

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING MARCH 7, 2016

The Howard County Board of Commissioners met in Regular Session on Monday, March 7, 2016, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led in the Pledge of Allegiance, and Vice President Tyler Moore offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the February 15, 2016, Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

The minutes of the Special Called Meeting, dated March 3, 2016, were submitted. This was a Global meeting of the Howard County Election Board, Howard County Council, and the Howard County Board of Commissioners. Those in attendance included Howard County Council members Richard Miller, James Papacek, Stan Ortman, Leslie Ellison, Jeff Stout, John Roberts, and Dwight Singer; Commissioners Paul Wyman, Tyler Moore, and Brad Bray. Also present were County Attorney Larry Murrell, and Auditor Martha Lake. The purpose of the Global meeting was to; (1) continue consideration of the Draft Plan first presented on February 1, 2016; (2) to consider any written public comments received after February 1, 2016; (3) to receive any further public comments; (4) to vote on the Draft Plan; (5) consider a Council Ordinance and Commissioner Ordinance to designate Howard County a "vote center county"; (6) consider the purchase of new voting equipment necessary to implement vote centers; (7) and any other matters related thereto. A motion was made by Mr. Moore to approve the minutes of the Special Called Session as submitted. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HIGHWAY DEPARTMENT:

- 1) Highway Engineer / Superintendent Ted Cain submitted the 2015 Annual Operating Report for the Board's Approval and signature. All financial figures have been confirmed with the Auditor's Office. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the 2015 Annual Operating Report.
- 2) Mr. Cain took this opportunity to update the Board of Commissioners regarding future projects and purchases that include a new pick-up truck and a new dump truck.

RECORDERS OFFICE:

Recorder Brook Cleaver submitted a Laredo Access Agreement between Howard County and Mailco Productions. Mailco Productions will be using the \$50.00 monthly plan. A motion was made by Mr. Moore to approve the Laredo Agreement between Howard County and Mailco Productions. The motion was seconded by Mr. Bray and carried.

MAINTENANCE DEPARTMENT:

- 1) Buildings & Grounds Superintendent Bill Stonestreet submitted a request for lighting retrofit for the Jail Unit #3. This new lighting will provide the same amount of light and will dramatically reduce the amount of electricity consumed and reduce the heat load on the cooling systems in the facility. Initial costs for the twelve (12) fixtures will be \$4,147.20, and the \$2,100.00 rebate will make the total cost of the project \$2,047.00. Mr. Stonestreet will pay for the lighting from the Cum Cap Building Upgrade Account (1138-000-04724.00). A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Lighting Retrofit for Jail Unit #3, in the amount of \$4,147.12, to be paid from 1138-000-04724.00.
- 2) Mr. Stonestreet would like to replace the roof of the Highway building. Of the three quotes received, Sisk Roofing was the lowest at \$5,700.00 that includes a 10-year warranty for the removal and replacement of the shingles. He intends to pay for this project from Cum Cap Building Repair (1138-000-04724.05). A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the roofing project at the County Highway Department, to be done by Sisk Roofing for the amount of \$5,700.00, with a 10-year warranty. The project will be paid from the Cum Cap Fund, Building Repair line item.

COUNTY CLERK:

On behalf of Clerk Kim Wilson, Chief Deputy Clerk Debbie Stewart submitted a request to replace their second floor office copier that has expired after about 2.5 million copies. They are currently using a loaned machine from Shearer Printing. They would like to replace the copier with a Biz Hub 454E, in the amount of \$8,299.00, as their other copiers are also Biz Hubs. Discussion ensued concerning the number of quotes received, and at its conclusion a motion was made by Mr. Moore to approve the copier purchase request of a Biz Hub 454E, in the amount of \$8,299.00, to be paid from the Clerk Perpetuation Fund. The motion was seconded by Mr. Bray and carried.

SHERIFF DEPARTMENT:

After reviewing the Patrol Vehicle Bids opened at the February 15th meeting, Captain Jerry Asher recommends the purchase of five (5) 2016 Dodge Durango Pursuit Vehicles from Button Motors, in the amount of \$128,485.00 as the lowest and most responsive quote. This purchase will include the trade-in values for three older pursuit vehicles; the other three older pursuit vehicles will be given to the Emergency Management Agency. Captain Asher submitted the trade vehicle titles for the Commissioners' signature. A motion was made by Mr. Moore to approve the purchase of five (5) all-wheel drive pursuit vehicles from Button Motors, and to authorize President Wyman to sign the trade vehicle titles on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

