

A RESOLUTION DIRECTING CLERK'S PREPARATION OF MONTHLY REPORT

WHEREAS, it has been brought to the attention of the Wabash County Commissioners by the Clerk of the Wabash Circuit Court that there exists a problem in the timely preparation of the monthly report as required by Indiana Code I.C. 33-17-2-8, which said statute states as follows:

- "(a) Before the sixth day of each month, the clerk shall prepare a report showing as of the close of business on the last day of the preceding month the following information:
  - (1) The balance, if any, of fees payable to the county.
  - (2) Fees collected for fish and game licenses.
  - (3) Trust funds held, including payments collected for support.
  - (4) The total of the balances of all fees and funds.
  - (5) The record balance of money in each depository at the end of the month.
  - (6) The cash in the office at the close of the last day of the month.
  - (7) Any other items for which the clerk of the circuit court is entitled to credit.
  - (8) The total amount of cash in each depository at the close of business on the last day of the month.
  - (9) The total of checks issued against each depository that are outstanding at the end of the month and unpaid by the depositories.

- (b) The clerk shall:
  - (1) Retain one (1) copy as a public record of his office; and
  - (2) File three (3) copies with the county auditor, who shall:
    - (A) Present one (1) copy to the board of commissioners of the county at its next regular meeting; and
    - (B) Transmit one (1) copy to the state board of accounts.

Each copy of the report shall be verified by the certification of the clerk. The clerk shall file the original with the county auditor, who shall file it with the records of the county board of finance.

(c) The state board of accounts shall prescribe forms for the clerk's monthly reports."

Further, that the problem which exists is preparing the report by the 6th day of each month due to the bank statements issued by the First National Bank not being received by the Clerk until the 8th or 9th of each month.

WHEREAS, the Commissioners of Wabash County, Indiana, recognize the need for a resolution to modify, in part, Indiana Code I.C. 33-17-2-8, extending the date by which the report is due from the 6th of each month to the 26th of each month;


NOW, THEREFORE, BE IT HEREBY ORDAINED by the Board of Commissioners of Wabash County, Indiana, as follows:

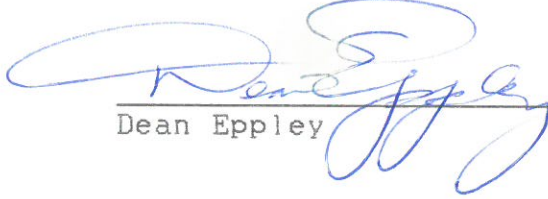
That the Clerk of the Court shall prepare the monthly report as required by Indiana Code I.C. 33-17-2-8 with the exception that it shall be due on or before the twenty-sixth (26th) of each month.

PASSED by the Board of Commissioners of Wabash County, Indiana, this 21st day of Nov, 1988.

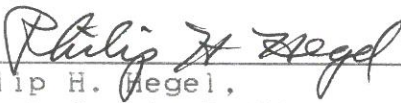
BOARD OF WABASH COUNTY COMMISSIONERS

  
John P. Schuler, Chairman

  
Darle Dawes

  
Dean Eppley

ATTEST:

  
Philip H. Hegel,  
Wabash County Auditor

This resolution was prepared by Thomas J. Mattern, Wabash County Attorney, 70 W. Hill Street, Wabash, Indiana.