

HOWARD COUNTY BOARD OF COMMISSIONER MEETING MAY 17, 2010

The Howard County Board of Commissioners met in Regular Session on Monday, May 17, 2010, at 8:30 a.m. in Room 338 of the Administration Center. Those in attendance included President David Trine, Vice President William Thompson and Member Tyler Moore. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President David Trine. Commissioner Moore led all those present in the Pledge of Allegiance.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the May 5, 2010 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore and seconded by Mr. Thompson.

IN THE MATTER OF HIGHWAY DEPARTMENT MATTERS:

Highway Department Engineer/Superintendent Ted Cain submitted the following issues for the Board's information and approval:

1. **Employee Retirement:** Mr. Cain announced that there are two employees retiring in his department. He will go before the Council to ask permission to replace only one of the positions.
2. **Bi-Annual Bridge Inspection RFP:** Every two years the bridges in Howard County have to be inspected, requiring Mr. Cain to request proposals for the contracted service every four years. Mr. Cain submitted Request For Proposals through the State, using their new rating process. He received proposals from the following:

Butler Fairman & Seufert
USI Consultants
DLZ
Clark Dietz
Beam, Longest and Neff

Mr. Cain has the responsibility to rate the vendors. Each of the vendors listed are qualified and would do a good job, some having a little more experience than others. Because Howard County has used Butler Fairman & Seufert for over twenty years, Mr. Cain is more comfortable working with them. They already know the property owners and the bridges involved. With that in mind he recommends accepting the bid from Butler Fairman & Seufert. The contract will be approved at a later date. Mr. Cain reminded the Board that the State will finance 80% of the costs of the contract and Howard County will pay 20%. The Board can accept his recommendation or they can review the reports and specifications themselves, and make a decision. Howard County's bridges are in fairly good repair but they do need to be monitored. At the conclusion of discussion, a motion was made by Mr. Thompson to accept Mr. Cain's recommendation to award the Inspection Contract to Butler Fairman & Seufert. The motion was seconded by Mr. Moore and carried.

3. **Out Of The Office:** Mr. Cain informed the Board that he will not be attending the June 7th meeting and will be out of the office in June. His wife will be having double knee replacement surgery in June and they are expecting the birth of their second grandchild in June, as well. Mr. Cain can be contacted by his cell phone, and will be in contact with the Highway Office while he is away.

IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:

Sheriff Marshall Talbert submitted the following issues for the Board's information and approval:

1. **Jail Population:** There are currently three hundred fifty-eight (358) inmates at the Criminal Justice Center with fifty-three (53) being females.

2. **Jail Inspection:** The Jail inspection held last Thursday went well. Sheriff Talbert expressed appreciation to those who were able to come. Most of the equipment was in great shape due to the effort put into it by the employees. This inspection was instituted by Sheriff Talbert when he first came into office, and has become an accepted practice. It gives the management and employees the opportunity to inspect and inventory their property, as well as encouragement to take good care of it. Sheriff Talbert believes it's a good way to encourage accountability and hopes the new administration will continue the practice.
3. **Purchase Of A Transmission Flush & Fill Machine:** Sheriff Talbert and Lieutenant Asher have purchased a transmission flush & fill machine for the EMA garage. The price of the machine is \$3,900.00 and will be paid from their automotive line item. One of the ways to save county expenses is to keep the patrol vehicles for as long as feasible. The State is allowing their vehicles to be replaced after 150,000 miles. Keeping them in good repair will prolong their life. One of the biggest components that fail is the transmission (3 to 4 thousand to replace). This machine completely pulls out the old fluid and replaces with the new fluid. EMA Mechanic Brad Kendall gave his input in the purchase of the machine and Sheriff Talbert expressed his appreciation to Mr. Kendall and the work that he does on the vehicles.
4. **CJC Generator Issue:** The timer issue on the emergency generator is fixed and the generator performed as it should this morning (*please refer to page one, item two, "In The Matter Of Sheriff Department Issues" of the Regular Meeting dated April 19, 2010*). During the recent power outages it was discovered that the Criminal Justice Center does not have any emergency lighting. The Maintenance Department is installing emergency lighting in the building.
5. **County Home AED:** The Automated External Defibrillator for Howard Haven has been received and installed. The amount of the AED is \$1,315.21 and was paid by the Sheriff's Commissary fund, to be reimbursed by the Commissioners' Equipment line item in the Cumulative Capital Fund (1,000.00) and the Friends of Howard Haven (315.21).
6. **Inmate Work Crew To Help Tomorrow's Hope:** The Family Service Association operates a home where child abuse victims are interviewed, called Tomorrow's Hope. Some work needs to be done on the house and Sheriff Talbert has offered the services of the Inmate Work Crew to do yard work, painting, and repairs.

