

**Governor’s Commission on Supplier Diversity**  
 Conference Room C  
 302 W. Washington Street, Indianapolis, IN 46204  
**Monday, September 9, 2024 | 1:00 p.m. – 3:00 p.m.**

**Meeting Minutes**

**I. Call to Order**

Chairman Wilson called the meeting to order on Monday, September 9, 2024, at 1:00p.m. EST.

**II. Roll Call**

Graham Bryant, Director of Business Development and Outreach, took roll call.

Those members present were:

Gregory L. Wilson – Chairman	Dr. Rebecca Holwerda – Indiana Department of Administration Commissioner	Kesha Rich – Division of Supplier Diversity Deputy Commissioner	Frances Vega-Steele – Northern Representative
Angela Franklin – Central Representative	Elizabeth Kiefner Crawford – Indiana Department of Transportation	*Ellen Dunnigan – Central Representative	Darren Patterson – Southern Representative
Carol Slager – Northern Representative	Nathaniel Lofton (proxy) – Indiana Small Business Development Center	John Bartlett – State Representative	

\*Commissioner Dunnigan attended via teleconference.

**Establish Quorum**

Having 9 voting members, a quorum was established for the meeting.

**III. Adoption of Past Minutes**

Chairman Wilson entertained a motion to adopt the minutes from the June Q2 Meeting,

The motion was unanimously passed, and the Governor’s Commission on Supplier Diversity Meeting Minutes were adopted.

**IV. Adoption of the Report of the Governor’s Commission on Supplier Diversity**

Chairman Wilson entertained a motion to adopt the September 2024 Report of the Governor’s Commission on Supplier Diversity.

The motion was unanimously passed on adopting the September 2024 Report of the Governor's Commission on Supplier.

**V. MBE/WBE/IVOSB Vendor Presentations**

Selected vendors pitched their businesses and gave brief presentations to the Governor's Commission on Supplier Diversity that met the following criteria:

1. Certified with IDOA DSD as an MBE, WBE, or IVOSB.
2. Have not had any contracts with either the State of Indiana or the SEIs.
3. Willing to travel for an in-person presentation at the Governor's Commission on Supplier Diversity Meeting.

**VI. State Educational Institution (SEI) Reports**

Each SEI gave a brief overview of their overall goals and utilization percentages for the quarter from April 1, 2024 to June 30, 2024. The SEIs that presented their reports were:

- Indiana State University: MBE 3.35%, WBE 20.25%, IVOSB 0.02%
- Purdue University: MBE 11.63%, WBE 9.28%, IVOSB 2.05%
- Ivy Tech Community College: MBE 9.53%, WBE 9.15%, IVOSB 0.55%
- University of Southern Indiana: MBE 5.56%, WBE 10.43%, IVOSB 2.05%
- Vincennes University: MBE 2.66%, WBE 8.14%, IVOSB 2.10%
- Ball State University: MBE 1.15%, WBE 2.29%, IVOSB 0.77%
- Indiana University: MBE 3.94%, WBE 4.85%, IVOSB 1.00%

**VII. INDOT DBE Program Update**

Elizabeth Kiefner-Crawford, Director of the Indiana Department of Transportation, Equity Initiative Services Division gave the quarterly program update:

- Certification Information
  - Current DBE Firms: 726 (as of 8/23/24)
  - Disparity Study Kickoff: 10/2/24
- Welcome New Supportive Services Staff
  - EIRD Program Administrator - Melissa Murphy
  - EIRD Resource Manager - Kael Sherwood
- DBE Outreach Information - Quarterly Highlights:
  - Partnering with IDOA on outreach for state-funded rest area projects at Centerville and Taylorsville.
  - Pipeline/Haz Mat Seminar 9/11
  - Community Conversation 9/18
  - Get Certified Pilot 10/5 (IBE partnership event)
  - IDOA Business Conference 10/11
  - ACEC Diversity Business Fair 10/30
  - Planning stages for first quarter 2025 event.
- DBE Outreach Information - 2024 Initiatives:
  - DBE Seal Program- provides recognizable marketing for certified DBE's. Launched and available for all DBE's upon completion of Declaration of Eligibility.
  - Prequalification Reimbursement- Launched and currently full. In the vetting process, there is a waitlist option.
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- Workforce and Education – Workforce 2024 Updates:
  - Final classes of BY Roads for 2024 are finishing up in Evansville and Indianapolis.
  - Successful launch of Better Your Future in partnership with IDOC/HIRE at Madison

Women's Prison. Currently 15 students enrolled in program.

- High School Programming Updates:
  - 2 students hired full-time at INDOT through high school programming
  - 1 student transitioning from junior to senior year programming
  - Recruitment process starting for 2025

#### **VIII. Deputy Commissioner's Report**

Kesha Rich, Deputy Commissioner, gave a general overview of the 3<sup>rd</sup> quarter 2024. The report included:

- Business Outreach Updates
  - IDOA DSD participated in 78 events (18 hosted by DSD)
  - New commercials and teasers to promote B2B on socials
  - DSD Business Outreach team is preparing for 16th Annual Business Conference and B2Bold Expo: Energizing and Empowering You IN Business
    - Save the Date: Friday, October 11, 2024
- Certification Updates
  - Staff Update –New Certification Specialists
  - Average days to process the MBE/WBE/IVOSB certification stably below the ninety (90) day requirement
  - Certification team is working with SEI's and other partner organizations on DSD MBE/WBE/IVOSB certification requirements and processes
- Compliance Updates
  - Staff Update –New Director of Contract Compliance
  - IDOA DSD is the final approval authority on requests to change the MBE/WBE and IVOSB subcontract participation plan.
  - DSD Compliance team is working with Procurement and other partner organizations to raise awareness about DSD M/WBE and IVOSB program requirements.

#### **IX. Procurement Report**

Angie Alexander, IDOA Procurement Specialist, in proxy of Erin Kellam, IDOA Procurement Deputy Commissioner, gave a prime spend report:

- Reviewed the total 2024 certified prime Q2 spend data and payments made to prime. contractors.
  - MBE \$ 55,660,991.50 – 7.76%
  - WBE \$ 98,133,779.88 – 13.68%
  - IVOSB \$ 8,388,398.10 – 1.17%
    - Total state spend = \$717,190,281.62

#### **X. Public Comments**

Chairman Wilson asked for public comments from the floor.

Public Commentators:

- Aaryn Eady

#### **XI. Adjourn**

Chairman Wilson adjourned the meeting Monday, September 9, 2024, at 2:41 p.m. EST.