

**Commissioners Meeting
February 6, 2018**

Present: Al Logsdon, Jim Seiler, Tom Brown, Larry Dale Kenney, Attorney Jeff Lindsey, Auditor Autumn Winkler

Meeting was called to order by President Jim Seiler at 2:01 P.M.

Minutes

Brown made a motion to approve the minutes from December 5th, December 19th, December 28th, and January 3rd as presented. Logsdon seconded the motion, motion was approved.

Claims

Brown made a motion to approve Batch #3746 as presented. Logsdon seconded the motion, motion was approved.

Highway Report

Tara Lloyd with Beam, Longest, and Neff was in attendance to present the Sign RFP contract for commissioner approval. We have been awarded funding to add and replace all road signs within the county. The total cost for this project is \$173,900.00 and the county will be responsible for 20% of that cost. The initial time line discussed had work starting in 2021, but the hope is to get that moved up to 2019. Logsdon made a motion to approve the contract with BLN. Brown seconded the motion, motion was approved.

Kenney reported that two trucks are out today putting down brine and mix for the impending ice. They are calling for around ¼" of ice and possibly 1" of snow.

Kenney informed the board that the guardrails on Old SR 45 will be replaced within the next few weeks. We have contracted this project out to James H Drew Company from Indianapolis.

On the bridge re-inspection list from United there were 4 bridges needing rehabilitation. Kenney stated he thought one bridge would need to be totally replaced, but after investigating they believe it can be repaired. The other 3 bridges on the critical list were 2 on CR 300E and 1 on CR 1300N.

Veteran Service Officer – Butch Meredith

Meredith gave an update of things he has worked on since the previous meeting.

Tina Gehlhausen - CASA

Gehlhausen came to present information on GAL vs. CASA from 2010-2017 and the cost savings to the county. There has been a significant increase in juvenile CHINS cases thru the years and prior to the CASA program those cases were always handled by GAL attorneys that were paid by the county. CASA receives a state grant if the county matches the grant dollar for dollar equal to or above. The council has been equally matching that grant. Spencer County currently has over 70 CASA volunteers and there are 11 kids on the wait list. In 2017 CASA served 212 kids up from 153 served in 2016. Gehlhausen stated that in 2017 some cases opened and closed with no representation. They did not have a CASA volunteer and a GAL attorney was not appointed to them, so in 2018 GAL attorneys are being appointed to cases on the waiting list. In January there were two GAL attorneys appointed to cases because it is state mandate that they receive representation. We will begin to see GAL fees again in 2018 unless cases go down or we recruit more volunteers. CASA volunteered 3,757 hours in 2017.

Bid Opening – Cyclical Assessment

McGinnis presented the bid specs for the 4 year cyclical assessment contract. We only received one bid from Tyler Technology which is our current vendor. The bid amount from Tyler Technology is \$431,180.00 for the 4 year contract. They do assessments on all commercial/industrial properties and new constructions. Re-assessments are completed on 25% of the overall county parcels each year, which figures to be roughly 5,250 parcels. Logsdon made a motion to approve the contract with Tyler Technology subject to assessor and attorney review. Brown seconded the motion, motion was approved. If approved by attorney and assessor the contract will be signed at the meeting on February 20th.

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Mark Heirbrandt – Ameresco

Heirbrandt stated that in November he was contacted by Logsdon about some concerns with the heating and cooling system at the jail. In 2006-2007 Ameresco completed an energy efficiency project at the jail. The utilities cost has been growing over the last few years and Heirbrandt feels there are things we can do to cut down on the cost. In 2017 around \$80,000.00 was spent on utilities at the jail with approximately 54% being electric and 42% water. With some changes in lighting and more controls on water usage he believes we could see a 20-25% savings. In 2006 the heating/cooling units on the roof were replaced, a new roof and a lighting retrofit. The energy savings on that project cash flowed out over 10 years. A big problem we are having right now is the control system is loaded down and cannot be expanded. There is only one company that services this system and it's causing issues. Ameresco presented numerous updates that can be made to improve our utility cost and control system. The cost to complete all of the updates suggested is around \$300,000.00, but we are not obligated to do the whole project we can choose which updates we want. The hope with a project like this is that the savings will in time pay for the expense. The first step is to advertise a request for proposal from qualified bidders, choose a qualified bidder then go to the council to explain the project and opportunity for savings. Ameresco is happy to do a walk through with the council to explain proposed updates and potential savings. We can go all the way to the walk through stage with no obligation to Ameresco. Logsdon made a motion to proceed with the RFP. Brown seconded the motion, motion was approved.

