

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, OCTOBER 22ND, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2024-HCCO-42
 - A. *Howard County Kinsey Department - Mary Cates Cullison*
 - i. Assistant Program Director: 1114
 - ii. Caseworker: 1114
 - B. *Howard County Highway – Amber Tolle*
 - i. Local Road & Street: 1173
 - C. *Howard County Community Corrections - Dustin DeLong*
 - i. County User Fee Project Income: 2542
 - D. *Health Issues & Challenges – James Vest*
 - i. Contract Services: 8920
- IV. Transfers – Resolution No. 2024-HCCR-16
 - A. Soil and Water – Calvin Hartman
 - i. County General Fund – Soil & Water Conservation: 1000.0750
 - B. Howard County Community Corrections – Dustin DeLong
 - i. LIT – Correctional Facilities 1233
 - C. Howard County Highway – Amber Tolle
 - i. MVH Restricted 1173
- V. Salary Ordinance Amendments – Ordinance No. 2024-HCCO-43
- VI. Old Business
- VII. New Business
 - A. 2025 Council Meeting Schedule
- VIII. Other Council Business
- IX. Public Comments
- X. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: SEPTEMBER 24TH, 2024

The Howard County Council met in Regular Session on Tuesday, September 24th, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, County Attorney Alan Wilson, and County Auditor Jessica Secrease. The meeting was called to order and conducted by Council President Roberts.

Councilman Faulkner led the Pledge of Allegiance, and Councilwoman Lake offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on August 27th, 2024, having been previously submitted and reviewed were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2024-HCCO-36- ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-36 Additional Appropriations one time, and the ordinance was acted upon as follows:

Additional Appropriations	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0007 Coroner</u>		
32635 Autopsy and Lab	\$86,500.00	\$86,500.00
<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$86,500.00</u>	<u>\$86,500.00</u>
<u>1169 LOCAL ROAD & STREET FUND:</u>		
34250 Repair Trucks	\$13,901.02	\$13,901.02
<u>TOTAL LOCAL ROAD & STREET FUND:</u>	<u>\$13,901.02</u>	<u>\$13,901.02</u>
<u>9151 SCHOOL LUNCH PROGRAM EQUIPMENT FUND:</u>		
47210 Equipment	\$3,690.00	\$3,690.00
<u>TOTAL SCHOOL LUNCH PROGRAM EQUIPMENT FUND:</u>	<u>\$3,690.00</u>	<u>\$3,690.00</u>
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	<u>\$104,091.02</u>	<u>\$104,091.02</u>

COUNTY GENERAL FUND 1000 | Coroner 0007

Howard County Coroner Dr. Steven J. Seele presented the request of an additional appropriation for the raises in lab fees for autopsies.

LOCAL ROAD & STREET FUND: 1169

Highway Superintendent Amber Tolle presented a request of an additional appropriation for the truck repair budget in the amount of \$13,901.02, this is specifically for a bucket truck.

SCHOOL LUNCH PROGRAM EQUIPMENT FUND: 9151

Kinsey Center Director Kathy Cullison presented the request of an additional to replace a refrigerator that is no longer working in their kitchen. This will also act as their new milk cooler. This would allow the Kinsey center to buy in bulk which will save them money.

Councilman Faulkner made a motion to approve Ordinance No. 2024-HCCO-36 Additional Appropriations as read. Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2024-HCCR-15 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2024-HCCR-15 Transfers one time, and the ordinance was acted upon as follows:

Transfer From	Transfer To	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>			
<u>0007 Coroner:</u>			
23239 Batteries	47210 Equipment Fund	\$850.00	\$850.00
32130 Travel & Training	11700 Part-Time payroll	\$1,500.00	\$1,500.00
23210 Gas, Oil & Lube	11700 Part-Time payroll	\$1,500.00	\$1,500.00
32520 Garage & Motor Repair	11700 Part-Time payroll	\$1,000.00	\$1,000.00
<u>0313 Maintenance:</u>			
11500 Labor/Maintenance	11706 Tech 1	\$1,000.00	\$1,000.00
11500 Labor/Maintenance	11700 Part-Time payroll	\$5,000.00	\$5,000.00
<u>0235 Probation</u>			
11945 Supervisor	11800 Overtime	\$6,999.00	\$6,999.00
11252 Probation Officer	11800 Overtime	\$3,500.00	\$3,500.00
11252 Probation Officer	47210 Equipment	\$2,500.00	\$2,500.00
11261 Problem Solving Coordinator	11700 Part-Time	\$13,000.00	\$13,000.00
<u>1170 LIT – PUBLIC SAFETY FUND:</u>			
12007 P T Cook	12200 O/T Corrections	\$50,000.00	\$50,000.00
<u>1173 MVII RESTRICTED</u>			
00170 MVII Distribution	273751 Bituminous	\$985,371.30	\$985,371.30
<u>2542 COUNTY USER FEE – PROJECT INCOME</u>			
11542 Work Release Facility Mgr	12201 Bituminous	\$30,000.00	\$30,000.00
<u>8920 HEALTH ISSUES & CHALLENGES</u>			
00000 Lead	31200 Contract Services	\$11,179.28	\$11,179.28

COUNTY GENERAL FUND 1000 | Coroner 0007

Howard County Coroner Dr. Steven J. Seele presented the request of a transfer to cover the payment for a piece of equipment for the morgue. Dr. Seele requested an additional transfer to cover a shortage in his part time payroll.

