

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
MONDAY, JUNE 03RD, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
 - A. Employee of the Month- Kari Rennaker
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
 - A. *Maintenance Department- Bill Stonestreet*
 - i. Jail freezer replacement
 - B. *Project manager -- Pam Isaac*
 - i. Commissioner Appointment
 - C. *Coroner Office- Dr. Steven J. Seele*
 - i. Howard County Mass Fatality Plan.
 - D. *Plan Commission- Greg Sheline*
 - i. Rezoning
 - a. Case 8-CZ-24
 - (1) Ordinance No. 2024-BCCO-24- Rezone 3144 E 50 N from AG to RR
 - ii. Rezoning
 - a. Case 9-CZ-24
 - (1) Ordinance No. 2024-BCCO-25 – Rezone 4326 W 500 N from AG to RR
 - iii. Rezoning
 - a. Case 10-CZ-24
 - (1) Ordinance No. 2024-BCCO-26 – Rezone 112 N 300 E from AG and C2 to I1
 - E. *Emergency Management- Janice Hart*
 - i. District 6 MOU
- V. New Business
- VI. Claims & Reports
 - A. Salary Claims
 - B. Payroll Expense
 - C. Operating Claims
 - D. Ratify Claims
 - E. Monthly Reports
 - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT
R. BRAD BRAY, VICE PRESIDENT
JEFF S. LIPINSKI, MEMBER

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: MAY 20, 2024

The Howard County Board of Commissioners met in Regular Session on Monday, May 20th, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Vice President Brad Bray, Commissioner Member Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Sheriff Jerry Asher and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the May 6th, 2024, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski to approve. Commissioner Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:

MAINTENANCE DEPARTMENT

Highway flagpole lighting

Maintenance Superintendent Bill Stonestreet states he had contested the original cost of the highway flagpole lighting in order to try and get it reduced.

Jail Heat pump project update

Maintenance Superintendent Bill Stonestreet provided an update on the heat pump project at the jail. He explained they went through the jail and looked at some things that would be considered difficult with the installation of the new equipment and what would be the preferred top 10 heat pumps to be replaced if they have the money left to do so. Those would be in the service hallway, the GPH wants to have a rough estimate of how much this would cost. They do not know what that number is yet. No notions were made.

HIGHWAY DEPARTMENT

CCMG CR 1250 West Reconstruction Advertisement

Highway Superintendent Amber Tolle discusses the CCMG CR 1250 West Reconstruction plan for reconstruction of the road on state road 22. A motion made by Commissioner Lipinski to approve the CCMG CR 1250 W Reconstruction Advertisement. Commissioner Bray seconded the motion, and the motion carried.

Bridge 45 Overlay Advertisement

Highway Superintendent Amber Tolle presents bridge 45 overlay advertisement that is on Dixon road south of Markland, this is for the wearing surface over the last two years they've had issues with the surface having pop outs and had to do some asphalt repairs, so this should solve that problem. It should only take two weeks to fix. A motion made by Commissioner Bray to approve the bridge 45 overlay advertisement. Commissioner Lipinski seconded the motion, and the motion carried.

CCMG Resurface Project Award

Highway Superintendent Amber Tolle presented the ENB paving has been awarded the bid for the asphalt project. A motion made by Commissioner Lipinski to approve the CCMG Resurface project award. Commissioner Bray seconded the motion, and the motion carried.

Annual Report

Highway Superintendent Amber Tolle presented her annual report to the commissioners. The commissioners need to sign the report for her to submit it by June 1st. A motion made by Commissioner Lipinski to approve the annual report. Commissioner Bray seconded the motion, and the motion carried.

COUNTY EXTENSION

New 4-H Educator Introduction.

County Extension Director Allison Hills to introduced Jody Schmitt who is the new 4h educator. She explains the many things they offer at 4-II, and that it is for all ages. These are, Baking, Sewing, woodworking, quilting, etc. Jody introduces herself, she has lived in Howard county since 2005. She was a 4-II'er in Miami County previously. Activities start Monday July 8th with live stock. They will also have, Bee keeping, photography, computer science, and graphic arts, cats, dogs, bicycle.

COMMUNITY SUPERVISION

Presenting the Postage Agreement

Community Supervision director Dustin Delong has a new lease Postage Agreement, wanting to keep the same agreement except they are requesting to add a machine in the new lease. They would have two postage machines in the courthouse one on the second floor and one in the basement. They have a large volume of envelopes that are going out and it is innocents for people in the court house to go back and forth in order to get their mail. Costs an additional \$55 to add the machine, it would increase to \$165 per quarter with adding that \$55 to the original cost. A motion made by Commissioner Bray to approve the new postage agreement. Commissioner Lipinski seconded the motion, and the motion carried.

