Indiana Department of Health

Aides Training Programs Newsletter

Aides Training Programs Newsletter 2024-06
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Aides Training Programs Update:
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- **CNA/QMA Testing Timeline**
- **Additional Ivy Tech CNA/QMA Testing Online Application Training and Demonstration Session**
- **QMA Annual Inservices Requirement and Certification Renewals on the New MyLicense One Platform**
- **Project Firstline Interactive Toolkit**
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Timelines for Revised QMA Curriculum and Test

The revised QMA curriculum, which was released in January, should now be in use by QMA training programs. Approved instructors and program directors may email IDOHLTCTrainingPrograms@health.in.gov for an electronic copy of the revised QMA curriculum materials. As you use the revised curriculum, if you have any questions or notice any error or inconsistency, please email IDOHLTCTrainingPrograms@health.in.gov. We will make any needed changes and release another revision, if necessary, in the next few months.

The QMA test has been revised to align with the revised QMA curriculum and will be implemented by Ivy Tech Testing Services on July 1. The previous QMA test will not be available after July 1.

CNA/QMA Testing Timeline

Ivy Tech Testing Services has developed this helpful **flyer** as a guide and timeline to follow to ensure your students can test within two-three weeks of course completion. Please review and use this as a resource.

Additional Ivy Tech CNA/QMA Testing Online Application Training and Demonstration Session

Ivy Tech Testing Services has one more online application training and demonstration session scheduled for **Tuesday, June 11 from 6 – 8 p.m. EDT**. They will walk you through a demonstration of how the system works, what you will see on the screen, how you can help your students, and more.

These sessions will answer common questions with the online testing application process. All program directors, instructors, clinical supervisors and office staff are welcome. If you think you might need to help someone submit their application for testing, this is for you! The sessions will not be aimed at students or candidates. Ivy Tech Testing Services is recording some short trainings for them, which will be available soon.

Registration is not required. Click here to join the Zoom meeting or use meeting ID 765 704 1963 and passcode Online.

Questions may be emailed to cna_qma_testing@ivytech.edu.

QMA Annual Inservices Requirement and Certification Renewals on the New MyLicense One Platform

In January 2024, aide certificate holders and/or registrants (CNA, QMA, QMA-I, HHA) started utilizing the new MyLicense One platform to renew their certifications, update contact information, and submit any additional required documentation.

In this new platform, QMAs are required to upload documentation of the required six hours of annual inservice training to renew their QMA certification. Facilities are encouraged to remind their QMAs of this requirement, provide them with any inservice documentation that has been provided by the facility, and reiterate the importance of keeping their own copies of inservice documentation for when it is time to renew their certification.

To access this new platform, individuals will log in or register for an Access Indiana account at http://mylicense.in.gov/eGov/ML1PLA.html. The new platform will require individuals to link their certificates and/or registrations by using their certification/registration number and their registration code which will be provided on their renewal notices. The renewal notices will remind QMAs that they will have to upload documentation of their inservices to renew their certification.

The uploaded documentation is audited by IDOH. Training programs, please emphasize to QMA students the importance of this requirement and of maintaining documentation of their inservice hours.

Project Firstline Interactive Toolkit

Attention CNA Training Programs

The University of Indianapolis Center for Aging and Community has developed additional resources for your infection control instruction. The Project Firstline interactive toolkit can be found here.

This toolkit provides new and fresh interactive resources to understand how to apply basic infection control solutions that can save patients' lives. Furthermore, this toolkit will not only generate excitement about infection control practices, but will encourage students to share stories of practical applications outside of the classroom. These resources will support all healthcare workers' infection control actions, correctly every day.

What's in it for me?

- **Pre/Post assessments**
- **Office hours -** Get your Project Firstline questions answered every other Tuesday from Noon-1 p.m. ET. Visit the [web page](#) for dates and the link to join.
- **Word searches**
- **Crosswords**
- **And more**

These resources are tools that will enhance your instruction in infection control and practice.

For more information, contact Stacie Clay, project coordinator, at clays@uindy.edu or 317-791-5934.

Master Schedule Reminder

All CNA and QMA training programs are reminded to submit a Master Schedule to IDOH before the start of every NAT, QMAT, and Insulin Administration Training class being conducted at your training program. Also, please, be sure to keep your training program information (instructors, contact information, etc.) up to date with IDOH.

Submit completed [Master Schedule](#) forms and all program information updates (via the [Application for Approval to Operate a Nurse Aide or Qualified Medication Aide Training Program](#)) to IDOHLtctrainingprograms@health.in.gov.