

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING MAY 16, 2016**

The Howard County Board of Commissioners met in Regular Session on Monday, May 16, 2016, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan D. Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led in the Pledge of Allegiance, and Vice President Tyler Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the May 2, 2016, Regular Meeting, having been previously submitted and reviewed, were approved, on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

The minutes of the May 5, 2016, Executive Session were submitted. Those in attendance included Commissioners Paul Wyman and Tyler Moore; Auditor Martha Lake; County Attorney Larry Murrell; Projects Manager Pam Isaac; and members of the Community Corrections Advisory Board. The purpose of the meeting is to discuss strategy with respect to the possible purchase or lease of real estate. The May 5, 2016 Executive Session minutes were approved on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **PROJECTS MANAGER:**

1) Projects Manager Pam Isaac submitted the re-appointment of Dr. Donald Zent to the Howard County Board of Health for a four (4) year term beginning August 1, 2015 and expiring July 31, 2019. A motion was made by Mr. Moore to re-appoint Dr. Donald Zent as the Local Health Officer for a four-year term that expires July 31, 2019. The motion was seconded by Mr. Bray and carried.

2) Ms. Isaac submitted a Contract for Grant Administration Services between Howard County Board of Commissioners and the North Central Indiana Regional Planning Council (NCIRPC). This agreement engages the services of the NCIRPC as an independent contractor for the purposes of administering the \$250,000.00 grant, number WFD-15-103, for the sum of \$12,000.00. This compensation will be paid from the EDP Funds. This grant was signed by President Wyman and Ms. Isaac requests the signature be ratified by the Board.

Also submitted for ratification of the President's signature is a Partnership Agreement between the Howard County Board of Commissioners, Tecumseh Area Partnership (TAP) and North Central Indiana Economic Development Partnership (NCIEDP). This partnership, among other things, reflects that Howard County will be the lead applicant for the application and receipt of OCRA Community Development Block Grant. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to ratify the signature of President Paul Wyman on both the Contract for Grant Administration Services and the Partnership Agreement as submitted.

#### **HOWARD HAVEN / COUNTY HOME**

On behalf of Superintendent Jennifer Vary Brower, County Attorney Larry Murrell submitted Amendment #1 to the Indiana Family and Social Services Administration Contract. The contract increases the ARCH to \$40.75 or \$54.51, and the Personal Needs Allowance to \$52.00. The contract also amends the reporting process. A motion was made by Mr. Moore to approve Amendment #1 to the Indiana Family and Social Services Administration Contract, as submitted, and authorize President Wyman to sign the agreement on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

#### **PLAN COMMISSION:**

1) Plan Commission Director Greg Sheline submitted one (1) bid for the excavation work for the Hardest Hit (Blighted Property) Grant as follows:

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| City of Firsts Excavating and Demo LLC | \$12,900.00 |
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A motion was made by Mr. Moore, seconded by Mr. Bray and carried to accept the bid from City of Firsts Excavating and Demo LLC, in the amount of \$12,900.00, and take under advisement for further review. Mr. Sheline did inform

the Commissioners that the bid is more than what is allowed demolition. We will need to file for a Waiver. If asbestos is found we will need to submit a Change Order.

2) At the May 2<sup>nd</sup> meeting the Board of Commissioners approved a Revocable Right to Use Real Estate Agreement between Howard County Board of Commissioners and Chuck and Diana Bolan for the use of properties located at 600, 604, and 608 Ridge Road (*please refer to page three, item two, "In The Matter of County Attorney Issues", of the Regular Meeting minutes dated May 2, 2016*). After the meeting Mr. Murrell identified a wrong description of the lots and now submits a corrected Revocable Right Agreement. A motion was made by Mr. Moore to approve the amended Revocable Right to Use Real Estate Agreement between Howard County Board of Commissioners and Chuck and Diana Bolan. The motion was seconded by Mr. Bray and carried. Mr. Murrell also submitted three other Revocable Easements that were never signed or recorded. The Commissioners signed the previously approved agreements and Mr. Murrell will submit them to the Recorder's Office.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** Ms. Lake submitted the Salary, Hourly, and Overtime claims payable May 20 & 27, 2016, in the amount of \$374,891.50 each, and they were approved for payment on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** Ms. Lake submitted the Commissioners Operating Claims, payable today, in the amount of \$319,991.27. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to approve the Commissioners' Operating claims as submitted.
3. **Ratify Signature:** Ms. Lake submitted an early paid claim to Central Office Municipality Processing, in the amount of \$15.00, and asked that President Wyman's signature be ratified. A motion was made by Mr. Bray, seconded by Mr. Moore, and carried to ratify the signature of President Wyman.
4. **Monthly Reports:** The Clerk's Monthly Reports for the month ending February 29, 2016, March 31, 2016, and April, 2016, were submitted, and accepted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

#### **IN THE MATTER OF COUNTY ATTORNEY ISSUES:**

County Attorney Larry Murrell informed the Board that concerning the Memorandum of Understanding (MOU) with J & K Communications, the pricing for the radios was extended one hundred twenty (120) days, to January 25, 2016. This agreement also allowed the Commissioners to grant an additional thirty (30) days to finish the inventory of radios for the P-25 Project. Mr. Murrell confirmed that an additional 30 days are needed to complete the project and protect the County's interest. Mr. Murrell submitted a letter to J & K requesting an additional 30 days to complete the radio inventory. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the letter to J & K Communications, and authorize the President to sign on behalf of the Board of Commissioners.

#### **IN THE MATTER OF COMMISSIONER ISSUES:**

##### **COMMISSIONER MOORE:**

- 1) Mr. Moore submitted the April and May, 2016 EMA Calendars, and the May listing of activities and they were accepted on a motion made by Mr. Moore, seconded by Mr. Bray, and carried.
- 2) Mr. Moore submitted a Notice of Public Hearing from 40<sup>th</sup> Parallel, informing the Board of Commissioners of a Public Hearing to consider giving the Drainage Board approval to a one (1) lot subdivision of Ralph Kring Acres, owned by Kent and Sally Kring. A motion was made by Mr. Moore, seconded by Mr. Bray, and carried to receive the Notice of Public Hearing sent by 40<sup>th</sup> Parallel.
- 3) Mr. Moore expressed appreciation to Sheriff Steve Rogers for the invitation to the Jail Inspection. He also thanked all the staff involved.

*There being no further business to come before the Board of Commissioners at this time,  
The meeting was adjourned at 4:17 p.m. on a motion made by  
Mr. Bray, seconded by Mr. Moore and carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR