

**HOWARD COUNTY COUNCIL REGULAR MEETING AUGUST 22, 2017**  
**AND 2018 BUDGET SESSION AUGUST 23, 24, AND**  
**SEPTEMBER 6 AND 13, 2017**

The Howard County Council met in Regular Session on Tuesday, August 22, 2017, at 4:00 p.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Stan Ortman, Les Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Alan Wilson and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Miller.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the Regular Meeting dated July 25, 2017, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Ellison, and carried.

President Miller stood and led all in attendance in the Pledge of Allegiance, and Mr. Singer offered a word of prayer, with special grace for the 2018 Budget Session.

**IN THE MATTER OF ORDINANCE NO. 2017-HCCO-30 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read through Ordinance No. 2017-HCCO-30 – Additional Appropriations one time, and it was acted upon as follows:

<u>1114</u>	<u>HOWARD COUNTY LIT – SPECIAL PURPOSE</u>	<u>AMOUNT</u>	<u>APPROVED:</u>
<u>0380</u>	<u>Sheriff / Jail</u>	<u>REQUESTED:</u>	
12200	Overtime Correction Officer	\$ 100,000.00	\$ 100,000.00

Sheriff Rogers explained that this request is to cover overtime needs at the Sheriff’s Department through the end of the year.

A motion was made by Mr. Papacek to approve the request of \$100,000.00 to line item 12200, Overtime Correction Officer. The motion was seconded by Mr. Stout and carried.

<u>9603</u>	<u>Kinsey / Shelter Care</u>		
11209	Labor/Maintenance	\$ 1,400.00	\$ 1,400.00
<u>9605</u>	<u>Kinsey / Secure Care</u>		
11209	Labor/Maintenance	\$ 1,400.00	\$ 1,400.00

Kinsey Youth Center Director Jeff Lipinski reminded the Councilmen that last year the Center lost one of their maintenance workers through an untimely death. The full-time position was not replaced and the Center save about \$3,000 to give to employees who picked up extra duties. This is a housekeeping item to correct incorrect transfers made.

A motion was made by Mr. Singer, seconded by Mr. Papacek, and carried to approve the requests of \$1,400.00 to line item 11209, Labor/Maintenance in both locations 9603, Kinsey/Shelter Care, and 9605, Kinsey / Secure Care.

<b>TOTAL LIT – SPECIAL PURPOSE FUND</b>		<b>\$ 102,800.00</b>	<b>\$ 102,800.00</b>
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<u>1175</u>	<u>Howard Co Misdemeanant Grant Fund</u>		
47210	Vehicles	\$ 30,015.00	\$ 30,015.00

The Sheriff’s Department needs to replace the Inmate Worker van and trailer using the Misdemeanant Fund. They would like to purchase a 2017 Passenger RWD 3500 van, in the amount of \$26,775.00, and a G-Steel 6-10 Wide Trailer in the amount of \$3,240.00.

A motion was made by Mr. Papacek to approve the request of \$30,015.00 to line item 47210, Vehicles. The motion was seconded by Mr. Singer and carried.

<b>4930</b>	<b><u>Howard County Law Enforcement Fund</u></b>			
15210	FICA	\$	1,000.00	\$ 1,000.00
15220	PERF	\$	3,200.00	\$ 3,200.00
15230	Insurance	\$	2,500.00	\$ 2,500.00

On behalf of Prosecutor Mark McCann, Auditor Lake submitted this request to add money to the benefit line items to last through the end of the year.

A motion was made by Mr. Ortman, seconded by Mr. Papacek, and carried to approve the request of \$1,000.00 to line item 15210, FICA; \$3,200.00 to line item 15220, PERF, and \$2,500.00 to line item 15230, Insurance.

