

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, AUGUST 27TH, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2024-HCCO-32
 - A. *Magistrate Court – Cheyenne Shepard*
 - i. County General Fund – Magistrate Court: 1000.0210
 - B. *Howard County Clerk – Debbie Stewart*
 - i. County General Fund – Election 1000.0062
 - C. *Howard County Sheriff Department – Sheriff Jerry Asher*
 - i. LIT – Special Purpose Fund - Jail: 1114.0380
 - D. *Howard County Community Corrections – Dustin Delong*
 - i. County User Fee Fund: 2542
 - E. *Howard County Juvenile Probation – Connie Burton*
 - i. JCC PSC Grant: 9103
 - ii. JDAI Grant: 9212
- IV. Transfers – Resolution No. 2024-HCCR-14
 - A. *Howard County Auditor's Office – Auditor Jessica Secrease*
 - i. County General Fund – Auditor: 1000.0002
 - B. *Howard County Sheriff's Office – Sheriff Jerry Asher*
 - i. County General Fund – Sheriff: 1000.0005
 - ii. LIT – Special Purpose Fund: 1114
- V. Salary Ordinance Amendments – Ordinance No. 2024-HCCO-33
- VI. Old Business
- VII. New Business
 - A. Economic Redevelopment Commission – Project Manager Pam Issac
 - B. Budget Presentation – Highway Superintendent Amber Tolle
- VIII. Other Council Business
- IX. Public Comments
- X. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: JULY 23rd, 2024

The Howard County Council met in Regular Session on Tuesday, July 23rd, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, County Attorney Alan Wilson, and County Auditor Jessica Secrease. The meeting was called to order and conducted by Council President Roberts.

Councilman Sanders led the Pledge of Allegiance, and Councilman Maple offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on June 25th, 2024, having been previously submitted and reviewed were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2024-IICCO-30– ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2024-IICCO-30 Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations	Requested	Approved
	<u>1000 COUNTY GENERAL FUND:</u>		
	<u>0225 Unified Courts</u>		
23600	Office Supplies	\$2,500.00	\$2,500.00
23720	Educational Materials	\$7,300.00	\$7,300.00
23747	Graduation Supplies	\$10,000.00	\$10,000.00
23745	Incentives	\$5,000.00	\$5,000.00
31000	Prevention & Education	\$2,000.00	\$2,000.00
32640	Drug Screens	\$5,000.00	\$5,000.00
32655	Family & Pro-Social Events	\$8,200.00	\$8,200.00
41730	Office Equipment	\$3,000.00	\$3,000.00
	<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$43,000.00</u>	<u>\$43,000.00</u>
	<u>1114 LIT – SPECIAL PURPOSE FUND:</u>		
	<u>0380 Jail:</u>		
11906	Corrections Officer	\$55,911.60	\$55,911.60
	<u>LIT – SPECIAL PURPOSE FUND:</u>	<u>\$55,911.60</u>	<u>\$55,911.60</u>
	<u>N/A HOWARD COUNTY CONVENTION & VISITORS COMMISSION FUND:</u>		
N/A	B-56 County Road 300 E 120 N	\$3,750,000.00	\$3,750,000.00
	<u>TOTAL HOWARD COUNTY CONVENTION & VISITORS COMMISSION FUND:</u>	<u>\$3,750,000.00</u>	<u>\$3,750,000.00</u>
	<u>1148 DRUG FREE COMMUNITY FUND:</u>		
31000	Prevention/Education	\$17,500.00	\$17,500.00
32000	Intervention/Treatment	\$17,500.00	\$17,500.00
33000	Criminal Justice	\$17,500.00	\$17,500.00
34000	Discretionary	\$17,500.00	\$17,500.00
	<u>TOTAL DRUG FREE COMMUNITY FUND:</u>	<u>\$70,000.00</u>	<u>\$17,500.00</u>
	<u>1233 LIT – CORRECTIONAL FACILITIES FUND:</u>		
33740	Care of Individuals	\$500,000.00	\$500,000.00
	<u>TOTAL LIT – CORRECTIONAL FACILITIES FUND:</u>	<u>\$500,000.00</u>	<u>\$500,000.00</u>

9135	<u>PRETRIAL SERVICES GRANT FUND:</u>		
23751	Part-time Pretrial Probation Officer	\$25,000.00	\$25,000.00
	<u>TOTAL PRETRIAL SERVICES GRANT FUND:</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>		<u>\$4,443,911.60</u>	<u>\$4,443,911.60</u>

COUNTY GENERAL FUND 1000 | Unified Courts 0225

On behalf of Judge Mathew Elkin Chief Probation Officer Dustin Delong presented an additional appropriation for \$43,000.00. This appropriation is for the Opioid settlement money distributed to the Unified Courts.

