

## HOWARD COUNTY BOARD OF COMMISSIONERS MEETING NOVEMBER 20, 2006

The Howard County Board of Commissioners met in Regular Session on Monday, November 20, 2006, 8:30 a.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Board of Commissioner President Bradley J. Bagwell, Vice President Paul J. Raver and Member John B. Harbaugh. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President Bagwell.

### IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the November 6, 2006 Regular Meeting, having been previously submitted and reviewed, and the minutes of the Executive Session dated November 15, 2006 were approved on a motion made by Mr. Raver and seconded by Mr. Harbaugh.

### IN THE MATTER OF HIGHWAY DEPARTMENT ISSUES:

Highway Engineer / Supervisor Ted Cain presented the following issues for Commissioner information and approval:

1. **Opening Of Bids:** The annual Highway Materials Bid packages were opened and received as follows:

Asphalt, Emulsion and Tar:	Asphalt Materials Mohr Construction
Bituminous, etc:	Mohr Construction
Stone:	IMI Materials Hanson Aggregates Martin Marietta
Rental Of Equipment:	Baker & Shultz
Diesel Fuel:	North Central Coop

A motion was made by Mr. Raver, seconded by Mr. Harbaugh and carried to take the bids under advisement to be reviewed by Mr. Cain and Attorney Murrell.

2. **School Bus Turn Around:** Mr. Cain submitted a request for a School Bus Turn Around for the Northwestern School Corporation, located at 2369 East 50 North, the property of Fred / Alberta Reed. Mr. Cain recommends approval of this turn around. The School Bus Turn Around for Northwestern School was approved on a motion made by Mr. Harbaugh and seconded by Mr. Raver.
3. **Paving Project:** The Paving project is almost complete, with only a handful of roads unfinished. One hundred thirty-five miles of road have been paved or chip and sealed.

### IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:

Sheriff Marshall Talbert submitted the following issues for Commissioner information and approval:

1. **Replacement of Pass-code Entry Door System:** Sheriff Talbert presented a request to replace the current pass-code Entry Door System on the employee side of the Criminal Justice Center. The replacement system would be identical to the proximity card system used on the west entrance door of the Courthouse. A new entry system would also be installed for the E911 Department. Two quotes were secured, with the lesser price of \$9,083.97 from Vigil Corp.; \$2,843.67 will be paid from E911 funds and \$6,240.30 from the Misdemeanant Fund. A motion was made by Mr. Raver to authorize the replacement of the keypad system with the new proximity card system for the employee side and E911 Department entry doors, in the amount of \$9,083.97. The motion was seconded by Mr. Harbaugh and carried.

2. **Current Jail Population:** The current jail population is 349 inmates; 55 of those reported are female.

#### **IN THE MATTER OF PLAN COMMISSION ISSUES:**

Plan Commission Director Glen Boise presented the following issues for Board information and approval:

1. **Flood Mitigation:** Mr. Boise brings an Invitation to Quote for the demolition of property located at 4089 South 50 East. A motion was made by Mr. Harbaugh, seconded by Mr. Raver and carried to authorize the Invitation to Quote. Quotes are to be submitted no later than 8:30 a.m. on Monday, December 4, 2006, to be opened at 9:00 a.m. on December 4<sup>th</sup>.
2. **Variance For The Public Safety Tower:** A petition needs to be filed to obtain a variance from the 70Ft. height limit, for the Emergency Tower to be constructed on the west end of the County Highway property. A Public Hearing will be held concerning this request on Tuesday, December 5, 2006 at 7:00 p.m. in the Neal Council Chamber of City Hall. A motion was made by Mr. Raver, seconded by Mr. Harbaugh and carried to proceed with the petition to the Board of Zoning Appeals for a variance, and to direct the Auditor's Office to publish the notice of hearing and serve the notice on adjacent property owners by certified mail.

#### **IN THE MATTER OF MAINTENANCE DEPARTMENT ISSUES:**

Buildings and Grounds Supervisor Art Fross submitted the following issues for Commissioner information and approval:

