

## **HOWARD COUNTY COUNCIL REGULAR MEETING DECEMBER 8, 2017**

The Howard County Council met in Regular Session on Friday, December 8, 2017, at 12:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Stan Ortman, Les Ellison, John Roberts, Jeff Stout, and Dwight Singer. Also in attendance were County Attorney Alan Wilson and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the November 28, 2017, regular meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Vice President Jim Papacek. Councilman Les Ellison seconded the motion, and the motion carried.

The minutes of the September 18, 2017, special session meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Councilman Stan Ortman. Mr. Papacek seconded the motion, and the motion carried.

The minutes of the November 15, 2017, Joint Executive Session meeting at 4:00 p.m., and the minutes of the November 15, 2017, Joint Executive Session meeting at 4:30 p.m., having been previously reviewed, were approved as submitted on a motion made by Councilman Jeff Stout. Councilman Dwight Singer seconded the motion, and the motion carried.

Councilman John Roberts then led the Pledge of Allegiance; and Mr. Miller offered a word of prayer.

### **IN THE MATTER OF OLD BUSINESS:**

Mr. Papacek commended the council on increasing salaries, specifically for sheriff deputies and corrections officers, during the 2018 Budget Session. Mr. Papacek wants to look at salaries of employees in other areas of county government operation in 2018 and would like to see those other county salaries be brought up to the average pay scale if needed. Mr. Papacek stated he was proud of what the council had accomplished in 2017, but he also reminded the council members that there is more work to do in regards to salaries.

### **IN THE MATTER OF ORDINANCE NO. 2017-HCCO-46 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read Ordinance No. 2017-HCCO-46 – Additional Appropriations through one time, and it was acted upon as follows:

#### **Additional Appropriations:**

		<b>AMOUNT REQUESTED:</b>	<b>AMOUNT APPROVED:</b>
<b><u>1114</u></b>	<b><u>Howard County LIT – Special Purpose Fund:</u></b>		
<b><u>0380</u></b>	<b><u>Sheriff-Jail</u></b>		
33400	Meals for Prisoners	\$ <u>100,000.00</u>	\$ <u>100,000.00</u>
	<b>Total LIT _ Special Purpose Fund:</b>	\$ <b>100,000.00</b>	\$ <b>100,000.00</b>
<b><u>4930</u></b>	<b><u>Howard County Law Enforcement Fund:</u></b>		
34111	Grant Match	\$ <u>75,000.00</u>	\$ <u>75,000.00</u>
	<b>Total Law Enforcement Fund:</b>	\$ <b>75,000.00</b>	\$ <b>75,000.00</b>
	<b>Total Additional Appropriations All Funds:</b>	\$ <b>175,000.00</b>	\$ <b>175,000.00</b>

1. Sheriff Steve Rogers talked about the additional funds needed to feed prisoners throughout the year due to the increased jail population. The sheriff's office has published a monthly report stating the number of meals provided. The average cost of each meal is \$1.03. The removal of deep fryers has helped to improve the safety and health of the inmates. Mr. Singer made a motion to approve an additional \$100,000.00 for 1114.33400.000.0380. Mr. Papacek seconded the motion and the motion carried.
2. Ms. Lake presented the Howard County Law Enforcement Grant Match request for the Prosecutor's office. Grants bring in a large percentage of the Prosecutor's yearly budgets. Mr. Papacek made a motion to approve the additional \$75,000.00 for 4930.34111.0000.000. Mr. Stout seconded the motion and the motion carried.

### **IN THE MATTER OF ORDINANCE NO. 2017-HCCR-26 – TRANSFERS**

Auditor Martha Lake read Ordinance No. 2017-HCCR-26-Transfers through one time, and it was acted upon as follows:

