

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING FEBRUARY 18, 2013

The Howard County Board of Commissioners met in Regular Session on Monday, February 18, 2013, at 8:30 a.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Tyler Moore, Vice President Paul Wyman and Member Brad Bray. Also present were Assistant Attorney Alan D. Wilson and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Moore. Commissioner Bray led in the Pledge of Allegiance, and Commissioner Wyman offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the Regular Meeting dated February 4, 2013, having been previously submitted and reviewed, were approved on a motion made by Mr. Wyman and seconded by Mr. Bray.

IN THE MATTER OF PUBLIC COMMENT:

At this time President Moore opened the floor for public comment as follows:

Evan Yoder, 5351 West 300 South: Mr. Yoder referenced the Kokomo Tribune article in last Thursday's paper (2-14-13), concerning the possible move to Vote Centers in Howard County. He distributed copies of the article, and reminded the Commissioners of his former visit, several weeks ago, concerning Vote Centers and the information he distributed at the time. The information included the Indiana Code that refers to Vote Centers, and Mr. Yoder believes there is a disconnection between the Indiana Code and the Tribune article. The Code outlines the process as follows: (1) a plan is generated for public inspection; (2) a Public Hearing is set; (3) a 30 day comment period ensues; (4) after the comment period is completed another meeting is held by the Election Board and the Plan is either approved as presented or as amended if an amendment is proposed. Approval takes a unanimous vote of the Election Board, and at its completion, the plan moves to the Board of Commissioners and County Council for their majority approval.

Kim Wilson, Howard County Clerk, 1113 South Ohio Street: Ms. Wilson reminded the Commissioners that in June, 2012, a meeting was held in which Clerk Wilson submitted a Vote Center Plan, complete with costs, and a draft was given to those in attendance, which included Mr. Ken de la Bastide (from the Tribune) and the County Election Board members. Ms. Wilson presented the plan at the Howard County Commissioner meeting and the County Council meeting, also public meetings. Ms. Wilson feels those meetings comply with the Code's Initial Meeting and plan presentation requirement. There has been sufficient time for public comment, from the 2012 meetings, and Ms. Wilson will be holding an additional Public Hearing for comment and question, and Election Board approval on Wednesday, February 20, 2012.

Mr. Yoder responded that he and other Election Inspectors, as the Public, were not given the plan for previous review. Mr. Yoder believes that the County could save money without spending additional money to do it. He is also against electronic voting. Mr. Yoder was invited to visit the Clerk's Office to obtain a copy of the Plan.

Bob Switzer, western Howard County: Mr. Switzer commended the present system and asked the question, "Do we want honest elections or do we want parties to control elections?" Mr. Switzer reviewed the current process that each inspector goes through, before the election begins at the polling location. Mr. Switzer also addressed costs, the problem with butterfly ballots (in Florida), the problems with touch screen voting machines, and concerns over early voting practices. Mr. Switzer believes that voters should NOT have to declare their party affiliation in the primary election, with separate ballots for each party. It keeps some voters away from the polls during the Primary; it prohibits those who vote by individual and not by party; it becomes a voting record. He believes that not all issues have been thought out or addressed.

Ms. Wilson responded to several of Mr. Switzer's concerns and reviewed the absentee ballot procedure.

IN THE MATTER OF DEPARTMENTAL REPORTS:

PLAN COMMISSION:

1) Plan Commission Director Greg Sheline has reviewed the bids for the Flood Mitigation Properties Excavation Project, received for further review at the February 4th meeting (*please refer to page one, "In The Matter of Departmental Reports; Plan Commission", of the Regular Meeting minutes dated February 4, 2013*). The bids are as follows:

1)	Vincent Concrete	\$99,965.00
2)	Alliance Excavating	\$85,640.00
3)	North American Construction	\$92,400.00
4)	Yard Berry Landscape Excavating Co	\$98,000.00

Mr. Sheline recommends awarding the bid to Alliance Excavating, \$85,640.00, as the lowest and most responsive bid. A motion was made by Mr. Wyman to award the Excavation Bids to Alliance Excavating, in the amount of \$85,640.00. The motion was seconded by Mr. Bray and carried.

2) Mr. Sheline has received word from Ms. Jan Crider that Howard County's Flood Mitigation Update Plan was awarded a grant, and verification of the grant will be received next week.

COUNTY CLERK:

Clerk Kim Wilson submitted an Annual Service Agreement, in the amount of \$800.00, with BancTec. This agreement is for the Pressure Sealer in the Clerk's office, and includes an automatic renewal clause. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to approve the Annual Service Agreement with BancTec, in the amount of \$800.00, and authorize the President to sign on behalf of the Board of Commissioners.

VETERANS SERVICE OFFICE:

Veterans Service Officer Col. Waltemath submitted the Monthly Report for the month of January, 2013. Col. Waltemath reviewed the report with the Commissioners, and the report was accepted on a motion made by Mr. Wyman and seconded by Mr. Bray.

