

HOWARD COUNTY COUNCIL REGULAR MEETING JULY 24, 2012

The Howard County Council met in Regular Session on Tuesday, July 24, 2012, at 4:00 p.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Stan Ortman, and Members Leslie Ellison, Jeff Stout, Joseph Pencek, Dwight Singer and John Roberts. Also present were County Attorney Larry Murrell and Auditor Ann Wells.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the June 26, 2012 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer and seconded by Mr. Ortman.

At this time Council President Mr. Miller offered a word of prayer.

IN THE MATTER OF ORDINANCE NO. 2012-HCCO-19 – ADDITIONAL APPROPRIATIONS:

Ordinance No. 2012-HCCO-19 – Additional Appropriations was read in full one time by Auditor Ann Wells and acted upon as follows:

		AMOUNT REQUESTED:	APPROVED:
<u>001</u>	<u>Howard County General Fund</u>		
<u>000</u>	<u>Howard County COIT</u>		
03000.00	Rainy Day Fund Transfer	\$ 375,375.00	\$ 375,375.00
<u>500</u>	<u>Howard County CEDIT Fund</u>		
03003.00	Rainy Day Fund Transfer	\$ 121,681.00	\$ 121,681.00
<u>252</u>	<u>Howard County Jail & Juvenile COIT Fund</u>		
03000.00	Rainy Day Fund Transfer	\$ 317,954.00	\$ 317,954.00

President Miller justified these requests by reminding the Council that earlier in the year, Howard County received additional COIT funds from the State. The Board of Commissioners appointed a committee to determine what to do with the extra COIT funds, and it was the Committee’s decision to put the extra COIT money into the Rainy Day Fund. The COIT money, by State Statute, had to be put into the funds listed above, and these Additional requests are to give permission to appropriate the money to the line items, so it can be transferred out of the County General, CEDIT, and Jail & Juvenile COIT funds, and into the Rainy Day Fund.

A motion was made by Mr. Ortman, seconded by Mr. Ellison and carried to approve the additional appropriations as submitted.

At this time Attorney Larry Murrell submitted **Resolution No. 2012-HCCR-22**, a resolution authorizing transfer of unused and unappropriated balances to the county Rainy Day Fund. A motion was made by Mr. Singer to approve Resolution No. 2012-HCCR-22. The motion was seconded by Mr. Ellison and carried.

<u>001</u>	<u>Howard County General Fund</u>		
<u>018</u>	<u>Howard County Maintenance</u>		
02336.00	Institutional Supplies	\$ 10,000.00	\$ 10,000.00
02253.00	Equipment Repair Supplies	\$ 15,000.00	\$ 15,000.00

Maintenance Superintendent Scott Reed informed the Council that in 2009 the money that Mr. Reed used for building repair supplies was put into the Cum Cap Fund. However, that Fund does not support supply expenses, only capital outlay expenses. Mr. Reed transferred \$10,000 from his Institutional Supplies line into 02253.00, Equipment Repair Supplies, and now asks that \$10,000 be appropriated to put back into the Institutional Supply line item. He also asks that \$15,000 be appropriated to line item 02253.00, Equipment Repair Supplies to, to continue to purchase repair parts.

A motion was made by Mr. Ortman to approve the request of \$10,000 to line item 02336.00, Institutional Supplies and \$15,000 to line item 02253.00, Equipment Repair Supplies. The motion was seconded by Mr. Roberts and carried.