Commissioner Moore asked if there is some kind of Work Crew for Kinsey Youth Center. Mr. Trine has spoken with Probation Officer Georgeanne Loe about the possibility of a crew from Kinsey Youth Center.
7. **D.A.R.E. Graduation:** There will be a D.A.R.E. graduation on May 25, 2010 at 2:00 p.m. at Western High School, and Sheriff Talbert extended an invitation to the Board of Commissioners. The graduation ceremony includes a video presentation along with awards to participants. Commissioner Trine attended the graduation ceremony held at Northwestern High School, earlier in the month, and this ceremony will be the last one of this school year. Sheriff Talbert commended Captain Vincent and Tammi Baldwin for their efforts with the D.A.R.E. program.

IN THE MATTER OF PLAN COMMISSION ISSUES:

Plan Commission Director Glen Boise submitted the following issues for the Commissioners' information and approval:

1. **Plan Commission:** Mr. Boise commented that Plan Commission business was slow and there will be no Board meeting tomorrow night.
2. **Unsafe Property:** There will be a Public Hearing at 4:30 p.m. on Monday, June 7th for the unsafe property located at 1001 E. Alto Road. Notices have been sent and cards have been received from the certified mailings.

Now that the weather is improving, the Plan Commission Office is receiving more reports of unsafe properties and the Plan Commission Office is composing a list of properties that need attention.

3. **U. S. 31 Corridors Plans:** The State and the Metropolitan Planning Organization (local GCC) met last week and discussed trail rerouting for the Nickel Plate Trail, reaching a beneficial arrangement for everyone.
4. **Flood Mitigation Grant:** In the wake of the most recent natural disaster, the Nashville flooding situation, Mr. Boise has not received any news from FEMA regarding the Flood Mitigation Grant Application for Howard County.
5. **State Purchased Properties:** Commissioner Thompson voiced concern over the properties purchased by the State on Markland Avenue, for the US 31 Corridors. The properties will be leveled but are a nuisance to neighboring property owners and citizens. Mr. Boise will contact the State and encourage them to supply more information as to the demolition schedule of the purchased buildings.

IN THE MATTER OF MAINTENANCE DEPARTMENT ISSUES:

Buildings & Grounds Superintendent Scott Reed submitted the following issues for the Board's information and approval:

1. **Removal Of Trees:** The evergreen trees on the east side of the Administration Center have been removed.
2. **Veterans Service Office Doors:** Hayes Brothers have finished the doors for the new Veterans Service Office, located on the first floor of the Administration Center, finishing the renovation project.
3. **EMA Office Project:** The installation of a new wall and closet in the EMA Training Room, located in the basement of the Government Center is now completed (*please refer to page four, "In The Matter Of Space Allocation Issues For Emergency Management Agency", of the Regular Meeting minutes dated February 1, 2010*).
4. **Former Veterans Service Office:** The door between the former Veterans Service Office and the Coroner's Office has been installed. The Coroner's Office will be utilizing the vacant space, now.
5. **Howard Haven AED:** The defibrillator for Howard Haven was installed on Friday, and several minor maintenance issues were addressed, as well. Mr. Reed anticipates that the drain by the stairwell to the basement at the front of the building is plugged and will need attention.

Commissioner Thompson reported that recent power outages experienced by the Sheriff's Department are due to problems at the nearby Duke Energy Power Station. Duke has been upgrading that system and the outages should not be a continuing problem.

