



EMERGENCY MEDICAL SERVICES COMMISSION MEETING MINUTES

Date: May 10th, 2024

Time: 10:00 am

Location: MADE at Plainfield

1610 Reeves Rd.

Plainfield, IN 46168

Members Present: G. Lee Turpin – *Private Ambulance/ Chairman*

Darin Hoggatt – *Municipal Fire*

Dr. Sara Brown – *Trauma Physicians*

Matthew McCullough – *Volunteer Fire EMS*

Andrew Bowman – *Emergency Nurses*

Mary Ann Dudley – *Volunteer EMS*

Dr. Jim Nossett – *Medical Director*

Lori Mayle – *Air Medical Services*

Joel Thacker – *Executive Director of Indiana Dept. of Homeland Security*

Members Present Online: Matthew Shady – *Training Institution*

John Zartman – *Paramedics*

Ex-Officio Members: Kraig Kinney (*Indiana State EMS Director*) – (non-voting)

Dr. Eric Yazel (*Indiana State EMS Medical Director*) – (non-voting)

Members Not Present: Vacant – *Hospital EMS*

Vacant – *General Public*

Others Present or Present by Teleconference: Stan Frank, Robin Stump, Emily Castor, and other members of the EMS community.

CALL TO ORDER AND ROLL CALL

Meeting was called to order at approximately 10:00am by Chairman Lee Turpen. Emily Castor called roll and announced quorum. Everyone stood for the Pledge of Allegiance.

ADOPTION OF MINUTES

- ❖ Adoption of minutes from the May 10th, 2024, session.

A motion was made by Commissioner Bowman to approve the minutes from the previous meeting listed above with the correction to Page 3, changing “animating to anticipating”. The motion was seconded by Commissioner Nossett. Roll call vote was taken:

G. Lee Turpen: Yes Matthew Shady: Yes Darin Hoggatt: Yes
Jerry Harder: Yes Dr. Sara Brown: Yes Matthew McCullough: Yes
Andrew Bowman: Yes Mary Ann Dudley: Yes
Dr. Jim Nossett: Yes Lori Mayle: Yes Joel Thacker: Yes

HONORARY CERTIFICATES

- 1) **EMS Director's Award:**
- 2) **Emeritus:** Billie Jo Auberry and Robin Overton.
- 3) **EMS Star of Life:**
- 4) **Certificate of Remembrance:**
- 5) **Certification of Appreciation:**
- 6) **Stork Award:** Brian Albrecht, Mark Cloud, Adam Lutgring, Nick Rehmel, Amanda White, Joshua Monroe, Landry Moore, Harold Secoy, Evan Richey, Neely Strickland, Bobby Thompson, Alaine Brown, and Michael Lyons.
- 7) **Cardiac Saves:** Kyle White, Josh Hartman, Steve Combs, Tyler Junk, Josh Perry, Kevin Basham, Kyle Miller, Melanie Schlagel, Jacob Perry, Jeffrey Utter, Brianna Board, Jerry Cox, Joe Hassler, Abbi Merritt, Brian Harwood, Darren Study, Steven Weir, Michael Carr, Kevin Garrison, Bob Shock, Aaron Bell, Hannah Ruggles, Kaitlyn Hall, Danica Henderson, Andrew Niccum, Paul Spencer, Jacob Sutton, William Bryant, Jason Chafin, Deron Clark, and Wesley Miller.
- 8) **Retirement:**
- 9) **Honorary Lifetime Certification:**

INDIANA DEPARTMENT OF HEALTH

Trauma System Update— Director Kinney reported briefly that the trauma care commission is meeting regularly and has created subcommittees, some of which he, Dr. Eric Yazel – State EMS Medical Director, and Commissioner Andrew Bowman are apart of some of those subcommittees.

LEGISLATIVE UPDATE

Director Kinney Director Kinney reported that legislation is currently not in session, but preparations have begun for the next session. He stated that the Medal of Valor process is currently being constructed, and there will be updates moving forward regarding the

process to submit and qualifications of the award. Director Kinney reminded all of the HEA 1302 County EMS Survey; those are due by July 15, 2024.

EMS FOR CHILDREN

Margo Kniefkamp gave a brief update regarding the EMS Prehospital Pediatric Readiness Survey; she stated that Indiana is at 9% response currently while the National response rate is at 11%. Ms. Kniefkamp encouraged all to reach out to agencies within their respective counties and ensure that as many agencies respond as possible. She reported that the survey ends at the end of July and 80% completion rate is the minimum requirement for the state. You can find this survey at EMSpedready.org and it takes approximately 30 minutes to complete.

