

**Commissioners Reorganizational Meeting
January 3, 2018**

Present: Al Logsdon, Jim Seiler, Tom Brown, Dale Kenney, Auditor Autumn Winkler, Attorney Jeff Lindsey

Meeting was called to order by Auditor Winkler at 2:00 P.M.

President

First order of business was nominations for President. Brown made a motion to nominate Jim Seiler for President. Logsdon seconded the motion. There were no other nominations, motion was approved. The meeting was turned over to President Seiler.

Vice-President

Logsdon made a motion to appoint Tom Brown as Vice-President. Seiler seconded the motion. There were no other nominations, motion approved.

Attorney

Brown made a motion to appoint Jeff Lindsey as Attorney. Logsdon seconded the motion. There were no other nominations, motion was approved.

Roberts Rule of Order Modified

Logsdon made a motion to approve Roberts Rule of Order Modified. Brown seconded the motion, motion was approved.

Meeting Dates & Times

Logsdon made a motion to hold the 2018 commissioner meetings on the first and third Tuesdays at 2:00 p.m. Brown seconded the motion, motion was approved.

Courthouse Custodian/Maintenance Supervisor

Logsdon made a motion to nominate Jeffrey Joiner as Courthouse Custodian/Maintenance Supervisor. Brown seconded the motion. There were no other nominations, motion was approved.

Veterans Service Officer

Brown made a motion to appoint Martin "Butch" Meredith as Veterans Service Officer. Logsdon seconded the motion, motion was approved.

Highway Superintendent

Logsdon made a motion to appoint Dale Kenney as Highway Superintendent. Brown seconded the motion. There were no other nominations, motion was approved.

Leadman

Brown made a motion to appoint Max Talbott as Leadman. Logsdon seconded the motion. There were no other nominations, motion was approved.

Leadman

Logsdon made a motion to appoint Charles Mike Lee as Leadman. Brown seconded the motion. There were no other nominations, motion was approved.

Highway Administrator

Brown made a motion to appoint Gina Mullen as Highway Administrator. Logsdon seconded the motion. There were no other nominations, motion was approved.

Road Clerk

Logsdon made a motion to appoint Chandra Sanders as Road Clerk. Brown seconded the motion. There were no other nominations, motion was approved.

Building Commissioner

Brown made a motion to appoint Donnie Winkler as Building Inspector. Logsdon seconded the motion. There were no other nominations, motion was approved.

Assistant Building Inspector

Logsdon made a motion to appoint Phil Brown as Assistant Building Inspector. Brown seconded the motion. There were no other nominations, motion was approved.

EMA Advisory Board (Commissioner Member)

Brown made the motion to appoint Jim Seiler as the EMA Advisory Board Commissioner Member. Logsdon seconded the motion. There were no other nominations, motion was approved.

Indiana Region 15 (Commissioner Member)

Seiler made the motion to appoint Al Logsdon as the Indiana Region 15 Commissioner Member. Brown seconded the motion. There were no other nominations, motion was approved. **Child**

Protective Services (Commissioner Member)

Brown made a motion to appoint Al Logsdon as the Child Protective Services Commissioner Member. Seiler seconded the motion. There were no other nominations, motion was approved.

LEDC (Commissioner Member)

Seiler made a motion to appoint Tom Brown as the LEDC Commissioner Member. Logsdon seconded the motion. There were no other nominations, motion was approved.

LEDC Joint Appointment with Council

Seiler made a motion to appoint Larry Harlen as the LEDC Joint Appointment with Council. Brown seconded the motion. There were no other nominations, motion was approved.

Redevelopment Commission (3 members)

Logsdon made a motion to reappoint Paul Brockman, Scott Singleton, and DeAnn Siegel to the Redevelopment Commission. Brown seconded the motion. There were no other nominations, motion was approved.

Redevelopment Commission (One non-voting school representative)

Brown made a motion to reappoint David Waninger to the Redevelopment Commission. Logsdon seconded the motion. There were no other nominations, motion was approved.

Chamber of Commerce (Commissioner Member)

Logsdon made a motion to appoint Jim Seiler as the Chamber of Commerce Commissioner Member. Brown seconded the motion. There were no other nominations, motion was approved.

Advisory Plan (Commissioner Member)

Brown made a motion to appoint Jim Seiler as the Advisory Plan Commissioner Member. Logsdon seconded the motion. There were no other nominations, motion was approved.

Advisory Plan

Brown made a motion to appoint Phil Leibring and Bob Reinke to the Advisory Plan Commission. Seiler seconded the motion. There were no other nominations, motion was approved.

Board of Zoning Appeals

Logsdon made a motion to appoint Neil Collignon to the Board of Zoning Appeals. Brown seconded the motion. There were no other nominations, motion was approved.

