Eyelash Extension Guidance

Indiana Department of Health

This guidance document is designed to assist programs in submitting all required documents and information as stated in the Eyelash Extension Final Rule to have their eyelash extension certification program recognized by the Indiana Department of Health.

Template for Course Curriculum

Course Description

- Provide a comprehensive overview of the program, including details on the course content, duration, and the format in which it will be delivered to students.

Course Content

Refer to sections 12 and 13 in the rule to ensure your course covers the required topics:
Eyelash-Rule-Final-LSA-22-42.pdf

- Provide the topics your course will cover in detail.

- Include the topic and its associated subtopic(s).

- Ensure your curriculum provides evidence of teaching the stipulations listed under "410 IAC 1-8-12 Certification and Training" and "410 IAC 1-8-13 Client Consultation" in the Eyelash Extension Final Rule because it is not reasonable for a program to test on material that is not taught in program.

Course Outline and Agenda

- Provide an agenda for your program.

- Include a daily schedule detailing the topics covered and the hours allocated to theory/demonstration and actual practice to ensure your program delivers the required training hours as specified in the Eyelash Extension Final Rule.

Evaluation

- Provide details on how students will be evaluated on retention of material taught. Ensure that the format and content of the test and practicum meet the requirements outlined in the Eyelash Extension Final Rule.

Attendance and Makeup Policy

- Provide details on how your program will ensure the required hours of training set by the Eyelash Extension Final Rule are met.
- Address student scenarios such as absences, tardiness, class cancelations, early class departures, etc.
- State the program's attendance policy.

Hiring Policy

- Provide details on instructor qualifications to be hired in your program.

"If a point is not stated to be covered in your curriculum, then is it not covered in your program."

This guidance document serves to aid individuals in submitting all the required documents and information stated in the Eyelash Extension Rule to have their eyelash extension certification program recognized by the Indiana Department of Health.

Checklist

	Meets Requirements	Does Not Meet Requirements
Attendance and makeup policy to ensure students attain appropriate hours of training. • Provide details on how the program will ensure students have completed the total required hours of training (45 hours). • Examples of scenarios to address include: how the program manages student absences, tardiness, class cancelations, or early departures from class, etc.		
Hiring policy must at least include the following stipulations:		
• Ensures all hired instructors have at least 2 years of practical experience in applying eyelash extensions.		
• All certification program instructors must present evidence of eyelash extension training that complies with the Eyelash Extension Final Rule.		
• Evidence of eyelash extension training shall include the submission of applicable licenses or certifications with related curriculum or transcripts to display eyelash extension-specific subject matter.		
Curriculum		
Certification programs must provide in-person training.		
Certification programs must provide at least 15 hours of theory and demonstration.		
Certification programs must provide 30 hours of actual practice.		
Certification programs must provide a total of 45 hours.		
Certification programs must include training on the following topics:		
(1) Proper application techniques for eyelash extensions		
(2) Methods and procedures related to the application of eyelash extensions		
(3) Appropriate sanitization and disinfection		
(4) Prevention of cross-contamination		
(5) Adhesives (including ingredients and contraindications)		

(6) Consultation processes for potential clients. All individuals obtaining a certificate to perform the service of eyelash extensions must be familiar with all conditions listed in section 13.
 	
    Lack of natural lash hair or very sparse natural lash hairs
    Alopecia areata (a condition that causes full or partial hair loss that can impact eyelashes and eyebrows)
    Chemotherapy hair loss
    Mechanically damaged lashes
    Trichotillomania (stress- or anxiety-induced urge to pull out your hair, including your eyelashes)
    Poor lash health, including short, thin or fragile lashes
    Allergies to adhesive or adhesive ingredients
    Eye infection
    Recent eye procedure or surgery		

(7) Proper safety practices		

(8) Evaluation method: The program should describe how it will test student competency of course objectives. All evaluation methods must include the following stipulations stated by the Eyelash Extension Final Rule.		
The individual shall perform an eyelash extension service on a model with an instructor present to ensure the following criteria are met:		
The ability to create a map or blueprint to plan out the application procedure.		
The ability to apply one eyelash extension to one natural eyelash.		
The ability to apply the eyelash extension and the adhesive without making contact with the client's skin.		
The ability to apply the appropriate amount of eyelash extensions in total on a client.		
The ability to complete the service of applying eyelash extensions from start to finish in the appropriate amount of time. The time frame should depend on the lash manufacturer and adhesive manufacturer recommendations.		
The ability to appropriately utilize tape during an eyelash extension service.		
The practicum shall be evaluated on a pass-fail basis. The inability to demonstrate all techniques listed above shall constitute a failure.		
The written portion of the test shall be designed to incorporate all topics listed in this section. Individuals must obtain a score of 80% or higher on the written examination to pass.		
Failure of any portion of the certification examination shall result in a remediation activity consisting of 10 hours of additional education before the student reattempts the certification examination.		
Remediations should cover gaps in education indicated by the failed certification examination.		
Certification examinations shall not be offered to individuals until all 45 hours of training are completed.		