IN THE MATTER OF PERSONNEL ISSUES:

Personnel Director Wand McKillip submitted the following issues for the Board's information and approval:

1. **Opening Of On-Site Health Clinic Proposals:** Ms McKillip submitted the proposals for the On-Site Health Clinic and they were opened and recorded by the Board as follows:
 - a) Clinicare
 - b) Howard Regional Health Systems
 - c) Advanced Imaging
 - d) Novia

Mr. Murrell reminded the Board that according to Indiana Code 5-22-9-4, the information concerning proposals "...must be opened so as to avoid disclosure of contents to competing offerors during the

process of negotiation.” After the contract has been awarded a register of proposals can be open for public inspection. A motion was made by Mr. Thompson to take the proposals under advisement and be referred to the Evaluation Committee for review under section 4.2, of the General Requirements Exhibit A, and that the contents of each proposal shall not be open to public inspection until after the award of the contract, pursuant to section 3.4 of the General Requirements. The motion was seconded by Mr. Moore and carried.

Mr. Murrell named the Evaluation Committee as Wanda McKillip, Ann Wells, Doug Heath, one Board of Commissioner representative and two Council members. A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to appoint Mr. Moore to the Evaluation Committee and have Mr. Moore work with Council President Miller for the appointment of two council members.

2. **Amended Travel Policy:** At the previous meeting the Board of Commissioners remanded the proposed amended travel policy back to the PAC Committee for further review and appointed Commissioner Moore to sit in on the committee (*please refer to page three, item two, “In The Matter Of Personnel Department Issues”, of the Regular Commissioner Meeting dated May 3, 2010*). The PAC Committee did meet, with Commissioner Moore attending, and all items of concern were addressed. Ms. McKillip now submits the proposed amended Travel Policy, Resolution No. 1998-HCC-21 effective June 1, 2010. Mr. Moore thanked the Commissioners and the PAC Committee for allowing him to sit in on the process. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to approve the amended Travel Policy Resolution No. 1998-HCC-21, as submitted, effective June 1, 2010. This amendment will be forwarded to the County Council for action at their May 25th meeting.
3. **Change In Anthem Prescription Plan:** There is a new vendor handling the mail order prescriptions for Anthem, Express Scripts. There have been a few issues during the transition and the Personnel Department is working to resolve the issues.
4. **Credit Received:** As a result of the recent Worker’s Comp audit, for the years 2008 & 2009, agent Phil Thatcher has confirmed that Howard County will be receiving a credit from Selective Insurance in the amount of \$14,115.00.
5. **YMCA Fundraiser:** The YMCA Weight Loss fundraiser is now over. Twelve employees were involved and awards were given to Jason Andreas (1st place), and Scott Reed and Peggy Andrews (tied for 2nd place). They received \$25 gift cards from Wal-Mart.
6. **Board Appointments:** Ms. McKillip previously e-mailed the Commissioners informing them of two appointments whose terms expire in June. Commissioner Moore informed the Board of the need to re-appoint a representative to the Region IV Workforce Regional Board. Beth Washington (Haynes International) is currently on the Board and wishes to be re-appointed. The Commissioners will address the issue at the next meeting.

Mr. Moore was happy to sit in on the PAC Committee meeting and would like to suggest that the PAC Committee review the Employee Handbook. A motion was made by Mr. Moore to authorize the PAC Committee to review the Employee Policy Handbook. The motion was seconded by Thompson and carried.

IN THE MATTER OF INFORMATION SYSTEMS DEPARTMENT ISSUES:

Information Systems Director Terry Tribby submitted the following issues for the Board’s information and approval:

1. **Certification Consortium Agreement:** At the May 3rd Commissioner meeting the Board approved to assign Mr. Tribby as project manager for the Phase II Certification Consortium and give him authority to make the decision to accept the Consortium Agreement, subject to Mr. Murrell’s final review, and authorize Mr. Tribby and Auditor Wells to sign the Agreement on behalf of the Board of Commissioners (*please refer to page three, item one, “In The Matter Of Information Systems Department Issues” of the Regular Meeting minutes dated May 3, 2010*). Mr. Tribby thanked Mr. Murrell for his review of the

