**Minutes – Kids First Trust Fund Meeting**

**December 16, 2021**

**-- Zoom Session / Conference Call –**

**Board Members Present:** Candes Shelton, Richard Hug, Will Young, Doug Weinberg, Eldon Whetstone (part), Laura Wynn, Maria Finnell (part), and Christina Hage (part).

**Others Present:** Sandy Runkle (part) and Shannon Schumacher (part) – Prevent Child Abuse Indiana; Sarah Faulkner -- DCS

A quorum WAS present.

**Call to Order / Welcome:** Chair Candes Shelton called the meeting to order at 1:14 PM. She began by noting that new board member Carol Kinder (who was expected to join us for the first time) had resigned effective immediately. There was a brief discussion of our effort to get Tyrone Spann appointed. Chair Shelton noted that the plan has been to ask the Governor to appoint Mr. Spann. Now, however, she will forward his name to Ms. Kinder and ask that she suggest that Mr. Spann would be a good appointment from Senator Bray to replace her.

**Approval of Minutes:** The minutes of the October 21, 2021 meeting were approved as submitted on a roll call vote, 7-0.

**Financials:** The financial statement reflected little change from previous meetings. The report from a DCS financial person requested in the August meeting and deferred to the October and December meetings will be scheduled for the February meeting. Will Young will follow up.

**Companion 501(c)(3) Implementation Plan:** Once again there was a long discussion of the report to the legislature on progress related to the legislation allowing KFTF to establish a 501(c)(3) companion organization. The points made were similar to the ones made at the August and October meetings. In October it was agreed that the report would be considered for a vote at this meeting. However, due to an administrative oversight, the report was not distributed to the Board before the meeting and not included on the agenda. At the conclusion of the discussion, it was agreed that Will Young would propose changes in the document to reflect his concerns (among other things, a clearer statement that the board tentatively intends to establish the entity but would make the final decision on the matter soon). Since this report is due by the end of the year, a special meeting will be held to consider this matter. Chair Shelton will follow up.

**PCAI Quarterly Report / Deliverables:**  PCAIN director of programs Sandy Runkle and Villages CEO Shannon Schumacher reviewed recent PCAIN activities (see report).

In a summary of the report, Sandy reported that there had been 18 trainings, that there was a new combined county Prevention Council (Carroll / White), that the early childhood research project had been completed and the evaluation data turned over to the researcher (Andrew Campbell), that two more groups of Nurturing Fathers / Nurturing Families had been completed (with more due to start in the new year). She said that the Indiana Department of Corrections (DOC) has asked PCAIN to come back to their facilities as soon as the pandemic permits. She said that DOC will pay for workbooks and other materials used in the programming and that work will begin at the Pendleton facility in January.

Sandy reported that the Prevention Framework grant submitted to Prevent Child Abuse America was not funded but that DCS had agreed to provide $25,000 to move forward with the project. The plan now is to ask local community foundations to support pilot efforts in the targeted communities around the state.

Shannon Schumacher reported that PCAIN will begin its celebration of Child Abuse Awareness month with a breakfast fundraiser on March 29 with support from Care Sources and the Health Foundation of Indiana. Bart Klika of Prevent Child Abuse America will be the keynote speaker. There will be a pinwheel planting across the street from the PCAIN offices following the breakfast. Invitations will be sent to the board in the spring.

**Board Elections:** As promised in the last meeting, Rick Hug made a case for re-electing the current officers to assure continuity in a time of change for the Board. Accordingly, he nominated Candes Shelton for Board Chair and Doug Weinberg for Vice-Chair. Both nominations were seconded by Will Young and both passed unanimously on separate votes, 6-0.

**Committee Reports**

**Governance / Planning Committee:**

Companion 501(c)(3) Implementation Plan – (see above)

KFTF Operating Plan – Voting on the outline of the plan was deferred to the next meeting.

**Communications Committee:**

CTF Alliance Update – Rick Hug reported that the Alliance of Children’s Trust Fund Communications committee had prepared a list of do’s and don’ts’s with regard to messaging on child abuse and neglect prevention. The list will be useful if and when KFTF establishes a more formal communications program. The committee is anxiously awaiting a special report on prevention messaging from the FrameWorks Institute -- due in January.

KFTF Plate Thank You Emails – Rick reported that he had accepted Will Young’s suggested changes to the email and would be sending out the final version to all board members for a final review. He noted that he had created a KFTF gmail account for this purpose. Will noted that they could go out on the existing KFTF email account established by DCS. Rick will work with Will and technical consultant Sarah Faulkner to get the mailing out.

Advancing Parenting bumper strips – Rick reported that he had exchanged emails with PCA director of research Dr. Bart Klika about the effectiveness of this approach to parenting education. Bart said that he was not aware of “any science behind this approach”. Rick will follow up with members of the Alliance Communications Committee to get their thoughts on the matter.

**Board Development:**

Parent Advisory Committee -- Chair Laura Wynn reviewed in detail the committee report (attached) distributed on the morning of the meeting. Some of the points she highlighted included recommendations that the Board should:

Engage a wide variety of community organizations -- mental health / human services, faith-based organizations, law enforcement, community (Urban League, United Way, etc.) and school – to get council member recommendations

Use the Community Partners network to recruit members (in addition to the above)

Provide data on child abuse and neglect and the well-being of families to the council members

Develop a “Council Process Guide” to train council members and lay out expectations for members

Engage the Council in publicizing the work of PCAIN and KFTF

Engage the Council in educating their communities about child abuse and neglect prevention

Hold a special ZOOM meeting with KFTF board members as part of the vetting process

**Board Roster / Committee Assignments:** Chair Shelton indicated that she will send out a survey to board members soon requesting updated contact information. She will also ask members to give their preferences for serving on board committees. The contact information survey will ask members for cell phone numbers and ask if texting is OK for them.

**2022 Meeting Schedule:**

It was agreed that the third Thursday of the month was a good day for meeting and that the 1:00 – 3:00 PM (Eastern) time slot was working. Accordingly, the 2022 meetings were scheduled as follows:

February 17, 2022

April 21, 2022

June 16, 2022

August 18, 2022

October 20, 2022

December 15, 2022

**Adjournment:** There being no further business the meeting was adjourned at 3:05 PM.