COUNTY GENERAL FUND 1000 | Maintenance 0313

Maintenance Superintendent Bill Stonestreet presents the requested transfer of funds from the Labor/Maintenance fund to the Tech 1 fund and the Part-Time payroll. These funds go towards some promotions in tech 1 position as well as a new hire for Part-Time tech 1 at the jail.

COUNTY GENERAL FUND 1000 | Probation 0235

Chief Probations Officer Dustin requested a transfer of funds to cover additional overtime. As well as a Transfer from Probation Officer to the equipment fund this is for the kitchen/break room for some renovations adding a refrigerator and microwave. Finally, a Transfer from the Problem-Solving Coordinator to the Part-Time fund this is a grant that is a reimbursable grant that has not been reimbursed.

LIT PUBLIC SAFETY FUND 1170

Howard County Sheriff Jerry requested a transfer to cover additional overtime needed in dispatch.

MVII RESTRICTED 1173

Highway Superintendent Amber Tolle requested a transfer from the community crossings grant to the Bituminous fund. This is for the resurface project.

HEALTH ISSUES & CHALLENGES 8920

Health Department James Vest presented requested a transfer to the Contract Services fund from the Health Issues and Challenges Grant. This is funds from the State reimbursing the Health Department for performing case management and environmental assessments on homes that have kids with high blood lead levels.

Councilman Faulkner made a motion to approve Resolution No. 2024-HCCR-15 - Transfers as read. Councilman Maple seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2024-HCCO-37- SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-37- Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

	Salary Ordinance Amendments	Requested	Approved
<u>1114</u>	<u>LIT – SPECIAL PURPOSE FUND:</u>		
<u>0005</u>	<u>Sheriff</u>		
11500	Labor/Maintenance	(\$1,000.00)	(\$1,000.00)
11706	Tech 1	\$1,000.00	\$1,000.00
11500	Labor/Maintenance	(\$5,000.00)	(\$5,000.00)
11700	Part-Time payroll	\$5,000.00	\$5,000.00
<u>0235</u>	<u>Probation</u>		
11945	Supervisor	(\$6,999.00)	(\$6,999.00)
11800	Overtime	\$6,999.00	\$6,999.00
11252	Probation Officer	(\$3,500.00)	(\$3,500.00)
11800	Overtime	\$3,500.00	\$3,500.00
11252	Probation Officer	(\$2,500.00)	(\$2,500.00)
47210	Equipment	\$2,500.00	\$2,500.00
11261	Problem Solving Coordinator	(\$13,000.00)	(\$13,000.00)
11700	Unappropriated	\$13,000.00	\$13,000.00
<u>2542</u>	<u>COUNTY USER FEE – PROJECT INCOME</u>		
11542	Work Release Facility Mgr	(\$30,000.00)	(\$30,000.00)
12201	Bituminous	(\$30,000.00)	(\$30,000.00)

Councilwoman Lake made a motion to approve Ordinance No. 2024-HCCO-37 – Salary Ordinance Amendments as read; Councilman Cuthbert seconded the motion, and the motion carried.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:42 p.m. on a motion made by Councilman Faulkner.
Councilman Maple seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARYL MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: September 24, 2024

ORDINANCE NO. 2024-HCCO-42 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore.

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same

Additional Appropriations	Requested	Approved
1114 LIT - SPECIAL PURPOSE FUND:		
9603 KYC - Emergency Shelter Care		
11141 Assistant Program Director	\$ (48,330 00)	_____
11352 Caseworker	\$ 42,640 00	_____
TOTAL LIT - SPECIAL PURPOSE FUND:	\$ 5,690.00	_____
9605 KYC - Emergency Detention		
11141 Assistant Program Director	\$ (48,330 00)	_____
11352 Caseworker	\$ 42,640 00	_____
TOTAL LIT - SPECIAL PURPOSE FUND:	\$ 5,690.00	_____
1173 MVH RESTRICTED:		
23751 Bituminous	\$ 1,243,829 82	_____
TOTAL MVH RESTRICTED:	\$ 1,243,829.82	_____
2542 HOWARD COUNTY COMMUNITY CORRECTIONS:		
31216 Maintenance and service contracts	\$ 10,000 00	_____
TOTAL HOWARD COUNTY COMMUNITY CORRECTIONS FUND:	\$ 10,000.00	_____
8920 HEALTH ISSUES & CHALLENGES FUND:		
31200 Contract Services	\$ 11,179 28	_____
TOTAL HEALTH ISSUES & CHALLENGES FUND:	\$ 11,179.28	_____
TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:	\$ 1,265,209.82	_____