Statement of Work for the integration portion of the Consortium Agreement. He and Auditor Wells did sign the Agreement. We are now on the calendar for the certification. We are currently in a software integration testing phase between the Assessor, Auditor and Treasurer Offices. It looks very good and Mr. Tribby believes the work flow will improve once everything has been worked out. Assessor Jamie Shepherd reviewed with the Board the actions toward Certification that are being conducted now. The Department of Local Government Finance has determined which office is in charge of which data stream and how they are to proceed. Howard County is fortunate to have auditor, treasurer and assessor offices that work together in sharing information. Currently we are waiting on word concerning the Ratio Study that has been submitted to the State. We are on target for an on-time tax billing for the year 2011 and Ms. Shepherd hopes to have figures to the Council in time for the 2011 budget hearings. It's possible that we could obtain our certification the first week of June. Ms. Wells, Ms. Shepherd and Ms. Koontz, and their staff, have been working together on development of a software package that will help with electronic filing of all documents (deeds, mortgages, etc). They received their first electronically submitted mortgage last week. Mr. Tribby congratulated the Office Holders for their work and informed the Board that Howard County and Allen County are the first two Indiana counties to have this capability. Mr. Tribby echoed the sentiment that Howard County is indeed fortunate to have Auditor, Assessor, Recorder and Treasurer Offices that will work together and share information

2. **Anti Virus Rollout:** Mr. Tribby has chosen the Sophas Anti-Virus software program and the Information Systems Department is in the process of roll-out. The Administration Center and the Courthouse has been completed. The program automatically uninstalls the previous program then re-installs the new software. The program is 85% efficient and Mr. Tribby's department will complete the 15% clean-up. The report management consoles is intuitive, sending back a report of all machines that have been installed with the anti-virus software and any machine on the network that does not have the software. The Criminal Justice Center and Kinsey Youth center will be the next buildings to receive the new antivirus software.
3. **S.A.N.D.:** Storage Area Network Device has been ordered, to be installed in about three weeks (*please refer to page three, item two, "In The Matter Of Information Systems Department", of the Regular Meeting minutes dated April 5, 2010*). A second server has been ordered and will be installed. It will mirror the storage on the SAND. So, Mr. Tribby will have one server (six different boxes), the SAN Device, and then a second server to mirror the first. When one box is down, it can be repaired or replaced without interrupting service to the other five boxes. This will save much time and give us higher availability.

IN THE MATTER OF REQUEST FOR PROPOSALS FOR HEALTH DEPARTMENT OFFICE FURNITURE:

Health Department Administrator Kent Weaver has received proposals for the Health Department Nursing office furniture purchase. Before submitting the proposals, Mr. Weaver gave an answer concerning if the proposed furniture purchase met the requirements contained in the Grant it was to be purchased from. Mr. Weaver is waiting for a determination from the State on this matter. Attorney Murrell advised that the proposals be read and accepted and then taken under advisement. Mr. Weaver reported receipt of proposals from the following:

Beckley Office Equipment
Humphrey Printing Co.
Rite Quality Office Supplies
Cardinal
Shearer Printing and Office Solutions

A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to approve receipt of the proposals from the vendors previously named and take them under advisement. Mr. Murrell advised Mr. Weaver to come back to the next meeting to inform the Board of Commissioners of the State's determination and whether to reject all proposals, or give a recommendation as to which proposal to approve.

IN THE MATTER OF THE PURCHASE REQUEST BY THE LIBRARY:

At the last meeting, Mr. Murrell submitted a request from the Kokomo / Howard County Library to purchase the County owned parking lot to the east of the library (*please refer to page five, item six, "In The Matter Of County Attorney Issues" of the Regular Meeting minutes dated May 3, 2010*). A motion was made by Mr. Thompson to set a Joint Executive Session between the Howard County Board of Commissioners, the Library Board and the City of Kokomo (as a third party) at 3:00 p.m. on May 24, 2010 at the, for the purpose of discussing strategy with respect to the possible sale or lease of real estate, and hold an Administrative Session immediately following the Executive Session. The meetings will be held at the South Branch of the Kokomo/Howard County Public Library.