Transfer From:		To:	Amount	Allowed
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>0000</u></b>	<b><u>Howard County Employee Benefits:</u></b>			
15220	PERF	15230 Insurance	\$ 50,000.00	\$ 50,000.00
<b><u>0001</u></b>	<b><u>Howard County Clerk's Office:</u></b>			
11700	Part-time	11100 Clerk	\$ 25.00	\$ 25.00
11700	Part-time	11200 Chief Deputy	\$ 25.00	\$ 25.00
11700	Part-time	11300 First Deputy	\$ 25.00	\$ 25.00
11700	Part-time	11433 Second Deputy	\$ 25.00	\$ 25.00
<b><u>0005</u></b>	<b><u>Howard County Sheriff's Dept.:</u></b>			
12300	Dispatchers	12305 Dispatcher OT	\$ 30,000.00	\$ 30,000.00
<b><u>0007</u></b>	<b><u>Howard County Coroner's Dept.:</u></b>			
23210	Gas, Oil & Lube	32635 Med & Hosp – Autopsy Lab	\$ 3,500.00	\$ 3,500.00
23710	Other Supplies	32635 Med & Hosp – Autopsy Lab	\$ 2,000.00	\$ 2,000.00
<b><u>0012</u></b>	<b><u>Howard County Veteran's Service Dept.:</u></b>			
35470 0.00	Veteran's Burial	22530 Equip. Repair Supplies	\$ 10,000.00	\$ Withdrawn
<b><u>0202</u></b>	<b><u>Howard County Superior Court II:</u></b>			
32410	Printing	47210 Equip. Repair Supplies	\$ 645.00	\$ 645.00
<b><u>0235</u></b>	<b><u>Howard County Probation's Dept.:</u></b>			
11708	PT Probation Officer	11345 Probation Officer – Assist. Chief	\$ 4.00	\$ 4.00
11708	PT Probation Officer	12003 Juvenile Probation Super	\$ 2.00	\$ 2.00
11708	PT Probation Officer	11422 Financial Clerk	\$ 3.00	\$ 3.00
11708	PT Probation Officer	12006 PCS Case Manager	\$ 3.00	\$ 3.00
11708	PT Probation Officer	11503 Probation Officer Assistant	\$ 102.00	\$ 102.00
11708	PT Probation Officer	12111 Juvenile Probation Officer	\$ 523.00	\$ 523.00
11708	PT Probation Officer	11605 Administrative Assistant	\$ 2.00	\$ 2.00
11708	PT Probation Officer	12203 Juvenile Probation Super	\$ 35.00	\$ 35.00
11708	PT Probation Officer	11710 Juvenile Probation Officer	\$ 1,490.00	\$ 1,490.00
11708	PT Probation Officer	12204 Juvenile Probation Officer	\$ 3.00	\$ 3.00
11708	PT Probation Officer	11715 Secretary Juvenile	\$ 1.00	\$ 1.00
11708	PT Probation Officer	12205 Juvenile Probation Officer	\$ 2.00	\$ 2.00
<b><u>2100</u></b>	<b><u>Howard County Supplemental Adult Probations Services:</u></b>			
11708	PT Probation Officer	11710 Juvenile Probation Officer	\$ 153.00	\$ 153.00
11708	PT Probation Officer	12204 Juvenile Probation Officer	\$ 260.00	\$ 260.00
11708	PT Probation Officer	11345 Probation Officer – Assist. Chief	\$ 1.00	\$ 1.00
11708	PT Probation Officer	11422 Financial / Clerical	\$ 1.00	\$ 1.00
11708	PT Probation Officer	11503 Probation Officer Assistant	\$ 101.00	\$ 101.00
11708	PT Probation Officer	11605 Administrative Assistant	\$ 4.00	\$ 4.00
11708	PT Probation Officer	11709 PT Adult Probation Officer	\$ 39.00	\$ 39.00
11708	PT Probation Officer	11715 Secretary Juvenile	\$ 138.00	\$ 138.00
<b><u>2150</u></b>	<b><u>Howard County Supplemental Juvenile Probations Services:</u></b>			
12204	Probation Officer	11710 Juvenile Probation Officer	\$ 2.00	\$ 2.00
12204	Probation Officer	11902 Chief Probation Officer	\$ 2.00	\$ 2.00
12204	Probation Officer	12002 Juvenile Probation Officer	\$ 2.00	\$ 2.00
12204	Probation Officer	12003 Juvenile Probation Supervisor	\$ 2.00	\$ 2.00
12204	Probation Officer	12206 On Call Probation Officer	\$ 1.00	\$ 1.00

