

HOWARD COUNTY COUNCIL REGULAR MEETING AND 2017 BUDGET SESSIONS
AUGUST 23, 24, 25, 26 AND SEPTEMBER 7, 2016

The Howard County Council met in Regular Session on Tuesday, August 23, 2016, at 4:00 p.m., in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and Members Stan Ortman, Les Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the July 26, 2016 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Ellison, and carried.

At this time Mr. Ortman led in the Pledge of Allegiance and Mr. Miller offered a word of prayer.

IN THE MATTER OF ORDINANCE NO. 2016-HCCO-29 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2016-HCCO-29 – Additional Appropriations through one time in full and it was acted upon as follows:

		AMOUNT	
		REQUESTED:	APPROVED:
<u>1186</u>	<u>Howard County Rainy Day Fund</u>		
04721.00	Equipment P-25	\$ 537,500.00	\$ 537,500.00

County Commissioner President Paul Wyman explained that this is the second payment on the new P-25 Radio Communication System.

A motion was made by Mr. Papacek to approve the request of \$537,500.00 to line item 04721.00, Equipment P-25. The motion was seconded by Mr. Stout and carried.

Mr. Wyman also spoke concerning the update of the Attrition Ordinance, informing the Council members of two items brought before the Attrition Committee. The first was a request from Clerk Kim Wilson, that a group of employees taking on extra work of positions not re-hired, be able to have their salaries increased from fifteen per cent of the salary amount of the positions left vacant. Those changes are reflected in the Transfer Requests for this meeting. The second item brought to the Attrition Committee is from the County Assessor's Office. The Chief Deputy position will be filled by a current First Deputy position. An employee in a part-time position will be promoted to the First Deputy position; the Part – Time position will not be filled. This action will generate about \$13,000 in savings to the County.

Both Mr. Wyman and Mr. Papacek spoke concerning the Attrition Program and commented that, after a few bumps, it is working as planned. Mr. Wyman also commented that the PAC recommendations that the Council has before them, has been reviewed and recommended by the Board of Commissioners.

<u>1212</u>	<u>Howard County Court Appointed Special Advocate</u>		
01115.00	Staff GAL	\$ 16,380.00	\$ 16,380.00

CASA Director Katina Silvers confirmed that the \$16,380.00 request is money from a Grant received in February that needs to be appropriated to the Staff GAL line item. Ms. Silvers also reported that currently the CASA office has been able to assist 68% of the children assigned. Last year they were only able to assist 42%. In 2015 the office had 21 volunteers. Currently the office has 32 volunteers. One of those volunteers (as pointed out by Councilman Ortman) is Councilman Les Ellison.

A motion was made by Mr. Roberts to approve the request of \$16,380.00 to line item 01115.00, Staff GAL. The motion was seconded by Mr. Ortman and carried.

<u>2100</u>	<u>Howard County Courts Adult Probation</u>		
01121.01	Probation Officer	\$ 599.76	\$ 599.76

Chief Probation Officer Dustin Delong is requesting \$599.76 to the Probation Officer line item in order to make a correction for a staff member that transitioned from Juvenile to Adult Probation.

A motion was made by Mr. Papacek, seconded by Mr. Stout, and carried to approve the request of \$599.76 to line item 01121.01, Probation Officer.

IN THE MATTER OF RESOLUTION NO. 2016-HCCR-24 – TRANSFERS:

Auditor Lake read through Resolution No. 2016-HCCR – Transfers one time, and it was acted upon as follows:

