

# Spencer County Board of Health

## Minutes September 13th, 2023

A special meeting of the Spencer County Board of Health was called to order at 6:30pm on Wednesday, September 13th, 2023, by Bill Young, Chairman of the Board. Bill Young led an Invocation and Pledge of Allegiance. A quorum was present.

### **The following Board Members were present for all or part of the meeting.**

Joshua Poos, Health Officer  
Bill Young, Chairman  
Arnold Braun, Vice-Chair  
Eric Kleeman  
Richard Thomas  
Mike Sisley  
Adam Haaff

### **The following Staff Members were present for all or part of the meeting.**

Mindy Spinks, Registrar  
Barb Ninke, Environmentalist

### **The following Public were present for all or part of the meeting.**

Justin Grose, Council Member  
Shelby Lashley  
Mac Webb

### **Minutes**

No minutes were presented for approval at the meeting.

### **Staff Reports**

No staff reports were presented for approval at the meeting.

The Special called meeting was scheduled to discuss the Health First Indiana Funding Budget, OSS amended ordinance, update on COA to transport vaccine for clinics and a visit to the Health Department from Dr. Weaver on 9/29/2023.

- Bill Young opened with an update on the HFI funding. Bill stated that we had went before the Commissioners and the Council on August 15, 2023, to present the first HFI budget in the amount of \$ 193,148.00. The Commissioners voted to Opt-In with a 2 to 1 vote. It was noted that the amount of funding could increase due to the number of counties that might opt out. Bill stated that Commissioner Heather Gries wanted to have an advisory group formed to review the requests for funding from outside partners. Heather submitted a list of potential candidates to serve on the advisory group which included one Commissioner and one Council Member. Bill stated that the board had already decided to have an advisory group to assist/provide recommendations to the Health Board and that it had been discussed at our meetings since April. There was a discussion on what would be the proper process in which to ask individuals if they would be on the advisory group. Bill stated that whoever was on the advisory group would have to be briefed on all the State guidelines as to how the funding is to be used under the Core Services. The allowable/non-allowable/contracts/KPI's and that the Legacy funding has a set amount and when that amount is gone its gone. The Health Board Members discussed the importance of some Health Board members being on the advisory group. They also discussed that a blend of public health direct providers and indirect providers be asked to be part of the group. That way a truly unbiased decision on who receives the funds can be made.
- Tom Brown presented a question to Andrew Foster, Atty to the Health Board. Do you need some kind of documentation to give this body legal boundary? Do the Commissioners need to set some type of ordinance? This advisory group to you is something new. Do any other counties have this? What needs to happen to protect those folks and the county from a legal standpoint? Andrew stated that the Health Board needs to give guidance to the group, set their own rules as to how to be governed. Adopt proper tools, this is purely an advisory board. The final decision making will be made by the Health Board and elected bodies but same token if you don't give guidance, you could be setting it up to fail. It's a consulting body. Andrew suggested to the Health Board to contact the different entities and ask them to send someone that would be their representative for the group. That way you're not picking individual/conflicts letting them send a representative from that entity. Arnold Braun pointed out that Justin Grose, Council Member, was on the list to represent the council. Justin Grose asked the board if any dates, times, or number of meetings had been discussed. Bill Young stated that we would be working on those possibly mid-November. Bill also stated that zoom and team meetings could also be used for the group. Dr. Poos stated that it would be worth considering Andrew's suggestion to name your people by naming your stakeholder groups, make a list of stakeholder groups and contact them to send a representative of their choice to serve on the advisory group.
- Dr. Poos made a motion that Mike, Bill and Mindy put together a 7-to-9-member group plus an alternate using that list and the strategies discussed here to serve as the advisory committee. Arnold Braun seconded the motion. All in favor. Motion carried.

