NOTICE OF AND AGENDA FOR: HOWARD COUNTY COUNCIL REGULAR MEETING HOWARD COUNTY ADMINISTRATION CENTER 220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR) TUESDAY, NOVEMBER 26TH, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
 - A. Approval of 2025 Budget Meeting Minutes
- III. Additional Appropriations Ordinance No. 2024-HCCO-44
 - A. Prosecutor Mark McCann
 - i. County General Fund Deputy Prosecutor: 1000.0009
 - B. Community Corrections Dustin Delong
 - i. County General Fund Probation: 1000.0235
 - ii. Adult Probation Administration Fund 2000
 - iii. Supplemental Adult Probation Fund 2100
 - iv. County User Fee Proj Income Fund 2542
 - v. Veterans PSC Grant (Sup Ct III) 9526
 - C. Sheriff Jerry Asher
 - i. LIT Special Purposes 1114.0380
 - D. Kinsey Youth Center Kathy Cullison
 - i. LIT Special Purposes 1114.9603
 - ii. LIT Special Purposes 1114.9605
 - E. Highway Amber Tolle
 - i. Local Road & Street 1169
 - F. Commissioners Jack Dodd
 - i. Opioid Restricted 1237
 - ii. Opioid Unrestricted 1238
 - iii. Energy Efficient Block Grant 8935
 - *G.* Superior Court I Judge Matthew Elkin
 - i. Drug Court Grant Fund: 9131
 - ii. Reentry Court Grant Fund: 9132
 - H. County Council John Roberts
 - i. LIT Correctional Facilities 1233
- IV. Transfers Resolution No. 2024-HCCR-45
 - A. Sheriff Jerry Asher
 - i. County General 1000.005
 - ii. LIT Public Safety Fund 1170
 - B. Community Corrections Dustin Delong
 - i. County General Fund 1000.0235
 - ii. Community Corrections Fund 1132
 - iii. Pre-Trial Services Grant 9135
 - iv. Veterans PSC Grant (SUP CT II) 9525
 - C. Soil & Water Conservation Calvin Hartmen
 - i. County General Fund 1000.0750
 - D. Howard Haven Jennifer Brower
 - i. County General 1000.9600
 - E. Highway Amber Tolle

- i. Motor Vehicle Highway Fund 1176
- V. Salary Ordinance Amendments Ordinance No. 2024-HCCO-46
- VI. Old Business
- VII. New Business
 - A. Project Management Pam Isaac
 - i. Propel/US 31 Presentations
- VIII. Other Council Business
- IX. Public Comments
- X. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT DARYL MAPLE, VICE PRESIDENT BRYAN ALEXANDER, COUNCILMAN MARTHA J. LAKE, COUNCILWOMAN FRANK FAULKNER, COUNCILMAN TIM CUTHBERT, COUNCILMAN BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: OCTOBER 22ND, 2024

The Howard County Council met in Regular Session on Tuesday, October 22nd, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, County Attorney Alan Wilson, and County Auditor Jessica Secrease. Vice President Daryl Maple was absent. The meeting was called to order and conducted by Council President Roberts.

Council President Roberts led the Pledge of Allegiance, and Councilman Sanders offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on September 24th, 2024, having been previously submitted and reviewed were approved on a motion made by Councilman Alexander. Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2024-HCCO-42- ADDITIONAL APPROPRITIONS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-42 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations	Requested	Approved
1114 9603	<u>LIT – SPECIAL PURPOSE FUND:</u> KYC – Emergency Shelter Care		
11141	Assistant Program Director	(\$48,330.00)	(\$48,330.00)
111352	Caseworker	\$42,640.00	\$42,640.00
11332	TOTAL LIT – SPECIAL PURPOSE FUND:	\$5,690.00	\$5,690.00
	TOTAL EIT STEERET ON OSE TOND.	<u>\$3,070.00</u>	ψ5,070.00
9605	KYC – Emergency Shelter Care		
11141	Assistant Program Director	(\$48,330.00)	(\$48,330.00)
11352	Caseworker	\$42,640.00	\$42,640.00
	TOTAL LIT - SPECIAL PURPOSE FUND:	\$5,690.00	<u>\$5,690.00</u>
<u>1173</u>	MVH RESTRICTED:		
23751	Bituminous	\$1,243,829.82	\$1,243,829.82
	TOTAL MVH RESTRICTED:	<u>\$1,243,829.82</u>	<u>\$1,243,829.82</u>
<u>2542</u>	HOWARD COUNTY COMMUNITY CORRECTIONS FUND:		
31216	Contract Services	\$10,00000	TABLED
	TOTAL HOWARD COUNTY COMMUNITY CORRECTIONS	<u>\$10,000.00</u>	TABLED
	<u>FUND:</u>		
0020	HEALTH ICCURS A CHALLENGES FUND		
<u>8920</u>	HEALTH ISSUES & CHALLENGES FUND:	¢11 170 20	¢11 170 20
31200	Contact Services	\$11,179.28	\$11,179.28
	TOTAL HEALTH ISSUES & CHALLENGES FUND:	<u>\$11,179.28</u>	<u>\$11,179.28</u>
	TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:	\$1,276,389.10	\$1,266,389.10
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LIT – SPECIAL PURPOSE FUND 1114 | KYC – Emergency Shelter Care 9603