<b>TOTAL LAW ENFORCEMENT FUND</b>		\$	<b>6,700.00</b>	\$ <b>6,700.00</b>
<b>TOTAL ADDITIONALS ALL FUNDS</b>		\$	<b>139,000.00</b>	\$ <b>139,000.00</b>

**ATTRITION UPDATE IN KINSEY YOUTH CENTER:**

Commissioner President Paul Wyman informed the councilmembers that a clerical position has been vacated in the Kinsey Youth Center, and Director Jeff Lipinski has two employees who believe they can take on the extra duties, allowing the savings to be allocated to those employees. \$3,300.00 will go to the Office Manager, and \$1,200.00 to the Claims Clerical position. If approved by the Council, the re-allocation transfers will be ready to submit to the Council at their September 6<sup>th</sup> meeting. A motion was made by Mr. Papacek to approve the allocation of the 15% savings as presented by Mr. Wyman. The motion was seconded by Mr. Ortman and carried.

**IN THE MATTER OF RESOLUTION NO. 2017-HCCR-17 – TRANSFERS:**

Auditor Martha Lake read through Resolution No. 2017-HCCR-17 – Transfers through one time in full, and it was acted upon as follows:

	<b>Transfer From:</b>	<b>To:</b>	<b>Amount</b>	<b>Allowed</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>			
<b><u>0005</u></b>	<b><u>Howard County Sheriff's Department</u></b>			
12300	Dispatcher	12305 Overtime – Dispatchers	\$ 40,000.00	\$ 40,000.00
12304	Part-Time Dispatch	12305 Overtime – Dispatchers	\$ 20,000.00	\$ 20,000.00
<b><u>1114</u></b>	<b><u>Howard County LIT – Special Purpose</u></b>			
<b><u>0380</u></b>	<b><u>Sheriff / Jail</u></b>			
11906	Correction Officer	12200 Overtime – Correction Ofc	\$ 125,000.00	\$ 125,000.00

911 Director Gary Bates informed the Councilmen that his department is short four employees and these transfers into Overtime-Dispatchers to cover the additional overtime worked. He updated the Council on current efforts to replace the employees. Councilman Papacek commented that suggested changes will be brought to the Budget Session that may help reduce the need for the high overtime costs we are currently experiencing at the jail.

A motion was made by Mr. Papacek to approve the transfer of \$40,000.00 from line item 12300, Dispatcher to 12305, Overtime-Dispatchers; \$20,000.00 from line item 12304, Part-Time Dispatch, to 12305, Overtime-Dispatchers; and \$125,000.00 from line item 11906, Correction Officer in Fund 1114, Howard CO LIT – Special Purpose, Sheriff/Jail to line item 12200, Overtime-Correction Officer in Fund 1114, Howard Co LIT – Special Purpose, Sheriff/Jail. The motion was seconded by Mr. Ellison, and carried.

<b><u>0235</u></b>	<b><u>Howard County Probation Department</u></b>			
31210	Maint. & Service Contracts	35640 Rental / Lease Fees	\$ 10,000.00	\$ 10,000.00
		<i>New Line Item</i>		

Chief Probation Officer Dustin Delong needs to have a new line item in his budget, 35640, Rental / Lease Fees, to cover the rental of equipment for in-home detention. He is asking to transfer \$10,000.00 into that new line item.

A motion was made by Mr. Ortman, seconded by Mr. Papacek and carried to approve the transfer request of \$10,000.00 from line item 31210, Maintenance & Service Contracts, to new line item 35640, Rental / Lease Fees.

**IN THE MATTER OF SALARY ORDINANCE NO. 2017-HCCO-31 – AMENDING SALARY ORDINANCE FOR 2017:**

Auditor Lake ready through Salary Ordinance No. 2017-HCCO-31 – Amending Salary Ordinance for 2017 through one time and it was acted upon as follows:

		<b>REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>		
<u>0005</u>	<u>Howard County Sheriff Department</u>		
12300	Dispatcher	\$ (40,000.00)	\$ (40,000.00)
12304	Part-Time Dispatch	\$ (20,000.00)	\$ (20,000.00)
12305	Overtime – Dispatchers	\$ 60,000.00	\$ 60,000.00
<b><u>1114</u></b>	<b><u>Howard CO LIT-Special Purpose</u></b>		
<u>0380</u>	<u>Sheriff / Jail</u>		
11906	Correction Officer	\$ (125,000.00)	\$ (125,000.00)
12200	Overtime Correction Officer	\$ 225,000.00	\$ 225,000.00
<u>9603</u>	<u>Kinsey / Shelter Care</u>		
11209	Labor Maintenance	\$ 1,400.00	\$ 1,400.00
<u>9605</u>	<u>Kinsey / Secure Care</u>		
11209	Labor Maintenance	\$ 1,400.00	\$ 1,400.00
<b><u>4930</u></b>	<b><u>Howard Co Law Enforcement Fund</u></b>		
15210	FICA	\$ 1,000.00	\$ 1,000.00
15220	PERF	\$ 3,200.00	\$ 3,200.00
15230	Insurance	\$ 2,500.00	\$ 2,500.00