Captain Asher informed the Commissioners that later in the year the Sheriff Department will be replacing a Detective vehicle.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims payable March 11 & 18, 2016, in the amount of \$368,441.25 each, were approved as submitted, on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$434,182.66, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Ratify Signature:** Ms. Lake submitted an early paid claim for J & K Communications Inc., in the amount of \$100,000.00, and asked that President Wyman's signature be ratified. This claim is for the P-25 project. A motion was made by Mr. Bray to ratify President Wyman's signature on the early paid claim for J & K Communications. The motion was seconded by Mr. Moore and carried.
4. **Monthly Report:** Ms. Lake submitted the Weights & Measures Monthly Report for the month of January 16 – February 15, 2016. The report was accepted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Board's information and approval:

1. **P-25 Lease Agreement:** Mr. Murrell submitted Memorandum of Understanding Lease agreements between Howard County and the Towns of Russiaville and Greentown, for usage of their communications towers for the P-25 project. At this time Mr. Murrell does not have the exhibit information detailing the exact site locations of the towers, to attach to the Memorandum of Understandings. Because of the time constraints involved in applying for the FCC licenses, Mr. Murrell recommends that the Commissioners approve the Memorandum of Understandings subject to the completion of the Exhibits. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Memorandum of Understanding Lease Agreements for Russiaville and Greentown, subject to the site confirmations listed in the Exhibits, for the P-25 Project.
2. **Consulting Agreement:** Mr. Murrell submitted a Consulting Agreement between Howard County and Mr. Jason Lemmons, for the purpose of inventorying radios for the all township fire stations. The agreement approves payment of \$30.00 per hour, not to exceed \$10,000.00. A motion was made by Mr. Moore to approve the Consulting Agreement between Howard County and Mr. Jason Lemmons, and

authorize the President to sign on behalf of the Board of Commissioners, subject to the completion of the Consulting paperwork. The motion was seconded by Mr. Bray and carried.

Commissioner Moore and Mr. Murrell commented on Mr. Lemmons' credentials, making him a good fit for these needed services.

3. **Set Special Session:** On March 21, 2016, there is a Public Hearing in Russiaville for a Russiaville Sewer Upgrade Project. Howard County will be the lead agency for the application of a grant. The Commissioners need to set a Special Session date for March 21, 2016, at 7:00 p.m. in Russiaville. A motion was made by Mr. Moore to set a Special Session of the Board of Commissioners at 7:00 p.m. on Monday, March 21, 2016, in order to hold a Public Hearing on the proposed Russiaville Sewer Upgrade Project, as the lead agency. This will be in addition to the regularly scheduled 4:00 p.m. meeting. The motion was seconded by Mr. Bray and carried.
4. **Request For Quotes:** As a part of the Russiaville Sewer Upgrade Project, Grant Administrator Tina Henderson has asked that the Request for Quotes for engineering services be sent to Howard County, in care of Pam Isaac. Quotes were to submitted no later than 4:00 p.m. today. Ms. Isaac submitted the quotes received as follows:

Hometown Engineering LLC
DLZ Indiana, LLC

Submitted Master Document
Submitted letter declining opportunity to quote

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to receive the quotes and take them under advisement for further review.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER WYMAN:

Mr. Wyman recognized Community Corrections Director Ray Tetrault for an appointment to the Community Corrections' Advisory Board. Mr. Tetrault recommends appointing Mr. Paul Bachelor to the Advisory Board. A motion was made by Mr. Moore to appoint Mr. Paul Bachelor to the Community Corrections Advisory Board. The motion was seconded by Mr. Bray and carried.

COMMISSIONER BRAY:

Mr. Bray thanked all people involved in the P-25 Project, commenting that it will be a good thing for public safety.

COMMISSIONER MOORE:

Concerning the recently approved Attrition Program, Mr. Moore thanked the Department Heads and Elected Officials for their cooperation as the program moves forward.

IN THE MATTER OF PUBLIC COMMENT:

President Wyman opened the floor for public comment as follows:

Jerry Paul, President of the Howard County Veterans Memorial Corporation: Mr. Paul presented Plaque #7 to the Riley Kids of Howard County, for the One Veteran – One Child – One Man Pop Tab program. This is the 11th year they've participated and in 2015 the program submitted over 4.2 million pop tabs for a total of over 35 million across eleven (11) years.

The Commissioners applauded the efforts of Mr. Paul and the "Riley Kids of Howard County".

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 4:38 p.m. on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting March 7, 2016