



Indiana Department of Homeland Security

Information Bulletin

Date: November 30, 2011

Bulletin No: 11.G005

TO: All District Coordinators
All IDHS Field Services Staff
All Emergency Management Directors

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Subject: 2011 State Homeland Security Program Award Breakdown

Purpose

The purpose of this Information Bulletin is to provide guidance and information regarding the breakdown of 2011 State Homeland Security Program (SHSP) District awards.

Background

For the past two years, the Indiana Department of Homeland Security (IDHS) has requested the district administrator's salary be grouped together with the district allocation for SHSP. This has created issues when it comes to extension requests being submitted, as there is not an easy way to divide out the administrator's line item with others in the same budget.

Corrective Action

For the 2011 SHSP awards, IDHS would like to allocate two separate awards to the districts using one sub-recipient agreement and one sub-recipient proposal. Each district will show two awards in their iGMS account, one for the approximate \$50,000 for the District Administrator and one for the remaining allocation. Each district will be required to submit the budgets separately, but those budgets will be tied to one grant agreement. By separating out the two awards, IDHS will have greater flexibility and visibility on which budget items need an extended performance period.

Questions

Please direct questions regarding this program to your District Emergency Management Coordinator or a member of the IDHS Grants Management staff.