LIT – SPECIAL PURPOSE FUND 1114 | Jail 0380

Sheriff Personnel Christina Kline presented an additional appropriation of \$55,911.60 for Corrections Officers, which was a pack recommendation to raise the wage from \$47,099.00 to \$49,791.00. Jail Commander Captain Matt Deckard said that there are 312 inmates in the Howard County Jail at this time, and there are 87 inmates that are in other Counties.

LIT – CORRECTIONAL FACILITIES FUND: 1233

Sheriff Personnel Christina Kline presented an additional appropriation of \$500,000.00 for the care of individuals and housing of inmates out of the County.

PRETRIAL SERVICES GRANT FUND: 9135

Chief Probation Officer Dustin Delong presented an additional appropriation for \$25,000.00, this Grant is for the part-time pre-trial position, during budgeting Probation did not budget this Grant in 2023 for 2024 due to not receiving this Grant notice until late in the year.

HOWARD COUNTY CONVENTION & VISITORS COMMISSION FUND: N/A

Manager Sherry Matlock of the Convention and Visitors Bureau presented an additional appropriation of \$3,750,000.00 for the Howard County Convention and Visitors Commission (CVB). The Howard County (CVB) started the downtown master plan in 2013 identifying the development of a Hotel and Conference/Event Center as a key investment that would create a destination anchor for downtown Kokomo, it will be located downtown at the corner of superior and union street. The square footage of the building is a little over 55,000 Square ft. The main floor would include a ballroom, which can become many smaller rooms or one large area that can seat about 672 people at round tables or 1,000 people theater style. The second floor of the conference center will include 6 breakout meeting rooms that would allow for breakout session for conferences or for smaller meetings. It would also include a bridal suite for weddings or possibly a green room for keynote speakers. The second level will also include offices for the convention and visitor’s bureau. The lower level, which is a walkout style basement, would house the auto museum, this is designed to house 10-12 automobiles that are either Haynes or Apperson built. In the lower level there is also space for cocktail times or private parties. They are now ready to move into ground breaking and hoping to start August 13th of this year.

DRUG FREE COMMUNITY FUND: 1148 Grant

On behalf of Howard County Drug Free Executive Director Rob Pruect Project Manager Pam Isaac presents the Drug Free Community Fund of which \$70,000.00 was given last year. This is from a Grant for Unified Courts and Drug Free Howard County that has been given annually.

Councilman Alexander made a motion to approve Ordinance No. 2024-HCCO-30 - Additional Appropriations as read. Councilman Sanders seconded the motion, and the motion carried.

THERE WERE NO TRANSFERS TO REPORT FOR THIS MEETING

IN THE MATTER OF ORDINANCE. NO. 2024-HCCO-31– SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-31– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Ordinance Amendments	Requested	Approved
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1114	<u>LIT – SPECIAL PURPOSE FUND:</u>		
0380	<u>Jail:</u>		
11906	Corrections Officer	\$55,911.60	\$55,911.60
	<u>TOTAL LIT – SPECIAL PURPOSE FUND:</u>	<u>\$55,911.60</u>	<u>\$55,911.60</u>
9135	<u>PRETRIAL SERVICES GRANT FUND:</u>		
23751	Part-time Pretrial Probation Officer	\$25,000.00	\$25,000.00
	<u>TOTAL PRETRIAL SERVICES GRANT FUND:</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>

Councilman Faulkner made a motion to approve Ordinance No. 2024-IICCO-31 - Salary Ordinance Amendments as read; Councilman Maple seconded the motion, and the motion carried.

There being no further business to come before the Council at this time, the meeting was adjourned at 4:36 p.m. on a motion made by Councilman Cuthbert. Councilman Maple seconded the motion, and the motion carried.