	Transfer From:	To:	AMOUNT:	APPROVED:
<u>1000</u>	<u>Howard County General Fund</u>			
<u>001</u>	<u>Howard County Clerk Office</u>			
01114.00	2 nd Deputy	01113.00 1 st Deputy	\$ 502.00	\$ 502.00
01114.00	2 nd Deputy	01113.00 1 st Deputy	\$ 2,500.00	\$ 2,500.00
01114.00	2 nd Deputy (17)	01114.01 2 nd Deputy (6)	\$ 63,700.00	\$ 63,700.00
<u>016</u>	<u>Howard County Election</u>			
03253.00	Equipment Repair	02371.00 Other Supplies	\$ 5,000.00	\$ 5,000.00
<u>1119</u>	<u>Howard County Clerk’s Records Perpetuation Fund</u>			
03263.00	Maintenance Contracts	04721.00 Equipment	\$ 5,000.00	\$ 5,000.00

Clerk Kim Wilson would like to purchase several small label printers for the extra labels needed for the early and absentee voting. She would need to transfer unneeded funds in the Election Fund to make that purchase. In the Record’s Perpetuation Fund, the request of \$5,000.00 is needed for shelving units. The transfer requests in salary line items in County General are for the increases due to the extra responsibilities picked up from the unfilled positions. Ms. Wilson is asking that the increases be retro-active to January 1, 2016.

A motion was made by Mr. Ortman to approve the transfer requests in County General – Clerk Office, as submitted. The motion was seconded by Mr. Ellison and carried.

A motion was made by Mr. Singer to approve the transfer of \$5,000.00 from line item 03253.00, Equipment Repair, to line item 02371.00, Other Supplies, in the Howard County Election Department; and approve the transfer of \$5,000.00 from line item 03263.00, Maintenance Contracts, to line item 04721.00, Equipment, in the Clerk’s Records Perpetuation Fund. The motion was seconded by Mr. Papacek and carried.

<u>1120</u>	<u>Howard County Jail & Juvenile COIT Fund</u>			
<u>025</u>	<u>Sheriff Jail</u>			
01131.00	Civilian Transport Officer	01119.01 Corrections Officers	\$ 27,369.68	\$ 27,369.68

Sheriff Rogers explained the transfer as a salary correction for Civilian Transport Officers, enabling them to receive the hourly increase to \$15.00, like the rest of the Corrections Officers.

A motion was made by Mr. Papacek to approve the transfer of \$27,369.68 from line item 01131.00, Civilian Transport Officer, to line item 01119.01, Corrections Officers. The motion was seconded by Mr. Roberts and carried.

At this time Sheriff Rogers submitted a check to Auditor Martha Lake, in the amount of \$84,273.47, that represents a reimbursement of Medical charges determined by Advanced Medical, who also offers the service of reviewing medical expenses to determine if we have been overcharged for inmate medical services. Sheriff Rogers asked if the check could be put back on the Inmate Medical line item. Auditor Lake will check into that issue.

<u>1159</u>	<u>Howard County Health Department</u>			
01117.01	PT Bio/Pandemic Prep Spl	01524.00 Employee Svc Bonus	\$ 375.00	\$ 375.00

Due to a death in the family, Health Department Director Kent Weaver, could not be present at this council meeting. A letter he submitted to the Councilmen was read by Mr. Papacek, justifying this transfer request to include a bonus for a newly employed part-time person, who met the employment requirements to receive the bonus.

A motion was made by Mr. Roberts to approve the transfer of \$375.00 from line item 01117.01, PT Bio/Pandemic Prep Spl, to line item 01524.00, Employee Service Bonus. The motion was seconded by Mr. Ortman and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2016-HCCO-39 – AMENDING SALARY ORDINANCE FOR 2016:

