

**Commissioners Meeting
January 16, 2024**

Present: Jim Seiler, Tom Brown, Heather Gries, Auditor Melissa Bunner, Attorney Joshua Claybourn

Meeting was called to order by President Gries at 3:00 P.M.

Minutes

Seller made a motion to approve the minutes for the Commissioners Re-Organization Meeting and Commissioners meeting both dated January 2, 2024. Brown seconded the motion. Motion carried.

Claims

Brown made a motion to approve claims as presented. Seiler seconded the motion. Motion carried.

VSO / Ricky Biggs

For week of January 1, 2024, total Veterans assisted this week was 54 and phone calls totaled 54.

For week of January 8, 2024, total Veterans assisted this week was 118 and phone calls totaled 126.

Health Department / Mindy Spinks

"Nursing Update" for December 2023:

There were less than five (5) animal bites reported. There were less than five (5) communicable diseases reported. There were two hundred twenty-seven (227) vaccines administered.

Environmental Inspector Report for December 2023:

There was one (1) On-Site Systems Permit issued. There were no new residential on-site system permits. There was one (1) replacement permit issued. There are ten (10) septic systems permitted but not installed. There were no installations. There was one (1) spec issued and a total of eleven (11) waiting on design.

There were zero (0) new commercial on-site system permits issued.

Yearly On-site System Permit Totals:

Residential – Thirty (30) new, five (5) replacement, and one (1) renewal

Commercial – Three (3) new and one (1) COU

There were three (3) trash complaints, one (1) Vector Complaint, and one (1) UHH / Mold complaint.

Retail Food Establishment Inspection Reports for November 2023:

Routine Inspections: Critical: eleven (11), Non-Critical: Fifty-two (52), Inspections

Completed: Twelve (12), and Repeat: Seventeen (17)

There were two (2) Pre-operational Inspections and two (2) Licenses issued.

A Critical item is a violation more likely than other violations to significantly contribute to food contamination, illness, or environmental health hazard.

There are two (2) Health Board members whose appointments will be at the end of term in the next two (2) months. **Brown motioned to re-appoint Dr. Eric Kleeman and Mr. Michael Sisley. Seiler seconded the motion. Motion carried.**

There was discussion regarding the Health Board Appointments and ensuring each member meets the requirements for the IC code. The only question was Loretta Ball and what category she fulfills. This is being reviewed.

Sheriff's Department / Sherri Heichelbech

Heichelbech provided an update on the new CAD system. Training has started and expected to go live in mid-March.

Highway Department

Nothing to report.

Planning Commission / Kay Erwin

December 2023 Permits issued:
Accessory Buildings (4) \$113,000

Residential (1) \$12,000
Addition / Remodel (1) \$27,000

Totals for 2023:

Residential: \$8,757,693
Addition / Remodel: \$1,559,468
Duplex: \$2,795,000

Accessory Buildings: \$4,410,151
Cell Tower: \$345,700
Vacation: \$18,000

Building Inspector / Todd Hays (Not Present)

"County Inspection Report for December 7, 2023 through January 4, 2024" - Total Inspections:

Three (3) Footers	One (1) Post Hole	One (1) Foundation
Ten (10) Framing	Three (3) Underground Plumbing	Four (4) Concrete
Seven (7) R.I. Electric	Two (2) R.I. Plumbing	Three (3) R.I. HVAC
Nineteen (19) General	Six (6) Electric Meter	Four (4) Gas
Eighteen (18) Final	Two (2) Certificate of Occupancy	
Mileage driven for month: 1058		

Economic Development

There were approximately twenty-six (26) projects submitted to REA for the READI 2.0 at the end of December 2023.

EMA / Mark Lautner

Lautner provided two (2) quotes for the 300' tower in Chrisney that needs repair. The first quote is for \$12,205.00 and covers the repair. The second quote is for \$15,653.00 and covers a new E1 RF Dual Lonestar Lighting System. **Seller motioned to approve the new lighting system for \$15,653 contingent upon County Council funding. Brown seconded the motion. Motion carried.**

Lautner provided a quote to repair and replacement of the tower antenna. This total is \$4,625. **Seller motioned to approve the antenna repair for \$4,625. Brown seconded the motion. Motion carried.**

Lautner provided a quote from Harmonic Electronics for parts and programming for the radios donated from the Sheriff's Department. The quote totaled \$16,987 for thirty-two (32) radios. **Seller motioned to approve the quote of \$16,987. Brown seconded the motion. Motion carried.**

