



SNP Administrative Review Findings
Program Year 2024

St Pius X, Granger (K361)

St Pius X, Granger (K361)

52553 Fir Road
Granger, IN 46530-9162

Food Service Contact

Mrs. Trisha Balderas
Lunch Program Director
(574) 272-4935
tbalderas@stpius.net

Executive Contact

Mr. Chris Milliron
Principal
(574) 272-4935
cmilliron@stpius.net

No. of Sites / Reviewed: 1 / 1
Month of Review: April 2024

Commendations

- * The SFA was very organized and prepared for the review. On the day of meal observation, the meal was presented fresh, with vibrant colors and numerous options for students to select. The director and staff work hard to ensure students receive the best lunch possible. They should be commended for a job well done.

Certification and Benefit Issuance - St Pius X, Granger (K361)

126. *Certification: selected applications correctly approved. This serves as a reminder to the reviewer that FA must include the MOR and the Month of the on-site review.*

Technical Assistance - Accurate information on Income Application

When processing income applications, ensure they are completed accurately and are not based on processor's knowledge of the household. For example, if the total number of household members is recorded on the application as 8, the application must show 8 names.

Verification - St Pius X, Granger (K361)

207. *SFA completed verification and verified applications on file match FNS-742.*

Summary of Verification Reviewed for SBOA

7 CFR Part 245.6(a) requires that each School Food Authority properly select and verify a sample of the approved free and reduced-price applications on file as of October 1 of each school year.

Verification procedure used: Alternate One

Number of applications on file as of October 1: 4

Number of applications selected for verification: 1

Number of additional applications verified for cause: 0

Number of applications with no response: 0

Number of applications with changes: 0

Number of verified applications reviewed by state agency staff during the review: 1

Based on the method and sample size selected, verification is considered complete, and no additional sampling is necessary.

Technical Assistance:

For more information on verification please go to: <https://www.in.gov/doi/nutrition/free-and-reduced-information/verification-and-direct-verification/>



SNP Administrative Review Findings

St Pius X, Granger (K361)

Program Year 2024

St Pius X Catholic School (D164)

52553 Fir Road
Granger, IN 46530-9162

Food Service Contact

Mrs. Kristie Sandor
Administrative Assistant
(574) 272-4935

Month of Review: April 2024

Date of Onsite Review: May 8, 2024

Meal Components & Quantities - St Pius X Catholic School (D164)

402. Day of Review- the minimum daily quantity requirements are met for the age/grade group being served

Finding 9000: No standard measurement used for vegetables

On the day of review, no standard serving size was used to measure vegetables. Staff used their hands to serve most vegetables at the salad bar. Since at least $\frac{1}{2}$ cup fruit or vegetable is required for each reimbursable lunch, with a required planned component of $\frac{3}{4}$ cup serving for vegetables and $\frac{1}{2}$ cup serving for fruits, ensuring students have at least the minimum serving size is crucial.

Corrective Action:

The SFA will describe their process to ensure all students receive at least 1/2c fruit and/vegetable from the salad bar as corrective action.

402. Day of Review- the minimum daily quantity requirements are met for the age/grade group being served

Technical Assistance - Nutrient Analysis

A nutrient analysis must be completed to ensure the SFA is within meal pattern regulations regarding calories, saturated fat, and sodium. On the day of review, at least 5 meat/meat alternates were offered and students were allowed to select all with their reimbursable meal.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding 9000: Meal pattern compliance

The menu reviewed was not written to show compliance with meal pattern requirements regarding all components, including milk and vegetable sub-groups. However, after a review of production records, the State Agency confirmed meal pattern compliance. For this reason, no meals were disallowed.

Corrective Action:

The SFA will submit a monthly menu as corrective action, showing all meal pattern requirements are met, including milk and vegetable sub-groups each week.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding 9000: Standardized Recipes

The SFA did not have standardized recipes for all foods served. Standardized recipes are required for all foods served containing two ingredients or more. Additionally, all standardized recipes must contain crediting.

Corrective Action:

The SFA will develop standardized recipes for all foods containing two ingredients or more and submit two as corrective action.



409. *Review Period- all required meal components per weekly meal pattern requirements were offered and served to students*

Technical Assistance - Production Records

The production record currently utilized by the SFA is hard to follow. It doesn't contain all the required information and staff must remember to write all required information in blank areas of the form. Best practice would be to use the production record template provided by the State Agency.

General Program Compliance - St Pius X Catholic School (D164)

1409. *On-site or off-site storage violations were observed*

Finding 9150: Storage violations were observed.

The SFA must ensure that all facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. Canned goods were observed with dents. Build-up was observed in ice machine.

Corrective Action:

Dented cans were discarded while the SA was on-site and the kitchen staff were in the process of cleaning the ice machine as the SA was completing the on-site review. **If the SFA continues to be observant of these and other storage issues, and corrects as needed, no further action is required.**