Auditor Martha Lake read Salary Ordinance No. 2016-HCCO-39 – Amending Salary Ordinance for 2016 through one time, and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	REQUESTED:	APPROVED:
<u>001</u>	<u>Howard Co. Clerk’s Office</u>		
01113.00	1 st Deputy	\$ 3,002.00	\$ 3,002.00
01114.00	2 nd Deputy	\$ (66,702.00)	\$ (66,702.00)
01114.01	2 nd Deputy	\$ 63,700.00	\$ 63,700.00
	01114.00 Originally 18 Positions – Changed to 17 positions – 6 transferred to 01114.01		
	Effective 9/1/16 – 6 2nd Deputy Positions 01114.01 – Annual \$500 Increase		
	Effective 9/1/16 – 3 1st Deputy Positions (01113.00 – Annual \$500 Increase		
<u>1120</u>	<u>Howard County Jail & Juvenile COIT</u>		
<u>025</u>	<u>Sheriff – Jail</u>		
01131.00	Civilian Transport Officer	\$ (27,369.68)	\$ (27,369.68)
01119.01	Corrections Officer	\$ 27,369.68	\$ 27,369.68
	Delete Civilian Transport line (01113.00) and move 2 positions to 01119.01 Corrections Officers – Change Number of Positions from 36 to 38		
<u>1159</u>	<u>Howard County Health Department</u>		
01117.01	PT Bio/Pandemic Prep Spl.	\$ (375.00)	\$ (375.00)
01524.00	Employee Service Bonus	\$ 375.00	\$ 375.00
<u>1212</u>	<u>Court Appointed Special Advocate (CASA)</u>		
01115.00	Staff GAL	\$ 16,380.00	\$ 16,380.00
<u>2100</u>	<u>Howard County Courts Adult Probation Department</u>		
01121.01	Probation Officer	\$ 599.76	\$ 599.76

A motion was made by Mr. Papacek, seconded by Mr. Singer and carried, to approve Salary Ordinance No. 2016-HCCO-39 – Amended Salary Ordinance for 2016 as submitted.

IN THE MATTER OF APPROVAL OF EXECUTIVE SESSION MINUTES:

Auditor Lake submitted the minutes of the Joint Executive Session of the Howard County Board of Commissioners and the Howard County Council, held July 13, 2016, at 8:30 a.m. Those in attendance included: County Commissioners Paul Wyman and Tyler Moore; County Councilmen John Roberts, Dick Miller, and Jim Papacek; Auditor Martha Lake; County Attorney Larry Murrell; Sheriff Steve Rogers and Community Corrections Director Ray Tetrault; Community Corrections Board Chairman Brad Bagwell. The purpose of the meeting was to discuss strategy with respect to the possible purchase or lease of real estate, as authorized by IC 5-14-1.5-6.1(b)(2)(D). A motion was made by Mr. Papacek to approve the minutes of the Joint Executive Session held July 13, 2016. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF RESOLUTION NO. 2016-HCCR-25:

Auditor Lake submitted Resolution No. 2016-HCCR-25, a resolution authorizing a loan of \$300,000.00 from fund 1169 (Local Road & Street) to fund 1135 (Cumulative Bridge). The money is needed to augment the Cum Bridge Fund to pay for bridge repair expenses, now, instead of holding invoices for payment, until the December Settlement. There are sufficient funds in Local Road and Street (1169) to support the transfer, and the money will be returned before December 31, 2016. A motion was made by Mr. Singer, seconded by Mr. Ortman, and carried to approve Resolution No. 2016-HCCR-25.

IN THE MATTER OF COUNCIL COMMENT:

President Miller opened the 2017 Budget Session and asked for Council comment before recessing to Wednesday’s sessions.

Councilman Jim Papacek: Mr. Papacek commended the Office Holders and Department Heads, for the time they put into preparing their 2017 Budgets. At least 7 or 8 of the Budgets are exactly the same as their 2016 Budgets. Some have transferred figures (decrease one area and increase another) so that the total dollars are the same as 2016. Mr. Papacek as prepared paperwork, to aid in the process, and will be distributing them at the Wednesday session.

Councilman John Roberts: Mr. Roberts is hoping for wisdom to be able to balance the funding of the obligations of government with the responsibility to the taxpayer.

There being no further business to come before the County Council at this time, the meeting was recessed at 4:48 p.m. until 8:30 a.m., Wednesday, August 24, 2016, on a motion made by Mr. Papacek, seconded by Mr. Ellison and carried.

