School Finance Newsletter from the Indiana Department of Education

Indiana Department of Education sent this bulletin at 02/16/2024 08:00 AM EST

Indiana Department of Education
Dr. Katie Jenner, Secretary of Education

School Finance Newsletter

This monthly newsletter from the Indiana Department of Education (IDOE) combines new information, resources, and support for school finance professionals in a single location.

Office of School Finance

Spring 2024 Membership Petition Process

Please read this memo regarding the spring 2024 membership petition process. The deadline to file a petition is Wednesday, February 28. Contact the Office of School Finance with any questions.

February Tuition Support Payment

Please read this memo regarding the tuition support payment on Thursday, February 15. Contact the Office of School Finance with any questions.

Form 9 Financial Reporting for January to June 2024

Please read this memo regarding Form 9 accounting changes for January to June 2024. Contact the Office of School Finance with any questions.

Honors Expenditure Tracking Memo

Please read this memo regarding 2023-2024 Honors expenditure requirements. Contact the Office of School Finance with any questions.

Summer School Estimates

The window to submit the Estimated Cost Report for Summer School 2024 is open until Monday, April 1. Please read this memo for information regarding eligible courses, important dates, and financial provisions. Detailed information about the summer school programs and how to report is included in this presentation. Contact Teresa Hemmerle or Alex Waite with any questions.

Choice Scholarship Program

School Year 2023-2024 Final Award Amounts

The final award amounts for the 2023-2024 school year have been posted in the Non-Public School Community in Moodle within the Choice Scholarship Program Documents > 2023-2024 Documents folder. Both period 1 and period 2 lists are posted. Schools will be notified when the applications have been updated with final award amounts in the STN Application Center. At that time, the final award letters should be downloaded and one copy kept in the students' Choice files and one copy given to the parent/guardian of the Choice students. The final award letters will not be available after the student application opens for the 2024-2025 school year on Friday, March 1.

Choice School Applications

The window to apply to participate in the Choice Scholarship Program for the 2024-2025 school year is open. Schools are required to apply for each year they wish to participate, even if they participated in prior years. The application materials are posted on the Choice Scholarship Program website and in the Non-Public School Community in Moodle. The deadline to apply for the 2024-2025 Choice Scholarship Program is Sunday, September 1.

Choice Student Applications

Schools that have been approved to participate in the 2024-2025 Choice Scholarship Program may begin submitting student Choice applications on Friday, March 1. The deadline to submit student applications for period 1 of the 2024-2025 school year is Sunday, September 1.

School Year 2024-2025 Income Guidelines

The income amounts to qualify for a Choice Scholarship for the 2024-2025 school year have been posted in the Non-Public School Community in Moodle. The Choice Scholarship Eligibility document can also be found posted in Choice Scholarship Program Documents, in the folder for 2024-2025.

| Choice Income Guidelines | |
Household Size	400% of Free/Reduced Price Lunch Eligibility Annual Household Income Limit[1]
1	$111,444.00
2	$151,256.00
3	$191,068.00
4	$230,880.00
5	$270,692.00
6	$310,504.00
7	$350,316.00
8	$390,128.00
9	$429,940.00
10	$469,752.00

[1]Add $39,812 for each additional family member.

Enrollment

All students enrolled in your school should have enrollment reported in Data Exchange. If a student is withdrawn, an exit date is required to be reported. Do not delete the enrollment record. Entry and exit dates must be reported within five days of the student's enrollment or withdrawal. If a student has missed 20 consecutive school days, the last day the student attended should be reported as their exit date. All entry and exit dates should be dates that are reported as instructional days on your school calendar.

Endorsement Forms

The Endorsement Forms for period 2 Choice Scholarship students can be downloaded through Monday, March 4. A signed Endorsement Form must be uploaded to the STN Application Center before the submission window closes on Monday, March 4, for all period 2 Choice Scholarship students.

Communication

If there are any changes in school personnel, complete a Choice Contacts Form. The form can be found in the Choice Scholarship Program Documents in the Non-Public School Community in Moodle. When sending email, please be sure to identify your school number in the subject line. As a reminder, when emailing regarding a student, comply with FERPA requirements by ensuring that the student name and their STN do not appear in the same message.

DEX 2.0

The new DEX 2.0 will be rolled out on Monday, March 4. DEX 2.0 Utilization and Navigation Sessions will be held on the dates and times shown here. The list is linked, click on your preferred date at the scheduled time to attend the session.

- Monday, February 19: 1 to 2:30 p.m. ET
- Wednesday, February 21: 10 to 11:30 a.m. ET

Performance Based Accreditation

The submission window for non-public schools to submit a petition for performance-based (state) accreditation is open through Tuesday, April 30. The petition may be found here. Contact School Accountability with questions.

Upcoming Dates

Monday, February 19, from 1 to 2:30 p.m. ET	DEX 2.0 Utilization and Navigation Session

Wednesday, February 21, from 10 to 11:30 a.m. ET	DEX 2.0 Utilization and Navigation Session
Wednesday, February 28	Spring 2024 Membership Petition deadline
Friday, March 1	Student Choice application submission window opens
Monday, March 4	Period 2 Choice endorsement form deadline
Monday, April 1	Summer School 2024 Estimated Cost Report due

Additional Resources

- IDOE's Finance webpage
- IDOE's Data Exchange webpage
- Moodle Finance
- LINK Portal
- IDOE's Indiana Choice Scholarship Program webpage
- Moodle Non-Public School Community

Department News

- **02/09/24** Indiana Department of Education Announces Recipients of High-Quality Summer Programming Grant
- **02/07/24** Indiana Department of Education Deploys Latest Round of Enhancements to the Indiana GPS Dashboard

Stay Connected with Indiana Department of Education:

If you recently contacted the IDOE, please complete this survey to share your experience.