

Program and Fiscal Monitoring

Co-Leads: Tom Brown (DWD), Tina Judd (Region 8) , and Connie Ahlers (Region 4)

Co-Lead: Tom Brown (DWD)	TWbrown@dwd.in.gov
Co-Lead: Connie Ahlers (R4)	cahlers@tap.lafayette.in.us
Tina Judd (R8)	juddtina@yahoo.com
Mark Smith EmployIndy	317-684-2226 rsmith@EmployIndy.org
Acacia St. John (R6)	astjohn@work-one.org
Beth Suman (R3)	bsuman@neinworks.org
Jeff Russell (VR)	jeffery.russell@fssa.in.gov
Theresa Koleszar (VR)	Theresa.koleszar@fssa.in.gov
Jennifer Biddle (DWD)	JBiddle@dwd.in.gov
John Rutledge (Adult Ed)	jrutledge@dwd.in.gov
Rich Sewell (R9)	rsewell@nationalable.org
Connie Berry (DWD)	CEberry@dwd.in.gov

Responsibilities

- Review existing monitoring policy and recommend any revisions
- Revise existing monitoring tools to be consistent with WIOA
- Develop process for full system monitoring approach.
- Examine the potential for aligning or integrating monitoring for the core programs.
- Monitoring of eligible training providers
- Other issues as determined by the workgroup

Bi-Weekly Updates: TBA

Monitoring Workgroup – Subgroup for Common Core Oversight Questions

February 11, 2015

Present: Tom Brown, Connie Ahlers, Connie Berry, John Rutledge, Jeff Russell, Theresa Koleszar, Laura Phillips, Jennifer Biddle, Nina Babich

The group reviewed draft common core oversight questions. Adjustments to be made are:

- Remove VR from the first three questions under General Health of Region and from the priority sectors question under Employer Services. Also remove VR from the 1st, 3rd, and 4th questions under Coordination with Education Entities.
- Add in a general question about how you work with people with disabilities (added under the job seeker category).
- Add cost sharing questions (added a new category at the end).
- Add some questions relating to the strategic plan (a few are now scattered around in there).
- Add performance question regarding where you are having challenges and success (added new category, second to end).
- Add a column to rate the utility of the question during the pilot (new column added)
- Add a column to rank the area on each question in terms of needs improvement, adequate, or excellent (done).
- Pilot the instrument (being done next week!).

Suggested protocol:

1. DWD oversight unit develops a schedule for onsite monitoring at the beginning of the year and sends to adult ed and VR.
2. During the same period that DWD is doing the onsite in a region, VR meets with their regional manager for that workforce area.
3. Adult ed only does on-sites in 5 areas per year and would have difficulty doing the entire list of questions by phone, so we will prioritize questions for Adult Ed. For the pilot, however, all the questions will be asked.
4. DWD Oversight unit meets with adult ed and VR oversight staff to compare notes and reach consensus on the general “health of the region.”
5. DWD Oversight unit drafts the common core consensus report and sends to AE and VR for review and comment.
6. DWD Oversight unit finalizes the common core consensus report for the region and sends final to AE and VR. A synopsis of the common core report is shared with DWD leadership.
7. DWD Oversight unit incorporates the common core consensus report with its WIOA Title I program monitoring report. AE and VR incorporate the common core as they see fit with their program-specific reports.

March 16, 2015

On the program side, a draft guide is in progress for the sub-group to review. A section for performance/best practices has been added, as have questions about WIA/WIOA Youth transition. The sub-group will meet next week. Date to be determined.