- Bill explained that since there were 6 counties that decided to opt out of the funding, we received \$200,492.86 as our final HFI budget for 2024. The extra funding that we received was put toward the Nurses salaries to match the County hourly rate for 2024, FICA and PERF. The next area that was increased was the Community Health Worker. The hours per week were increased to 7 hours. There was more funding added to the Travel so that mileage could be offered to the Community Health Worker and School Liaison and there was funding put in for Community Partners purchases of supplies. Which dispersed the \$ 7344.86 increase. An updated state budget spreadsheet was provided for review. It was discussed to take the updated spreadsheet to the next Commissioners and Council meeting.
  - Bill asked Barb to outline the OSS. Barb stated that there was legislation passed earlier this year that changes some things. She stated that beginning July 1<sup>st</sup>, 2023, anything in the county ordinance that was stricter than the state rule was void. House enrolled act 1402 and the Senate enrolled 414 addresses more holding tanks and IDEM issues. In 1402 it allows for counties to readopt an ordinance that is stricter than state rule you will have to go through a process of approval from your Health Board and Commissioners then at the State level a Technical Review Panel.
  - A. We would like to keep our installer testing and licensing. It's been done since 1998. We require liability insurance proof. 2019-03 Ordinance we clarified some things and changed some wording. Bill is to reach out to the State and see if they have any guide lines yet for their TRP (Technical Review Panel).
  - B. In the new draft we have incorporated the changes to coincide with the new legislation. We separated what the process is for being a first-time installer and an installer renewing a license. We opened the testing and training in January and July then the other months if someone came in and wanted to test, they could. Bill stated that we had added that if they take the continuing education then they wouldn't have to retest every year. Bill stated that at the time in 2019 the majority of counties had certified programs 12 just used IOWPA only. Some used a combination. In our testing we let them use the IOWPA test to practice. Bill stated that anything that we put in would have to go before the State Technical Review Panel.
  - C. Extensive discussion relating to certified scenario where (1.) An installer annual certification expired (2.) No continuing education credit and scheduled re-certification testing dates had not been attended. (3.) Issued permits were in progress, for an extended (non-weather/supply related). Installer was given opportunity for special scheduled exam by a maximum period to recertify.
- Ordinance wording/interpretation is whether the permit which is in effect for (1) year, also means the installer of record, installer certification automatically reverts to the permit's expiration date (of the most recently issued permit)? In addition, if the installer is working on more than one permit (each permit having different expiration dates) does the most recently issued permit override the certification effective date?
- Installer certification expired Feb. 1, 2023  
 Permit #1 permit expiration date is April 1, 1023  
 Permit #2 permit expiration date is Jan. 2, 2024  
 So then does he have until Jan. of 2024 to get recertified?

Additional discussion reflected similar or other professional (e.g.) medical, civil engineering; when license expires the license authority ceases until license is renewed. Further discussion tabled until October 11<sup>th</sup> Health Board meeting.

- Arnold Braun made the motion to table until the language in the OSS ordinance can be done the way that they want it and discuss it at the October meeting. Eric Kleeman seconded the motion. All in favor. Motion carried.
- Bill Young stated that Dr. Weaver, Chief Medical Officer, IDOH and a group of her colleagues will be here to visit on September 29<sup>th</sup> at 10:30 am. They will be here to discuss the Health First Indiana funding and all the health board members are invited to attend if they can and the IDOH will be reaching out to our state legislators to invite them.
- Arnold Braun and Mike Sisley gave an update on the Council on Aging. Arnold said that they had met with the council on aging board and requested their services to transport the vaccine coolers. Arnold stated that if there was an issue with the insurance that we could pay, and we would suggest making a hold harmless agreement. Bill stated that he had contacted Chris Middleton the county insurance agent and in reviewing the Health Dept. policy, we noticed it didn't say anything about coverage in transit. It covers up to 100 feet from the building. Chris said that would take a separate/special carrier to cover the transportation coverage. Chris called on Monday and said that she had found a carrier and would like to get together to go over the application on Friday. Mike Sisley stated that the important part of the coverage is the vaccines and the coolers. Bill stated that after we meet with Chris we will know more. Mike stated that the Council did bring their van up to the courthouse and that we did fit the coolers into the van. They fit and the straps in the van worked well to secure them. Eric Kleeman asked should one of the Nurses accompany the vaccine in the van. Bill replied yes. Richard stated that if we can solve the insurance issue then we would be good.

Richard Thomas made a motion to adjourn. Erick Kleeman seconded the motion. All in favor. Meeting adjourned at 9:07 pm