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The 2016-2017 Budget Session was reconvened at 8:30 a.m.

The Howard County Councilman listened to budget justification from Office Holders and Department Heads, observing the following schedule.

8:30 a.m.	1000-044	Superior Court IV	Judge George Hopkins
9:00 a.m.	1000-018	Building Superintendent	Bill Stonestreet
	1120-018	Maintenance COIT	Bill Stonestreet
	1138	Maintenance Cum Cap Fund	Bill Stonestreet
9:15 a.m.		Convention & Visitor's Bureau	Mr. Sparks / Ms. Matlock
9:30 a.m.	1000-001	Clerk	Kim Wilson
	1000-016	Election Board	Kim Wilson
	1119	Clerk Record Perpetuation Fund	Kim Wilson
9:45 a.m.	1000-005	Sheriff	Sheriff Steve Rogers
	1120-025	Jail/Juvenile COIT – Sheriff	Sheriff Steve Rogers
	4903	Sheriff Work Program	Sheriff Steve Rogers
	4908	Courthouse Security	Sheriff Steve Rogers
	1138	Sheriff Cum Cap Fund	Sheriff Steve Rogers
10:00 a.m.	1000-033	Superior Court III	Judge Doug Tate
10:10 a.m.	1000-009	Coroner	Jay Price
10:20 a.m.	1000-030	Public Defender	Steve Raquet
10:30 a.m.	1000-021	Plan Commission	Greg Sheline
10:45 a.m.	1000-028	Weights & Measures	Gary Gist
10:50 a.m.	4911	Governmental Coordinating Council	Tammy Corn
11:05 a.m.	1000-002	Auditor Office	Martha Lake
	1150	Auditor Electronic Data Fund	Martha Lake
	1181	Auditor Plat Book Fees	Martha Lake
	1216	Auditor Ineligible Homestead Fund	Martha Lake

- LUNCH AT CRIMINAL JUSTICE CENTER -

1:00 p.m.	1000-011	Center Township Assessor	Sheila Pullen
1:10 p.m.	1000-010	County Assessor	Mindy Heady
	1188	Reassessment	Mindy Heady
1:15 p.m.	1000-029	Emergency Management	Janice Hart
	1152	SARA Title Right to Know	Janice Hart
1:25 p.m.	1000-020	Howard Haven County Home	Jennifer Vary Brower
1:35 p.m.	1000-003	County Treasurer	Weston Reed
1:40 p.m.	1000-023	County Commissioner	Paul Wyman
	1112	EDIT Fund	Paul Wyman
	1138	Cumulative Capital Fund	Paul Wyman

2:00 p.m.	1000-015	Veterans Service Office	Ross Waltemath
2:30 p.m.	1176	Highway Department	Ted Cain
	1135	Cumulative Bridge	Ted Cain
	1169	Local Road & Street	Ted Cain
2:45 p.m.	1000-023	Humane Society – Commissioners	Karen Wolfe
			Not In Attendance

In the event of a tornado warning for Howard County, all in attendance sought shelter and the budget session was recessed until Thursday, August 25, at 1:00 p.m.

1:10 p.m.	1222	Statewide 9-1-1	Gary Bates
1:20 p.m.	1000-006	Surveyor	Dave Duncan
	1202	Surveyor Perpetuation	Dave Duncan
1:30 p.m.	1000-008	Superior Court II	Judge Brant Parry
1:35 p.m.	1159	Health Department	Kent Weaver
	1168	Local Health Maintenance	Kent Weaver
	1206	Local Health Trust Account	Kent Weaver
	4928	Tobacco Prevention Grant	Kent Weaver
	8126	Public Health Emergency Preparedness	Kent Weaver
1:40 p.m.	1000-032	Soil & Water Conservation	Shane Campbell / Rene Weaver
1:45 p.m.	4013	Solid Waste	Mikki Jeffers
2:00 p.m.	1000-004	Recorder	Brook Cleaver
	1160	Recorder ID Protection	Brook Cleaver
	1217	County Elected Officials Training	Brook Cleaver
	1154	Enhanced Access	Brook Cleaver
2:30 p.m.	1000-031	Information Systems	Terry Tribby
	1138-001	Information Systems – Cum Cap	Terry Tribby