1. **Administration Center HVAC Project:** A three-way valve is needed to help control the boilers and air handler of the new HVAC System at the Administration Center. The price of the valve and installation is \$2,040.00, from Benchmark Mechanical. There is money in the HVAC Project line item to cover this expense. The purchase and installation is approved on a motion made by Mr. Raver and seconded by Mr. Harbaugh.
2. **Siemens Technical Support Program Proposal:** This HVAC systems support proposal was submitted at the November 6<sup>th</sup> meeting (*please refer to page two, item four, "In The Matter Of Maintenance Issues" of the Regular Meeting minutes dated November 6, 2006*). Attorney Larry Murrell has reviewed the proposal and has contacted Siemens for needed language changes in the proposal. Those changes have been initialed by Siemens and are presented to the Board of Commissioners for their approval and signature. A motion was made by Mr. Harbaugh, seconded by Mr. Raver and carried to approve the proposal with Siemens Building Technologies, Inc. as amended and to authorize the President to sign on behalf of the Board of Commissioners.
3. **Tyco / Simplex Grinnell Inspection Proposal:** This sprinkler systems and fire extinguisher inspection proposal was submitted at the November 6<sup>th</sup> Commissioner meeting (*please refer to page two, item two, "In The Matter Of Maintenance Issues", of the Regular Meeting minutes dated November 6, 2006*). Changes made to the agreement were approved, and authorization for the President to sign on behalf of the Board was given by a motion made by Mr. Raver and seconded by Mr. Harbaugh.
4. **Stanley Security Solutions Contract:** Mr. Fross submitted a contract for service on the panels of the entry doors at the Criminal Justice Center. Discussion ensued concerning the possibility of replacing the remaining touch screens with a different system, and if the company would issue a credit towards purchase of new equipment. The Commissioners directed Mr. Fross to obtain more information and resubmit the request at a later date.

#### **IN THE MATTER OF INFORMATION SYSTEMS ISSUES:**

Information Systems Director Terry Tribby presented the following issues for Commissioner information and approval:

1. **Superior Court III Video Arraignment:** The video arraignment system connecting the Superior Court III courtroom to the Criminal Justice Center courtroom has failed and is not repairable. New equipment has been installed and tested at the Criminal Justice Center. Mr. Tribby's staff will install monitors and other equipment in Superior Court III to complete the project.

2. **New Network for Kinsey Youth Center:** The Information Systems Department has redesigned the network for Kinsey, installing new PC's and software for thirty-five work stations. Internet programs are also being installed for the Juvenile Probation Department.
3. **Health Department Work Stations:** Fourteen new work stations and a redesigned network will be installed at the Health Department.
4. **Various Issues:** Mr. Tribby reported on the positive progress of the new scanning system in the Treasurer's Office, as well as a new employee in the Information Systems Department.

*At this time the Regular Meeting was recessed to continue a Public Hearing regarding the Vacation of a Dedicated Right-Of-Way*

Mr. Dan Minor appeared on behalf of Nelson G. and Evelyn R. Raney to report on the progress of the vacation since the hearing in October (*please refer to page two, the Public Hearing, in the Regular Meeting minutes dated October 16, 2006*). Mr. Minor has submitted the remaining paperwork to the Auditor (letters from A T & T, Kokomo Gas and Fuel, and one adjacent land owner). No objection has been raised by any of the Utility companies. Mr. Minor submits Ordinance No. 2006-BCC-45 for the Board's consideration. Ordinance No. 2006-BCC-45, an ordinance to vacate the dedicated right-of-way located in part of lot one in Honnigford Subdivision, Honey Creek Twp., Howard County Indiana, was approved on a motion made by Mr. Harbaugh and seconded by Mr. Raver.

*The Regular Commissioner Meeting is now reconvened.*

**IN THE MATTER OF THE TAYLOR HOUSING GRANT:**

In the absence of Ms. Tina Henderson, Attorney Larry Murrell submitted the application for the Owner Occupied Rehabilitation Grant for resubmission to the State. A motion was made by Mr. Raver, seconded by Mr. Harbaugh and carried to approve the re-application of the Taylor Township Owner Occupied Rehabilitation Grant and authorize the President to sign on behalf of the Board of Commissioners.

**IN THE MATTER OF THE DARROUGH CHAPEL SEPTIC SYSTEM CONCERN:**

Tax payer Gerald W. Shuck addressed the Board of Commissioners concerning the Septic System problems in the Darrough Chapel area, and his attempts to hook up to the City's Septic system. Mr. Shuck would like a copy of the letter sent by the City to the Taylor Regional Sewer District concerning the City's final hook up policy. As the letter should be a matter of public record, the Board of Commissioners advised Mr. Shuck to go to the City Building, third floor, and speak to Mr. John Mays, city attorney.

**IN THE MATTER OF THE KOKOMO VISITORS' BUREAU RESIGNATION:**

Ms. Pat Dzierla has tendered her resignation from the Visitors' Bureau. Kim Lafollette has been recommended as a replacement to the Bureau. On a motion made by Mr. Raver and seconded by Mr. Harbaugh, the Board will take the request under advisement and direct the information to the Personnel Department, with the other Board appointments, for December's meeting.

