GENERAL FUND</b>		<b>\$ 98,500.00</b>	<b>\$ 98,500.00</b>

<u>1119</u>	<u>Howard Co Clerk's Perpetuation Fund</u>		
23600	Supplies	\$ 10,000.00	\$ 10,000.00

<u>1186</u>	<u>Howard County Rainy Day Fund</u>		
47212	Equipment P-25	\$ 550,000.00	\$ 550,000.00

It is time to make another payment for the P-25 project Communication system and Commissioner Wyman is asking that \$550,000.00 be appropriated to the line item. He also gave a brief update of the project.

A motion was made by Mr. Stout, seconded by Mr. Roberts, and carried to approve \$550,000.00 to line item 47212, Equipment.

<u>2100</u>	<u>Howard Co Supplemental Adult Probation Fund</u>		
11720	PT Financial Clerk	\$ 1,580.00	\$ 1,580.00

Chief Probation Officer Dustin Delong requests appropriations in the Supplemental Adult Probation Fund and the Alcohol & Drug Admin Fee Fund to continue the payments to the Part Time Financial Clerk.

A motion was made by Mr. Ortman, seconded by Mr. Papacek, and carried to approve the request of \$1,580.00 in line item 11720, PT Financial Clerk.

<u>2501</u>	<u>Howard Co Alcohol &amp; Drug Admin Fee Fund</u>		
11720	PT Financial Clerk	\$ 380.00	\$ 380.00

A motion was made by Mr. Ortman to approve the request of \$380.00 to line item 11720, PT Financial Clerk. The motion was seconded by Mr. Papacek and carried.

<u>1122</u>	<u>Howard Co Community Corrections Fund 2016/2017 Budget</u>		
11113	Director	\$ 51,000.00	\$ 51,000.00

11283	Assistant Director	\$	40,000.00	\$	40,000.00
12012	Case Manager	\$	37,000.00	\$	37,000.00
23600	Office Supplies	\$	1,200.00	\$	1,200.00
23710	Other Supplies	\$	5,900.00	\$	5,900.00
32600	Dues & Subscriptions	\$	400.00	\$	400.00
32130	Travel & Training	\$	2,000.00	\$	2,000.00
32410	Printing	\$	400.00	\$	400.00
35640	Rental/Lease	\$	130,114.00	\$	130,114.00
<b>TOTAL COMMUNITY CORRECTIONS</b>		<b>\$</b>	<b>260,014.00</b>	<b>\$</b>	<b>268,014.00</b>

**1123      Howard Co Community Corrections Transition Program**

11811	Case Supervisor	\$	42,000.00	\$	42,000.00
12013	Case Manager	\$	37,000.00	\$	37,000.00
12201	Field Officer	\$	35,000.00	\$	35,000.00
15210	FICA	\$	12,000.00	\$	12,000.00
15220	PERF	\$	31,000.00	\$	31,000.00
15230	Insurance	\$	15,000.00	\$	15,000.00
35640	Equipment Leasing-Rental	\$	40,000.00	\$	40,000.00
<b>TOTAL COMMUNITY CORRECTIONS TRANSITION FUND</b>		<b>\$</b>	<b>212,000.00</b>	<b>\$</b>	<b>212,000.00</b>