At 3:00 p.m. the Sessions were recessed until 8:30 a.m., Friday, August 26, on a motion made by Mr. Singer, seconded by Mr. Ellison and carried.

Friday’s Session was opened at 8:30 a.m. by Mr. Miller.

8:30 a.m.	1000-013	Circuit Court	Judge Lynn Murray
	2503	Informal Probation Fees	Dustin Delong
	2150	Juvenile Probation	Dustin Delong
8:45 a.m.	1000-034	Adult Probation	Dustin Delong
	2000	Adult Probation Administration	Dustin Delong
	2050	Juvenile Probation Administration	Dustin Delong
	2100	Adult Probation User Fee	Dustin Delong
	2150	Supplemental Juvenile Probation	Dustin Delong
	2501	Alcohol & Drug User Fee	Dustin Delong
	2503	Juvenile Informal Adjustment Fees	Dustin Delong
9:00 a.m.	1120-035	Kinsey Youth Center Shelter Care	Jeff Lipinski
	1120-038	Kinsey Youth Center Secure Detention	Jeff Lipinski
	4913	Kinsey FFT User Fee Fund	Jeff Lipinski
9:20 a.m.	1000-022	Howard County Museum	Dave Broman
9:30 a.m.	1148	Drug Free Community Fund	Judge William Menges
	1000-014	Superior Court I	Judge William Menges
	1000-045	Unified Court	Judge William Menges
	2512	Jury Pay Fund	Judge William Menges
10:00 a.m.	1000-007	County Extension Office	Paul Marcellino
10:10 a.m.	1000-017	Voter Registration	Susan Kennedy
10:15 a.m.	1212	Court Appoint Special Advocate CASA	Katina Silver
10:40 a.m.	1122	Community Corrections	Ray Tetrault
	1123	Community Transition Program	Ray Tetrault
	2515	Project Income	Ray Tetrault
	2516	Community Service	Ray Tetrault

Before recessing the Budget Session for the day, Auditor Lake submitted the Non-Binding Taxing Unit Reviews, stating that the approval system has changed according to Indiana Code 6-1.1-17-3.6. The Council must review the estimated levy limits provided by the Department of Local Government Finance, as well as the DLGF's estimation of how the distribution of property tax will be reduced by the property tax caps. The Council must also either prepare and distribute a written recommendation, or send out the minutes of the budget session hearings, to all the taxing units in the county. After reviewing the DLGF's estimates, she believes the figures are not accurate. At the conclusion of discussion a motion was made by Mr. Singer to respectfully take no action on the Non-binding Reviews because of insufficient information to make a judgement, at this time. The motion was seconded by Mr. Ortman and carried.

A motion was made by Mr. Singer, seconded by Mr. Ortman and carried to recess the 2017 Budget Session until 8:30 a.m. on Wednesday, September 7, 2016.

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The 2016/2017 Budget Session was reconvened at 8:35 a.m. on Wednesday, September 7, 2016. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Stan Ortman, Les Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also present were County Attorney Larry Murrell and Auditor Martha Lake.

IN THE MATTER OF RESOLUTION NO. 2016-HCCR-26 – TRANSFERS:

Auditor Martha Lake read Resolution No. 2016-HCCR-26 – Transfers through in full one time and it was acted upon as follows:

	From:	To:	Requested:	Approved:
<u>1000</u>	<u>Howard County General</u>			
<u>005</u>	<u>Howard County Sheriff Dept.</u>			
01123.04	Part-Time Dispatcher	01123.05 Dispatch OT	\$ 20,000.00	\$ 20,000.00
01123.03	Shift Supervisor	01123.05 Dispatch OT	\$ 30,000.00	\$ 30,000.00

Dispatch Coordinator Gary Bates explained that his office is losing three dispatchers. He does have replacements in mind and will prepare for training, but until he is fully staffed he will need more in his overtime line item.