IN THE MATTER OF A REQUEST FOR COUNTY CONTRIBUTION TOWARD THE PURCHASE OF NEW RADIOS FOR VOLUNTEER FIRE DEPARTMENTS:

President Trine informed the Board of a request from the City of Kokomo and Fire Chief Pat O'Neill and Brad Bray from the Fire Department, asking the County to contribute money toward the purchase of 180 portable and 79 mobile units for the Township Volunteer Fire Departments and Emergency Management. Mr. Trine has e-mailed information to Mr. Thompson and Mr. Moore concerning the request and it will be discussed at the Administrative meeting on the 24th. Mr. Trine also asked that E911 Coordinator Nick Capozzoli attend, along with a representative of the Fire Department. The Fire Department had applied for a \$119,000.00 grant and it has been approved. Mr. Murrell informed the Board that they do not technically have budgetary responsibility for the Volunteer Fire Departments. The Volunteer Fire Departments and the Township Trustees should have some responsibility. The City is asking for \$55,288.00 from the City of Kokomo and \$149,484.00 from the County. Mr. Randy Morris, from the City of Kokomo, stepped to the podium to add clarification concerning the request. According to Mr. Morris, the City Fire Chief had met with Commissioner Thompson and gained his support to pursue the grant. Even though there was a change in personnel regarding the Chief position, they continued to pursue the grant for units for the Volunteer Fire Departments. Mr. Thompson also clarified that while he did meet with the former Chief and gave his support, he reminded them that he was only one of three Commissioners. This matter did not come before the Board in a public meeting. Because the townships and their fire departments are not a part of the City of Kokomo, the City would expect Howard County to be the agent to collect money from the Townships to help fund the radio purchase. Mr. Morris was reminded that this project has not been appropriated by the County Council and would need their approval to appropriate the funds. The County does not operate the VFD's; they are operated by the Townships who also have an approved budget. Further comment was given by Mr. Murrell and Sheriff Talbert concerning the re-banding project that was just completed in order to be able to comply with the State's Hoosier Safety Project. There should be no "20-year old equipment" out there. When we went through the re-banding project the Kokomo City Police and the Howard County Sheriff's department received new radios paid by Sprint-Nextel and banded for the Hoosier Safety project. The best of the old radios were refurbished, re-banded and given to the Volunteer Fire Departments for their use. Mr. Capozzoli informed the Board that when we went through the re-banding project the Board of Commissioners decided not to fully migrate to the State's Hoosier Safety program at that time. The County maintained the original EDACS backbone for E911. The mobile units being purchased with this grant would not be community safety radios, but would be EDACS 800 radios, giving the VFD & Emergency Management the ability to have upgraded units for the EDACS. Mr. Capozzoli believes Hoosier Safety is the wave of the future, but we are currently using the EDACS System, bouncing off the Emergency Tower that was constructed a few years ago. Mr. Capozzoli has not been in the planning phase of this project, but would like to have the opportunity to sit down with the parties involved to determine the entities that will receive the new units and where the money will come from. He believes that \$.20 on the dollar is a good price but there are other factors to consider. The Commissioners will further discuss this matter at their May 24th meeting.

IN THE MATTER OF PUBLIC COMMENT:

President Trine opened the floor for Public Comment as follows:

Clee Oliver – 5768 West County Road 00 North South: Mr. Oliver asked if the County has an Ordinance prohibiting fishing from the County's bridges. He was informed that Ordinance 2007-BCCO-42 is an amendment to Ordinance 1970-9 that prohibits jumping, diving or fishing from any bridge located in Howard County outside the corporate limits of Kokomo, Greentown and Russiaville. Mr. Oliver reported fishing off the bridge on Old Sycamore Road, toward Champaign Shores. Sheriff Talbert asked Mr. Oliver to call the Sheriff's Department the next time he sees someone fishing from the bridge and Sheriff will send a patrol car out to request they move to another location.