HEALTH DEPARTMENT:

Public Health Nurse Karen Long submitted the Seasonal Flu Vaccine Order for the upcoming 2013/2014 flu season. Ms. Long reviewed the 2012/2013 vaccine information and recommended the County order 360 doses of vaccine for the 2013/2014 flu season (the same as the current season). She also told the Commissioners that many family members and employees expressed their appreciation for the flu vaccine being made available. A motion was made by Mr. Wyman to approve ordering three hundred sixty (360) doses of the flu vaccine for the 2013/2014 flu season. The motion was seconded by Mr. Bray and carried.

INFORMATION SYSTEMS DEPARTMENT:

1) IS Director Terry Tribby submitted the bids received for the Office Machine Use Project. He commented that the process went very well. The Vendors were positive, the figures accurate, and the Office Holders and Department Heads were thanked for their cooperation. The bids were opened as follows:

- 1) Shearer Printing
- 2) Copy Company
- 3) Beckley's Office Equipment
- 4) Canon IV

A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to receive the four bids and take them under advisement for further review by Mr. Tribby. President Moore thanked the bidders for their cooperation.

2) Mr. Tribby is interested in looking at and considering Voice Over IP (VOIP). One of the reasons for consideration at this time is because of our present Norstar-Nortel phone system. It is twenty-plus years old and the original company is no longer in business. The inventory was bought by Avia, who agreed to service the equipment for a certain period of time. Mr. Tribby received a ball park figure on the cost to replace the system, of \$800 to \$1,000 per station (272 stations). Another reason to consider VOIP is because A T & T now offers a hosted VOIP and Mr. Tribby believes that is the best scenario for Howard County. The Centrex contract will be up for renewal in September, so this is the right time to prepare for VOIP. Mr. Tribby continued to review advantages of Voice Over IP and informed the Board that he would like to meet with them and A T & T to discuss the use of VOIP in lieu of Centrex.

KINSEY YOUTH CENTER:

1) Assistant Director, Jeff Lipinski, began by referencing a newspaper article written by Commissioner Wyman several weeks ago. Mr. Lipinski commended Mr. Wyman for the article and totally agrees with Mr. Wyman's assessment of the County. To add to what Mr. Wyman wrote, Mr. Lipinski passed along comments from Kinsey

Staff Members, that in the last 20 years, Kinsey Youth Center has returned over \$1 million annually back to Howard County. Kinsey Youth Center is doing its fair share for Howard County.

Mr. Lipinski submitted a request to replace the cooling tower that sends water to the heat pumps. He has obtained a quote from Benchmark Mechanical, in the amount of \$28,775. He then received a quote directly from the maker of the cooling tower, Evapco, in the amount of \$15,554. Benchmark Mechanical also quoted a price of \$3,950 to dispose of the old tower, install the new tower, and included the crane needed to complete the job. Evapco also offered an add-on for an Electric Basin Heat w/Disconnect for \$2,151.00. Kinsey will take the add-on. The total package is \$21,655.00 and Mr. Lipinski is requesting permission to use the Cum Cap Fund to purchase the Cooling Tower. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to approve the purchase of a new Cooling Tower, from Evapco and Benchmark Mechanical, in the amount of \$21,655 from the Cumulative Capital Fund (1138-04000), with the potential savings of re-utilizing several heating elements.

2) Mr. Lipinski submitted two quotes for a new “transfer switch” for the generator. The quotes were from (1) Macallister Machinery Co., in the amount of \$6,560.00 and (2) Huston Electric, in the amount of \$5,850.00. A motion was made by Mr. Wyman to approve the purchase of the new “transfer Switch” from Huston Electric in the amount of \$5,850.00, to be paid from the Cumulative Capital Fund. The motion was seconded by Mr. Bray and carried.

PERSONNEL DEPARTMENT:

1) Personnel Director Wanda McKillip submitted an Employee Memo concerning the 2013 YMCA Strong Kids Campaign. The cost is a \$25 contribution and the deadline to register is March 8th. All proceeds benefit the YMCA Strong Kids Campaign, which provides memberships to children and families who would like to belong to the YMCA but are financially unable to join. A motion was made by Mr. Wyman to approve the employee memo and authorize the 2013 YMCA Strong Kids Campaign. The motion was seconded by Mr. Bray and carried.

2) Docuware will be holding a scanning training project in March. The Personnel Department is working to go “paperless” as much as possible.

3) There will be changes handed down from the Health Care Reform that Howard County will need to address before 2014. Ms. McKillip plans to meet with Attorney Murrell when he returns.

4) Ms. McKillip will prepare a listing of wellness incentive payments and how much the County is responsible for, on a monthly basis.

