

Sellers Notification for Underground Storage Tanks

State Form 56967 (R2 / 4-24)

The Sellers Notification, State Form 56967, allows a former UST owner to notify IDEM of the transfer of tank ownership at a UST facility. This will allow IDEM to update its records and ensure annual UST fees are billed to the appropriate party. **The Seller must include the deed, updated property card, or appropriate documentation as proof ownership has transferred.** The new owner is required to complete State Form 45223 within thirty (30) days of ownership. If the new owner has already completed State Form 45223 and included the appropriate backup, there is no need to complete the Sellers Notification. Submittal of State Form 45223 can be verified using IDEM's Virtual File Cabinet, <https://portal.idem.in.gov/>.

Facility ID Number

Enter the Facility ID (FID) number in the upper righthand corner of the form.

Section A: Facility Name / Location

Enter the facility name and address for the site where the tanks are located. If the wrong FID or address is listed, this will delay the processing of the form.

Section B: Former Owner (Seller)

Complete this section with the UST owner information, prior to the transfer of ownership.

Section C: New Owner (Buyer)

Complete this section with the new UST owner information.

Signature Page

The UST Owner Certification is the only signature required on this form. The Former Owner (Seller) is the appropriate signature.

Document Submittal Guidelines

Submit completed form and backup documentation to the USTRegistration@idem.in.gov

Subject line: FID# XXXX Sellers Notification