Howard County Kinsey Youth Center Director Kathy Cullison presented a request of an additional appropriation for salary to be moved. She had a caseworker resign and another caseworker is taking her place and is taking the same salary so her salary needs to be laterally moved to another fund.

LIT – SPECIAL PURPOSE FUND 1114 | KYC – Emergency Shelter Care 9605

Howard County Kinsey Youth Center Director Kathy Cullison presented a request of an additional appropriation for salary to be moved. She had a caseworker resign and another caseworker is taking her place and is taking the same salary so her salary needs to be laterally moved to another fund.

MVH RESTICTED FUND: 1173

Highway Superintendent Amber Tolle presented a request of an additional appropriation for money to be moved to correct line so it can be expended.

HOWARD COUNTY COMMUNITY CORRECTIONS FUND: 2542

Additional appropriation was tabled due to the absence of presenter.

HEALTH ISSUES & CHALLENGES FUND: 8920

Howard County Auditor Jessica Secrease presented a request for an additional appropriation for money that James Vest requested last month as a transfer.

Councilwoman Lake made a motion to approve Ordinance No. 2024-HCCO-42 – Additional Appropriations as read. Councilman Faulkner seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2024-HCCR-16 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2024-HCCR-16- Transfers one time, and the ordinance was acted upon as follows:

	Transfer From		Transfer To	Requested	Approved
1000 0750 11800	COUNTY GENERAL FUND: Soil & Water Conservation: Overtime	11700	Part-Time	\$2,000.00	\$2,000.00
1233 33400	LIT - CORRECTIONAL FACILITIES FUND: Meals for Prisoners	23350	Inst & Medical Supplies	\$50,000.00	\$50,000.00
9153 11708	PRETRIAL SERVICES GRANT PT Probation Officer	12208	FT Probation Officer GM	TABLED	TABLED

COUNTY GENERAL FUND 1000 | Soil & Water Conservation 0750

Howard County Greg Lake presented the request of a transfer to cover to cover a shortage in his part time payroll.

LIT – CORRECTIONAL FUND 1233

Howard County Sheriff Jerry Asher requested a transfer to cover additional medical supplies.

PRETRIAL SERVICES GRANT 9153

Transfer was tabled due to the absence of presenter.

Councilman Faulkner made a motion to approve Resolution No. 2024-HCCR-16 – Transfers as read. Councilman Cuthbert seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2024-HCCO-43- SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-43- Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

	Salary Ordinance Amendments	Requested	Approved
1000 0750 11800 11700	COUNTY GENERAL FUND: Soil & Water Conservation Overtime Part-Time	(\$2,000.00) \$2,000.00	(\$2,000.00) \$2,000.00
1114 9603	<u>LIT – SPECIAL PURPOSE FUND:</u> KYC – Emergency Shelter Care		
11141	Assistant Program Director	(\$48,330.00)	(\$48,330.00)
11352	Caseworker	\$42,640.00	\$42,640.00
	TOTAL LIT - SPECIAL PURPOSE FUND:	<u>\$5,690.00</u>	\$5,690.00
<u>9605</u>	KYC – Emergency Detention		
11141	Assistant Program Director	\$48,330.00	\$48,330.00
11352	Caseworker	(\$42,640.00)	(\$42,640.00)
	TOTAL LIT - SPECIAL PURPOSE FUND:	<u>\$5,690.00</u>	<u>\$5,690.00</u>
9153 11708 12208	COUNTY USER FEE – PROJECT INCOME PT Probation Officer FT Probation Officer GM	(\$14,368.14) \$14,368.14	TABLED TABLED

Councilman Alexander made a motion to approve Ordinance No. 2024-HCCO-43 – Salary Ordinance Amendments as read; Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS

2025 Council Meeting Schedule

Councilman Faulkner made a motion to approve 2025 Council Meeting Schedule as read; Councilwoman Lake seconded the motion, and the motion carried.

