

ORDINANCE NO. 2014 - 03

AN ORDINANCE to authorize the Shelby County Emergency Management Department to use a credit card for conducting county business.

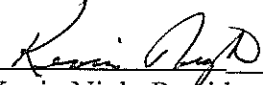
Be it ORDAINED by the Board of Commissioners of Shelby County, Indiana, as follows:

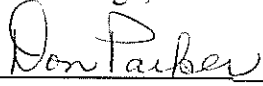
The Shelby County Emergency Management Department are hereby authorized to establish a credit card account with Visa or MasterCard for the purposes of purchasing supplies, business trip expenses and business transactions in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500.00) The issuance and use of the credit card must be approved by the Department Head or their designee. If required, an annual fee for the credit card is hereby authorized.

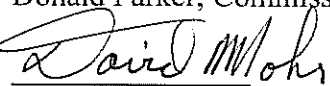
Payments for charges should not be made solely on the basis of a credit card statement or credit card slip. Rather, the payments on the credit card should be treated as all other claims incurred by the departments.

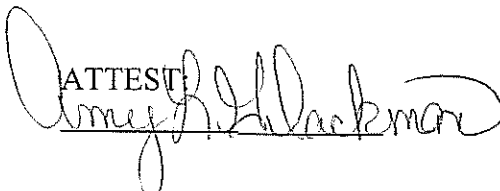
Any future requests for the establishment of a credit card account by any department with other creditors must be presented to the Shelby County Board of Commissioners.

ADOPTED this 18<sup>th</sup> day of February, 2014, by a vote of 3 ayes and 0 naves of the members of the Board of Commissioners of Shelby County, Indiana.

  
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Kevin Nigh, President

  
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Donald Parker, Commissioner

  
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David Mohr, Commissioner

ATTEST:  
  
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Amy R. Blackmore