Melton presented a quote from SecureTech Systems Inc for \$2,197.50 for batteries for the panic buttons. **Brown motioned to approve the quote with the warranty. Seller seconded the motion. Motion carried. This will be paid out of the Courthouse Maintenance Fund.**

Indiana Regional 15 / Nathan Held

Held presented the 2013-2023 Spencer County Projects. The highlights include the following:

- City of Rockport Historic Preservation (\$500,000)
- Town of Santa Claus Water Improvements (\$1,132,046) (EDA)
- Town of Chrisney Wastewater / Drinking Water Improvements (\$700,000) (OCRA)
- Town of Chrisney Recreational Trails (\$150,000) (DNR)
- Town of Dale Wastewater (\$700,000) (OCRA)
- Town of Dale Broadband Plan (\$50,000) (OCRA)
- Town of Grandview Water Improvements (\$491,675) (OCRA)
- Town of Grandview Masterplan (\$90,000) (OCRA)
- Town of Richland Comprehensive Plan (\$40,000) (OCRA)

Held provided a list of "Project Prioritization for 2023". These projects are divided into six (6) categories: Economic Development, Infrastructure, Transportation, Planning, Community Facilities, and Public Safety. As funding becomes available for any of these projects listed under these categories, they are ready to go. The Commissioners can review these projects and let him know if they want to add or change something. Held has until the end of March to make changes.

Southwest Indiana Workforce Board

Linda Jones from the Southwest Indiana Workforce Board sent a new Local Elected Officials agreement. **Seller motioned to appoint Heather Gries to the Board. Brown seconded the motion. Motion carried.**

Clerk / Darrell Stephens

Stephens presented the 2024 Infinity Volting System Annual Maintenance Agreement from Microvote General Corporation. **Seiler motioned to approve the agreement. Brown seconded the motion. Motion carried.**

Stephens provided two (2) invoices from Fidar Technologies for the completion of the scanning project. The invoices are for \$2,500 and \$750. **Brown motioned to approve funding with Cares money. Seiler seconded the motion. Motion carried.**

Stephens discussed a grant opportunity from the Secretary of State, Diego Morales' office for Election Improvements. It is called the 2023 HAVA Election Security Sub-Grant Award. It is a reimbursable grant and must be spent in 2024. He will provide more information as it becomes available.

ATM Contract

Amusement Games Inc provided a contract for the ATM machine. This is a four (4) year term. **Seiler motioned to approve this contract. Brown seconded the motion. Motion carried.**

SIHO Amendment #3

Carolyn Beck with SIHO provided a language change to the Plan Document and Summary Plan Description, dated January 1, 2022 of the Spencer County Employee Benefit Plan. This is Amendment #3 and Summary of Material Modification. It is related to the end of the public Health Emergency back in May 2023. **Brown motioned to approve Amendment #3. Seiler seconded the motion. Motion carried.**

Legal Report

Claybourn presented Ordinance 2024-01 "Onsite Sewage System Ordinance". **Brown motioned to suspend the rules regarding passing an ordinance on first read. Seiler seconded the motion. Motion carried.**

Brown motioned to approve Ordinance 2024-01. Seiler seconded the motion. Motion carried.

This ordinance is adopted at first reading by unanimous vote.

Old Business

Murray Stout with Spencer County Emergency Ambulance Service came to provide an update on the new ambulance. It is in and he brought the title to be signed by the Commissioners.

Jane Stout provided a "save the date" for January 28, 202~~8~~⁴ at 1:00 P.M. at the St. Meinrad Fire Department. An ambulance dedication will be done at that time.

Spencer County has received a 2024 Narcan Grant and those will be distributed soon.

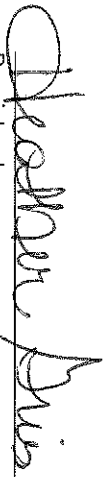
The Safe Haven Baby Box is installed. There will be a Blessing of the Box Ceremony scheduled for February 25, 2024 at 2:00 P.M.

New Business

Gries is requesting the meeting date for February 6, 2024 be moved to Tuesday, January 30, 2024 at 3:00 P.M. Also, the Drainage Board Meeting for the same day at 2:45 P.M. **Brown motioned to approve. Seiler seconded the motion. Motion carried.**

Seiler motioned to adjourn the meeting. Brown seconded the motion. Motion carried. The meeting was adjourned at 3:52 P.M.

President



Attest:



Auditor, Melissa L. Runner