There being no further business to come before the Council at this time, the meeting was adjourned at 4:19 p.m. on a motion made by Councilman Faulkner.

Councilman Sanders seconded the motion, and the motion carried.

HOWARD COUNTY COUNCIL:

	JOHN J. ROBERTS, PRESIDENT
	DARYL MAPLE, VICE PRESIDENT
	BRYAN ALEXANDER, COUNCILMAN
	MARTHA J. LAKE, COUNCILWOMAN
	FRANK FAULKNER, COUNCILMAN
	TIM CUTHBERT, COUNCILMAN
	BRETT SANDERS, COUNCILMAN
ATTEST:	
JESSICA SECREASE, AUDITOR	

Howard County Council Meeting: October 22, 2024

ORDINANCE NO. 2024-HCCO-44 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore.

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

	Additional Appropriations	Requested	Approved
1000	COUNTY GENERAL FUND:	•	
0009	Prosecutor:		
11325 0235	Deputy Prosecutor P.T. Probation:	\$ 7,876.60	
32179	Unobligated	\$ 6,208.83	
	TOTAL COUNTY GENERAL FUND:	\$ 14,085.43	
	LIT - SPECIAL PURPOSE FUND:		
15210	Jail: FICA	\$ 382.50	
15240	Employee Service Bonus	\$ 5,000.00	
9603 11713	KYC - EMERGENCY YOUTH CENTER Youth Manager	\$ (42,550.00)	
11141	Assistant Program Director Caseworker	\$ 48,330.00	
11352 32510	Building & Structure Repair	\$ (42,640.00) \$ 42,550.00	
9605 11713	KYC - SECURE DETENTION Youth Manager	\$ (49,950.00)	
11141	Assistant Program Director	\$ (48,330.00)	
11352 32510	Caseworker Building & Structure Repair	\$ 43,197.53 \$ 49,950.00	
32310	TOTAL LIT - SPECIAL PURPOSE FUND:	\$ 5,940.03	
1160	LOCAL ROAD & STREET FUND:		
34250	Repairs Trucks and Tractors	\$ 7,000.00	
37460	Painting of Center Lines TOTAL LOCAL ROAD & STREET FUND:	\$ 57,500.00 \$ 64,500.00	
	TOTAL LOCAL ROAD & STREET FUND.	\$ 04,300.00	
	LIT - CORRECTIONAL FACILITIES Equipment Repair	\$ 750,000.00	
32330	TOTAL LIT - CORRECTIONAL FACILITIES FUND:	\$ 750,000.00	
1237	OPIOID RESTRICTED FUND:		
30000	Other Services & Charges	\$ 285,088.64	
	TOTAL OPIOID RESTRICTED FUND:	\$ 285,088.64	
	OPIOID UNRESTRICTED FUND:		
30000	Other Services & Charges TOTAL OPIOID UNRESTRICTED FUND:	\$ 52,146.70 \$ 52,146.70	
2000			
2000 32179	ADULT PROBATION ADMINISTRATION FUND: Unobligated	\$ 20,000.00	
	TOTAL ADULT PROBATION ADMINISTRATION FUND:	\$ 20,000.00	
<u>2100</u>	SUPPLEMENTAL ADULT PROBATION FUND:		
32640	Drug Screens TOTAL SUPPLEMENTAL ADULT PROBATION FUND:	\$ 4,500.00 \$ 4,500.00	
25.42		4 1,00000	
2542 31216	COUNTY USER FEE - PROJ INCOME FUND Maint & Serv Contracts - WR	\$ 10,000.00	
	TOTAL COUNTY USER FEE - PROJ INCOME FUND	\$ 10,000.00	
8935	ENERGY EFFICIENCY BLOCK GRANT FUND:		
31200 47210	Contract Services Other Services & Charges	\$ 75,000.00 \$ 125,000.00	
7/210	TOTAL ENERGY EFFICIENCY BLOCK GRANT FUND:	\$ 200,000.00	
9131	DRUG COURT GRANT FUND:		
23747	Graduation Supplies	\$ 300.00	
30001 32641	Special Projects & Incentives Drug Screens	\$ 3,500.00 \$ 6,000.00	
32645	Participant Needs	\$ 8,550.00	
	TOTAL DRUG COURT GRANT FUND:	\$ 18,350.00	
9132	REENTRY COURT GRANT FUND:	¢ 200.00	
23747 30001	Graduation Supplies Special Projects & Incentives	\$ 300.00 \$ 3,500.00	
32641 32645	Drug Screens Participant Needs	\$ 6,000.00 \$ 11,850.00	
32043	TOTAL REENTRY COURT GRANT FUND:	\$ 21,650.00	
0==<	ATTENDA IN A DOG OF ANTE ON DOTAIN THAT		
9526 11290	VETERANS PSC GRANT (SUP CT II) FUND: Coordinator	\$ 28,385.02	
15210	FICA	\$ 2,171.61	
15220	PERF	\$ 4,031.35	
23600 23710	Office Supplies Other Supplies	\$ 1,934.95 \$ 8,806.00	
23710	Educational Materials	\$ 8,806.00 \$ 2,000.00	
23745	Incentives	\$ 3,500.00	
23747	Graduation Supplies	\$ 477.93 \$ 1,500.00	
23802 31209	Drug Screen Supplies Therapy Dog Supplies/Services	\$ 1,500.00 \$ 1,425.41	
32120	Postage	\$ 400.00	