A motion was made by Mr. Roberts, seconded by Mr. Ellison, and carried to approve the transfer of \$20,000.00 from line item 01123.04, Part-Time Dispatcher, to line item 01123.05, Dispatch Overtime; and \$30,000.00 from line item 01123.03, Shift Supervisor, to 01123.05, Dispatch OT.

IN THE MATTER OF SALARY ORDINANCE NO. 2016-HCCO-30 – AMENDING SALARY ORDINANCE FOR 2016:

Auditor Martha Lake read through Salary Ordinance No. 2016-HCCO-30 – Amending Salary Ordinance for 2016 one time, and it was acted upon as follows:

		REQUESTED:	APPROVED:
<u>1000</u>	<u>Howard County General Fund</u>		
<u>005</u>	<u>Howard County Sheriff Dept.</u>		
01123.03	Part-Time Dispatcher	\$ (30,000.00)	\$ (30,000.00)
01123.04	Shift Supervisor	\$ (20,000.00)	\$ (20,000.00)
01123.05	Dispatch OT	\$ 50,000.00	\$ 50,000.00

A motion was made by Mr. Stout to approve Salary Ordinance No. 2016-HCCO-30 – Amending Salary Ordinance for 2016 as submitted. The motion was seconded by Mr. Ortman and carried.

The Councilmembers addressed each Department's Budget Requests and made changes as needed in order to create a balanced budget for 2017.

IN THE MATTER OF PAC RECOMMENDATIONS:

There were many salary changes that were submitted to the PAC. The following salary change requests, receiving PAC recommendations, were approved by the Council:

1000-009	Coroner	01111.00	Coroner	Increase from \$41,200.00 to \$61,800.00
1000-009	Coroner	01112.00	Chief Deputy	Create position with salary \$22,500.00
1120-035/038	Kinsey	01112.00	Director	Increase from \$61,000.00 to \$63,000.00
1120-035/038	Kinsey	01113.00	Caseworker	Increase from \$31,885.00 to \$33,085.00
1120-035/038	Kinsey	01117.01	Asst Director / CS	Increase from \$59,000.00 to \$61,000.00
1120-035/038	Kinsey	01119.01	Shift Super (3)	Increase from \$90,168.00 to \$92,168.00
1120-035/038	Kinsey	01120.01	Dietary Manager	Increase from \$32,995.00 to \$33,995.00
1000-036	Pros IVD	01112.08	Caseworker	Pay full salary from Co Gen \$30,314.00
1000-030	Public Defender	01111.00	Public Defender	Mandated salary increase to \$84,787.00
1000-030	Public Defender	01112.00	Chief Deputy	Mandated salary increase to \$63,590.00
1000-004	Recorder	01112.00	Chief Deputy	Decrease to 20% from Co Gen \$6,826.00
1000-004	Recorder	01113.00	First Deputy	Decrease to 20% from Co Gen \$6,283.20
1000-004	Recorder	01114.00	Second Deputy	Decrease to 20% from Co Gen \$6,050.80
1000-005	Sheriff	01113.00	Deputy (to 17)	Add position at \$40,835.00
1000-005	Sheriff	01123.03	Shift Super (to 3)	Remove 1 position at \$34,630.00
1000-005	Sheriff	01141.00	Maint Jail Serg	Move pay (\$33,550.19) to 1120-025
1120-025	Sheriff	01117.00	Capt Jail Commndr	Decrease from \$51,258.00 to \$44,100.00
1120-025	Sheriff	01119.01	Correction Ofcr	\$1,190,160.00 Moved from 01131.00
1120-025	Sheriff	01131.00	Civilian Transpt	\$62,178.00 Moved from 01119.01
1120-025	Sheriff	01141.00	Maint Jail Serg	\$33,550.19 moved from Co Gen
8895	Title IVD	01112.08	Caseworker	\$7,578.50 moved to Co Gen
1000-009	Coroner	01117.00	PT Deputies	Move \$22,500.00 to new position
1159	Health	01122.00	Overtime	Increase from \$6,000.00 to \$16,000.00
8126	Health	01117.01	PT B/P Prep SP	Increase from \$5,000.00 to \$10,826.77
1000-018	Maintenance	01116.00	Overtime	Increase from \$10,000.00 to \$14,000.00
1000-034	Adult Prob	01117.01	PT Prob Offcr	Increase from \$17,250.00 to \$19,837.50
1000-034	Adult Prob	01117.02	PT Prob Offcr	Increase from \$17,250.00 to \$18,975.00
2100	Adult Prob	01117.01	PT Prob Offcr	Increase from \$5,750.00 to \$6,612.50
2100	Adult Prob	01117.02	PT Prob Offcr	Increase from \$5,750.00 to \$6,325.00
1000-012	Prosecutor	01113.09	Dep Pros SC IV	Move Salary \$40,870.00 from 4930
4930	Prosecutor	01113.08	Investigator – OT	Increase from \$6,000.00 to \$20,000.00
4930	Prosecutor	01113.09	Deputy Pros SC IV	Move \$40,870.00 to County General
1000-032	Soil & Water	01118.00	Overtime	Create new line item - \$2,000.00
1000-015	Veterans Service	01117.00	Part-Time	Increase from \$28,000.00 to \$33,000.00