A motion was made by Mr. Ortman, seconded by Mr. Stout, and carried, to approve Salary Ordinance No. 2017-HCCO-31 – Amending Salary Ordinance for 2017, as presented.

At this time Mr. Papacek offered budgeting advice for the upcoming 2018 budget sessions, and commended and thanked the Office Holders and Department Heads for managing their offices well and for submitting realistic budgets for 2018.

*There being no further business to come before the County Council at this time, the meeting was recessed at 4:41 p.m. until 8:30 a.m., Wednesday, August 23, 2017.*

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*The 2017-2018 Budget Session was reconvened at 8:30 a.m.*

The Howard County Councilmen listened to the budget justifications from Office Holders and Department Heads, observing the following schedule:

8:30 a.m.	1000-0204	Superior Court IV	Judge George Hopkins
9:00 a.m.	1000-0313	Maintenance Department	Bill Stonestreet
	1114-0313	Maintenance LIT – Special Purpose	Bill Stonestreet
	1138	Maintenance – Cumulative Capital Fund	Bill Stonestreet
9:15 a.m.		Convention & Visitor’s Bureau	Mr. Sparks / Ms. Matlock
9:30 a.m.	1000-001	Clerk	Chief Dep Debbie Stewart
	1000-0062	Election Board	Chief Dep Debbie Stewart
	1119	Clerk Record Perpetuation Fund	Chief Dep Debbie Stewart
9:45 a.m.	1000-0203	Superior Court III	Judge Doug Tate
10:00 a.m.	1000-0009	Coroner	Steve Seele
10:15 a.m.	1000-0005	Sheriff	Sheriff Steve Rogers
	1114-0380	Jail / Juvenile LIT – Special Purpose	Sheriff Steve Rogers
	4903	Sheriff Work Program	Sheriff Steve Rogers

	4908	Courthouse Security	Sheriff Steve Rogers
	1138	Sheriff Cumulative Capital Fund	Sheriff Steve Rogers
10:35 a.m.	1000-9601	Information Systems	Terry Tribby
	1138-9601	Information Systems – Cum Cap	Terry Tribby
	1112	LIT – Economic Development	Terry Tribby
10:45 a.m.	1000-0079	Plan Commission	Greg Sheline
11:00 a.m.	1000-0003	Treasurer	Weston Reed
11:15 a.m.	1112	Coordinating Council LIT – Economic Dev	Tammy Corn

**- LUNCH AT THE CRIMINAL JUSTICE CENTER -**

1:00 p.m.	1000-0013	Center Township Assessor	Sheila Pullen
	1131	Sales Disclosure	Sheila Pullen
1:15 p.m.	1000-0008	County Assessor	Mindy Heady
	1188	Reassessment	Mindy Heady
1:25 p.m.	1000-9600	Howard Haven	Jennifer Brower
1:30 p.m.	1000-0012	Veteran Service Office	Ross Waltemath
1:45 p.m.	1176	Highway Department	Ted Cain
	1135	Cumulative Bridge	Ted Cain
	1169	Local Road and Street	Ted Cain
2:05 p.m.	1000-0004	Recorder	Brook Cleaver
	1160	Recorder ID Protection	Brook Cleaver
	1217	County Elected Officials Training	Brook Cleaver
	1154	Enhanced Access	Brook Cleaver
2:20 p.m.	1000-0302	Emergency Management Agency	Janice Hart
	1152	SARA Title Right to Know	Janice Hart
3:00 p.m.	4918	Kitty Run Bond	Greg Lake
	1197	Stormwater District	Greg Lake
3:15 p.m.	1000-0271	Public Defender	Steve Raquet
3:30 p.m.	1000-0006	Surveyor	Dave Duncan
	1202	Surveyor Perpetuation	Dave Duncan

The meeting was recessed and reconvened at 8:30 a.m. on Thursday, August 24, 2017.