**IN THE MATTER OF A NEW PURCHASE REQUEST FROM THE TREASURER'S OFFICE:**

Treasurer Martha Lake submitted a request to purchase a new copy machine for her office, with quotes from Beckley Office Equipment and Shearer Business Products. She would like the Konica Bizhub 250 in the amount of \$4,125.00. Discussion ensued concerning funds available for the purchase since Ms. Lake has no funds in the Treasurer's Account. A motion was made by Mr. Raver to approve the purchase of the Konica Copier as a "small purchase" under \$5,000.00, and to recommend a transfer of \$5,000.00 in the Cumulative Capital Fund from the HVAC Project to the Treasurer's Equipment account. The motion was seconded by Mr. Harbaugh and carried.

**IN THE MATTER OF COMMUNITY CORRECTIONS ISSUES:**

Community Corrections Director Steve Maus submitted the following issues for Board information and approval:

1. **Department of Corrections Grant:** Mr. Maus submitted the DOC Grant in the amount of \$166,856.10 for Commissioners' approval. The grant was approved on a motion made by Mr. Harbaugh and seconded by Mr. Raver.
2. **Equipment Purchase #5:** Mr. Maus needs to purchase thirty (including five free units) home-guard units, and have the host computer (guard server) upgraded, for the cost of \$54,250.00. This purchase will be amendment #5 to the master purchase agreement originally entered into with the Department of Corrections concerning this grant. A motion was made by Mr. Harbaugh, seconded by Mr. Raver and carried to approve the purchase of thirty home-guard units and a host computer, and authorize the President to sign on behalf of the Board of Commissioners.

**IN THE MATTER OF E-911 ISSUES:**

E-911 Coordinator Tony Ramsey presented the following issues for Commissioner information and approval:

1. **Renewal of Verizon Service Agreement:** Mr. Ramsey submitted a Service Agreement renewal with Verizon for service in the Northwestern portion of the County. This is a three year contract at the same price as the two year agreement. Mr. Murrell has reviewed the agreement and has made several changes. A motion was made by Mr. Raver, seconded by Mr. Harbaugh and carried to approve the Service Agreement Renewal and authorize the President to sign on behalf of the Board of Commissioners.
2. **Re-banding Project Invoices:** Mr. Ramsey and Mr. Murrell submitted two invoices from Keller and Heckman, attorneys in Washington working on the Nextel Re-banding project. These invoices in the amounts of \$367.50 and \$226.58 will be forwarded to Nextel pending approval from the Board of Commissioners. A motion was made by Mr. Raver, seconded by Mr. Harbaugh and carried to approve the invoices from Nextel in the amounts of \$367.50 and \$226.58 and to forward the invoices to Nextel for payment.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Ann Wells presented the following issues for Board information and approval:

1. **Rent Check From Correctional Management:** President Bagwell took this opportunity to submit a rent check received by the Board of Commissioners from Correctional Management.
2. **Commissioners' Salary Claims:** Salary, Hourly and Overtime claims, payable November 22 and December 1, 2006, in the amount of \$296,420.05 each, were approved on a motion made by Mr. Raver and seconded by Mr. Harbaugh.
3. **Commissioners' Operating Claims:** Operating claims payable November 20, 2006, in the amount of \$957,229.89, were approved on a motion made by Mr. Raver and seconded by Mr. Harbaugh.
4. **Treasurer's Monthly Report:** The Treasurer's Monthly Report, for the month ending October 31, 2006, was accepted on a motion made by Mr. Raver and seconded by Mr. Harbaugh.
5. **Weights & Measurers Report:** The Weights and Measures Report, previously submitted at the November 6<sup>th</sup> Regular Meeting, was amended to read September 15 to October 15, 2006. The Weights and Measures Monthly Report for the Month of October 15, to November 15, 2006 was also submitted. Both reports were accepted on a motion made by Mr. Raver and seconded by Mr. Harbaugh.

There being no further business to come before the Board at this time, the meeting was adjourned at 9:58 a.m. on a motion made by Mr. Harbaugh and seconded by Mr. Raver.

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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BRADLEY J. BAGWELL, PRESIDENT

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PAUL J. RAVER, VICE PRESIDENT

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JOHN B. HARBAUGH, MEMBER

ATTEST:

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ANN WELLS, AUDITOR

Commissioner Meeting minutes November 20, 2006