**Salary Transfers added and approved during December 8, 2017 Council Meeting**

**1114 Howard County LIT Special Purpose:**

**0380 Sheriff-Jail**

12192	Armed CO Pay	12191	FTO	\$ 2,000.00	\$ 2,000.00
12190	Shift Diff	12191	FTO	\$ 1,000.00	\$ 1,000.00

- Ms. Lake asked to transfer \$50,000 for possible additional insurance year-end expenses in 2017.
- Mr. Miller stated that the Clerk's office requested the transfer of funds to prevent negative year end balances.
- Sheriff Rogers stated that the transfer of monies for the sheriff's office for dispatchers was due to the officer shortage during the year and having to cover the dispatch shifts with overtime funds.
- Mr. Stout stated that the coroner's office had requested a transfer of money to cover autopsy expenses incurred in 2017.
- Veteran's Service Officer Ross Waltemath's stated he has documented received benefits to Howard County Veterans in excess of \$25,000,000.00 for 2017.  
Mr. Waltemath would like to build walls in the Veteran's office to provide more privacy for veterans, especially, when the veterans are giving personal identifying information. Since there is no line item for building or repairs in his accounts, Mr. Waltemath wished to transfer money to the Maintenance Department to enable them to build walls in his office. The available \$10,000.00 requested was not needed to cover veterans' burials in 2017. This request was withdrawn due to the inability to transfer funds in the manner requested.
- Mr. Miller presented a letter from Superior Court II Judge Brant Parry detailing the need to transfer funds to purchase chairs.
- Howard County Chief Probation Officer Dustin DeLong asked to transfer money in order to clean up accounts due to encumbrances in prior years.
- Mr. Papacek made a motion to approve 2017-HCCR-Transfers as read except for the Veteran's Service Office request, which was withdrawn. Mr. Ortman seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2017-HCCO-47 – AMENDING SALARY ORDINANCE FOR 2017:**

Auditor Martha Lake read Ordinance No. 2017-HCCO-47 – Amending Salary Ordinance for 2017 through one time, and it was acted upon as follow

		<b>AMOUNT REQUESTED:</b>	<b>AMOUNT APPROVED:</b>
<b><u>1000 HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>0000 Howard County Employee Benefits:</u></b>			
15220	PERF	\$ (50,000.00)	\$ (50,000.00)
15230	Insurance	\$ 50,000.00	\$ 50,000.00
<b><u>0001 Howard County Clerk's Office:</u></b>			
11700	Part-time	\$ (100.00)	\$ (100.00)
11100	Clerk	\$ 25.00	\$ 25.00
11200	Chief Deputy	\$ 25.00	\$ 25.00
11300	First Deputy	\$ 25.00	\$ 25.00
11433	Second Deputy	\$ 25.00	\$ 25.00
<b><u>0005 Howard County Sheriff's Dept.:</u></b>			
12300	Dispatchers	\$ (30,000.00)	\$ (30,000.00)
12305	Dispatcher OT	\$ 30,000.00	\$ 30,000.00
<b><u>0235 Howard County Probation's Dept.:</u></b>			
11708	PT Probation Officer	\$ (2,170.00)	\$ (2,170.00)
11345	Probation Officer – Assist. Chief	\$ 4.00	\$ 4.00
12003	Juvenile Probation Super	\$ 2.00	\$ 2.00
11422	Financial Clerk	\$ 3.00	\$ 3.00
12006	PCS Case Manager	\$ 3.00	\$ 3.00
11503	Probation Officer Assistant	\$ 102.00	\$ 102.00
12111	Juvenile Probation Officer	\$ 523.00	\$ 523.00
11605	Administrative Assistant	\$ 2.00	\$ 2.00
12203	Juvenile Probation Super	\$ 35.00	\$ 35.00
11710	Juvenile Probation Officer	\$ 1,490.00	\$ 1,490.00

12204	Juvenile Probation Officer	\$	3.00	\$	3.00
11715	Secretary Juvenile	\$	1.00	\$	1.00
12205	Juvenile Probation Officer	\$	2.00	\$	2.00