TOTAL COUNTY GENERAL FUND		\$ 400,375.00	\$ 400,375.00
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TOTAL ADDITIONAL APPROPRIATIONS

\$ 840,010.00

\$ 840,010.00

IN THE MATTER OF RESOLUTION NO. 2012-HCCR-21 – TRANSFERS:

Auditor Ann Wells read Resolution No. 2012-HCCR-21 – Transfers through one time and it was acted upon as follows:

	Transfer From:	To:	Amount Requested:	Approved:
001	<u>Howard County General Fund</u>			
002	<u>Howard County Auditor</u>			
01119.00	Job Share	01114.00 Second Deputy	\$ 16,000.00	\$ 16,000.00
01119.00	Job Share	01117.00 Part Time	\$ 13,000.00	\$ 13,000.00

Auditor Wells previously submitted a letter to the Council justifying the need for transfer, and read from the letter as requested by Councilman Roberts. In 2011 Ms. Wells created two job share positions from one Second Deputy position from the Deduction department of the office. After 1 ½ years, Ms. Wells has determined that the two job share positions do not meet the needs of her office, and now requests that the job share positions be turned put back into one full time second deputy position in the financial department, because of increasing state mandated duties. A portion of the Job Share funds will be transferred into the Second Deputy line item, and a portion will be transferred to the part time line item, to help support part time help still needed.

At the conclusion of ensuing discussion, a motion was made by Mr. Ortman to the PAC Committee’s recommendation to change two job share positions to one full time position, and approve the transfer request of \$16,000 from 01119.00, Job Share to 01114.00, Second Deputy, and \$13,000 from line item 01119.00, Job Share to 01117.00 Part time. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF PERSONNEL ISSUES:

Personnel Director Wanda McKillip distributed copies of the Annual Employee Data Report, to the Councilmen for their review.

IN THE MATTER OF A RE-HIRE REQUEST IN SUPERIOR COURT II:

Judge Brant Parry, from Superior Court II requested to re-hire a position that had been vacated by an employee moving to another Department. He plans to fill that particular position (bailiff) with someone currently in the office, and then hire a clerical worker. At the conclusion of explanation and questioning, a motion was made by Mr. Stout to approve the re-hire request. The motion was seconded by Mr. Ellison and carried.

IN THE MATTER OF A RE-HIRE REQUEST IN THE HEALTH DEPARTMENT:

Health Department Director Kent Weaver submitted a request to re-hire a vacated clerical position in Vital Records. At the conclusion of questioning by several Councilmen, a motion was made by Mr. Singer to approve the re-hire request. The motion was seconded by Mr. Stout and carried.

IN THE MATTER OF A VOTE CENTER PRESENTATION BY THE ELECTION BOARD:

Howard County Clerk Kim Wilson informed the Councilmen that the County Election Board voted unanimously to move forward with Vote Centers. She distributed copies of “The Howard County Vote Center Plan” and reviewed the plan with the Councilmen, commenting that with one election cycle (county, municipal and federal elections) the County could save \$228,000, and then about \$100,000 annually, from current election costs. In lieu of one assigned precinct, a voter has a choice to vote in one of (up to) eleven different locations in the county (including the Courthouse), using 1/10th of the number of precinct workers and food needed. Ms. Wilson introduced Mr. Jeremy Burton, the Indiana manager for Election Systems & Software. Before working for ESS, Mr. Burton worked with the Secretary of State when Vote Centers were first implemented. The Election Board can determine how many centers to have and how many days they would be opened before Election Day. The projected date for Vote Centers is the May primary in 2014. Ms. Wilson and Mr. Burton fielded questions from the Councilmen.

At this time, President Miller reminded the Council of several upcoming issues that included County Option Income Tax issues (COIT) and of the August Council Meeting and the 2013 Budget Sessions being rescheduled to August 14 (4:00 p.m.), 15, and 16 (8:00 a.m.).

*There being no further business to come before the Council at this time,
the meeting was adjourned at 5:10 p.m.
on a motion made by Mr. Ortman and seconded by Mr. Roberts.*

HOWARD COUNTY COUNCIL:

RICHARD H.L MILLER, PRESIDENT

STAN ORTMAN, VICE PRESIDENT

JEFF STOUT, MEMBER

LESLIE ELLISON, MEMBER

JOE PENCEK, MEMBER

JOHN ROBERTS, MEMBER

DWIGHT SINGER, MEMBER

ATTEST:

ANN WELLS, AUDITOR
Howard County Council Meeting July 24, 2012