8:30 a.m.	1000-0232	Circuit Court	Judge Lynn Murray
	2503	Informal Probation Fees	Dustin Delong
	2150	Juvenile Probation	Dustin Delong
8:45 a.m.	1000-0235	Probation	Dustin Delong
	2000	Adult Probation Administration	Dustin Delong
	2050	Juvenile Probation Administration	Dustin Delong
	2100	Adult probation User Fees	Dustin Delong
	2150	Juvenile Probation Fees	Dustin Delong
	2501	Alcohol & Drug User Fees	Dustin Delong
	2503	Juvenile Informal Adjustment Fees	Dustin Delong
9:00 a.m.	1114-9603	Kinsey – Shelter Care – LIT Special Purp	Jeff Lipinski
	1114-9605	Kinsey – Secure Care – LIT Special Purp	Jeff Lipinski
	4913	Kinsey – FFT User Fee	Jeff Lipinski
9:15 a.m.	1212	CASA	Katina Silver
9:30 a.m.	1148	Drug Free Community	Kathy Horton
	1000-0201	Superior Court I	Judge William Menges
	1000-0225	Unified Court Fund	Judge William Menges
	2512	County User Fee – Jury Pay Fund	Judge William Menges
10:00 a.m.	1000-0010	Voter Registration	Carol Shallenberger / Susan Kennedy
10:45 a.m.	1000-0308	Weights & Measures	Gary Gist
11:15 a.m.	1122	Community Corrections	Ray Tetrault
	1123	Community Transition Program	Ray Tetrault
	2515	User Fees - Project Income	Ray Tetrault
	2516	User Fees – Community Service	Ray Tetrault

**- LUNCH AT KINSEY YOUTH CENTER -**

1:00 p.m.	1222	Statewide 9-1-1	Gary Bates
1:15 p.m.	1000-0202	Superior Court II	Judge Brant Parry
1:30 p.m.	1000-0006	Soil & Water Conservation	Rene Weaver
1:45 p.m.		Recycling District	Mikki Jeffers
2:00 p.m.	1159	Health Department	Kent Weaver
	1168	Local Health Maintenance	Kent Weaver
	1206	Local Health Trust Account	Kent Weaver
	8126	Public Health Emergency Prepare	Kent Weaver
2:15 p.m.	1000-0009	Prosecuting Attorney	Mark McCann
	1000-0660	Prosecutor Title IVD	Mark McCann
	2511	Pretrial Diversion	Mark McCann
	4905	Prosecutor Bad Check / Copy Fund	Mark McCann
	4930	Law Enforcement Fund	Mark McCann
	8109	Stop Domestic Violence Grant	Mark McCann
	8112	Drug Task Force Grant	Mark McCann
2:30 p.m.	1000-0002	Auditor	Martha Lake
	1150	Auditor Electronic Data Fund	Martha Lake
	1181	Auditor Plat Book Fees	Martha Lake
	1216	Auditor Ineligible Homestead Fund	Martha Lake
2:45 p.m.	1000-0068	Commissioners	Paul Wyman
	1138	Cumulative Capital Fund	Paul Wyman
	1112	LIT – Economic Development	Paul Wyman

*The 2017-2018 Budget Sessions was recessed until 8:30 a.m. on Wednesday, September 6, 2017*

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The 2018 Budget Session was reconvened at 8:30 a.m. on Wednesday, September 6, 2017. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Les Ellison, Stan Ortman, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Alan D. Wilson, and Auditor Martha Lake.

President Miller started the session with prayer.

**IN THEMATTER OF ORDINANCE NO. 2017-HCCO-33 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read through Ordinance No. 2017-HCCO-33 – Additional Appropriations one time, and it was acted upon as follows:

		<b>AMOUNT</b>	
		<b>REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>		
<b><u>0007</u></b>	<b><u>Howard County Coroner</u></b>		
32635	Medical & Hospital Autopsy / Lab	\$ 65,000.00	\$ 65,000.00

On behalf of Coroner Steve Seele, Councilman Jeff Stout reminded the Council that Mr. Seele had told them he would be submitting for additional monies to the Medical & Hospital Autopsy / Lab to get through the end of the year.