IN THE MATTER OF VETERANS SERVICE ISSUES:

Veterans Service Office Robert Ladd submitted the following issues for the Board's information and approval:

1. **Annual Certification:** On June 8th & 9th Mr. Ladd will be attending the Annual Certification meetings. There will be limited service to Veterans on those days.
2. **Veterans Homeless Shelter:** On July 17th there will be an Information Fair Foster Park, from noon to 4:00, with a fundraiser concert in the evening. Also, families of the three squadrons from Grissom Aeroplex deployed to Afghanistan, as well as families of the Aviation Units in Shelbyville and Indianapolis will be fed by local non-franchise restaurants. He is expecting to feed 500 to 800 family members, and is hoping for 2,000 to 3,000 in attendance for the fair.
3. **Jelly Belly Bean Bus:** On July 24th the Jelly Belly Bean Bus will be visiting Kokomo, at the Golden Corral restaurant, to help raise funds for the Veterans Homeless Shelter. Jelly beans will be given to anyone, and three cases will be donated to the deployed troops. The Jelly Belly Company receives thousands of requests annually and they chose Kokomo because of the things that Howard County is doing to help their veterans.
4. **Stand Down For Homeless Veterans:** This event will invite homeless veterans to Stand Down and come receive food and winter items. Mr. Ladd would like to apply for a \$7,000.00 grant from the Department of Labor to help with this event and requested an endorsement letter from the Board of Commissioners. Attorney Murrell advised Mr. Ladd of the proper procedure in applying for a Grant and at the conclusion of explanation, a motion was made by Mr. Thompson to prepare an endorsement letter and submit the Application and letter for the Commissioners' approval, and authorize President Trine to sign the application on behalf of the Board of Commissioners, subject to Mr. Murrell and Mr. Trine's review.

Commissioner Trine thanked Mr. Ladd for all he and his office do for the Veterans of Howard County.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Ann Wells submitted the following claims and reports for the Board's information and approval:

1. **Salary Claims:** Commissioners Salary, Hourly and Overtime Claims, payable May 21 & 28 and June 4, 2010, in the amount of \$346,484.04, were approved on a motion made by Mr. Thompson and seconded by Mr. Moore.
2. **Operating Claims:** Commissioners' Operating Claims payable today, in the amount of \$355,262.40, were submitted and approved on a motion made by Mr. Moore and seconded by Mr. Thompson.
3. **Clerk's Monthly Report:** The Clerk's Monthly Report for the month ending April 30, 2010, was submitted and accepted on a motion made by Mr. Thompson and seconded by Mr. Moore.
4. **Soil & Water Agenda:** The Agenda for the May 18th Soil & Water meeting, and the minutes from the April 15th Meeting, were submitted and accepted on a motion made by Mr. Moore and seconded by Mr. Thompson.
5. **Annual Report Of Congressional, Common School And Permanent Endowment Funds:** This annual report of endowment funds was submitted and accepted on a motion made by Mr. Thompson and seconded by Mr. Moore.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Board's information and approval;

1. **EMA Plan:** The Board of Commissioners needs to sign off on the EMA Plan. Mr. Murrell e-mailed the Executive summary to the Board members, as an update to the August 2002 plan, and Mr. Larry Smith will submit the Plan at a later date.
2. **US 31 Coalition:** At the May 3rd Commissioner Meeting the Board asked that Mr. Murrell review the US 31 Coalition Board of Directors and the Commissioners' responsibility in making an appointment to that Board (*please refer to page six, "In The Matter Of Commissioner Issues, Commissioner Trine", of the Regular Meeting minutes dated May 3, 2010*). Mr. Murrell cited the February 2, 2009 Regular Meeting minutes and informed the Commissioners that they do have the responsibility to make an appointment to the US 31 Coalition Board of Directors, and that Commissioner Thompson was their appointee.

IN THE MATTER OF TOWNSHIP APPEAL:

Commissioner Moore presided over a Township Assistance Hearing, last Friday, from Center Township for Mitchell W. Hedger. After hearing testimony on both sides, it was Mr. Moore's recommendation to uphold the Trustee's denial. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to uphold the denial of the township trustee in the Hearing of Mitchell W. Hedger, Center Township.