ASSESSOR

PTABOA appointments

County Assessor Mindy Heady presented two board members to be appointed for the PTABOA board, they are reappointments they are the same people as before Foghorn Stein and Harold Packet. A motion made by Commissioner Bray to approve the PTABOA appointments. Commissioner Lipinski seconded the motion, and the motion carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on May 17th, 2024, in the amounts of \$1,089,435.59, as well as for May 3rd were submitted and approved on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on May 17th, 2024, in the amounts of \$1,089,435.59 were submitted and approved as presented on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid on May 17th, 2024, in the amount of \$1,000,229.62 was submitted and approved as presented on a motion made by Commissioner Bray to approve. The motion was seconded by Commissioner Lipinski, and the motion carried.
4. **Monthly Reports:** Auditor Jessica Secrease presented the following reports to be received into the record:
 - a. Weights and measure, Date end April 16th Through May 15th 2024.
A motion made by Commissioner Bray to approve. The motion was seconded by Commissioner Lipinski, and the motion carried.

COUNTY ATTORNEY ISSUES:

Ordinance No. 2024-BCCO-23

County Attorney Alan Wilson presented a proposed 2024-BCCO-23 ordinance that regulates the operation of off-road vehicles on Howard County highways. This excludes Greentown and Russiaville, and does not cover golf carts. A member of the public comes up to ask a question about the ordinance. Community member Dan Weather states, "can you read the ordinance and what's in it. I'm just curious what's in it". Attorney answers by suggesting Commissioner President Dodd can give him a copy after it is decided to sign it or not, Dodd agrees. Lipinski makes a note that Greentown allows this type of ordinance in their town already, he's not sure about Russiaville. President Dodd also states the police department supports this decision. A motion made by Commissioner Lipinski to approve Ordinance No. 2024-BCCO-23. Commissioner Bray seconded the motion, and the motion carried.

There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:22 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Bray, and the motion carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

JACK W. DODD, PRESIDENT

R. BRAD BRAY, VICE PRESIDENT

JEFF S. LIPINSKI, MEMBER

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: May 20, 2024

COMMISSIONERS' SALARY CLAIMS

The following claims have been filed with this office and will be presented for approval to the Board of Commissioners, Howard County, at this regular session to be paid on May 31, 2024.

Complete details of salary claims, Longevity & Sign on Bonus may be seen in the office of the County Auditor.

Clerk	\$	68,406.09		Co. Gen Total			\$	773,480.59
Auditor	\$	22,593.82						
Treasurer	\$	8,434.45		Health	\$			52,782.61
Recorder	\$	7,912.49		Highway	\$			57,801.37
Sheriff	\$	334,427.64		CASA	\$			6,221.48
Surveyor	\$	13,383.53		Recycling	\$			11,282.91
Coroner	\$	8,022.06		GCC	\$			9,621.06
Co. Assessor	\$	8,784.11		Howard Haven	\$			10,136.24
Prosecutor	\$	68,380.51		IT	\$			10,056.83
Co Agent	\$	4,204.22		Magistrate	\$			3,507.46
Veterans Svcs	\$	4,726.46		Kinsey	\$			91,971.49
Center Assess	\$	6,520.91		Juv Probation	\$			23,064.56
HR	\$	4,516.79		Comm Corr	\$			65,574.13
Council	\$	3,435.11						
Commissioner	\$	12,926.80						
Museum	\$	5,731.89						
Superior I	\$	7,235.40						
Superior II	\$	7,235.40						
Superior III	\$	9,384.03						
Adult Probation	\$	44,835.53						
Superior IV	\$	7,235.40						
Circuit Court	\$	10,949.40						
Public Defender	\$	66,913.37						
EMA	\$	6,444.64						
Weights & Measures	\$	2,303.62						
Maintenance	\$	24,554.18						
Soil & Water	\$	3,982.74						
Sub-Total	\$	773,480.59		TOTAL	\$			1,115,500.73

**Witness my Hand and Seal of the
Board of Commissioners, Howard County, On: June 3rd, 2024**

Jack W. Dodd, President

R. Brad Bray, Vice-President

Jessica Secrease, Auditor

Jeff S. Lipinski, Member

Signature Page for Howard County Payroll Expense Docket

Date 05/31/2024

Gross Payroll \$ 1,115,500.73

Total Amount of Payroll Expense Docket \$ 1,115,500.73

I approve that there is sufficient money in the bank account to pay out the attached docket.