A motion was made by Mr. Ortman to approve the request of \$65,000.00 to line item 32635, Medical & Hospital Autopsy / Lab. The motion was seconded by Mr. Roberts and carried.

<b><u>0225</u></b>	<b><u>Howard County Unified Courts</u></b>		
32633	Med & Hosp – Psychiatric	\$ 20,000.00	\$ 20,000.00

On behalf of Judge William Menges, Ms. Lake said that because of the high number of Psychiatric evaluations needed for the courts, this line item needs more money.

A motion was made by Mr. Papacek to approve the request of \$20,000.00 to line item 32633, Med & Hosp – Psychiatric. The motion was seconded by Mr. Singer and carried.

**TOTAL ADDITIONALS COUNTY GENERAL** \$ **85,000.00** \$ **85,000.00**

**IN THE MATTER OF RESOLUTION NO. 2017-HCCR-20 – TRANSFERS:**

Auditor Lake read through Resolution No. 2017-HCCR-20 – Transfers one time and it was acted upon as follows:

	<b>Transfer From:</b>	<b>To:</b>		<b>Requested:</b>	<b>Approved:</b>
<b><u>1114</u></b>	<b><u>Howard County LIT – Special Purpose</u></b>				
<b><u>9603</u></b>	<b><u>Kinsey Shelter Care</u></b>				
11504	Secretary	11605 Admin Assistant		\$ 2,375.45	\$ 2,375.45
11504	Secretary	11505 Secretary		\$ 853.55	\$ 853.55
<b><u>9605</u></b>	<b><u>Kinsey Secure Care</u></b>				
11504	Secretary	11605 Admin Assistant		\$ 2,375.45	\$ 2,375.45
11504		11505 Secretary		\$ 853.55	\$ 853.55
<b><u>1216</u></b>	<b><u>Howard County Ineligible Homestead Fund</u></b>				
31200	Contract Services	47220 Computer Soft & Hard		\$ 27,000.00	\$ 27,000.00

These are the transfers that Commissioner Wyman had talked about at the August 22<sup>nd</sup> meeting (*please refer to page two, Attrition Update For Kinsey Youth Center, of these meeting minutes*).

A motion was made by Mr. Stout to approve all transfers as submitted. The motion was seconded by Mr. Papacek and carried.

**SALARY ORDINANCE NO. 2017-HCCO-34 – AMENDING SALARY ORDINANCE FOR 2017:**

Auditor Martha lake ready Salary Ordinance No. 2017-HCCO-34 – Amending Salary Ordinance for 2017 through one time and it was acted upon as follows:

			<b>REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1114</u></b>	<b><u>Howard County LIT – Special Purpose</u></b>			
<b><u>9603</u></b>	<b><u>Kinsey Shelter Care</u></b>			
11504	Secretary		\$ (3,229.00)	\$ (3,229.00)
11605	Admin Assistant		\$ 2,375.45	\$ 2,375.45
11505	Secretary		\$ 853.55	\$ 853.55
<b><u>9605</u></b>	<b><u>Kinsey Secure Care</u></b>			
11504	Secretary		\$ (3,229.00)	\$ (3,229.00)
11605	Admin Assistant		\$ 2,375.45	\$ 2,375.45
11505	Secretary		\$ 853.55	\$ 853.55

A motion was made by Mr. Papacek, seconded by Mr. Stout, and carried to approve Salary Ordinance No. 2017-HCCO-34 as read.

Vice President Papacek gave opening comments to the Office Holders and Department Heads present, confirming that the Council would like to soften the blow of increased insurance deductibles and rates, as well as address the inequities in many current employee salaries. The council members addressed each department’s budget requests and changes and the following changes were made:

- 1) A motion was made by Mr. Papacek to approve the amount of \$400.00 for all Court Security Uniform Allowances. The motion was seconded by Councilman Roberts and carried.
- 2) A motion was made by Mr. Roberts to increase line item 1000.31380.000.0232, Court Appointed Advocate, to \$50,000.00 for the 2018 Budget. The motion was seconded by Mr. Stout and carried.
- 3) Community Corrections Director Ray Tetrault submitted a 2018 Budget for the New Work Release Center. The Councilmen reviewed the proposed budget and it was approved on a motion made by Mr. Ortman, seconded by Mr. Roberts and carried.