INDIANA FIRE CHIEF'S ASSOCIATION

On behalf of IFCA, Director Kinney reminded all that the Indiana Emergency Responders Conference is coming up, starting October 2, 2024, through October 4, 2024. This conference has moved locations and will be held at the Embassy Suites in Noblesville, IN. More information to come.

INDIANA EMERGENCY MEDICAL SERVICES ASSOCIATION (IEMSA)

Bob Miller stated that the Governor's Cup will be returning this year, headed by Doug Randall, Jeff, Quinn, and Mitch Massa. This year there will be an added critical care component that will not only include paramedic and nurse, as well as other skill levels. There will be more information available on this in the future. Tom Fentress reported that Running with Shears will take place on May 11, 2024. Mr. Fentress reminded all of the golden sirens award banquet that will be on May 18, 2024, tickets are still available on the IEMSA website. Mr. Fentress then discussed the upcoming Crossroads Conference in French Lick, starting on November 20, 2024, for Pre-Conferences and the main conference going from November 21-22, 2024.

EDUCATIONAL OVERSIGHT COMMITTEE

Commissioner Zartman stated that the group met via Zoom and discussed the composition of scenarios for the new AEMT exam. The potential date of approval on June 21, 2024, at 10am, at that time the committee will finalize those scenarios.

MOBILE INTEGRATED HEALTH COMMITTEE

Director Kinney reported that the MIH Committee met on April 12, 2024, at Made. There were no pending MIH programs for approval. The committee voted Amber Marr, with AARP, to be the Education/ Patient Advocacy Representative. The committee also discussed the possibility of MIH Conference offerings and met with the IAAAA.

NEW BUSINESS

Director Kinney Justin Guedel, IDHS General Counsel, updated the commission on administrative reviews and their process after July 1, 2024. He stated that it's the Office of General Counsels recommendation that cases continue to go to the OALJ. Mr. Guedel added that the office will continue to notify the Commission of all matters that have been filed and will be placed on the agenda for awareness of new matters, then providing a copy of all final orders issued. Mr. Guedel stated that if the commission chooses to continue with their current legal process, then no action is necessary. There was no action taken on this.

Director Kinney reviewed the Notice of Funding Opportunity for the upcoming Mobile Integrated Healthcare Grant for fiscal year 2025. He stated that the grant will be awarded to new programs or expansion of existing programs, and then reviewed the eligibility requirements for the grant. The total funding available is \$500,000, the target award is \$50,000 with a maximum award of \$75,000. Director Kinney stated that this grant application will open June 1, 2024, and close on July 1, 2024, at midnight. All applications will be reviewed by staff and recommendations for final approval by EMS Commission vote will take place at the July 12, 2024, meeting.

A motion was made by Commissioner Bowman to approve the MIH Grant Notice of Funding Opportunity (FY25) as written. The motion was seconded by Commissioner Hoggatt. Roll call vote was taken:

**G. Lee Turpen: Yes Matthew Shady: Yes Darin Hoggatt: Yes
Jerry Harder: Yes John Zartman: Yes Dr. Sara Brown: Yes
Matthew McCullough: Yes Andrew Bowman: Yes Mary Ann Dudley: Yes
Dr. Jim Nossett: Yes Lori Mayle: Yes Joel Thacker: Yes**

Director Kinney gave a brief overview of NHTSA and their connection to EMS. He stated that the TIM or Traffic Incident Management program. This program is taking concepts and introducing it to responders so that they optimally understand how highway responses work with all facilitation. Director Kinney stated that this specific program includes TIM fundamentals and Terminology, Notification and Scene Size-Up, Safe Vehicle Positioning, Scene Safety, Command Responsibilities, Traffic Management, Special Circumstances, and Clearance and Termination. This course is 4 hours, it is verifiable and produces a certificate.

A motion was made by Commissioner Hoggatt for the Education Oversight Committee to review this course prior to approval. The motion was seconded by Commissioner Brown. Roll call vote was taken:

G. Lee Turpen: Yes Matthew Shady: Yes Darin Hoggatt: Yes
Jerry Harder: Yes John Zartman: Yes Dr. Sara Brown: Yes
Matthew McCullough: Yes Andrew Bowman: Yes Mary Ann Dudley: Yes
Dr. Jim Nossett: Yes Lori Mayle: Yes Joel Thacker: Yes

OLD BUSINESS

Dr. Eric Yazel reviewed the previous discussions regarding Glucose Routes of Administration. After a brief conversation regarding IM Glucose and Auto-Injector Glucose Administration, it was decided that if Auto-Injector Glucose Administration and Draw up medication would be approved this would need to be accompanied by clear, standardized protocols as well as medical approval and oversight.