32130	Travel & Training	\$	5,000.00			
32410	Printing	\$	2,000.00			
32640	Drug Screens	\$	9,502.05			
	TOTAL VETERANS PSC GRANT (SUP CT II) FUND:	\$	71,134.32			
	TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:	\$	1,517,395.12	_		
he additional 024.	appropriations were presented to the Council of Howard County, Indiana, and read in full	for th	ne first time this 26	5th day	of Noven	nber,

The additional appropriations were read in full for the second time and adopted this 26th day of November, 2024.

The Howard County Council:	
John J. Roberts, President	_
Daryl Maple, Vice President	Frank Faulkner, Councilman
Bryan Alexander, Councilman	Tim Cuthbert, Councilman
Martha J. Lake, Councilwoman	Brett Sanders, Councilman
Attest:	
Jessica Secrease, Auditor	_

RESOLUTION NO. 2024-HCCR-45 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below:

	Transfer From		Transfer To	Requested	Approved
1000	COUNTY GENERAL FUND				
0005	Sheriff				
11312	Deputy (22)	11907	Overtime - Deputy	\$ 20,000.00	
0235	Probation:				
50000	Unappropriated	32179	Unobligated	\$ 13,000.00	
<u>0750</u>	Soil & Water Conservation				
32600	Dues and Subscriptions	11700	Part-Time	\$ 1,375.00	
<u>9600</u>	Howard Haven:				
11237	Asst. Superintendent	11800	Overtime	\$ 3,000.00 \$ 2,000.00	
11237	Asst. Superintendent	11700	Part-Time	\$ 2,000.00	
1132	COMMUNITY CORRECTIONS FUN	D			
12201	Field Officer	15220	PERF	\$ 18,137.09	
12201	Field Officer	15230	Insurance	\$ 7,516.30	
12201	Field Officer	15210	FICA	\$ 1,627.37	
23701	Educational Materials - A&D	35640	Rental/Lease Fees	\$ 3,329.05	
<u>1170</u>	LIT - PUBLIC SAFETY FUND				
12300	Dispatcher	12305	Overtime - Dispatcher	\$ 30,000.00	
<u>1176</u>	MOTOR VEHICLE HIGHWAY FUNI)			
12101	Equipment Operator (7)	11700	Part-Time	\$ 1,400.00	
12101	Equipment Operator (7)	12100	Truck Driver (4)	\$ 1,400.00 \$ 64,000.00	
			. ,		
9135	PRE-TRIAL SERVICES GRANT (202				
11700	Part-Time	11273	Probation Officer (GM)	\$ 14,368.14	
9525	VETERANS PSC GRANT (SUP CT II)				
11290	Coordinator	32179	Unobligated	\$ 28,385.02	
15210	FICA	32179	Unobligated	\$ 2,171.61	
15220	PERF	32179	Unobligated	\$ 4,031.35	
23600	Office Supplies	32179	Unobligated	\$ 1,934.95	
23710	Other Supplies	32179	Unobligated	\$ 8,806.00	
23720	Educational Material	32179	Unobligated	\$ 2,000.00	
23745	Incentives	32179	Unobligated	\$ 3,500.00	
23747	Graduation Supplies	32179	Unobligated	\$ 477.93	
23802	Drug Screen Supplies	32179	Unobligated	\$ 1,500.00	
31209	Therapy Dog Supplies/Services	32179	Unobligated	\$ 1,425.41	
32120	Postage	32179	Unobligated	\$ 400.00	
32130	Training	32179	Unobligated	\$ 5,000.00	
32410	Printing	32179	Unobligated	\$ 2,000.00	
32640	Drug Screens	32179	Unobligated	\$ 9,502.05	

Presented to the Council of Howard County, Indiana and read in full for the first time this 26th day of November, 2024. Read in full for the second time and adopted this 26th day of November, 2024.