**IN THE MATTER ON NON-BINDING REVIEWS:**

Auditor Lake submitted the Non-Binding Taxing Unit Reviews, stating that the approval system has changed according to Indiana Code 6-1.1-17-3.6. The Council must review the estimated levy limits provided by the Department of Local Government Finance, as well as the DLGF's estimation of how the distribution of property tax will be reduced by the property tax caps. The Council must also either prepare and distribute a written recommendation, or send out the minutes of the budget session hearings, to all the taxing units in the county. After reviewing the DLGF's estimates, she believes the figures are not accurate. A motion was made by Mr. Stout, seconded by Mr. Ortman, and carried to respectfully take no action on the Non-binding Reviews because of insufficient information to make a judgement at this time.

**IN THE MATTER OF NOTICE OF PUBLIC HEARING ON PROPOSED IMPLEMENTATION OF TAX ON ADJUSTED GROSS INCOME FOR PUBLIC SERVICE ANSWERING POINT ("PSAP")**

Mr. Miller passed out Notice of Public Hearing on Proposed Implementation of Tax on Adjusted Gross Income for Public Service Answering Point ("PSAP"). He stated that public notice will be given in both newspapers on 09/07/17 and that there would be a public hearing on this proposed tax at 8:00 a.m. on September 18, 2017, in Room 338 of the Howard County Administration Center, 220 North Main Street, Kokomo, Indiana. Mr. Stout made a motion to give public notice of the public hearing on proposed implementation of tax on adjusted gross income for Public Service Answering Point ("PSAP"), Mr. Papacek seconded the motion, and the motion carried.

**IN THE MATTER OF INCOME TAX DISTRIBUTIONS**

Auditor Martha Lake stated that General Fund for 2017 has decreased from \$3,722,000 in Certified Shares distribution down to \$3,626,771 in 2018. The Edit Fund distribution in 2017 \$1,178,825 has decreased to \$1,162,610 in 2018. These changes were not significant enough to make any changes in financial reporting.

**IN THE MATTER OF GENERAL SALARY CHANGE REQUESTS:**

- 1) Mr. Papacek made a motion for a two percent raise and a onetime \$400.00 bonus, for full time employees and elected officials, which was seconded by Mr. Stout and carried.
- 2) Mr. Papacek made a motion to increase the corrections officer pay \$2.00 per hour, which was seconded by Mr. Ortman & Mr. Singer, and carried.
- 3) Mr. Papacek made a motion to increase the dispatch officer pay by \$1.00 per hour, which was seconded by Mr. Singer, and carried.
- 4) Mr. Papacek made a motion to increase additional certification pay (S.W.A.T., C.I., etc.) by \$24,000.00, which was seconded by Mr. Singer, and carried.
- 5) Mr. Papacek made a motion to increase the merit officer pay by \$6,000.00 each annually, which was seconded by Mr. Ellison, and carried.
- 6) Mr. Roberts made a motion to implement the merit officer increase by \$6,000.00 in 2018. Seconded by Mr. Ortman, the motion carried.
- 7) Mr. Stout made a motion to approve the budget for Fund 1112 LIT Economic Development as presented, seconded by Mr. Ortman, the motion carried.

**IN THE MATTER OF SPECIAL SALARY CHANGE REQUESTS:**

- 1) A motion was made by Mr. Papacek to increase the salary of the County Assessor by \$1,000.00. The motion was seconded by Mr. Ortman, and carried.
- 2) A motion was made by Mr. Papacek to increase the salary of the First Deputy Center Township Assessor by \$1,600.00. The motion was seconded by Mr. Stout, and carried.
- 3) A motion was made by Mr. Papacek to increase the salary of the Veterans Service Officer by \$1,000.00. The motion was seconded by Mr. Ortman and carried.
- 4) A motion was made by Mr. Papacek to increase the salary of Howard Haven Superintendent by \$1,000.00. The motion was seconded by Mr. Singer and carried.
- 5) A motion was made by Mr. Papacek to institute longevity pay for individuals at the Kinsey Youth Center. Mr. Stout seconded the motion, and it carried.
- 6) Mr. Stout made a motion to transfer money for child care worker longevity pay in 2018 in the amount of \$26,000.00 to the FFT Fund. The motion was seconded by Mr. Ortman, and carried.

