THE BOARD OF COMMISSIONERS OF WABASH COUNTY, INDIANA

RESOLUTION NO. 2024-85-01

A RESOLUTION AMENDING THE WABASH COUNTY, INDIANA, EMPLOYEE HANDBOOK RELATING TO BENEFIT PAYOUT AND RESTORATION FOR ELECTED OFFICIALS

The Board of Commissioners of Wabash County, Indiana, has adopted a County Employee Handbook to provide employees with information about working conditions, employee benefits, and the policies affecting employment.

The Board of Commissioners now wish to amend and supplement the County Employee Handbook to include the County's policy for the treatment of certain benefits affected by serving as an elected official.

IT IS NOW RESOLVED:

1.	The following policy is adopted and shall be inserted into the County's Employee Handbook as Section 304, to be effective as of December 31, 2016:

Benefit Payout and Restoration for Elected Officials

The procedures below will be followed to either pay out or preserve benefits when a full-time employee becomes an elected official or an elected official becomes a full-time employee.

Full-time employee becomes an elected official:
- Accrued vacation and compensatory time will be paid-out immediately after the elected official assumes office.
- Accrued sick leave will be frozen but will not be paid when the elected official assumes office.

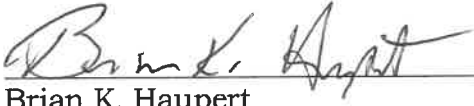Elected official becomes full-time employee:
- The first day following the end of the elected official's term in office becomes the anniversary date for beginning to earn vacation, personal leave and sick leave. On that date, vacation will also be credited based on the employee's previous years of complete and continuous full-time employment (both regular and elected). Any sick leave which was frozen due to previous full-time employment will be reinstated.

ADOPTED this _29_ day of _January_ 2024.

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BOARD OF COMMISSIONERS OF WABASH COUNTY

Jeff D. Dawes, Chairman

Barry J. Eppley, Vice-Chairman

Brian K. Haupert

ATTEST:

Marcie Shepherd, Wabash County Auditor

mfrantz/Wabash County/Employees/Resolution Elected Official Benefits

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