IN THE MATTER OF ADDITIONAL SALARY CHANGE REQUESTS:

- 1) A motion was made by Mr. Papacek to increase the salary of the Veterans Service Officer (1000-015-01111.00) from \$35,000.00 to \$36,500.00; and to increase the salary of the Administrative Support Manager and the Claims Adjustor (01113.00 & 01113.01) from \$28,000.00 each to \$30,000.00 each. The motion was seconded by Mr. Ortman and carried.
- 2) A motion was made by Mr. Stout to increase the salary of Howard Haven Superintendent (1000-020-01111.00) from \$35,000.00 to \$36,500.00. The motion was seconded by Mr. Singer and carried.
- 3) A motion was made by Mr. Papacek, seconded by Mr. Singer and carried to change the title of 1000-029-01112.00 from Deputy Director to Mechanic.
- 4) A motion was made by Mr. Papacek, seconded by Mr. Roberts, and carried to approve the PAC Part-Time rate change recommendations as follows:

1000-005	Sheriff	0111502	PT Clerical	Hourly rate change from \$12.34 to \$15.00
1000-005	Sheriff	01123.04	PT Dispatch	Hourly rate change from \$14.34 to \$15.00
1000-034	Adult Probation	01117.01	PT Prob Offcr	Hourly rate change from \$25.00 to \$25.14
1120 025	Sheriff	01120.00	PT Cook (2)	Hourly rate change from \$12.34 to \$15.00
1168	Health	01112.00	PT Nursing Sec	Hourly rate change from \$11.84 to \$12.34
2100	Adult Probation	01117.01	PT Prob Offcr	Hourly rate change from \$25.00 to \$25.14

IN THE MATTER OF EMPLOYEE BONUS DISCUSSION:

Councilmembers discussed the possibility of an employee bonus in 2017 and Mr. Papacek suggested a possible 2017 bonus in the amount of \$1000.00 for full-time employees and \$500.00 for part-time employees. At the conclusion of discussion, Mr. Papacek withdrew the possibility of an employee bonus until after the Health Insurance rates have been set.

