



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

Transition to Teaching Options and Admission Criteria

Transition to Teaching (T2T) programs are designed to enable those who already hold a bachelor's degree from a regionally accredited institution to more easily transition to education without requiring an additional degree. Options include early childhood, elementary, secondary, and pre-kindergarten through grade 12 (all grades). Transition to teaching programs were initially approved legislatively in 2005. Candidates enrolled in an Indiana approved program and hired by an Indiana school corporation are eligible to receive a three year, non-renewable T2T permit.

Program Option	Admission Requirements	Maximum Required Credit Hours
Early Childhood Education (P-3)	Meet <u>one</u> of the following: <ol style="list-style-type: none">1. Hold baccalaureate degree from a regionally accredited institution with an overall grade point average (GPA) of 3.00 higher on a 4.00 scale;2. Hold a baccalaureate degree from a regionally accredited institution with an overall GPA of at least 2.50 on a 4.00 scale, and five years of professional experience;3. Hold both a baccalaureate degree from a regionally accredited institution and proof of passing state approved content area assessment in the subject area.	24, including six in reading instruction
Elementary Education (K-6)	Meet <u>one</u> of the following: <ol style="list-style-type: none">1. Hold baccalaureate degree from a regionally accredited institution with an overall GPA of 3.00 higher on a 4.00 scale;2. Hold a baccalaureate degree from a regionally accredited institution with an overall GPA of at least 2.50 on a 4.00 scale, and five years of professional experience;3. Hold both a baccalaureate degree from a regionally accredited institution and proof of passing state approved content area assessment in the subject area.	24, including six in reading instruction



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Program Option	Admission Requirements	Maximum Required Credit Hours
Secondary Education (5-12)	Meet <u>one</u> of the following: <ol style="list-style-type: none"> 1. Hold a baccalaureate degree from a regionally accredited institution with a major in the subject area or related field in which the candidate wants to teach and an overall GPA of 3.00 higher on a 4.00 scale; 2. Hold a baccalaureate degree from a regionally accredited institution with a major in the subject area or related field in which the candidate wants to teach and an overall GPA of at least 2.50 on a 4.00 scale, and five years of professional experience; 3. Hold both a baccalaureate degree from a regionally accredited institution and proof of passing state approved secondary content area assessment in the subject area; 4. Hold a graduate degree from a regionally accredited postsecondary institution in the subject area or related field in which the candidate wants to teach. 	18 credit hours
All Grade (P-12)	Meet <u>one</u> of the following: <ol style="list-style-type: none"> 1. Hold baccalaureate degree from a regionally accredited institution with an overall GPA of 3.00 higher on a 4.00 scale; 2. Hold a baccalaureate degree from a regionally accredited institution with an overall GPA of at least 2.50 on a 4.00 scale, and five years of professional experience; 3. Hold both a baccalaureate degree from a regionally accredited institution and proof of passing state approved content area assessment in the subject area. 	24, including six in reading instruction



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Special Education (P-12) Transition to Teaching Programs

Beginning July 1, 2022, the Alternative Special Education License became available for those enrolled in an approved post-baccalaureate alternative preparation program for initial special education licensure or for a special education addition to an existing license. New rules were adopted in 2022 outlining program requirements, including transition to teaching programs preparing special education candidates. The table below outlines the new requirements and rules.

Program Area	Admission Requirements	Maximum Required Credit Hours
Special Education (P-12) Transition to Teaching	Meet one of the following: <ol style="list-style-type: none"> 1. Hold baccalaureate degree from a regionally accredited institution with an overall GPA of 3.00 higher on a 4.00 scale; 2. Hold a baccalaureate degree from a regionally accredited institution with an overall GPA of at least 2.50 on a 4.00 scale, and five years of professional experience; 3. Hold both a baccalaureate degree from a regionally accredited institution and proof of passing state approved content area assessment in the subject area. 	24, including six in reading instruction
Additional Requirements - Special Education (P-12) Transition to Teaching		
<ul style="list-style-type: none"> • Transition to teaching programs preparing teachers for licensure in a special education area under must to ensure an enrolled teacher: <ul style="list-style-type: none"> ○ receives high quality professional development that is sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction, before and while teaching; ○ participates in a program of intensive supervision that consists of structured guidance and regular ongoing support for teachers or a teacher mentoring program; ○ assumes functions as a teacher only for a specified period not to exceed three years; and ○ demonstrates satisfactory progress toward full certification. 		



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Special education transition to teaching requirements continued...

- To demonstrate satisfactory progress, an enrolled teacher must:
 - commit to completing the approved transition to teaching program for special education licensure within three years after admission to that program; and
 - complete a minimum of six semester hours of coursework, or the equivalent, if enrolled in a non-higher education program per academic or calendar year, unless the education program provider has a greater annual progress requirement for the enrollee to remain in good standing, in which case the program provider requirement must be met.
- An approved transition to teaching program provider is responsible for monitoring the progress of teachers enrolled in their program and shall include information on the academic progress of enrollees in the annual report to the department.

Reminder: IDOE ensures, through its program review, approval, monitoring, and licensure processes, which incorporate the following: 2020 revision of the Initial Practice-Based Professional Preparation Standards for Special Educators, the 2020 revision of the Initial Practice-Based Professional Standards for Early Interventionists/Early Childhood Special Educators, and High Leverage Practices published by the Council for Exceptional Children, that the provisions are met.

References:

511 IAC 7-36-3

511 IAC 10.1-3-7



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Transition to Teaching Permits and Testing Requirements

In order to be eligible for a three year, non-renewable T2T permit, one **must** be enrolled in an Indiana approved T2T program **and** hired by an Indiana school corporation or charter or nonpublic school. Applicants must provide verification of enrollment and an established plan/program of study (i.e. registered for a class) prior to receiving the permit (511 IAC 16-4-8).

Transition to Teaching Program	Testing Requirements*
Early Childhood Education (P-3)	No content test required for the permit
Elementary Education (K-6)	No content test required for the permit
Secondary Education (5-12)	Content test required if the applicant's GPA is below 3.0, unless the applicant has the related professional experience and at least a 2.5 GPA; or if the applicant is teaching in an area outside their degree major
All Grade (P-12)	Content test required if the applicant's GPA is below 3.0, unless the applicant has the related professional experience and at least a 2.5 GPA; or if the applicant is teaching in an area outside their degree major
Special Education (P-12) or English Learners (P-12)	No content test required for the permit

Note:

- Candidates with an overall GPA lower than 2.50 will be required to successfully complete the required content test(s) prior to program admission. Successful completion of both content and pedagogical tests are required prior to receiving a Professional Educator License (PEL).
- There is no middle school only T2T option; candidates should not take middle school only content or pedagogy tests if enrolled in a secondary T2T program.
- For Secondary Education T2T candidates seeking an original CTE license, 4000 hours of non-teaching work experience



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in the content area is required. If making a CTE addition to a Professional Educator License in another area, 1500 hours of non-teaching work experience is required. These individuals will need to obtain the hours before they can receive a T2T permit or an emergency permit; therefore, we recommend you verify the hours before admission or as T2T admission criteria. If there is no secondary test for a particular area, then you may use the bachelor's degree for admission, plus hours of experience.