Solid Waste Board (Incorporated Town Board Member)

Brown made a motion to appoint Angie Fischer to the Solid Waste Board as the Incorporated Town Board Member. Logsdon seconded the motion. There were no other nominations, motion was approved.

American Disabilities (Commissioner Member)

Brown made a motion to appoint Al Logsdon as the American Disabilities Commissioner Member. Logsdon seconded the motion. There were no other nominations, motion was approved.

Interlocal Board (Commissioner Member)

Logsdon made a motion to appoint Tom Brown to the Interlocal Board as the Commissioner Member. Brown seconded the motion. There were no other nominations, motion was approved.

ABC Board

Logsdon made a motion to appoint Matt Benton to the ABC Board. Brown seconded the motion. There were no other nominations, motion was approved.

Tourism Commission (2 members)

Logsdon made a motion to appoint Kendell Thompson and Faye Hedinger to the Tourism Commission. Brown seconded the motion. There were no other nominations, motion was approved.

PTABOA (1 member)

There is one seat that will be available, but the Assessor has requested we appoint that seat at a later date.

Spencer County Animal Control Board (Commissioner Member)

Logsdon made a motion to appoint Tom Brown as the Commissioner Member to the Animal Control Board. Brown seconded the motion. There were no other nominations, motion was approved.

Spencer County Animal Control Board (Humane Society Member)

Logsdon made a motion to appoint Joy Zook as the Humane Society Member to the Spencer County Animal Control Board. Brown seconded the motion. There were no other nominations, motion was approved.

Spencer County Animal Control Board (Rural at Large Member)

Logsdon made a motion to appoint Susan Waterman as the Rural at Large Member of the Spencer County Animal Control Board. Brown seconded the motion. There were no other nominations, motion was approved.

Spencer County Board of Health

Logsdon made a motion to appoint Susan Martin to the Spencer County Board of Health. Brown seconded the motion. There were no other nominations, motion was approved.

Hearing Impaired

Seiler made a motion to appoint Kermitt Lindsey to the Hearing Impaired Board. Brown seconded the motion. There were no other nominations, motion was approved.

Veteran Service Officer – Butch Meredith

Meredith gave an update of things he has worked on since the previous meeting.

Hwy Report

Kenney reported that he has the crew out picking up trash and tires along the roads and doing inventory on signs at the shop. It's very cold and some crew members are off for vacation days, so it is limited on what they can do.

Legal Report

Lindsey stated that we received a memo from Waggoner, Irwin, Scheele regarding job descriptions and setting up a meeting with the board of commissioners and dept heads to update these. Irwin is requesting a meeting with the board on January 18th to review the updates to the personnel policy and discuss the process for updating job descriptions. Then a meeting will be held on January 19th with elected officials/dept heads to distribute and explain the surveys that will be used to update the descriptions. Each employee will complete a survey listing all their duties then the employee and dept head will sign off on it. All surveys will be provided to Waggoner, Irwin, Scheele and they will draft job descriptions for each position. When the final draft of the personnel policy is approved and all job descriptions have been updated they will come back and meet with the elected officials/dept heads again to review all changes and address FLSA regulations. Lindsey is not available to meet on the 18th and Seiler stated he feels Lindsey should be there, so Lindsey will discuss alternative dates with Irwin.

Universal Design – Tom Schipp

Schipp reported he spoke with Indiana Region 15 about the courthouse being on the Historical Registry and if any federal funds are used for renovations we have to follow certain guidelines. Schipp stated that the City of Rockport is currently working on establishing a historic district in downtown Rockport, so if any external changes were to be made it would probably have to follow the historic district guidelines. Brown asked Attorney Lindsey to look into that, because he wants clarification on if the city government can pass something that overrules state or county government, those are normally separate. The county had a covenant when the rotunda was remodeled and any changes made during the 10 years had to be approved by IDNR, but the covenant expired in 2016. If any interior structure changes are made such as tearing out the 2nd floor balcony, it would ruin the integrity of the historic building and to Schipp's understanding is not allowed.

Universal Design setup a display of proposed options for commissioner's consideration. The first design showed the Assessor's office moving to the first floor in the current CASA office. There are temporary walls in that office currently that will be removed and 2 permanent walls will be constructed. The third floor space that is currently the Assessor's office will be turned into offices for Probation, the Criminal Court office will be turned into the second courtroom and that office will move into the existing Probation office and Civil Court office. Some of the Civil Court staff will move into the current break room. A proposed restroom has been included in the plan to possibly be constructed in the current break room.