IN THE MATTER OF THE SECOND READING OF THE SOLID WASTE (RECYCLING) 2017 BUDGET:

Howard County Recycling Director Mikki Jeffers, submitted the 2017 Howard County Recycling Budget Request for the second reading. This copy does not included the salary increases reflected in the Recycling Budget Request for the first reading. Mr. Papacek expressed disappointment in the Howard County Recycling Board for not keeping their salary increase commitment. At the conclusion of ensuing discussion, a motion was made by Mr. Stout, seconded by Mr. Roberts, and carried to approve the 2017 Howard County Recycling Budget as submitted (without increases).

IN THE MATTER OF THE 2017 CONVENTION & VISITORS BUREAU BUDGET:

The 2017 Convention & Visitor’s Bureau Budget was submitted. At the conclusion of ensuing discussion the Budget was approved as submitted on a motion made by Mr. Ortman, seconded by Mr. Stout, and carried.

*There being no further business to come before the County Council at this time,
the Budget Sessions were recessed until 8:30 a.m. on Wednesday,
September 14, 2016, on a motion made by Mr. Singer,
seconded by Mr. Ortman and carried.*

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The last session of the 2017 Budget Session reconvened at 8:35 a.m. on Wednesday, September 14, 2016. Those in attendance included President Richard Miller, Vice President James Papacek, and Members Stan Ortman, Les Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

IN THE MATTER OF RESOLUTION NO. 2016-HCCR-27 – TRANSFERS:

Resolution No. 2016-HCCR-27 – Transfers was read in full one time by Auditor Martha Lake, and addressed as follows:

	From:	To:	Requested:	Approved:
4903	<u>Howard Co Sheriff Work Program Fund</u>			
04721.00	Equipment	03252.00	Repair Maintenance	\$ 1,000.00
				\$ 1,000.00

Chief Matron – Personnel Loretta Moon informed the Council that this transfer is needed in order to pay past mower repair bills, before the purchase of the new mower, for the Inmate work crew.

A motion was made by Mr. Singer to approve the transfer request of \$1,000.00 from line item 04721.00, Equipment, to line item 03252.00, Repair Maintenance. The motion was seconded by Mr. Ellison and carried.

IN THE MATTER OF A SALARY INCREASE REQUEST FOR COUNTY ASSESSOR:

Because the County Assessor has attained her Level III Certification, a motion was made by Mr. Papacek to increase the salary of the County Assessor (1000-010-01111.00) from \$52,000.00 to \$53,000.00 (\$1,000.00). The motion was seconded by Mr. Roberts and carried.

IN THE MATTER OF ORDINANCE NO. 2016-HCCO-34 HOWARD CO SOLID WASTE MANAGEMENT:

Ordinance No. 2016-HCCO-34, Howard County Solid Waste Management 2017 Rate and Budget, was submitted with a rate of 0.0314 and levy of \$892,031.00; and a budget of \$939,590.00. A motion was made by Mr. Papacek to approve Ordinance No. 2016-HCCO-34 – Howard County Solid Waste Management, as submitted. The motion was seconded by Mr. Ellison and carried.

IN THE MATTER OF ORDINANCE NO. 2016-HCCO-35 ORDINANCE FOR APPROPRIATIONS AND TAX RATES:

Auditor Martha Lake submitted Ordinance No. 2016-HCCO-35, Ordinance for Appropriations and Tax for the County Council's consideration. The total budget, all funds, is \$39,284,764.00; the adopted tax levy is \$24,900,000.00; and the total tax rate is 0.8262. A motion was made by Mr. Papacek, seconded by Mr. Ortman and carried to approve Ordinance No. 2016-HCCO-35, Ordinance for Appropriations and Tax.

*There being no further business to come before the County Council at this time,
the 2017 Budget Session was adjourned at 9:10 a.m. on a motion
made by Mr. Stout, seconded by Mr. Singer and carried.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Council 2017 Budget Session August & September, 2016