- 7) Mr. Papacek made a motion to raise the maximum rate for dispatch from \$15.30 per hour to \$16.00 per hour. The motion was seconded by Mr. Ortman, and carried.
- 8) Mr. Papacek made a motion to increase the Clerical I (3) salary to \$34,070.00. The motion was seconded by Mr. Ortman, and carried. One clerical position was eliminated to support these raises.
- 9) Mr. Papacek made a motion to move the half salary paid by the general fund for Mr. Greg Lake to the entire salary paid by Storm Water including salary, PERF, and FICA. The motion was seconded by Mr. Stout, and carried.
- 10) Mr. Ortman made a motion to increase the public defender by two full time positions and move four part time positions to full time as presented. Motion was seconded by Mr. Papacek, and carried.
- 11) Mr. Papacek made a motion to increase the (Personnel Administrator) Human Resource Director salary by \$5,000.00. The motion was seconded by Mr. Roberts. The roll call vote was Mr. Singer – Nay, Mr. Ellison - Nay, Mr. Ortman – Aye, Mr. Roberts – Aye, Mr. Papacek – Aye, Mr. Stout – Aye, and Mr. Miller – abstained. The motion carried.
- 12) Maintenance Director Bill Stonestreet asked for overtime pay, due to the number of hours worked. At this time there is no recommendation for overtime for an exempt employee.

- 13) Mr. Papacek made a motion to increase the maximum pay rate for part time employees to be changed as follows:

<u>Office</u>	<u>Current Max. Rate</u>	<u>Requested Max. Rate</u>	<u>Approved Max. Rate</u>
Auditor PT	\$15.34	\$15.50	\$15.50
Surveyor PT	\$12.34	\$15.00	\$15.00
Center Twp Assessor PT	\$11.34	\$11.50	\$11.50
1000.0235 Probation PT	\$25.14	\$28.13	\$28.13
Youth Manager @Kinsey	already addressed		
Cook @ Kinsey	\$12.10	\$12.34	\$12.34
Shift Supervisor @Kinsey	\$15.00	\$15.30	\$15.30
Reassessment PT Clerical	\$12.50	\$13.00	\$13.00
CASA PT	\$13.34	\$13.64	\$13.64
Auditor Hourly Pay	\$15.34	\$15.50	\$15.50
2100 PT Probation Officer	\$25.14	\$28.13	\$28.13

The motion was seconded by Mr. Roberts, and carried.

- 14) Mr. Papacek made a motion to approve the following Part Time and Overtime Requests as read:

<u>Office</u>	<u>Current Approp.</u>	<u>Requested Approp.</u>	<u>Approved Approp.</u>
Coroner – Part Time	\$ 6,647.05	\$ 6,500.00	\$ 6,500.00
Prosecutor-Deputy	\$20,435.00	\$40,870.00	\$40,870.00
Voter Reg – Part Time	\$12,500.00	\$13,000.00	\$13,000.00
Voter Reg – Part Time (2)	\$12,500.00	\$13,000.00	\$13,000.00
Veterans Service – Part Time	\$33,000.00	\$28,000.00	\$28,000.00
Election Absentee Voter Board	\$ 0.00	\$60,000.00	\$60,000.00
Election Precinct Officials	\$10,000.00	\$15,000.00	\$15,000.00
Election Board Assistants	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Sup CT IV OT	\$ 500.00	\$ 0.00	\$ 0.00
Info System	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00
Highway PT	\$24,000.00	\$46,800.00	\$46,800.00
County Assessor PT	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00
County Assessor OT	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Health PT Nurse	\$14,156.00	\$13,933.00	\$13,933.00
CASA PT	\$59,228.00	\$60,855.00	\$60,855.00
Deputy Prosecutor	\$20,435.00	\$ 0.00	\$ 0.00
Prosecutor - Investigator OT	\$20,000.00	\$30,000.00	\$30,000.00
Totals	\$252,901.05	\$349,458.00	\$349,458.00
Total Increase		\$ 96,556.95	\$ 96,556.95

The motion was seconded by Mr. Roberts, and carried.

