

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
MONDAY, SEPTEMBER 03RD, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
 - A. *Dianna Trobaugh – 2024-BCCO-34*
 - i. Case 9-CP-241
 - a Hubbard Subdivision Sec. 2 lot at 962 S. Maple St. Greentown (Favorable)
 - ii Case 11-CZ-24
 - a 2024-BCCO-34 Rezone At 962 S. Maple St. from AG (Agricultural) to RR (Rural Residential) (Favorable)
 - B. *Bill Stonestreet*
 - i. Elevator repairs
- V. New Business
- VI. Claims & Reports
 - A. Salary Claims
 - B. Payroll Expense
 - C. Operating Claims
 - D. Ratify Claims
 - E. Monthly Reports
 - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT
R. BRAD BRAY, VICE PRESIDENT
JEFF S. LIPINSKI, MEMBER

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: AUGUST 19TH, 2024

The Howard County Board of Commissioners met in Regular Session on Monday, August 19th, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Vice President Brad Bray, Commissioner Member Jeff Lipinski, and County Attorney Alan Wilson. County Auditor Jessica Secrease was absent.

The meeting was called to order by Sheriff Asher and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Howard County Sheriff's Chaplain John Murdock offered a word of prayer.

SPECIAL ANNOUNCEMENT/RECOGNITIONS:

Miami Corrections Warden Brian English comes to present a plaque made for Howard County of the Howard County Emblem. Pendleton Correctional Facility was requested to create the plaque in order to be gifted to Howard County. The Commissioners are very appreciative and said they will hang the Plaque in the main office.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the August 5th, 2024, regular meeting, having been previously submitted and reviewed were approved as presented on a motion made by Commissioner Lipinski to approve. Commissioner Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:

KINSEY DEPARTMENT

Department of Education Grant Kinsey

Kinsey Director Mary Cates -- Cullison presents the Department of Education Grant. The Kinsey Youth Center received a Grant of \$3,690 from the National School Lunch Program. They would like to put these funds towards a milk cooler and a display cooler. The Commissioners approved the use of the Grant.

MAINTENANCE DEPARTMENT

LED Lighting purchase for the Courthouse

Building Superintendent Bill Stonestreet presents the LED Lighting purchase he would like to make for the Courthouse. Mr. Stonestreet has replaced out 50 lights for a cost of \$4,130 a rebate for the lights are \$9.90 per light. Mr. Stonestreet states that he will get back roughly \$3,237 with that \$4,130 investment. Mr. Stonestreet's request is to purchase 100 bulbs for \$10,000 and he would like that paid through the Cumulative Capital Development Building Repair Fund 1138.47241, after the rebate is made he would like the money to go back into the Cumulative Capital Development Building Repair Fund 1138.47241. A motion to approve the Purchase of the LED Lighting was made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

RECORDERS OFFICE

Fidlar Life Cycle Extension Agreement

Howard County Recorder Torie Kelley presents the Fidlar Life Cycle Extension Contract. This Contract is stating we want to use them for the next four years for our software, the price did increase from the last Contract of \$30,390 to now \$33,150. Commissioner President Dodd entertains a motion to authorize him to sign this independently a motion to approve the authorization of Commissioner President Dodd for the Fidlar Life Cycle Extension Contract was made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.

CLERKS OFFICE

New Equipment Lease

Howard County Clerk Debbie Stewart presents a request to get new equipment for voting machines. Mrs. Stewart explains they received a \$50,000 Grant from the Secretary State's Office to use for election. The board decided they would like to put that money towards more Express Votes which is the ballot marking device. These machines are used for voting and to help make the voting process run quicker and more smoothly, it does not count the votes and is not connected to the internet, it only assists with marking the ballot. Mrs. Stewart's request is a signed Sales Agreement for \$97,400. The Grant will cover \$50,000, Mrs. Stewart says the Clerks equipment fund of \$10,000 will go towards this and she is asking the county to cover \$37,400. Commissioner Lipinski made a motion to approve the Equipment Lease as presented. Howard County Attorney Alan Wilson has looked over the contract and has no issues. Commissioner Lipinski seconded the motion, and the motion carried. Commissioner President Dodd entertains a motion to authorize him the Equipment Lease independently. Commissioner Bray made a motion to approve Commissioner President Dodd the authorizing to sign the Equipment Lease independently as presented. Commissioner Lipinski seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

Emergency Application Howard Haven

Howard Haven Director Jennifer Brower presented an emergency Howard Haven application. The resident is approved subject to a 90-day probation period. The resident's name is on file in the Auditor's Office. This application is for a resident approval to reside at Howard Haven. He is a Howard County resident and his family is requesting emergency admission. A motion to approve the emergency Howard Haven application was made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.

IN THE MATTER OF CLAIMS AND REPORTS:

In the absence of Howard County Auditor Jessica Secrease Howard County 1st Deputy Auditor/Payroll Stacy Handy submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on August 9th, 2024, in the amounts of \$1,078,790.96, were submitted and approved on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on August 9th, 2024, in the amounts of \$1,078,790.96, were submitted and approved as presented on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid on August 20th, 2024, in the amount of \$3,403,581.65 was submitted and approved as presented on a motion made by Commissioner Bray to approve. The motion was seconded by Commissioner Lipinski, and the motion carried.

COUNTY ATTORNEY ISSUES:

Howard County Attorney Alan Wilson presented a Consulting Agreement for Envoy Inc. This is for feasibility studies potential renovations, current Jail facility. A motion made by Commissioner Lipinski to approve Envoy Inc., Consulting Agreement. Commissioner Bray seconded the motion, and the motion carried. Commissioner President Dodd entertains a motion to authorize him to sign the Equipment Lease independently. Commissioner Bray made a motion to approve the authorization for him to sign Commissioner President Dodd authorized to sign the Envoy Inc., Consulting Agreement independently as presented. Commissioner Lipinski seconded the motion, and the motion carried.

Howard County Attorney Alan Wilson also presented a Consulting Contract for C.H. Garmong and Son, Inc. This is for feasibility studies potential renovations. A motion made by Commissioner Lipinski to approve Garmong and Son Consulting Agreement. Commissioner Bray seconded the motion, and the motion carried. Commissioner President

Dodd entertains a motion to authorize him to sign the contract for the Equipment Lease independently. Commissioner Bray made a motion to approve that Commissioner President Dodd is authorized to sign the Garmong and Son Consulting Contract independently as presented. Commissioner Lipinski seconded the motion, and the motion carried.

COMMISSIONER ISSUES:

Commissioner Lipinski states that State Road 26 West of Russiaville is open, he is not sure if something was put in the paper or not sure, but it is open. He wanted people to know because a lot of people discussed that topic.

Commissioner Lipinski also states the BZA meeting this month is August 27th at 5:30pm

There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:25 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Bray, and the motion carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

JACK W. DODD, PRESIDENT

R. BRAD BRAY, VICE PRESIDENT

JEFF S. LIPINSKI, MEMBER

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: August 19th 2024