



Indiana Alternative Licensure - Advanced Degree Certificate for *Praxis*® Re-test

Submit this certificate to ETS so that you may re-take a *Praxis* Subject Assessment free of charge. Upon approval by ETS, you will be provided with a voucher code to be used for registration on the ETS website. Any additional service fees will be the responsibility of the test taker.

**Required Fields*

Praxis Candidate ID Number

*Full Name

*Date of Birth

*Email Address

**Praxis* Test
Code/Test Name

Required Documentation:

Verification Letter Documenting at least 1 academic year of experience teaching students in a middle school, high school, or college classroom setting attached.

Official Transcript showing master's degree or higher attached.

Verification Letter Documenting 4,000 hours of career and technical education related, non-teaching occupational work experience attached. *Required for Career and Technical Education content areas only.*

*Issue Date

**Certificate is valid for one year from the issue date.*

IMPORTANT: This completed form must be submitted to ETS with the teaching experience verification letter and an official transcript showing a master's degree or higher in the desired licensure area. If the desired licensure area is a CTE area, verification of non-teaching occupational work experience is also required. Email this completed form and the required documentation to ETS at PraxisFeeWaiver@ets.org.