

DRAFT

State Workforce Innovation Council

May 13, 2010, 10:00AM

Indiana Government Center South, Conference Room B
Indianapolis, Indiana

Present: Rep. Randy Borrer, Susan Brooks, Ed Carpenter, Carol D'Amico, Cathy Delgado, Jim Dunn, Mark Goldman, Jim Hemmelgarn, Leroy Jackson Scott Jenkins, Peter Kissinger, Teresa Lubbers, Mark Maassel, Cathy Metcalf, Kent Morgan, Jac Padgett, Paul Perkins, Doug Poe, Derek Redelman, Robert Schaefer, Debra Seman, Mayor Wayne Seybold, Teresa Voors and Dennis Wimer.

Also present: From the Indiana Department of Workforce Development: Dr. Gina DeSanto, Senior Deputy Commissioner for Policy and Performance; Scott Sanders, Chief Financial Officer; Dustin Stohler, General Counsel; Ron Miller, Chief Compliance and Ethics officer; Greg Vollmer, Deputy Commissioner Field Operations.

Absent: Senator Jean Breaux, Brian Burton, Jim Gislason, Kay Gordon, Ron Keeping, Jim McClelland, Chad Pittman, Terry Rodino, Sherry Seiwert, Bill Stanczykiewicz, Matt Ubelhor, Senator Brent Waltz, and Beth Washington.

Call to Order and Roll

State Workforce Innovation Council Chair, Paul Perkins, called the meeting to order at 10:00 a.m. Mr. Perkins called the roll of SWIC members and a quorum was present.

Mr. Perkins announced the resignation of Chip McLean and Harold Force. Their terms have ended and both chose not to renew their membership on the board.

Mr. Perkins announced that Mark Goldman will be replacing Jac Price as Vice Chair of the SWIC.

Mr. Perkins announced that Commissioner Voors will be leaving the agency at the end of the month. The SWIC members thanked her for all her hard work and dedication and wished her luck in her future endeavors.

I. Approval of Minutes: SWIC Meeting, February 18 2010

- a. Mr. Perkins asked for the members to review the previous meeting minutes. He entertained a motion to approve the February 18th 2010 meeting minutes. Jac Padgett motioned for approval and Jim Hemmelgarn seconded the motion. Motion approved. ["Minutes—SWIC Meeting—2-18-10."](#)

II. Public Comment Period

- a. Mr. Perkins reviewed the new process for public comments and asked if anyone had signed up, there were none.

III. State Board Business:

A. USDOL Decision on the "Dual-Role" Waiver

- a. USDOL have decided not to extend the waiver permitting the SWIC to act as both State Board and Balance-of-State Workforce Investment Board. Commissioner Voors explained the waiver's purpose and stated that Department of Labor has taken this away from the SWIC and because of this

the meetings will be held with State Board business for the first half then Local Board business will be held the second half of the meeting.

B. Amended By-laws for the SWIC as State Board

- a. Dr. DelSanto stated that the by laws need to be updated to reflect the new state board role. She referred to the handout of the SWIC Bylaws with the changes highlighted in red [“By-Laws State Workforce Innovation Council—State Board.”](#) Any reference to having a dual role was removed. At that time Mr. Perkins took a roll call vote to approve the amended by laws. All members present voted yes, the amended by laws were approved.

C. One-Year Extension of the State Board

- a. Dr. DelSanto discussed the one-year extension to the State Plan. All states are now required to request a sixth-year extension of the current Five-Year State Plan. She referred to the document containing modifications [“State Plan Modification for a Sixth Year of the Five-Year Plan.”](#) There were three major changes to the State Plan. The first change was a structural change as a result from the loss of the waiver and the change in the dual role. The second major change is that now USDOL will only allow the State to transfer 50% of between WIA Adult and WIA Dislocated Worker funds. The third major change involves Rapid Response funds. USDOL has limited to 15% of Rapid Response funds to be used as Governor’s Discretionary funds.
- b. At that time Mr. Perkins entertained a motion to approve the Resolution to Approve a Modification of the Strategic Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act [“Resolution to adopt the State Plan Modification.”](#) Derek Redelman motioned for approval and Jac Padgett seconded the motion, motion approved.