A motion was made by Commissioner Shady to approve all IM routes of Glucose Administration, Auto-Injector and Draw Formulation, with standardized protocols and medical approval and oversight. The motion was seconded by Commissioner Harder. Roll call vote was taken:

G. Lee Turpen: Yes Matthew Shady: Yes Darin Hoggatt: Yes
Jerry Harder: Yes John Zartman: Yes Dr. Sara Brown: Yes
Matthew McCullough: Yes Andrew Bowman: Yes Mary Ann Dudley: Yes
Dr. Jim Nossett: Yes Lori Mayle: Yes Joel Thacker: Yes

ASSIGNMENTS

ADMINISTRATIVE PROCEEDINGS

- 1) Administrative Proceedings
 1. Waiver Orders
 - a) Personnel Waiver
 - I. 836 IAC 4-5-2: Allow extension to take and pass PI state exam.
 - a. Brummett, Justin
 - b. Robinson, Greg
 - c. Oliphant, Dustin
 - b) Provider Waiver
 - I. 836 IAC 2-2-1-(h): Paramedic and EMT or higher to staff the ambulance when ALS techniques have been initiated.
 - a. Quality Care Ambulance
 - b. Rush Memorial Hospital
 - c. Sheridan Fire Department
 - II. 836 IAC 1-2-1: Provider organization to be certified in Indiana and to utilize personnel and ambulances certified in Indiana.
 - a. First Care Ohio
 - III. 836 IAC 2-2-1 (h) and 836 IAC 2-14: Allows to utilize ALS non-transport vehicle with minimal equipment, allows a RN to transport, interfacility transfers with non-EMT and Paramedic.

a. Phoenix Paramedic Solutions

2. Discipline Orders

- a) Personal
 - I. Letter of Reprimand
 - a. Thompson, Paul
 - b. Winn, Jackson
 - II. Probation—2 Years
 - a. Hutson, Kenneth
 - b. Moade, Dometri
 - III. Suspension—Emergency Order
 - IV. Revocation
 - a. Louthen, Troy
 - V. Censure
 - a. McCloud, Kadee
- b) Provider
 - I. Censure and Civil Penalty
 - a. Flora Fire Department

3. Administrative Rulemaking

- a) Title 836 Rule readoption
 - I. Hillary Egan stated that at the November EMS Commission meeting, it was decided to readopt the entire Title 836. Miss Egan reported that the Commission will need to readopt the Title 836 rules to ensure nothing expires or lapses in time. She continued by stating the Notice of Intent to Readopt is already filed and there is now a notice for public comments. This timeframe will be 30 days, which began May 8, 2024, and ending on June 7, 2024. Miss Egan stated that if any public comments were received then they will be brought back to the Commission at their July 12, 2024, meeting.
- b) Criminal Background Checks / AEMT adoption
 - I. Miss Egan presented the revised draft of the Criminal Background Check and AEMT rule adoption. She explained that the criminal background check is required nationwide so by requiring this, it will keep Indiana on the same national standard. Miss Egan also explained the AEMT certification language, when the rule adoption draft was presented to the Office of Management and Budget they made some minor changes to the proposed language. She reiterated that this was not a substantive change, just minor formatting, she continued by stating the rule would then say an AEMT that is no longer affiliated with a provider organization or a supervising hospital, will automatically be put on inactive status and it is the responsibility of the individual to notify IDHS within 48 hours of this separation.

A motion was made by Commissioner Bowman to approve the Criminal Background Check and AEMT rule adoption revised draft as written. The motion was seconded by Commissioner Nossett. Roll call vote was taken:

**G. Lee Turpen: Yes Matthew Shady: Yes Darin Hoggatt: Yes
Jerry Harder: Yes John Zartman: Yes Dr. Sara Brown: Yes
Matthew McCullough: Yes Andrew Bowman: Yes Mary Ann Dudley: Yes
Dr. Jim Nossett: Yes Lori Mayle: Yes Joel Thacker: Yes**

4. ACTION ITEM: Consideration of ALJ Non-Final Order re: Chris Mitchell revocation
- a) Director Kinney explained the ALJ Non-final Order pertaining to the revocation of Chris Mitchell's certification. It was found the individual had a prior sexual misconduct violation and was subsequently registered sex offender, this was not brought to full staff review and approved by a previous staff member. Once Mr. Mitchell's certification was revoked, an appeal was filed, and he attempted a Post Conviction Relief claim that was ultimately denied. Director Kinney stated that this non-final order is affirming the action of the department, and they are asking for approval of the non-final order as a final order.