- 15) Mr. Papacek made a motion to transfer \$500,000.00 of levy money from the Reassessment Fund to the General Fund to pay insurance costs. The motion was seconded by Mr. Roberts, and carried.

**IN THE MATTER OF MEMORANDUM OF UNDERSTANDING & PARTICIPATION IN THE STATEWIDE CASE MANAGEMENT SYSTEM**

Chief Deputy Clerk Debbie Stewart recommended that we switch to the Odyssey Case Management System. The time schedule for the e-filing option is dependent on the Odyssey implementation schedule. Mr. Ortman made a motion to approve the Memorandum of Understanding & Participation in the Statewide Case Management System as presented. Mr. Roberts seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE 2017-HCCO-36**

Auditor Lake read the Ordinance for Appropriations and Tax Rates 2017-HCCO-36 Howard County.

Fund	Fund Name	Adopted Budget
1000	General	\$ 23,976,870
1188	2015 Reassessment	\$ 882,030
1176	Highway	\$ 3,642,367
1169	Local Road & Street	\$ 520,000
1135	Cumulative Bridge	\$ 870,000
1159	Health	\$ 1,137,206
1114	Jail Juvenile Lit	\$ 10,297,705
1138	Cumulative Capital Development	\$ 1,119,500
1112	Economic Dev Income Tax	<u>\$ 1,221,519</u>
	<b>Subtotal</b>	<b>\$ 43,667,197</b>
Various	Home-Ruled Funds	\$ 3,996,843
	<b>Total</b>	<b>\$ 47,664,040</b>

Mr. Ortman made a motion to approve the 2018 Howard County Budget as read. Mr. Ellison and Mr. Stout seconded the motion. The motion carried unanimously.

**IN THE MATTER OF ORDINANCE 2017-HCCO-35**

Auditor Lake read the Ordinance for Appropriations and Tax Rates 2017-HCCO-35 Solid Waste District Budget for 2018.

Fund	Fund Name	Adopted
8210	Special Solid Waste Management	\$934,667

Mr. Stout made a motion to approve 2017-HCCO-35 as read. Mr. Roberts seconded the motion, and the motion carried unanimously.

**IN THE MATTER OF CLARIFICATION OF COUNCIL BUSINESS**

Ms. Lake stated that the changes were made as council requested. There were two additional positions for the public defender, two percent raises in for full time employees and elected officials, FICA increases, and PERF increases. County Assessor Melinda Heady has approved allowing \$500,000 of the Reassessment Fund levy to be transferred to the General Fund and appropriated to the insurance line item (new money). This still leaves approximately \$753,000 in the Reassessment Fund levy for 2018.

Mr. Ortman made comments about possibly transferring funds to the Rainy Day Fund to try to build up the balance.

Mr. Roberts made comments about the Conference Center. He does support it, but he wants more clarification on the obligations and duration for contributions to the Conference Center.

Mr. Stout complimented the council about it being a good budget session that has allowed employees to be rewarded, and it is a good value for taxpayers.

*There being no further business to come before the Council at this time, the meeting was adjourned at 8:50 a.m. on a motion made by Mr. Stout, seconded by Mr. Roberts, and carried.*

**HOWARD COUNTY COUNCIL:**

\_\_\_\_\_  
RICHARD H. MILLER PRESIDENT

\_\_\_\_\_  
JAMES T. PAPACEK, VICE PRESIDENT

\_\_\_\_\_  
LESLIE W. ELLISON, MEMBER

\_\_\_\_\_  
STANLEY E. ORTMAN, MEMBER

\_\_\_\_\_  
JEFFREY A. STOUT, MEMBER

\_\_\_\_\_  
JOHN J. ROBERTS, MEMBER

\_\_\_\_\_  
DWIGHT V. SINGER, MEMBER

ATTEST:

\_\_\_\_\_  
MARTHA J. LAKE, AUDITOR

Howard County Council Meeting Aug. 22, 23, 24, Sept. 6, and Sept. 13, 2017