Christie Branch, Howard County Treasurer

Howard County Commissioners

Jack W. Dodd, President

R. Brad Bray, Vice President

Jeff Lipinski, Member

Attest:

Jessica Secrease, Howard County Auditor

PLAN COMMISSION AGENDA ITEMS FOR
 COMMISSIONER'S MEETING DATE: JUNE 3, 2024

<u>Ordinances</u>	<u>Description & Case No.</u>	<u>Plan Comm. Recommendation</u>
	Tryling Addition Subdivision 1 lot at 3144 E 50 N Kokomo Case 4-CP-24	Favorable
2024-BCCO-24	Case 8-CZ-24: Rezone the property at 3144 E 50 N from AG (Agricultural) to RR (Rural Residential)	Favorable
	Hayden Ann Subdivision 1 lot at 4326 W 500 N Kokomo Case 5-CP-24	Favorable
2024-BCCO-25	Case 9-CZ-24: Rezone the property at 4326 W 500 N from AG (Agricultural) to RR (Rural Residential)	Favorable
	Re-Plat of Lot 1 in W Gifford Subdivision 2 lots at 2988 S 870 W Russiaville Case 6-CP-24	Favorable
2024-BCCO-26	Case 10-CZ-24: Rezone the property at 112 N 300 E from AG (Agricultural) & C2 (Medium to Large Scale General Commercial) to I1 (Low Intensity Industrial)	Favorable

Ordinance No. 2024-BCCO-24

AN ORDINANCE AMENDING HOWARD COUNTY ORDINANCE NO. 2009-BCCO-21, AS AMENDED:

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF HOWARD COUNTY, INDIANA, UNDER AUTHORITY OF CHAPTER 174, ACTS OF 1947, GENERAL ASSEMBLY OF THE STATE OF INDIANA, AND ALL AMENDATORY THERETO, AS FOLLOWS:

Petitioner Name(s): Justin & Allison Tryling

Section I. The following described tract of land shall be changed from **AG (Agricultural)** to **RR (Rural Residential)** for property described as follows, to-wit:

A part of the Northwest Quarter of Section 34, Township 24 North, Range 4 East, 2nd P.M., Howard Township, Howard County, Indiana, more particularly described as follows:

From the Southwest corner of said Quarter, marked by a brass plug in an iron box; proceed thence North 89° 38' 57" East (assumed bearings) a distance of 1,040.00 feet along the south line of said Quarter, also being along the approximate centerline of County Road 50 N to the point of beginning; thence (1) continue on said line a distance of 155.30 feet; thence (2) North 1° 10' 43" West a distance of 280.52 feet to an iron bar; thence (3) South 89° 38' 57" West a distance of 155.30 feet to an iron bar; thence (4) South 1° 10' 43" East a distance of 280.52 feet to the point of beginning, said by survey prepared October 7, 2023 by Ronald E. Wharry, No. S0420, to contain 1.25 acres, more or less, and 1 lot, subject to highway right-of-way; Howard Township, Kokomo, Howard County, Indiana at **3144 E 50 N**.

Section II. The above changes shall be duly entered on the filed copies of the zone map, which is part of Howard County Ordinance 2009-BCCO-21

Section III. This Ordinance shall be in full force and effect from and after its passage, signature by the Commissioners of Howard County, Indiana, and publication in the Kokomo Tribune as provided by law.

PASSED BY THE BOARD OF COUNTY COMMISSIONERS THIS _____ DAY OF _____, 2024.

HOWARD COUNTY BOARD OF COMMISSIONERS

Bradley Bray

Jack Dodd

Jeff Lipinski

Attest:

Jessica Secrease, Auditor

This instrument was prepared by Dianne Trobaugh, Secretary, Howard County Plan Commission. I affirm under penalty of perjury, that I have taken reasonable care to redact each social security number in the document unless required by law.

