ACCESS INDIANA Cheat Sheet for IDOH Lead & Healthy Homes

NOTE: If you have additional State issued licenses with Indiana and already have an Access Indiana account, contact Katie Etter at <u>ketter@health.in.gov</u>. Please do not create a new Access Indiana Account if you do not see your existing Radon or Lead license(s).

If you do not have additional State issued licenses, follow the steps below to pull your existing Radon or Lead license(s) from IPLA over to Access Indiana.

Step 1: Go to <u>https://mylicense.in.gov/eGov/index.html</u>. If you are applying for a license for yourself, select Personal Licensing. If you are applying for a license for your business (Lead Abatement Contractor license or Radon Laboratory license), select Business Licensing. These links will direct you to the appropriate sites to create an account. Continue with Step 2 below.





Step 3. Receive verification code in your email and enter it in.

Step 4. Create a password and sign in.

Step 5. Click on View All Services at the bottom of the page.



Business Licensing

Login to Business Licensing with MyLicense

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*	ACCESS INDIANA DASHBOARD	
۴	Current Notifications	
•	Add More Security with Two-Step Verification	View
0	Be prepared! Remember to Add a Recovery Email!	View
	Bookmarked Services	
	You currently have no bookmarked services.	
	Click on a bookmark icon to add one!	
	View All Services	

Step 6. Scroll to the bottom of the ACCESS INDIANA SERVICES page and click on the My LICENSE box.



Step 7. Click on the Log In tab on the top left side of the page.

Step 8. Click on the Individual or Business tab on the top left side of the page and begin your new or renewal application.