

Spencer County Board of Health

Minutes August 8th, 2023

A special meeting of the Spencer County Board of Health was called to order at 6:30pm on Tuesday the 8th, by Bill Young, Chairman of the Board. Bill Young led an Invocation and Pledge of Allegiance. The meeting was held at the 4H center in Chrisney. A quorum was present.

The following Board Members were present for all or part of the meeting.

Joshua Poos, Health Officer
Bill Young, Chairman
Arnold Braum, Vice-Chair
Eric Kleeman
Richard Thomas
Mike Sisley

The following Staff Members were present for all or part of the meeting.

Mindy Spinks, Registrar

The following Public were present for all or part of the meeting.

Murray Stout
Jane Stout
Christine Beeler

Minutes

No minutes were presented for approval at the meeting.

Staff Reports

No staff reports were presented for approval at the meeting.

The Special called meeting was scheduled to discuss the Health First Indiana Funding Budget to present to the Commissioners and Council.

- Copies of the budget spreadsheet for the Health First Indiana funding was presented to all the board members for discussion and review.
- Bill led the discussion on explaining each area of the budget spreadsheet. It was explained that the State recommend budgeting for the minimum amount of \$ 193,148.00. It was explained that the legacy funds (LHMF/ILHDTA) were moved/ incorporated into the budget. The reason for this is that if the Commissioners opt-in the legacy funds (LHMF/ILHDTA) will not have any new money added from State, but the remaining balances will remain in the funds for the Health Department to utilize inside the legacy funds core services. This amount is approximately \$49,000.00.
- The remaining balances in the Legacy funds (LHMF/ILHDTA) will be approximately \$350,000.00. It was discussed to use these balances to help expand core services through Community Partnerships.
- It was discussed that positions from the immunization grant had been incorporated in the HFI budget plan. This incorporation would save the County \$14,200.00 on the Clinic Assistant position by moving it to the HFI funds. The immunization grant is competitive, and we have been awarded it for 7 years. This funding has supported the Health Department's Immunization program and is very crucial to maintain it. It has generated a lot of revenue from administrative fees collected by the Health Department. The Billings Assistant position was also figured into the HFI funding. This position has been cost effective compared to an outside billing company. The immunization grant runs on a fiscal year so we have budgeted July to December 2024 as the grant cycle would end June 30, 2024.
- The HFI funding requires that the Health Department have a .5 FTE Emergency Preparedness resource.
- The HFI funding requires that the Health Department has a school liaison resource.
- The HFI funding reflects some core service gaps being addressed by the Health Department to reestablish adult, elderly/disabled outreach clinics. This could be done through a community health worker position.
- The HFI funding reflects a part-time clerical assistant for Vital Records. This is due to the increase in volume of record keeping due to the HFI funding and all the components, tracking, KPI's, contracts etc.... The minimum "KPI" updates of quarterly by all 'contract 'and internal health department core services in the funding.
- The HFI funding requires that the Health Department "shall report de-identified, aggregate information concerning the implementation of core public health services contract or grant and metrics concerning the core public health services."

- It was discussed to develop an advisory mechanism that would review requests from outside community partners then advise the other health board members of the requests. The requests would have to fall within the core services of the Health Department and a decision would be based on that and the amount of funding available. If a community partner is awarded funding a contract would have to be drawn up and that partner would be responsible for reporting all information required by the State to the Health Department.
- Dr. Poos made a motion to approve the Health First Indiana budget, health plan letter and budget summary points as presented and that it be presented to the Commissioners for their review. Mike Sisley seconded the motion. All in favor. Motion carried.
- It was discussed that the Council on Aging would still be a good option to use for transportation to and from school vaccination clinics. Arnold Braun volunteered to go to a COA board meeting and ask if there could be a solution to the insurance issue. Dr. Poos made a motion for Arnold to contact the COA board members and to see if there could be a solution to being able to use them as transportation for the vaccine clinics. Eric Kleeman seconded the motion. All in favor. Motion carried.
- Bill Young stated that there would need to be another Special Health Board meeting in September on the OSS ordinance and a report back from Arnold on COA. It was decided that the Special Health Board meeting would be held on September 13th, 2023, at 6:30 pm

Eric Kleeman made a motion to adjourn. Dr. Poos seconded the motion. The meeting adjourned at 7:55 pm.