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARYL MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: July 23, 2024

ORDINANCE NO. 2024-HCCO-32 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same

Additional Appropriations	Requested	Approved
1000 COUNTY GENERAL FUND:		
0210 Magistrate Court:		
11318 Court Reporter	\$ 1,212.64	
0062 Election		
47210 Equipment	\$ 87,400.00	
TOTAL COUNTY GENERAL FUND:	\$ 88,612.64	
1114 LIT - SPECIAL PURPOSE FUND:		
0380 Jail:		
11906 Corrections Officer	\$76,601.60	
12200 Overtime Corrections	\$275,000.00	
15210 FICA	\$191.25	
15240 Employee Service Bonus	\$2,500.00	
TOTAL LIT - SPECIAL PURPOSE FUND:	\$354,292.85	
2542 COUNTY USER FEE FUND:		
33131 Participant Meals	\$ 30,000.00	
TOTAL COUNTY USER FEE FUND:	\$ 30,000.00	
9103 JCC PSC GRANT:		
12006 PSC Case Manager	\$ 30,600.00	
11120 Juvenile Referee	\$ 10,000.00	
15210 FICA	\$ 3,104.00	
15220 PERF	\$ 6,630.00	
15230 Insurance	\$ 7,366.00	
23802 Drug Screen Supplies	\$ 7,400.00	
23804 Curriculum	\$ 500.00	
20000 Incentives/Rewards	\$ 1,500.00	
32641 Drug Screen (Averhealth/Abbott)	\$ 1,000.00	
35640 Total Court Services (EHD)	\$ 700.00	
32130 Travel and Training	\$ 8,800.00	
TOTAL JCC PSC GRANT:	\$ 77,600.00	
9212 JDAI GRANT:		
23600 Office Supplies	\$ 100.00	
2000 Supplies	\$ 2,500.00	
32130 Travel and Training	\$ 4,861.82	
TOTAL JDAI GRANT:	\$ 7,461.82	
TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:	\$557,967.31	

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 27th day of August, 2024
 The additional appropriations were read in full for the second time and adopted this 27th day of August, 2024

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:
 Jessica Secrease, Auditor

RESOLUTION NO. 2024-HCCR-14 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below

<u>Transfer From</u>	<u>Transfer To</u>	<u>Requested</u>	<u>Approved</u>
<u>1000 COUNTY GENERAL</u>			
<u>0002 Auditor</u>			
11200 Chief Deputy	11201 Supervising Deputy	\$ 462.42	_____
<u>0005 Sheriff</u>			
11312 Deputy	12800 Community Policing	\$ 2,000.00	_____
<u>1114 LIT - SPECIAL PURPOSE</u>			
12007 P T Cook	12200 O/T Corrections	\$ 20,000.00	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 27th day of August, 2024
 Read in full for the second time and adopted this 27th day of August, 2024

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

Attest:

 Jessica Secrease, Auditor

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

ORDINANCE NO. 2024-HICCO-33 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments	Requested	Approved
<u>1000</u> <u>COUNTY GENERAL FUND:</u>		
<u>0005</u> <u>Sheriff</u>		
11312 Deputy	\$ (2,000.00)	_____
12800 Community Policing	\$ 2,000.00	_____
<u>0210</u> <u>Magistrate Court:</u>		
11318 Court Reporter	\$ 1,212.64	_____
<u>1114</u> <u>LIT - SPECIAL PURPOSE FUND:</u>		
<u>0380</u> <u>Jail:</u>		
11906 Corrections Officer	\$76,601.60	_____
12200 Overtime Corrections	\$275,000.00	_____
15210 FICA	\$191.25	_____
15240 Employee Service Bonus	\$2,500.00	_____
<u>9103</u> <u>JCC PSC GRANT:</u>		
12006 PSC Case Manager	\$ 30,600.00	_____
11120 Juvenile Referee	\$ 10,000.00	_____
15210 FICA	\$ 3,104.00	_____
15220 PERF	\$ 6,630.00	_____
15230 Insurance	\$ 7,366.00	_____

The salary amendments were read in full for the second time and adopted this 27th day of August, 2024.

The Howard County Council:

John J. Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J. Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman