



**Department of Revenue**  
**Motor Carrier Services Division**  
**5252 Decatur Blvd., STE. R**

**TO:** New Indiana IRP Motor Carrier Registrants  
**FROM:** Motor Carrier Services Division-International Registration Plan  
**RE:** Notice of Understanding the IRP Requirements

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Thank you for visiting our Motor Carrier Services Customer Service Center. To establish a new Indiana IRP account it will be necessary for you to have each of the items listed below. Once you have read and understood all the requirements for retaining your account you will need to sign your name at the bottom of this form.

**IRP:**

- I understand that I am required to maintain accurate record keeping of mileage traveled in all jurisdictions for each vehicle(s). I also understand that IRP may require at anytime that I present a quarter of mileage distance log books to ensure compliance.
- I understand that I must keep my base state informed when I've made a change to the Motor Carrier Authority in which I travel under so that I can update my IRP cab card(s).
- I understand that Indiana IRP is continuous registration and that if I cancel my IRP account that the plate(s) must be returned prior to the start of my registration month to avoid being billed for the non returned, non renewed IRP Plate(s).
- I understand that if I reinstate my IRP account a few years later, that I must show proof of previous registration and provide actual mileage for the mileage time frame being registered.

Under penalty of perjury, I have examined the requirements above and understand the contents of this statement. I agree to adhere to the requirements listed above, and my signature below indicates that I clearly acknowledge my responsibilities as an IRP Account holder.

Signature:

Printed Signature:

Date:

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