D. Semi-Annual Budget Review

- a. Mr. Gillespie reviewed the semi-annual budget for program year 2010. He directed everyone’s attention to the power point presentation. He pointed out that Adult and Dislocated Worker spending is at its highest it has ever been. The program year for 2009 will end in June and the State has never seen this many WIA funds spent by this point of the year. He also pointed out that the Youth spending has been lagging behind but could be because of the majority of that spending occurs at the end of the year. Neither WIB has utilized their Admin funds which seemed to concern him. Dr. DelSanto stated that the BOS WIB will have the responsibility of addressing this with the specific regions that are of concern. Greg Vollmer stated that he visits the regions on a regular basis and will help manage the funding. There was discussion regarding knowing who has not been served, who needs training, and once a person is enrolled in training if they have completed this. Commissioner Voors stated that we are seeing more data now than we ever have and WIA has limited funds and no one is ever turned away.

E. Annual Allocations to the Two Workforce Investment Boards

- a. Jac Padgett and Mr. Gillespie discussed the annual allocations for the two Workforce Investment Boards. Mr. Padgett requested a motion for approval on the resolution to allocate Workforce Investment Funds for Program Year 2010 to Indiana’s two Workforce Investment Boards. Dennis Wimer motioned for approval and Jim Hemmelgarn seconded the motion, resolution approved.
- b. [“Resolution to Adopt the Program Year Funding Allocations.”](#)

F. Eligible Training Providers List

- a. Carol D’Amico began her presentation and discussed the role of the Educational Review Committee. They committee developed a new protocol

that will reform the current eligible training provider list. They came up with procedures for initial review, approval of criteria recommendations and decided that all institutions will apply. There will be a three year completion rate for all programs. She directed everyone's attention to the provider list guideline sheet. **"Proposed Eligible Training Providers List Guidelines"** The SWIC members review the material and made amendments to the document. Representative Randy Borrer directed attention to page 2 under the Training Provider Application Eligibility section and stated that all Bureau of Apprenticeship Training (BAT) approved apprentice programs will be initially eligible. Cathy Metcalf directed attention to page 4 regarding DWD providing wage data. She suggested adding the statement that DWD will supply employer rate and average earnings. Another amendment was made to page 8 step 2 stating that DWD shall forward the recommendation for approval or denial to the Educational Review Committee instead of the SWIC as they will be the ones to review the initial recommendations. The fourth amendment suggested was for section 3 part E that DWD will provide the data for subsections E,F, and G. Susan Brooks made the final amendment to strike all bullet points under Initial Eligibility Program Approval for non-Title IV and non-Approved Apprenticeship Programs the section for Occupational skills training exclusions. Jim Hemmelgarn motioned for approval on the five changes that were made and Mark Goldman seconded the motion, motion approved. Cathy Delgado, Mark Maassel and Susan Brooks all recused themselves from the vote.

G. Overview of Adult Education

- a. Carol D'Amico began discussion regarding Adult Education. Department of Education teamed up with Department of Workforce Development to serve Hoosiers with Adult Basic Education better. Every region will develop a plan connecting occupational training with Adult Basic Education.

H. Overview of On-the-Job Training Program Using Rapid Response Funds

- a. Dennis Wimer began discussion regarding the On-the-Job Training Program. The Workforce Investment Boards will utilize Rapid Response Funds for this program. The employer will have to meet the same criteria as dislocated workers. The regions will have to go to the Grants Committee if they want to request additional funding. Mr. Perkins requested a motion to approve the distribution of State Rapid Response funds to be used for OJT. Dennis Wimer motioned for approval and Kent Morgan seconded the motion, motion approved.

IV. Adjournment

Chairman Perkins adjourned the meeting at 1:30 PM.

STATE WORKFORCE INNOVATION COUNCIL

Paul Perkins, Chairman

Date

ATTEST:

Teresa L. Voors, Commissioner
Indiana Department of Workforce Development