

# **PRE-BID MEETING SUMMARY**

**PROJECT NAME: MCCORMICK'S CREEK INVASIVE REMOVAL**

**PROJECT NUMBER: ENG2403731471**

**DATE: AUGUST 21, 2024 @ 10 AM (ET)**

THE INFORMATION CONTAINED IN THIS SUMMARY IS INTENDED TO CORRECT ANY COMPOSITION ERRORS AND SERVE TO ELIMINATE ANY MISUNDERSTANDING OF THE BASIC PLANS AND SPECIFICATIONS THE SAME AS IF BEING ORIGINALLY INCORPORATED THEREIN.

## **1. DNR STAFF IN ATTENDANCE**

- a. Anthony Sipes, Natural Resources Manager, Division of State Parks
- b. Danielle Williams, Central Region Ecologist, Division of Nature Preserves
- c. Adam Burdsall, Nature Preserves Steward, Division of Nature Preserves
- d. Sarah Hamilton, Assistant Property Manager, McCormick's Creek State Park
- e. Jessica Filer, Interpretive Naturalist, McCormick's Creek State Park

## **2. OTHER ATTENDEES**

- a. See sign-in sheet

## **3. BID INFORMATION**

- a. The plans and specifications are available at [DNR: Engineering: DNR Projects Bidding Information \(www.in.gov/dnr/engineering/bidding\)](http://www.in.gov/dnr/engineering/bidding).
- b. The bids are due electronically, as described in the NTB.
- c. **The bid opening is scheduled for Thursday, September 5, 2024, at 2:00 PM.**
- d. This project has an estimate over \$150,000; **pre-qualification by Public Works in 1799.22 Wetland, Stream, and Upland Restoration and Mitigation is required.**

## **4. CONTRACT INFORMATION**

- a. The contract will be funded by utilizing federal WSFR grant funds.
- b. A contract and purchase order may be in place within six weeks from the bid date September 5, 2014.
- c. The contractor must schedule a pre-construction meeting with the project manager within 10 calendar days of the date on the notification to proceed prior to starting treatment.
- d. Minority and Women Business goals have been established and are identified in the NTB.

## **5. BRIEF PROJECT DESCRIPTION**

Control through mechanical and herbicide applications invasive species within the project area at McCormick's Creek State Park.

## 6. GENERAL COMMENTS

## 7. QUESTIONS & COMMENTS

- a. Is pre-bid attendance mandatory for bid submission?

Yes, attendance at the pre-bid is mandatory for bids to be considered.

- b. Can the contractor clear trail 8 from its junction with the west leg of trail 5 to the campground?

No, this section of trail 8 cannot be cleared as it serves as a barrier for unauthorized entry into the campground area during clearing and construction. However, this is a short section of trail and the portions of the project area around it are narrow and accessible from the campground side.

- c. Can maps of the additional project boundaries in the area (tornado damage boundary, salvage harvest area, clearing and seeding contracts area) be provided?

Yes, maps will be provided on the [DNR: Engineering: DNR Projects Bidding Information](#) page.

- d. Can the contractor clear access lanes into the sections of the project area lacking trail or road access?

Yes, with project manager approval the contractor may clear access routes into approved locations in the project area. All proposed access route locations and entry points must be approved by the project manager. Please note that the total number and distance of access routes will be limited and conservative in nature to minimize disturbance and unauthorized entry points. Access routes to be cleared will be largely limited to ridgetops in areas lacking trail, road, or other access. DNR cannot guarantee access to the project area through private property. Any arrangements with adjacent landowners are at the discretion of the landowner and involve no agreement or participation by DNR. The maximum width of cleared routes will be 15 feet. During periods of inactivity exceeding 15 days, the portion of the access route connecting to a trail, road, or other entry point shall be made inaccessible for the first 10 feet utilizing natural vegetation and debris to the project manager's satisfaction. Upon final completion of the project, the portion of the access route connecting to a trail, road, or other entry point shall be made inaccessible for the first 50 feet utilizing natural vegetation and debris to the project manager's satisfaction. No woody material shall be removed from the project area during clearing of access routes. Woody material may be placed to the side of access route, but not removed from the nature preserve boundaries or project area. A rubber-tracked skid loader with grapple, or similar equipment approved by the project manager, may be used to assist in clearing debris from the access routes. This equipment may also be used in rendering entry points inaccessible. Treatment of any invasive species colonizing the cleared access

route shall be the responsibility of the contractor. Excessive clearing of routes beyond the scoped approved by the project manager may result in immediate cessation of access route clearing and use. Excessive rutting, soil compaction, or other damage resulting from use of the access routes during wet or otherwise unfavorable conditions shall be repaired by the contractor to the project manager's satisfaction.

**8. ADDENDUM ITEMS**

- a. Please note there is an error on page 6 under paragraph 3.2.5 of the Select Specifications (page 89 of the specifications PDF). **The initial herbicide application deadline is June 30, 2025, NOT June 30, 2026.**

**9. ADDITIONAL QUESTIONS**

Questions after the pre-bid will be received via email at [asipes@dnr.in.gov](mailto:asipes@dnr.in.gov) by the close of business on Friday, August 23, 2024.

Any Clarification points will be provided on the [DNR: Engineering: DNR Projects Bidding Information](#) page no later than the close of business on Wednesday, August 28, 2024.

**END**