**2515      Howard Co Community Corrections Project Income Fund**

11354	Field Officer Supervisor	\$	38,000.00	\$	38,000.00
11424	Reception / Data	\$	31,000.00	\$	31,000.00
11800	Overtime	\$	8,000.00	\$	8,000.00
11700	Part-Time	\$	42,000.00	\$	42,000.00
12013	Case Managers (3)	\$	111,000.00	\$	111,000.00
12013	Case Manager Part-Time	\$	18,000.00	\$	18,000.00
11212	Data Entry	\$	31,000.00	\$	31,000.00
12201	FT Field Officer (2)	\$	70,000.00	\$	70,000.00
15220	PERF	\$	60,000.00	\$	60,000.00
15230	Insurance	\$	145,000.00	\$	145,000.00
15210	FICA	\$	30,000.00	\$	30,000.00
12600	Office Supplies	\$	1,800.00	\$	1,800.00
25200	Vehicle Supplies	\$	8,000.00	\$	8,000.00
23710	Other Supplies	\$	10,800.00	\$	10,800.00
32600	Dues & Subscriptions	\$	600.00	\$	600.00
31200	Contract Services	\$	4,000.00	\$	4,000.00
32160	Telephone	\$	14,000.00	\$	14,000.00
32130	Travel & Training	\$	12,000.00	\$	12,000.00
32410	Insurance	\$	400.00	\$	400.00
31210	Maintenance	\$	7,500.00	\$	7,500.00
35640	Rental/Lease	\$	30,000.00	\$	30,000.00
32120	Postage	\$	900.00	\$	900.00
30000	Other Services	\$	7,500.00	\$	7,500.00
47210	Office Equipment	\$	3,000.00	\$	3,000.00
47230	Vehicles	\$	20,000.00	\$	20,000.00
<b>TOTAL COMMUNITY CORRECTIONS PROJECT INCOME FUND</b>		<b>\$</b>	<b>704,800.00</b>	<b>\$</b>	<b>704,800.00</b>

**2516      Howard County Community Corrections Service User Fee Fund**

11290	Services Coordinator	\$	32,000.00	\$	32,000.00
15210	FICA	\$	2,500.00	\$	2,500.00
15220	PERF	\$	8,000.00	\$	8,000.00
15230	Insurance	\$	4,632.00	\$	4,632.00
23600	Office Supplies	\$	1,000.00	\$	1,000.00
32160	Communications	\$	600.00	\$	600.00
32120	Postage	\$	200.00	\$	200.00
47210	Office Equipment	\$	1,800.00	\$	1,800.00
<b>TOTAL COMMUNITY CORRECTIONS USER FEE FUND</b>		<b>\$</b>	<b>50,732.00</b>	<b>\$</b>	<b>50,732.00</b>

Auditor Lake explained, earlier, that although the Community Corrections has their own Board that approves their budget, she learned at Auditor Conference, in October, that the County Council needs to hear and approve the budget, as well. Community Corrections Director Ray Tetrault confirmed that this is just the 2016-2017 Budget – he is not asking for new money.

A motion was made by Mr. Ortman to approve the 2016-2017 Budgets for funds 1122, 1123, 2515, and 2516 as submitted. The motion was seconded by Mr. Singer and carried.

**IN THE MATTER OF APPROVAL OF EXECUTIVE MINUTES:**

The minutes of the Joint Executive Session of the Howard County Board of Commissioners and Howard County Council, held on November 22, 2016, were submitted. Those in attendance included County Commissioners Paul Wyman and Brad Bray; County Councilmen John Roberts, Dick Miller, Jim Papacek, Jeff Stout, Dwight Singer, Stan Ortman, and Les Ellison; Auditor Martha Lake; and County Attorney Larry Murrell. The subject matter considered was that permitted under IC 5-14-1.5-6.1(b)(2)(D). A motion was made by Mr. Stout, seconded by Mr. Roberts, and carried to approve the Joint Executive Session minutes as submitted.

**IN THE MATTER OF RESOLUTION NO. 2016-HCCR-40 – TRANSFERS:**

Auditor Martha Lake read Resolution No. 2016-HCCR-40 – Transfers through one time and it was acted upon as follows:

	<b>Transfer From:</b>	<b>To:</b>		<b>Amount:</b>	<b>Approved:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>				
<b><u>0005</u></b>	<b><u>Howard County Sheriff Dept</u></b>				
11313	Investigators	11312	Deputies	\$ 27,200.00	\$ 27,200.00

Sheriff Rogers commented that this transfer request is to clean up the account because of officer replacement. The transfer request for Jail & Juvenile COIT is to additional expenses due to the increased jail population.

<b><u>0202</u></b>	<b><u>Howard Co Superior Ct II</u></b>				
23600	Office Supplies	47210	Equipment	\$ 800.00	\$ 800.00
31110	Continuing Education	47210	Equipment	\$ 400.00	\$ 400.00
47240	Law Books	47210	Equipment	\$ 500.00	\$ 500.00

Superior Court Judge Parry explained that the transfer requests are to purchase a courtroom chair and an office chair.