A motion was made by Commissioner Brown to approve the ALJ Non-Final order as final. The motion was seconded by Commissioner Nossett. Roll call vote was taken:

**G. Lee Turpen: Yes Matthew Shady: Yes Darin Hoggatt: Yes
Jerry Harder: Yes John Zartman: Yes Dr. Sara Brown: Yes
Matthew McCullough: Yes Andrew Bowman: Yes Mary Ann Dudley: Yes
Dr. Jim Nossett: Yes Lori Mayle: Yes Joel Thacker: Yes**

STAFF REPORTS

1) Data Registry – Ken Foster

Ken Foster reported that the issues with the image trend server could be due to the increased volume of data and increased number of fire departments submitting and requesting data from the system. Mr. Foster stated that there was a recent upgrade, and he believes that this will whiten the data pathways and improve the server's ability to accept a larger number of imports at the same time. He reported that he was not able to calculate the EMS reporting percentage because of the Data import issue. Mr. Foster reported that he was also working with the IT team and Emily Castor on the MIH collection form, there will be more updates on this in the future

2) Operations Report – Robin Stump

Robin Stump reminded all providers to get their Acadis permission requests sent to their District Managers to ensure they have access to their rosters. Ms. Stump reports that the office is continuously moving provider organization certifications over to Acadis. Each

district manager will be moving their providers quarterly for transport services, but not training institutions or supervising hospitals yet.

3) Certifications and Compliance Report – Kraig Kinney

Director Kinney reviewed the different ways to reach the EMS office, as our office numbers are changing, and he recommended the use of consolidated emails for correspondence. (I.e. EMSCertifications@dhs.in.gov) He then gave a brief update on the EMS certification status of the first quarter which reviewed EMR, EMT, AEMT, Paramedic, and Primary instructor certifications and recertifications.

4) EMS Education and Training – Kraig Kinney

Director Kinney reported that there is a busy Practical season coming up with 28 scheduled in the month of May, and 15 scheduled so far for June. He stated that the office is also looking into ways of bettering the State Representative role for those that cover Practical tests.

STATE EMS DIRECTOR'S REPORT

- 1) Director Kinney confirmed that the Reciprocity Non-Rule policy was published and in effect as of April 10, 2024. Here stated that EMS District Provider Forums are Currently going on, so far, they have been very successful with a lot of good information and a lot of good feedback from attending providers. These forums include EMS updates from division staff, IEMSA remarks and lunch provided by IEMSA, Breakout sessions in the afternoon, and ending the day with state regulations for Indiana EMS providers. Director Kinney also gave a brief update on Indiana EMS 2025, Anticipating a report sometime in June. Director Kinney also updated on the EMS funding projects which include EMS online education courses, the bid process resulted in a negotiated bid with school of EMS and a contract is in progress for multi-year offerings. This will be primarily focused on the Northwest and Southeast corners of Indiana, where it takes longer to get to a Trauma Center. Director Kinney also updated the Commission regarding the new Mobile Sim Lab trailer, which will allow providers more space for hands-on training.

STATE EMS MEDICAL DIRECTORS REPORT

- 1) Dr. Yazel reiterated the importance of participating in the Pediatric Pre-Hospital Readiness survey. He mentioned the MIH Conference hosted by NAMIHP in Nashville, TN, where Indiana MIH Providers from approximately 20 services represented the state in attendance and multiple education classes. Dr. Yazel also discussed his participation in the Interfacility Transfer pilot as well as informing the Commission of the HFI funding that is available for local Health Departments. Dr. Yazel stated that he hosts an online state in-service, those are held once a month and the topics vary from month to month. He stated he is open to suggestion of topics and if you'd like to participate, reach out to the office for more information.

CHAIRMAN'S REPORT AND DIRECTION

- 1) Commissioner Turpen reiterated some important dates to keep in mind, Running with Shears on May 11, The Golden Siren Awards banquet on May 18, and The Eagles meeting will be held in June at Hard Rock in Florida.

NEXT MEETING

Next EMS Commission meeting will be on Friday, July 12, 2024, beginning at 10:00am at MADE at Plainfield, 1610 Reeves Rd, Plainfield, IN 46168.

ADJOURNMENT

The meeting was adjourned by consensus.