**2100 Howard County Supplemental Adult Probations Services:**

11708	PT Probation Officer	\$	(697.00)	\$	( 697.00)
11710	Juvenile Probation Officer	\$	153.00	\$	153.00
12204	Juvenile Probation Officer	\$	260.00	\$	260.00
11345	Probation Officer – Assist. Chief	\$	1.00	\$	1.00
11422	Financial / Clerical	\$	1.00	\$	1.00
11503	Probation Officer Assistant	\$	101.00	\$	101.00
11605	Administrative Assistant	\$	4.00	\$	4.00
11709	PT Adult Probation Officer	\$	39.00	\$	39.00
11715	Secretary Juvenile	\$	138.00	\$	138.00

**2150 Howard County Supplemental Juvenile Probations Services:**

12204	Probation Officer	\$	(9.00)	\$	(9.00)
11710	Juvenile Probation Officer	\$	2.00	\$	2.00
11902	Chief Probation Officer	\$	2.00	\$	2.00
12002	Juvenile Probation Officer	\$	2.00	\$	2.00
12003	Juvenile Probation Supervisor	\$	2.00	\$	2.00
12206	On Call Probation Officer	\$	1.00	\$	2.00

**Salary Amendments added and addressed during December 8, 2017 Council Meeting**

**1114 Howard County LIT Special Purpose:**

**0380 Sheriff-Jail**

12190	Shift Diff –Correction Officer	\$	(1,000.00)	\$	(1,000.00)
12192	Armed Correction Officer Pay	\$	(2,000.00)	\$	(2,000.00)
12191	Field Training Officer (FTO)	\$	3,000.00	\$	3,000.00

Mr. Ortman made a motion to approve Salary Ordinance No. 2017-HCCO-47 as read. Mr. Ellison seconded the motion, and the motion carried.

**IN THE MATTER OF OLD BUSINESS:**

Mr. Ortman made a motion to hold an executive session with the commissioners on December 15, 2017 at 9:00 a.m. Mr. Roberts seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

1. Howard County EMA Director Janice Hart thanked the Council for the purchase of the light and air vehicle.
2. Howard County Recycling Director Mikki Jeffers informed the Council that \$30,200.00 is being encumbered in her 2017 budget to pay when the water overflow into the warehouse project is completed and the parking lot project is corrected.
3. Mr. Brad Bagwell from the U.S. 31 Coalition read Resolution No. 2017-HCCR-27– Restricting stop lights, J-Turns, etc. on the US 31 Highway due to Freeway like high speed traffic. Mr. Ortman made a motion to accept Resolution No. 2017-HCCR-27 as read. Councilman Dwight Singer seconded the motion, and the motion carried.
4. Ordinance No. 2017-HCCR-28, a resolution of Appreciation and Commendation of Kokomo High School Varsity Football Team for competing in its first ever Indiana High School Football State Championship and earning the State Runner-Up Honor. Mr. Ellison read the resolution through one time and made a motion to accept Ordinance No. 2017-HCCR-28. Mr. Stout and several other councilman seconded the motion, and the motion carried.
5. Mr. Miller thanked Howard County Attorney Alan Wilson and Howard County Project Manager Pam Isaac on their work to complete reappointment applications. Mr. Ortman made a motion to approve the following board appointments. Mr. Ellison seconded the motion and the motion carried.

Name	Board	Action
Beth Harshman	Howard County Alcohol Beverage Commission	Reappointment -- Approved
Richard Moser	Greentown Public Library member	Reappointment -- Approved

6. Mr. Papacek wished everyone a Merry Christmas and a Happy New Year.
7. Mr. Miller reminded everyone one to not forget to pray.

*There being no further business to come before the Council at this time,  
the meeting was adjourned at 1:14 p.m. on a motion made by  
Mr. Papacek, which was seconded by Mr. Singer, and the motion carried.*

**HOWARD COUNTY COUNCIL:**

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RICHARD H. MILLER PRESIDENT

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JAMES T. PAPACEK, VICE PRESIDENT

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LESLIE W. ELLISON, MEMBER

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STANLEY E. ORTMAN, MEMBER

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JEFFREY A. STOUT, MEMBER

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JOHN J. ROBERTS, MEMBER

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DWIGHT V. SINGER, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR

Howard County Council Meeting December 8, 2017