The Howard County Council:		
John J. Roberts, President		
Daryl Maple, Vice President	Frank Faulkner, Councilman	
Bryan Alexander, Councilman	Tim Cuthbert, Councilman	
Martha J. Lake, Councilwoman	Brett Sanders, Councilman	
Attest:		
Jessica Secrease, Auditor		

ORDINANCE NO. 2024-HCCO-46 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

	Salary Ordinance Amendments	Requested	Approved
1000	COUNTY GENERAL FUND:		
0005	Sheriff		
11312	Deputy (22)	\$ (20,000.00)	
11907	Overtime - Deputy	\$ 20,000.00	
0009	Prosecutor:		
11325	Deputy Prosecutor P.T.	\$ 7,876.60	
<u>0750</u>	Soil & Water Conservation		
11700	Part-Time	\$ 1,375.00	
9600	Howard Haven:		
11237	Asst. Superintendent	\$ (3,000.00)	
11237	Asst. Superintendent		
11800	Overtime	\$ (2,000.00) \$ 3,000.00	
11700	Part-Time	\$ 2,000.00	
<u>1114</u>	LIT - SPECIAL PURPOSE FUND:		
<u>0380</u>	<u>Jail:</u>		
15210	FICA	\$ 382.50	
15240	Employee Service Bonus	\$ 5,000.00	
<u>9603</u>	KYC - EMERGENCY YOUTH CENTER		
11713	Youth Manager	\$ (42,550.00)	
11141	Assistant Program Director	\$ 48,330.00	
11352	Caseworker	\$ (42,640.00)	
<u>9605</u>	KYC - SECURE DETENTION		
11713	Youth Manager	\$ (49,950.00)	
11141	Assistant Program Director	\$ (48,330.00)	
11352	Caseworker	\$ 43,197.53	
1122	COMMUNITY CODDECTIONS FUND		
1132 12201	COMMUNITY CORRECTIONS FUND Field Officer	\$ (27,280.76)	
15220	PERF	\$ (27,280.76) \$ 18,137.09	
15230	Insurance	\$ 7,516.30	
15230	FICA	\$ 1,627.37	
13210	TICA	ψ 1,027.37	
<u>1170</u>	LIT - PUBLIC SAFETY FUND		
12300	Dispatcher	\$ (30,000.00)	
12305	Overtime - Dispatcher	\$ 30,000.00	
<u>1176</u>	MOTOR VEHICLE HIGHWAY FUND		
11700	Part - Time	\$ 1,400.00	
12100	Truck Driver	\$ 64,000.00 \$ (1,400.00)	
12101	Equipment Operator (7)	\$ (1,400.00)	
12101	Equipment Operator (7)	\$ (64,000.00)	
0125	DDE TOTAL CEDVICES OF ANT (2024) FUNDS		
9135 11700	PRE-TRIAL SERVICES GRANT (2024) FUNDS Part- Time	¢ (1/1.260.14)	
11700	Probation Officer (GM)	\$ (14,368.14) \$ 14,368.14	-
112/3	Probation Officer (GW)	3 14,306.14	
<u>9525</u>	VETERANS PSC GRANT (SUP CT II)		
11290	Coordinator	\$ (28,385.02)	
15210	FICA	\$ (2,171.61)	
15220	PERF	\$ (4,031.35)	
<u>9526</u>	VETERANS PSC GRANT (SUP CT II) FUND		
11290	Coordinator	\$ 28,385.02	
15210	FICA	\$ 2,171.61	
15220	PERF	\$ 4,031.35	

The Howard County Council:	
John J. Roberts, President	
Daryl Maple, Vice President	Frank Faulkner, Councilman
Bryan Alexander, Councilman	Tim Cuthbert, Councilman
Martha J. Lake, Councilwoman	Brett Sanders, Councilman
Attest:	
Jessica Secrease, Auditor	

The salary amendments were read in full for the second time and adopted this 26th day of November, 2024.