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 22nd day of October, 2024
 The additional appropriations were read in full for the second time and adopted this 22nd day of October, 2024

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:
 Jessica Secrease, Auditor

ORDINANCE NO. 2024-IICCO-43 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments		Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL</u>		
<u>0750</u>	<u>Soil & Water Conservation</u>		
11800	Overtime	\$ (2,000.00)	_____
11700	Part-Time	\$ 2,000.00	_____
<u>1114</u>	<u>LIT - SPECIAL PURPOSE FUND:</u>		
<u>9603</u>	<u>KYC - Emergency Shelter Care</u>		
11141	Assistant Program Director	\$ (48,330.00)	_____
11352	Caseworker	\$ 42,640.00	_____
	<u>TOTAL LIT - SPECIAL PURPOSE FUND:</u>	<u>\$ 5,690.00</u>	_____
<u>9605</u>	<u>KYC - Emergency Detention</u>		
11141	Assistant Program Director	\$ (48,330.00)	_____
11352	Caseworker	\$ 42,640.00	_____
	<u>TOTAL LIT - SPECIAL PURPOSE FUND:</u>	<u>\$ 5,690.00</u>	_____
<u>9135</u>	<u>Pretrial Services Grant</u>		
11708	PT Probation Officer	\$ (14,368.14)	_____
12208	FT Probation Officer GM	\$ 14,368.14	_____

The salary amendments were read in full for the second time and adopted this 22nd day of October, 2024.

The Howard County Council:

John J. Roberts, President

Frank Faulkner, Councilman

Daryl Maple, Vice President

Tim Cuthbert, Councilman

Bryan Alexander, Councilman

Brett Sanders, Councilman

Martha J. Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

RESOLUTION NO. 2024-HCCR-16 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below:

Transfer From	Transfer To	Requested	Approved
<u>1000</u> COUNTY GENERAL			
<u>0750</u> Soil & Water Conservation			
11800 Overtime	11700 Part-Time	\$ 2,000 00	_____
<u>1233</u> LIT - CORRECTIONAL FACILITIES			
<u>33400</u> Meals for Prisoners	23350 Inst & Medical Supplies	\$ 50,000.00	_____
<u>1173</u> MVH RESTRICTED			
<u>00170</u> MVH Restricted	23751 Bituminous	\$ 258,458 52	_____
<u>9135</u> Pretrial Services Grant			
<u>11708</u> PT Probation Officer	12208 FT Probation Officer GM	\$ 14,368 14	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 22nd day of October, 2024
Read in full for the second time and adopted this 22nd day of October, 2024

The Howard County Council:

John J Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

2025 Howard County Council Meeting Schedule

Meetings are scheduled on the fourth Tuesday of each month except for the meeting in December. August, September, and October meetings are set to accommodate the 2026 Budget Session Meetings. The December meeting is set earlier within the month in order for timely approval of 2025 year-end transactions.

Meetings are held on the third floor in Hearing Room 338 of the Howard County Administration Center located at 220 North Main Street, Kokomo, Indiana. All meetings are open to the public. If any scheduling changes occur, notification will be given.

Regular Meetings	
Date	Time
Tuesday, January 28 th	4:00 p.m.
Tuesday, February 25 th	4:00 p.m.
Tuesday, March 25 th	4:00 p.m.
Tuesday, April 22 nd	4:00 p.m.
Tuesday, May 27 th	4:00 p.m.
Tuesday, June 24 th	4:00 p.m.
Tuesday, July 22 nd	4:00 p.m.
Tuesday, August 26 th	4:00 p.m.
Tuesday, September 23 rd	4:00 p.m.
Tuesday, October 28 th	4:00 p.m.
Tuesday, November 25 th	4:00 p.m.
Tuesday, December 9 th	4:00 p.m.

2026 Budget Session Meetings	
Date	Time
Budget Workshops & Presentations	
Wednesday, August 27 th	8:30 a.m.
Thursday, August 28 th	8:30 a.m.
Budget Hearing	
Thursday, September 11 th	8:30 a.m.
Friday, September 12 th	8:30 a.m.
Budget & Tax Levy Adoption	
Thursday, October 9 th	4:00 p.m.

The 2025 Howard County Council Meeting Schedule was adopted on October 22, 2024.

Howard County Council
 John J. Roberts, President
 Daryl L. Maple, Vice President
 G. Bryan Alexander, Member
 Martha J. Lake, Member
 Frank Faulkner, Member
 Tim Cuthbert, Member
 Brett A. Sanders, Member