<b><u>0235</u></b>	<b><u>Howard Co Probation Department</u></b>				
11708	PT Probation Officer	11709	PT Probation Offcr	\$ 1,945.00	\$ 1,945.00

<b><u>0313</u></b>	<b><u>Howard Co Maintenance Department</u></b>				
32202	Utilities	47210	Equipment	\$ 50,000.00	\$ 50,000.00

Buildings & Grounds Superintendent Bill Stonestreet needs to replace snow removal equipment for the downtown locations and the jail. The four pieces of equipment are a ¾ ton pick-up truck, a Meyer V plow for the truck, a snow ex spreader, and an 8000 lb capacity dump trailer.

<b><u>1176</u></b>	<b><u>Howard Co Motor Vehicle HWY Fund</u></b>				
24321	Gas, Oil, Lube	14140	Overtime	\$ 30,000.00	\$ 30,000.00

Mr. Cain is requesting to transfer money into the Overtime line item for overtime through the end of December during the holidays and possible road conditions. Councilman Ortman commended Mr. Cain and his department for the fine job they did clearing roads in the wake of the August tornado.

<b><u>1120</u></b>	<b><u>Howard Co Jail &amp; Juvenile COIT Fund</u></b>				
<b><u>0380</u></b>	<b><u>Jail</u></b>				
11906	Correction Officer	12007	PT Cook	\$ 8,000.00	\$ 8,000.00
12200	Correction Officer	12200	Correction OT	\$ 30,000.00	\$ 30,000.00

<u>9603</u>	<u>Kinsey – Shelter Care</u>					
32202	Utilities	11917	Shift Supervisor	\$	1,500.00	\$ 1,500.00
32202	Utilities	11918	PT Shift Supervisor	\$	2,500.00	\$ 2,500.00

Mr. Lipinski reported the current receipt of funds into the county, in the amount over \$1.7 million dollars. The transfer requests are to make sure there's enough money to cover through to the end of the year.

<u>9605</u>	<u>Kinsey – Secure Detention</u>					
32202	Utilities	11136	Shift Supervisor	\$	1,500.00	\$ 1,500.00
32202	Utilities	11918	PT Shift Supervisor	\$	2,500.00	\$ 2,500.00

<b><u>2100</u></b>	<b><u>Howard Co Supplemental Adult Probation Services Fund</u></b>					
11708	PT Probation Officer	11709	PT Probation Officer	\$	520.00	\$ 520.00

Chief Probation Officer Dustin Delong submitted the transfer requests in order to have enough funds to finish the year.

A motion was made by Mr. Papacek to approve Resolution 2016-HCCR-40 – Transfers as read. The motion was seconded by Mr. Singer and carried.

**IN THE MATTER OF SALARY ORDINANCE NO. 2016-HCCO-46 – AMENDING SALARY ORDINANCE FOR 2016:**

Auditor Martha Lake read through Salary Ordinance No. 2016-HCCO-46 – Amending Salary Ordinance for 2016 one time, and it was acted upon as follows:

				<b>REQUESTED:</b>		<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>					
<u>0005</u>	<u>Howard Co Sheriff's Department</u>					
11313	Investigators			\$	(27,200.00)	\$ (27,200.00)
11312	Deputies			\$	27,200.00	\$ 27,200.00
11907	Deputy Overtime			\$	40,000.00	\$ 40,000.00
<u>0062</u>	<u>Howard County Election Board</u>					
11602	Precinct Officials			\$	5,500.00	\$ 5,500.00
12202	Election Board Officials			\$	14,500.00	\$ 14,500.00
<u>0235</u>	<u>Howard County Probation Department</u>					
11708	PT Probation Officer			\$	(1,945.00)	\$ (1,945.00)
11709	PT Probation Officer			\$	1,945.00	\$ 1,945.00
<b><u>1176</u></b>	<b><u>Howard County Motor Vehicle Hwy Fund</u></b>					
24321	Overtime			\$	30,000.00	\$ 30,000.00
<b><u>1120</u></b>	<b><u>Howard County Jail &amp; Juvenile COIT Fund</u></b>					
<u>0380</u>	<u>Sheriff's Department</u>					
11906	Correction Officer			\$	(38,000.00)	\$ (38,000.00)
12007	PT Cook			\$	8,000.00	\$ 8,000.00
12200	Correction OT			\$	30,000.00	\$ 30,000.00
<u>9603</u>	<u>Kinsey – Shelter Care</u>					
11917	Shift Supervisor			\$	1,500.00	\$ 1,500.00
11918	PT Shift Supervisor			\$	2,500.00	\$ 2,500.00
<u>9605</u>	<u>Kinsey – Secure Detention</u>					
11136	Shift Supervisor			\$	1,500.00	\$ 1,500.00
11918	PT Shift Supervisor			\$	2,500.00	\$ 2,500.00