Legal Report

Lindsey presented draft union contracts for commissioner approval.

The proposed changes in the highway contract are as follows:

-The county shall notify the union and employees 2 weeks in advance of the 4 day -10 hour work week.

-In municipal election years employees will work election days, but receive 2 additional personal days. 1 day to be taken in the first 3 months of the year and 1 day to be taken in the last 3 months of the year.

-Update the hourly rates to \$16.22/hr for mechanics and \$15.50/hr for operators

Brown made a motion to tentatively approve the highway contract. Logsdon seconded the motion, motion was approved.

The proposed changes in the sheriff contract are as follows:

-Change number of on duty employees in jail from 5 to 6 on day shift and 4 to 5 on night shift

-Update the hourly rates to: Chief Jailer - \$14.476

Jailer - \$14.20

Sr. Jailer - \$14.30

Dispatcher - \$14.03

Sr. Dispatcher - \$14.13

-Duration of Agreement will be January 1, 2018 to December 31, 2020

Logsdon made a motion to approve the contract subject to the sheriff's approval. Brown seconded the motion, motion was approved.

Health Dept Ordinance

Stanley Tretter and Bill Young of the Health Board were in attendance to discuss a proposed ordinance for on-site sewage systems. Tretter explained that some revisions have been made to include definitions of terminology, alignment with state ordinances and to provide some clarity to the Health Board, Health Dept. staff, installers and the general public. Young stated that in the ordinance from 2011 it instructed installers where to look for regulations and definitions; that information is now included in the ordinance so additional resources are not needed. The ordinance addresses certification for installers and states that IOWPA certification is acceptable as well as certification received from the Spencer County Health Department training session. The ordinance also addresses existing sewage system inspections, licensing, permitting and inspections of new systems. Brown stated that the ordinance reads that an inspection will be completed by the Health Officer or agent within 2 working days of the receipt of notice for final inspection. So, if the Health Officer or agent fails to complete final inspection within 2 working days, is the system automatically approved? Young and the Health Dept. staff stated they were not ok with that wording. There are other areas in the ordinance that require revision also. The health board will continue to work on the ordinance and return with a final draft. The purpose of this ordinance is to ensure that installers have all the information needed to successfully install systems.

Kay Erwin – Unsafe Building

Erwin presented information from the building inspector on 3 unsafe building properties. The next step is a letter from the building inspector to the property owners. Attorney Lindsey will work with the building inspector on letters. Brown made a motion for the building inspector to send out letters to the property owners. Logsdon seconded the motion, motion was approved.

New Business

Conflict of Interest – Ken Schaaf

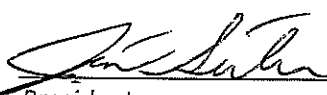
Auditor Winkler presented the conflict of interest disclosures for Ken Schaaf and the Lincoln Heritage Public Library and Carter Fire District for commissioner approval. Logsdon made a motion to approve the conflict of interest disclosures. Brown seconded the motion, motion was approved.

Website Upgrade


Auditor Winkler stated that we received RFP's on the website upgrade a while back and we need to move forward with this process. Attorney Lindsey and Auditor Winkler reviewed the RFP's and recommend Civic Plus. They currently serve many governmental entities and have user friendly websites. The county received money from Access Spencer County last year to upgrade the website so a majority of the money is already budgeted. We will need to start budgeting \$2,000.00 per year for maintenance. The total cost of the Civic Plus proposal is \$11,482.00. Brown asked Auditor Winkler if she was going to maintain the website and address any issues with it; she stated there would be 2-3 people accessing the website, but yes concerns could be addressed with her. Brown made a motion to approve the proposal from Civic Plus. Logsdon seconded the motion, motion was approved.

Logsdon made a motion to approve all claims paid since the last meeting. Brown seconded the motion, motion was approved.

Logsdon made a motion to adjourn. Brown seconded the motion, motion approved.
Meeting was adjourned at 4:10 P.M.



President

Attest:


Auditor, Autumn Winkler