IN THE MATTER OF COMMISSIONER ISSUES:

Commissioner Moore: Tomorrow, May 18, is the first Citizens Committee for Consolidation meeting and the Chamber of Commerce Town Hall Meeting on Economic Development. Mr. Moore had been asked to sit on the panel for the Town Hall Meeting and will not be able to attend the CCC meeting. He has appointed Mr. Richard Davis to represent him at the CCC Meeting.

Mr. Moore received an e-mail from Douglas Meacham, concerning sign damage observed while he was driving. Mr. Thompson replied that it is a State matter and he will contact the proper authorities.

Concerning County Employees and the parking situation Down Town Kokomo, Mr. Moore submitted a first draft of a proposed policy on employee parking for the Employee Policy Handbook, amending section 5 and adding a new section 5.14 as follows:

5:14 Employee Parking

As used in this Section 5:14, the term "downtown Kokomo" shall mean that area bounded by Taylor Street on the North, Washington Street on the West, Superior Street on the South and Union Street on the East.

It is the policy of Howard County to cooperate with the City of Kokomo and members of the Kokomo Downtown Association to provide adequate public parking spaces for persons visiting downtown Kokomo, including those conducting business with County government.

Accordingly, County officeholders and employees are encouraged to park in public parking lots located in or near downtown Kokomo, including the three (3) lots owned and maintained by Howard County for its employees.

If a County employee for any reason parks on a public street in downtown Kokomo, he/she shall refrain from violating the two-hour parking limit fixed by City Ordinance; and shall refrain from the practice of "rolling" his/her tires every two hours to avoid a parking citation. Any employee who (1) receives three or more two-hour parking violation citations from the City during any calendar year; or (2) is witnessed "rolling" his or her tires more than three times during any calendar month, shall be subject to discipline under Section 6.12.2 below, this Section 5.14 being hereby declared as an additional work rule and condition of employment.

This is a proposed amendment for the Board to take under advisement. It is not ready for action at this time because Mr. Moore believes the Board needs to ascertain that there is indeed enough parking for the County employees before adding a new parking policy for employment.

Mr. Moore submitted several recommendations for the next Pillar of the Community Award.

Commissioner Thompson: Mr. Thompson thanked Sheriff Talbert and his department for the AED Device for Howard Haven. The Friends of Howard Haven, at their last meeting, determined that they would like to help pay for the AED. A motion was made by Mr. Thompson to authorize the County to reimburse the Sheriff's Commissary Fund in the amount of \$1,000.00 from the Cumulative Capital Fund, to help defray the cost of the AED Device, and the Friends of Howard Haven will reimburse \$315.21 directly to the Sheriff's Commissary Fund.

Commissioner Trine: Mr. Trine thanked Sheriff Talbert for the fine job accomplished at the Jail Inspection.

Mr. Trine asked Mr. Murrell concerning the invitations given for a grant writer for Howard County. Mr. Murrell responded that several respectfully declined but he is still waiting for a response from a recommendation from Butler Fairman & Seufert.

On Thursday, May 6th, Commissioner Trine and MS4 Coordinator Greg Lake attended a Joint Drainage Board meeting in Marion, with the Grant County Board of Commissioners, Wabash County, Cass County, and Miami County. This Joint Drainage Board is to address issues specific to the Pipe Creek Watershed.

Mr. Trine reminded everyone of the first Citizens Consolidation Coalition meeting tomorrow night, May 18, at the South Branch of the Kokomo/Howard County Public Library, at 5:30 p.m.

There being no further business to come before the Board at this time, a motion was made by Mr. Moore seconded by Mr. Thompson and carried to adjourn the meeting. The meeting was adjourned at 10:25 a.m.

HOWARD COUNTY COMMISSIONERS:

DAVID A. TRINE, PRESIDENT

WILLIAM THOMPSON, VICE PRESIDENT

TYLER O. MOORE, MEMBER

ATTEST:

ANN WELLS, AUDITOR

Howard County Board of Commissioner Meeting May 17, 2010