<b>2100</b>	<b><u>Howard Co Supplemental Adult Probation Services</u></b>		
11708	PT Probation Officer	\$ (520.00)	\$ (520.00)
11709	PT Probation Officer	\$ 520.00	\$ 520.00
11720	PT Financial Clerk	\$ 1,580.00	\$ 1,580.00
<b>2501</b>	<b><u>Howard Co Drug &amp; Alcohol Administration Fee</u></b>		
11720	PT Financial Clerk	\$ 380.00	\$ 380.00

A motion was made by Mr. Papacek to approve Salary Ordinance No. 2016-HCCO-46 – Amending Salary Ordinance for 2016 as submitted. The motion was seconded by Mr. Stout and carried.

**IN THE MATTER OF A PUBLIC LIBRARY BOARD APPOINTMENT:**

Mr. Ortman submitted a request to re-appoint Ms. Mary Baker to the Kokomo/Howard County Public Library Board for another four-year term. A motion was made by Mr. Ortman to re-appoint Ms. Mary Baker to the Kokomo/Howard County Public Library Board. The motion was seconded by Mr. Papacek and carried.

**IN THE MATTER OF DISCUSSION PERTAINING TO PROPOSED LEGISLATION INCREASING THE INNKEEPER’S TAX FROM 5% TO 8%:**

Councilman Ortman opened discussion pertaining to possible legislation to increase the Innkeeper’s tax from 5% to 8% in Howard County. This proposed legislation would be sponsored by Representative Karickhoff, if the County Council is comfortable with the language. Discussion ensued, with the reminder that today’s discussion does not obligate the council to further action.

At the close of discussion Mr. Ortman offered this motion: As an accommodation to the Alliance and our community, Rep. Karickhoff will introduce in the 2017 Legislative Session a bill authorizing the County Council to enact an innkeeper’s tax not to exceed 8%. However, before doing so, Rep. Karickhoff desires that all parties – including the County Council – be comfortable with the language of his proposed bill. Accordingly, as requested by Rep. Karickhoff, I move that we consent to his filing of the attached bill with the additions and deletions penciled in by the Alliance, except that lines 35 through 40 on page 4 must remain in the bill and not be deleted. The motion was seconded by Mr. Roberts and carried.

*There being no further business to come before the Council at the this time, the meeting was adjourned at 1:15 p.m. on a motion made by Mr. Papacek, seconded by all the Councilmen, and carried.*

**MERRY CHRISTMAS**

**HOWARD COUNTY COUNCIL:**

\_\_\_\_\_  
RICHARD H. MILLER, PRESIDENT

\_\_\_\_\_  
JAMES T. PAPACEK, VICE PRESIDENT

\_\_\_\_\_  
LESLIE W. ELLISON, MEMBER

\_\_\_\_\_  
STANLEY E. ORTMAN, MEMBER

\_\_\_\_\_  
JEFFREY A. STOUT, MEMBER

\_\_\_\_\_  
JOHN J. ROBERTS, MEMBER

ATTEST:

\_\_\_\_\_  
DWIGHT V. SINGER, MEMBER

\_\_\_\_\_  
MARTHA J. LAKE, AUDITOR  
Howard County Council Meeting December 7, 2016