



# Indiana Department of Homeland Security

## Information Bulletin

Date: September 16, 2010

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TO: All IDHS Program Managers  
All IDHS Division Directors  
All District Administrative Coordinators  
All District Coordinators  
All District Fiscal Agents  
All District Planning Council Members  
All District Planning Oversight Committee Members  
All District Response Task Force Commanders  
All Emergency Management Directors

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Subject: Performance Period Deadlines

### **Purpose**

The purpose of this Information Bulletin is to announce a change in performance periods on each of the grants offered by the Indiana Department of Homeland Security.

### **General**

The IDHS Grants Management Section is reducing performance period extensions on all open grants including, but not limited to Citizen Corps Program (CCP), Emergency Management Performance Grant (EMPG), State Homeland Security Program (SHSP), and Urban Areas Security Initiative (UASI). Currently, each project within the iGMS is given a 6 month performance period. Once that performance period is up, the grantee can either request an extension for an additional 6 months, or return the unused funds through a grant adjustment notice (GAN).

### **Additional Guidance**

EMPG funds will not be able to be extended within the last 6-months of the federal performance period and HSGP funds will not be able to be extended within the last 12-months of the federal performance period (limited exceptions may be allowed on a case by case basis depending on extenuating circumstances). This time will be used for recouping remaining de-obligated funding and re-allocating it to projects that can be completed in a short time-frame.

These timeframes will become effective for 2009 and newer funding. If you receive 2008 HSGP funding from IDHS, you will have until 6-months prior to the performance

period end to spend those funds (March 31, 2011).

A copy of each grant award IDHS receives, as well as their performance period end dates can be obtained on the IDHS Grants Management page of the IDHS website at: [www.in.gov/dhs/grants.htm](http://www.in.gov/dhs/grants.htm).

### **Questions**

Any questions pertaining to the performance period end dates may be submitted to the IDHS Grants Management Section, [grants@dhs.in.gov](mailto:grants@dhs.in.gov), 317-234-5917.