IN THE MATTER OF RESOLUTION NO. 2013-BCCR-4:

President Moore submitted Resolution No. 2013-BCCR-4, a resolution adopting a second amendment to the 2012/2013 Capital Improvement Plan. Mr. Wyman explained that the amendment includes the budgeting of \$1,200,000 for Infrastructure Improvements for the Reconstruction and Financing of County Regulated Drains. The County has taken an aggressive approach to reviewing the drains and watersheds in Howard County, to see what repairs need to be made. A revolving loan fund has been put into place to assist taxpayers with the repair needs. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to approve Resolution No. 2013-BCCR-4, adopting the second amendment to the 2012/2013 Capital Improvement Plan.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following issues for the Commissioners’ information and approval:

1. **Chart Of Accounts Contract:** Ms. Lake submitted an Agreement for Contract Services between the Howard County Board of Commissioners and Chief Deputy Auditor Laurie Martin. This contract is for services pertaining to the State Mandated Chart of Accounts numbering change, and involves electronically coding approximately 160 active funds in the County’s Chart of Accounts, as well as several thousand sub-funds. This work would be apart from her normal duties as Chief Deputy, and for compensation substantially less than an outside contractor, benefiting Howard County. The completion date has been left blank because it is not known exactly how long the project will take. Ms. Lake commented that it needs to be completed as quickly as possible. A motion was made by Mr. Wyman to take the contract request under advisement until the March 4th meeting. The motion was seconded by Mr.

Bray and carried. The Commissioners would like to see a total cost for the project and a completion date. Ms. Lake will also ask for a quote from Harris, our software company.

2. **Operating Claims:** Ms. Lake submitted the Commissioners' Operating Claims, payable today, in the amount of \$501,547.49. The Operating Claims were approved as submitted on a motion made by Mr. Wyman and seconded by Mr. Bray.
3. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims, payable February 8 and 15, 2013, in the amount of \$355,403.53, were approved as submitted on a motion made by Mr. Wyman and seconded by Mr. Bray.
4. **Clerk's Report:** The Monthly Clerk's Report for the month ending January 31, 2013 was submitted. The Weights and Measures Report for the Month of January 16, 2013 to February 15, 2013 was also submitted. A motion was made by Mr. Wyman to receive the Clerk's Report and the Weights and Measures Report. The motion was seconded by Mr. Bray and carried.
5. **Barnes & Thornburg Invoice:** Ms. Lake submitted a Barnes & Thornburg invoice, in the amount of \$360.50, for general finance advice in the matter of the YMCA Pledge. The invoice was approved for payment on a motion made by Mr. Wyman and seconded by Mr. Bray.
6. **DLZ Invoice:** Ms. Lake submitted an invoice from DLZ Indiana, LLC, in the amount of \$2,164.11, for services for the Jail Renovation and Technical Upgrade Project. A motion was made by Mr. Wyman to approve the DLZ Indiana LLC claim, in the amount of \$2,164.11. The motion was seconded by Mr. Bray and carried.
7. **Township Appeal Hearings:** Commissioner Wyman was the Hearing Officer for two Township Appeal Hearings, last Friday. One was from Center Township (Cosander Ewing) and one was from Harrison Township (Sherry Bush). Good resolutions were reached in both cases and Mr. Wyman made a motion to Uphold the Denial of the Township Trustee for the Center Township and the Harrison Township Appeals. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER BRAY:

At the EMA Advisory Board meeting, officers were elected and appointments were made. Commissioner Bray is the Chairman, Richard Miller is the Vice Chairman, Roger Waddell, Secretary, and Mr. Larry Smith is appointed as Director, "exempt from term". There is a possibility of several more appointments to be made.

COMMISSIONER MOORE:

- 1) Taylor Primary School has been named the National Champions of Recycling, Keep America Beautiful. Congratulations were given by the Board of Commissioners to Taylor Primary School.
- 2) The Board received an invitation from Purdue University, to attend the 4-H Enrollment Extravaganza to be held on Saturday, February 23, 2013, at the Community Building at the Howard County 4-H Fairgrounds. The Extravaganza will be held from 8:30 a.m. to 10:00 a.m., and is designed to help current 4-H members learn about new projects, and potential members to learn more about 4-H. A free-will donation breakfast will be provided.
- 3) Mr. Moore submitted an IDEM Notice (via cd) informing the Board of an Air Quality Permit for Haynes International / 067-30930-00009. The notice was received on a motion made by Mr. Wyman and seconded by Mr. Bray.
- 4) The Purdue Road School will be held at Exhibit Hall, Purdue Memorial Union, March 5 – 7 (Tuesday – Thursday), 2013. Registration begins at 7:00 a.m. and the school begins at 8:00 a.m.
- 5) On behalf of the Board of Commissioners, a Pillar of the Community Award was given to Mr. Rick Riddle of Golden Corral. The Award was presented by Commissioner Wyman at the local Veterans Groups Meeting, for Mr. Riddle's work with local veterans.

*There being no further business to come before the Board at this time,
the meeting was adjourned at 10:04 a.m.
on a motion made by Mr. Bray and seconded by Mr. Wyman.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

TYLER O. MOORE, PRESIDENT

PAUL G. WYMAN, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting February 18, 2013