Ordinance No. 2024-BCCO-25

AN ORDINANCE AMENDING HOWARD COUNTY ORDINANCE NO. 2009-BCCO-21, AS AMENDED:

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF HOWARD COUNTY, INDIANA, UNDER AUTHORITY OF CHAPTER 174, ACTS OF 1947, GENERAL ASSEMBLY OF THE STATE OF INDIANA, AND ALL AMENDATORY THERETO, AS FOLLOWS:

Petitioner Name(s): Richard H. & Marsha A. Miller

Section I. The following described tract of land shall be changed from **AG (Agricultural)** to **RR (Rural Residential)** for property described as follows, to-wit:

Part of the southwest Quarter of Section 5, Township 24 North, Range 3 East, Clay Township, Howard County, Indiana, shown on the plat of an original boundary survey certified by Seth Johnson, PS # LS21300001 on March 21, 2024 as 40th Parallel Surveying's Job Number 2024-013 (All references to monuments and courses herein are as shown on said plat of survey) described as follows:

Commencing at the southeast corner of said Quarter marked by an iron pipe in concrete; thence S 89°29'18" W (Indiana East State Plane Coordinate System) 773.77 feet along the south line of said Quarter to the point of beginning; thence S 89°29'18" W 210.00 feet along said south line; thence N 00°30'42" W 454.86 feet to a 5/8 inch diameter rebar with an orange plastic cap stamped "FIRM 0047" (hereafter referred to as "rebar"); thence N 89°29'18" E 210.00 feet to a rebar; thence S 00°30'42" E 454.86 feet to the point of beginning, containing 2.19 acres, more or less, subject to highway right-of-way; Clay Township, Kokomo, Howard County, Indiana at **4326 W 500 N.**

Section II. The above changes shall be duly entered on the filed copies of the zone map, which is part of Howard County Ordinance 2009-BCCO-21

Section III. This Ordinance shall be in full force and effect from and after its passage, signature by the Commissioners of Howard County, Indiana, and publication in the Kokomo Tribune as provided by law.

PASSED BY THE BOARD OF COUNTY COMMISSIONERS THIS _____ DAY OF _____, 2024.

HOWARD COUNTY BOARD OF COMMISSIONERS

Bradley Bray

Jack Dodd

Jeff Lipinski

Attest:

Jessica Secrease, Auditor

This instrument was prepared by Dianne Trobaugh, Secretary, Howard County Plan Commission. I affirm under penalty of perjury, that I have taken reasonable care to redact each social security number in the document unless required by law.

Ordinance No. 2024-BCCO-26

AN ORDINANCE AMENDING HOWARD COUNTY ORDINANCE NO. 2009-BCCO-21, AS AMENDED:

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF HOWARD COUNTY, INDIANA, UNDER AUTHORITY OF CHAPTER 174, ACTS OF 1947, GENERAL ASSEMBLY OF THE STATE OF INDIANA, AND ALL AMENDATORY THERETO, AS FOLLOWS:

Petitioner Name(s): SBA Storage 2, LLC

Section I. The following described tract of land shall be changed from **AG (Agricultural) and C2 (General Commercial) to I1 (Low Intensity Industrial)** for property described as follows, to-wit:

Lot 2 in Hardbeck Crossing Subdivision AND :Part of the Southwest Quarter of Section 34, Township 24 North, Range 4 East, Howard Township, Howard County, Indiana described shown on the plat of an original boundary survey certified by Seth Johnson, PS# LS21300001 on August 30, 2022 as 40th Parallel Surveying's Job Number 2019-093 (All references to monuments and courses herein are as shown on said plat of survey) described as follows:

Beginning at the Northeast corner of Lot 2 in Hardbeck Crossing Subdivision, an addition to Center Township, Howard County, Indiana as recorded at Instrument No. 1434008650; thence S 89° 37' 08" W, (Indiana East State Plane Coordinate System), 469.53 feet along the north line of said subdivision to the west line of said Quarter; thence N 00° 31' 55" E 71.66 feet; thence N 89° 37' 08" E 469.52 feet to the northwest corner of Lot 3 in Hardbeck Crossing Section 2 Subdivision, an addition to Howard Township, Howard County, Indiana as recorded at Instrument No. 2034008749; thence S 00° 31' 53" W 71.66 feet along the west line of said Lot 3 to the point of beginning, containing 0.77 acres, more or less, subject to highway right-of-way; 3.38 acres total, and 1 lot; Howard Township, Kokomo, Howard County, Indiana **at 112 N 300 E.**

Section II. The above changes shall be duly entered on the filed copies of the zone map, which is part of Howard County Ordinance 2009-BCCO-21

Section III. This Ordinance shall be in full force and effect from and after its passage, signature by the Commissioners of Howard County, Indiana, and publication in the Kokomo Tribune as provided by law.

PASSED BY THE BOARD OF COUNTY COMMISSIONERS THIS _____ DAY OF _____, 2024.

HOWARD COUNTY BOARD OF COMMISSIONERS

Bradley Bray

Jack Dodd

Jeff Lipinski

Attest:

Jessica Secrease, Auditor