Proposed options for CASA were then presented:

Option #1- Commissioner's Room

Option #2- Commissioner's Room and part of Auditor's office storage space

Option #3- Commissioner's Room and Auditor's personal office

Option #4- Jury Room with attorney pods constructed in the back of the main courtroom

Seiler stated that we want to move as little as possible and it appears that Option #4 requires the least amount of moves. Brown stated he is not in favor of moving the Commissioner's room, there are numerous meetings held here. Logsdon stated that with Option #3 the Auditor is not really losing any space. The Auditor's office would be losing space, due to the Auditor losing the main office and moving to the other office where a Deputy Auditor is currently located.

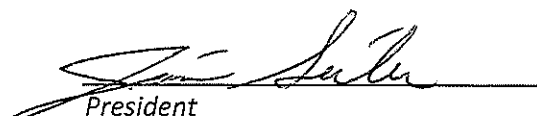
Universal Design stated that option was suggested, because there is enough square footage to move the Deputy Auditor in the main room and move the Auditor in that office. Auditor Winkler stated that the Deputy Auditor was in the main room previously and was moved to that office for a reason. Schipp stated that the Judge wanted it known that he is okay with giving up the jury room temporarily, but he does want that space back.

Logsdon requested a 5 minute recess at 3:12 p.m.

Meeting resumed at 3:16 p.m.

Schipp presented a preliminary cost estimate for the first floor, each option on the second floor and third floor renovations. These are not firm figures only rough estimates on general contracting and electrical. First floor renovations are estimated at \$8,400.00 for Assessor and Plan Commission. Second floor renovation costs depend on which option is chosen. The second courtroom estimate is \$36,000.00 for general contracting, the Judge's bench and spectator partition, and electrical. Court office renovations are just electrical at \$4,000.00 and the proposed restroom is \$9,100.00. The Judge is not in any way requesting the restroom it is just an option that is being proposed. Brown asked why in Option #4 moving CASA to the jury room is the general contracting cost \$10,500.00? Schipp stated this option includes constructing walls in the jury room for CASA, Probation Office expenses and attorney pods in the courtroom. Brown stated that anything constructed in the jury room should be temporary, because we could decide to move them to a more permanent location in a few months. Schipp stated that all the walls are constructed in a way that is not permanent. A cost of \$10,000.00 for computer line rerouting will need to be added to whatever renovation total estimate we decide on. Schipp stated that the board could look over the plans and estimates and make a decision at a later date. Brown stated he was ready to make a decision and made a motion to approve option #4 moving CASA to the jury room. Logsdon stated he felt no decision should be made unless the Judge had reviewed the options and was in favor. Schipp stated that the Judge was in favor of allowing use of the jury room on a temporary basis. Logsdon asked CASA director Tina Gehlhausen how much the program has grown since it began and Gehlhausen stated the first year they served 10 kids, second year 46 kids, and last year 212 with some still on a waiting list. It began with 2 employees working 10 hours per week and they now have 70 volunteers and 4 staff members. The program needs to continue to grow due to kids still waiting for a CASA. Logsdon stated they could outgrow the space. Gehlhausen stated that their fear is that the Judge see's it more temporary than they do. As long as they have part of the Plan Commission office, she does not feel they will outgrow the space and thinks it will satisfy their needs for quite some time. The fear is when the Judge says he needs the jury room back, what does that mean? Brown stated that we should keep in mind if we say today that we are building an annex it will take longer than 6 months, it will be a few years. Gehlhausen stated it is a question for the Judge how long he can live with this. Brown stated that he has been discussing interior office space which would provide 1,200 square feet of office for \$150,000-\$175,000.00. It is worth spending money on the jury room if it's for 2-5 years, but maybe not if it's only for 6 months. Laurie Wilhite a CASA member was in attendance and stated that she feels it's wrong to take away the jury room and feels the commissioner's room should be moved to the basement. This would be a more permanent space and CASA wouldn't have to worry about the Judge needing the room back. Logsdon stated the commissioner's room could be a more permanent space and if option #3 were chosen which also takes the Auditor's office then could sound proof walls be installed in the main room around the work station of the deputy that deals with confidential information. Seiler stated that CASA deals with the Judge and court on the third floor and his opinion is that they should be on the third floor. Brown stated that he again makes a motion to approve option #4 moving CASA to the third floor. Seiler seconded the motion, motion was approved with Logsdon abstaining due to not speaking with the Judge first. Universal Design will proceed with final design. They will report back at the January 16th meeting. Logsdon then asked where the Coroner will be moved and if the old highway garage would work and Fuller stated not unless it was remodeled. The possibility of putting the Coroner in the basement was mentioned and Fuller stated he doesn't really feel comfortable taking families in the basement. The Coroner office move will be discussed further.

Brown made a motion to adjourn. Logsdon seconded the motion, motion was approved. Meeting was adjourned at 3:57 P.M.


 President

Attest:

