



Eric J. Holcomb, Governor
Terry J. Stigdon, MSN, RN, Director

Indiana Department of Child Services
Room E306 – MS47
302 W. Washington Street
Indianapolis, Indiana 46204-2738

317-234-KIDS
FAX: 317-234-4497

www.in.gov/dcs

Child Support Hotline: 800-840-8757
Child Abuse and Neglect Hotline: 800-800-5556

Date: April 9th, 2021
To: MaGIK Users
From: Sarah Sailors, Deputy Director of Field Operations
Subject: Assessment Staffing Guide
DCS-21-06

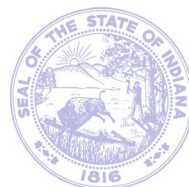
Effective April 12th, 2021, the Assessment Staffing Guide will replace the Safety Staffing (SF 56567). The guide will be used for every assessment, even the assessments deemed “Safe”. The guide should be completed by the Family Case Manager (FCM) Supervisor or the Safe Assessment Closure Team (SafeACT) Supervisor during the staffing of an assessment with the assigned FCM. The Guide should be used as a conversation to assess the safety of the child, in addition to gauging the progress of the assessment.

The purpose of the Assessment Staffing Guide is to guide holistic conversations about the child and family, in addition to increasing consistency across the state in regards to how to assess allegations of Child Abuse and/or Neglect (CA/N).

Sincerely,

A handwritten signature in black ink that reads "Sarah Sailors, MSW". The signature is written in a cursive style.

Sarah Sailors, Deputy Director of Field Operations



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