[**SAMPLE OF TZ FORMAL REQUEST TO**

**SUBMIT TO IEERB AFTER 30-DAY NOTICE PERIOD]**

Click here to enter a date.

Indiana Education Employment Relations Board

143 West Market Street, Suite 400

Indianapolis, IN 46204

[efile@ieerb.in.gov](mailto:efile@ieerb.in.gov)

ATTN: IEERB Executive Director

This letter serves as the Click or tap here to enter text.’s official request to the Indiana Education Employment Relations Board to [issue a certification for the voluntarily recognized exclusive representative for the transformation zone schools listed in the notice] [amend bargaining unit and issue certification of the new bargaining unit] [acknowledge that the transformation zone schools are opted out of certain subjects of collective bargaining and/or items of discussion, as listed in the notice].

The notice of intent was provided Click here to enter text. on Click here to enter a date.. A copy of the notice is enclosed for your review.

Sincerely,

|  |
| --- |
| Click here to enter text. |
| For the School Employer |