



Procurement

[Procurement Methods](#)

Micro-Purchase Procurement - \$10,000 or less (or up to \$50,000 if self certification requirements are met)

- [Micro-purchase self-certification template](#)

Small Purchase Procurement - under \$150,000 purchases (self-prepared meals/not contracted)

- Independent centers or sponsors of affiliated centers:
 - [Procedures](#)
 - [Procurement form](#)
 - [Sample of complete procurement form](#)
- Sponsors of homes and unaffiliated centers:
 - [Procedures](#)
 - [Procurement form](#)

Small Purchase Procurement - under \$150,000 purchases (contracted/vended)

- [Procurement form](#)
 - [Sample of completed procurement form](#)
- [Vended meal agreement with school food service](#)
- [Vended meal contract with commercial vendor](#)
 - [Renewal of vended meal contract](#)

Invitation for Bid (IFB) - total contract value over \$150,000

- [IFB template](#)
 - [Checklist](#)
 - [Advertisement sample](#)
 - [Additional criteria examples](#)
- [Vended meal contract \(based on IFB\) with commercial vendor](#)
 - [Renewal of vended meal contract](#)